

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 6, 2011 at 9:00 a.m. In attendance were Commissioners Mark A. Sunderland, Otis E. Riden, Jr. and Robert A. Reck; Solicitor Patricia Gardner; Chief Clerk Cathy Romig; and, Confidential Clerk Shirley Haller.

Joe Cannon of the Sentinel/County Observer was the only representative present from the news media.

Guests present were Treas. Janice Peachey; Dane Davis and Lucas Parkes from the EADS Group; Human Services Dir. Allison Fisher; Jim Lettiere from Planning; Nancy Records from C&Y; EMS Dir. Phil Lucas; Attny. Dan Searer; Dennis Noble; Anthony and Shirley Geno.

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. A moment of silent prayer was observed as the Invocation.

II. The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Riden to accept the minutes of the Regular Meeting of September 15, 2011 as received. Seconded by Commissioner Reck. Motion carried.

IV. County Treasurer's Report: 9/15/11 to 10/4/11

General Account Starting Balance		\$ 191,329.32
Deposits, Receipts #56731 – 57010		307,498.78
Transfer from Capital Reserve		1,173,211.48
Voided Check		44.98
Interest		166.28
	Total Debits	\$1,480,921.52
Bills Paid, Ck. #85990 – 86435		1,013,113.29
Transfer to Payroll – Ck. #56522 – 56992		659,137.23
	Total Credits	\$1,672,250.52
Ending Balance		0.32
Liquid Fuels Account	JVB @ 0.5%	\$ 342,231.41
911 Telephone Account	JVB @ 0.5%	313,903.82
Capital Reserve Account	JVB @ 1.01%	\$4,793,039.79
	General Acct.	3,499,081.60
	911 Funds	59.79
	TRAN Acct.	1,293,898.40
Total Capital Reserve Account		\$4,793,039.79

Motion was made by Commissioner Riden to accept the Treasurer's report as received, subject to audit. Seconded by Commissioner Reck. Motion carried.

V. Approval of Bills:

1. General Fund, Accounts Payable: Ck. #86990 to 86435 in the amount of \$1,013,113.29
2. Payroll Account: Ck. #56522 to 56992 in the amount of \$659,137.23
3. MCCDBG Accounts:

Ck. #998 – MCCDBG 08 – Comp USA Retail, Inc – Inv. #69585300102 &
Inv. #69638020104 - \$289.43

4. 9-1-1 Telephone Account:

Ck. #2949 – APCO International, Inc – Inv. #00070035 - \$30.00
Ck. #2950 – Lepley Electric – Inv. #S112090 - \$43.66
Ck. #2951 – Phil Lucas – Conference (Meals & Room) - \$330.89
Ck. #2952 – TransCore – Inv. #11-03079 - \$2,069.00
Ck. #2953 – Verizon – 2 Accounts - \$529.54

Wire Transfers:

94406 – Penelec - \$34.63
94407 – Penelec - \$32.94
94408 – Penelec - \$43.74

5. LEPC Account:

Ck. #3452 – Sheetz Advantage Card – Inv. #27129413 - \$506.48
Ck. #3453 – Galls – Inv. #511633594 - \$27.00
Ck. #3454 – Phone Power – Inv. #11901617 - \$17.95
Ck. #3455 – Western PA Firemen’s Assoc. – Inv. #11-08-2286 - \$7,662.00

6. Liquid Fuels Account:

Ck. #1510 – Decatur Twp. – Proj. No. 11-44204-01 - \$7,662.61
Ck. #1511 – Exelon Energy – Inv. #201093200010 - \$91.05

Motion was made by Commissioner Reck to approve payment of bills as listed above. Seconded by Commissioner Riden. Motion carried.

VI. Committee Reports:

Commissioner Riden:	C&Y Executive Board Meeting PComp Board Meeting Conservation Board Meeting MCIDA Board Meeting AOPC Workshop MH/MR Executive Board Meeting Prison Board Meeting
Commissioner Reck:	Airport Annual Picnic Meeting MC Solid Waste Authority Meeting MCIDA Meeting Emergency Food & Shelter Program Meeting Tri-County MH/MR Joint Board Meeting Prison Board Meeting
Commissioner Sunderland:	Airport Annual Picnic Meeting MH/MR Tri-County Board Meeting Prison Board Meeting

VII. Public Comment: None

VIII. Old Business: None

IX. New Business:

A. Homeless Assistance Program Assurance of Compliance:

Motion was made by Commissioner Riden to approve the Homeless Assistance Program Assurance of Compliance. Seconded by Commissioner Reck. Motion carried.

B. Homeless Assistance Program Contracts – 7/1/11 to 6/30/12:

- *The Abuse Network, Inc – Emergency Shelter- \$5,000*
- *Shelter Services – Emergency Shelter, Case Management & Rental - \$22,502*
- *Mifflin/Juniata Human Services – Grant Administration - \$3,054*

Motion was made by Commissioner Riden to approve the Homeless Assistance Program Contracts. Seconded by Commissioner Reck. Motion carried.

C. Human Services Development Fund Contracts – 7/1/11 to 6/30/12:

- *Mifflin/Juniata Dental Clinic- Dental Care - \$4,000*
- *The Abuse Network, Inc – Emergency Shelter - \$3,458*
- *Big Brothers/Big Sisters – Mentoring - \$3,000*
- *The Lumina Center – Connecting with Kids - \$3,000*
- *Shelter Services, Inc – Emergency Shelter - \$8,400*
- *Mifflin Co. Human Services Dept. – Grant Administration - \$5,000*
- *Mifflin Co. Human Services Dept. – Service Coordination - \$23,142*

Motion was made by Commissioner Riden to approve the Human Services Development Fund Contracts as listed above. Seconded by Commissioner Reck. Motion carried.

D. Purchase of Service Agreements for use, if needed, by C&Y:

- *The Christian Home of Johnstown, Inc – Johnstown, PA*
- *Dr. Nancy Records – Lewistown, PA*
- *Family Care for C&Y – Milton, PA*
- *Colby Guyer – Lewistown, PA*

Motion was made by Commissioner Riden to enter into the Purchase of Service Agreements for use, if needed, by C&Y as listed above. Seconded by Commissioner Reck. Motion carried.

E. Request for Real Estate Refund:

- *Parcel No. 05-06-520 located in Lewistown Borough – a garage that is located and assessed on a neighboring property was also listed on this parcel in error – County portion \$445.20 (2006 – 2011)*

Motion was made by Commissioner Reck to approve the request for real estate refund on the parcel listed above. Seconded by Commissioner Riden. Motion carried.

F. Request for exoneration of rollback taxes and relieve the Treasurer from collecting these taxes:

- *Parcel No. 19-07-105J located in Oliver Twp. – the tire shop located on this property is considered a rural enterprise; therefore, rollback taxes will be recalculated*

Motion was made by Commissioner Reck to approve the request for exoneration of rollback taxes and relieve the Treasurer from collecting these taxes on the parcel as listed above. Seconded by Commissioner Riden. Motion carried.

G. Preventive Maintenance Agreement with Joseph T. Berrena Mechanicals, Inc. of Petersburg, PA to be performed in the kitchen at the Mifflin County Correctional Facility (three times a year - \$450.00 per visit):

Motion was made by Commissioner Riden to approve the preventive maintenance agreement as listed above. Seconded by Commissioner Reck.

Question: Shirley Geno asked what they do? Chairman Sunderland answered that they look for leaks, etc. in the deep freezers and refrigerators.

Motion carried.

H. Open bids for 1996 Chevy Caprice Classic:

It was advertised and there were no bids received.

Motion was made by Commissioner Reck to scrap the 1996 Chevy Caprice Classic. Seconded by Commissioner Riden. Motion carried.

I. Memorandum of Understanding between the Housing Authority of Mifflin County and Mifflin County for Environmental Review Responsibilities:

Jim Lettiere from the Planning Dept. explained that this memorandum is for Mifflin County to be designated as the responsible entity to assume environmental review responsibilities for their capital improvement projects. He would be the one conducting environmental reviews. This is 100% reimbursable for his time. Capital improvement projects are probably going to be maintenance, repair, replacement – no new construction would be proposed as part of this project. Our Solicitor reviewed the agreement and had two comments – This is a generic agreement and the County's name is not in the agreement. She made a reference relative to a hearing had been afforded. That will be stricken from the agreement. The document will be changed and given to you for signature after this meeting.

Sol. Gardner said her question was "a hearing before what court, administration". This will be taken out.

Motion was made by Commissioner Riden to approve the Memorandum of Understanding between the Housing Authority of Mifflin County and Mifflin County for environmental review responsibilities. Seconded by Commissioner Reck. Motion carried.

J. 2010 Forced Distribution – Liquid Fuels:

Motion was made by Commissioner Reck to approve the 2010 Forced Distribution of Liquid Fuels. Seconded by Commissioner Riden. Motion carried.

K. Applications for County Aid – 2010 Forced Distribution of Liquid Fuels:

- *Wayne Township - \$7,456.77*
- *Juniata Terrace Borough - \$713.75*
- *Union Township - \$6,871.84*
- *Derry Township - \$13,296.69*
- *Lewistown Borough - \$11,392.37*

Motion was made by Commissioner Reck to approve the applications for County Aid for 2010 Forced Distribution of Liquid Fuels as listed above. Seconded by Commissioner Riden. Motion carried.

L. Promotion of Ashley Andrews from Caseworker I to Caseworker II in the C&Y Dept. effective October 3, 2011:

Motion was made by Commissioner Riden to approve the promotion of Ashley Andrews from Caseworker I to Caseworker II in the C&Y Dept. effective October 3, 2011. Seconded by Commissioner Reck. Motion carried.

M. Promotion of Crystal Wilson from Caseworker I to Caseworker II in the C&Y Dept. effective October 17, 2011:

Motion was made by Commissioner Riden to approve the promotion of Crystal Wilson from Caseworker I to Caseworker II in the C&Y Dept. effective October 17, 2011. Seconded by Commissioner Reck. Motion carried.

N. Declaration of Disaster Emergency:

EMS Dir. Phil Lucas said that due to the tropical storm recently Mifflin County sustained some damage and have become eligible for disaster emergency funding. We currently have an application in for public assistance which is considered for repairs to public property. We will probably have to make application for individual assistance but at this point, we have not had significant reports from municipalities for residential and business damages. The threshold for Mifflin County is \$3.27 per person in order to be eligible and this translates to about \$152,000. At this point, we are just under the threshold.

Motion was made by Commissioner Reck to approve the Declaration of Disaster Emergency. Seconded by Commissioner Riden. Motion carried.

O. 2011 Liquid Fuels Distribution:

<i>Armagh Township</i>	<i>\$2,381.97</i>
<i>Bratton Township</i>	<i>1,000.00</i>
<i>Brown Township</i>	<i>2,054.76</i>
<i>Decatur Township</i>	<i>2,135.13</i>
<i>Derry Township</i>	<i>3,707.19</i>
<i>Granville Township</i>	<i>2,601.28</i>
<i>Menno Township</i>	<i>1,187.44</i>
<i>Oliver Township</i>	<i>1,358.62</i>
<i>Union Township</i>	<i>1,915.44</i>
<i>Wayne Township</i>	<i>2,077.21</i>
<i>Burnham Borough</i>	<i>1,000.00</i>
<i>Kistler Borough</i>	<i>1,000.00</i>
<i>Lewistown Borough</i>	<i>3,179.26</i>
<i>McVeytown Borough</i>	<i>1,000.00</i>
<i>Newton Hamilton Borough</i>	<i>1,000.00</i>
<i>Juniata Terrace Borough</i>	<i>1,000.00</i>
<i>Total</i>	<i>\$28,598.30</i>

Motion was made by Commissioner Riden to approve the 2011 Liquid Fuels Distribution as listed above. Seconded by Commissioner Reck. Motion carried.

Motion was made by Commissioner Reck to adjourn. Seconded by Commissioner Riden.

The meeting adjourned at 9:21 a.m.

Secretary

ATTEST:

Chief Clerk