

MIFFLIN COUNTY

2010



Annual Report

PLANNING COMMISSION

*MIFFLIN COUNTY PLANNING COMMISSION
2010 ANNUAL REPORT*

Prepared by

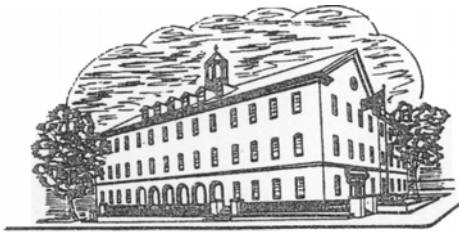
Mifflin County Planning and Development Department
Mifflin County Courthouse
20 North Wayne Street
Lewistown, PA 17044

Phone (717) 242-0887 Fax (717) 242-5460

Email mcplanning@co.mifflin.pa.us

www.co.mifflin.pa.us/PlanningandDevelopment

April 7, 2011



MIFFLIN COUNTY PLANNING COMMISSION

Courthouse, 20 North Wayne Street, Lewistown, PA 17044 (717) 242-0887

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Mifflin County Board of Commissioners
Mifflin County Courthouse
20 North Wayne Street
Lewistown, PA 17044

Dear County Commissioners:

The Mifflin County Planning Commission is pleased to submit to you and the citizens of Mifflin County our 2010 Annual Report. For more than 38 years, the Planning Commission has been actively involved with planning and community development projects throughout Mifflin County and the surrounding region. Our report for 2010 describes several new projects of broad community interest and reports progress on continuing projects.

Since the adoption of *Paths and Bridges to the 21st Century*, the Planning Commission members and Planning and Development Department staff have focused on implementing the action plans and recommendations outlined in the Comprehensive Plan. We have partnered with diverse groups to advocate sound land use, sustainable economic development, responsible environmental stewardship, and a better quality of life for the residents of Mifflin County.

As always, our accomplishments would not have been possible without the continued support and assistance of the County Board of Commissioners. In consideration of this, and in fulfilling our obligation under the Pennsylvania Municipalities Planning Code, Act 247 as amended, it is with great pleasure that we present you with the 2010 Annual Report.

Thank you again for your invaluable help throughout the year.

Sincerely,

Susan C. Heimbach
Chair

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SECTION 1: INTRODUCTION

1.1 Mifflin County Board of Commissioners

Mark A. Sunderland, Chairman
Otis E. Riden, Jr., Vice Chairman
Robert A. Reck, Secretary



The Board of Commissioners is the County's chief governing body. The Commissioners appoint the Planning Commission as an advisory board, which is provided for in the Pennsylvania Municipalities Planning Code (MPC).

1.2 Mifflin County Planning Commission

Susan Heimbach, Chair
Daniel Dunmire, Vice Chair
John Pannizzo, Secretary
James Spendiff
Christian Aumiller

Kay Hamilton
Neal Shawver
Brent Miller
Kent Spicher

Don Kauffman (1995-2010)

Linus Fenicle, Solicitor
Reager & Adler, P.C.

The mission of the Mifflin County Planning Commission is to provide strategic, coordinated and objective guidance and oversight to the growth, planning and development activities of Mifflin County. In doing so, it is the goal of the Planning Commission to ensure Mifflin County's future is characterized by a healthy environment, economy and society achieved through proactive planning, citizen representation, effective communication and the provision of professional services from the Mifflin County Planning and Development Department.

1.3 Mifflin County Planning and Development Department

William Gomes, AICP, Director
James Lettiere, AICP, Community Development Administrator
Douglas Marks, Housing Rehabilitation Specialist/Construction Manager
Mark Colussy, Associate Planner
Jodie Barger, Community Development Bookkeeper/Secretary
Millie Sunderland, Office Manager/Grants Manager
Donna Baer, Fiscal Assistant



The Planning and Development Department is responsible for providing staff assistance to the Mifflin County Planning Commission; administering the Mifflin County Subdivision and Land Development Ordinance, Community Development Block Grant (CDBG) program and Housing Rehabilitation program; maintaining the Mifflin County Comprehensive Plan; and coordinating with other agencies in the areas of transportation, housing, economic development, municipal waste management and tourism.

In addition to the projects outlined in this report, staff members of the Planning and Development Department were active in several community groups and committees to support efforts to improve the quality of life for residents of Mifflin County. Some additional activities of the staff include involvement with and participation on the SEDA-COG Regional Transportation Advisory Committee, Juniata River Valley Visitors Bureau, Mifflin County Agricultural Preservation Board, Downtown Lewistown, Inc. (DLI), Juniata Clean Water Partnership (JCWP), Pennsylvania Chapter of the American Planning Association, Tri-County MH/MR Advisory Board, County Planning Directors Association, Call-A-Ride Services Local Advisory Committee, Mifflin County Housing Coalition and Mifflin County Communities That Care (CTC) Rec Connect Committee.

1.4 Planning and Development Committees

The following committees were active in 2010:

CDBG/Housing Rehabilitation Advisory Committee: The CDBG/Housing Rehabilitation Advisory Committee provides guidance on policy and programmatic issues to the Planning and Development Department staff. The committee reviews the annual proposals for CDBG funds and makes funding recommendations to the Mifflin County Board of Commissioners, as well as resolves program issues that require policy interpretation or policy revision.

John Pannizzo	Kay Hamilton	Neal Shawver	William Gomes	James Lettiere
Doug Marks				

Greenway, Open Space and Rural Recreation Plan Committee: The Greenway, Open Space and Rural Recreation Plan Committee oversaw the development of the Juniata-Mifflin Counties Greenway, Open Space and Rural Recreation Plan.

Mifflin County Committee Members:

Marie Mulvihill	John Czerniakowski
Brian Frey	Cadie Pruss
Mike Makufka	Rick Williams

Juniata County Committee Members:

Trish Hoffman	Floyd Ciccolini
Christopher Snyder	Ken Mummah

Hazard Mitigation Steering Committee: The Hazard Mitigation Steering Committee assisted in developing the Hazard Mitigation Plan and evaluates the plan annually for five-year updates.

John McCullough	James Tunall	Rex Fink	Phil Lucas	John Czerniakowski
Wilda Fisher	Robert Henry	Craig Wheeler	Judy Smith	William Gomes

Peer to Peer Advisory Committee: The Peer to Peer Advisory Committee provides input for the Peer to Peer project.

Dayton Shugarts	Francis Goss	Dwight Aurand	Tom Garver	Mike Reed
Fran Riden	David Harmon	Mary Herto	Douglas Kepner	John McCullough
Brent Miller	Ron Napikoski	Marie Mulvihill	R. Dennis Noble	Gregg O'Donnell
Deborah Bargo	Nancy Records	Barbara Stiver	Jeff Sunderland	Richard Yearick
Marlin Boaz				

Solid Waste Advisory Committee: The Solid Waste Advisory Committee assists with the update of the Mifflin County Municipal Waste Management Plan.

Bob Kibler	Tony Grose	Earl Weaver	Dan Kochenderfer	Ralph Park
Dan Lane	Stephanie Walls	Patricia Murphy	Deb Cowan	Pam Sechrist
Dallas Stahlman	Daniel Dunmire	Randy Leister	Lisa Smith	

Subdivision and Land Development Review Committee: The Subdivision and Land Development Review Committee reviews subdivision and land development plans and provides recommendations to the Mifflin County Planning Commission regarding approval of these plans. This committee meets monthly.

Daniel Dunmire	James Spendiff	Susan Heimbach	Mark Sunderland
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Watershed Plan Advisory Committee: The Watershed Plan Advisory Committee assisted in the development of the Mifflin County Stormwater Management Plan.

Michael Reed	Tom Garver	Barbara Stiver	John McCullough	Tom White
Marlin Boaz	Richard Fultz	Brent Miller	Brian Glick	Daniel Dunmire
Eugene Glick	E. Dayton Shugarts	David Harmon	Douglas Herto	
Noah Wise	Rex Fink	Douglas Kepner	Dwight Aurand	

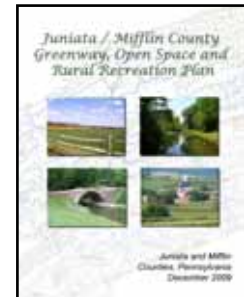
SECTION 2: PLANNING AND COMMUNITY DEVELOPMENT

2.1 Planning

Greenway, Open Space and Rural Recreation Plan

The Juniata-Mifflin Counties Greenway, Open Space and Rural Recreation Plan was adopted on February 4, 2010 by the Mifflin County Commissioners and on March 9, 2010 by the Juniata County Commissioners. The Plan represents a collaborative comprehensive approach to greenway, open space and rural recreation planning in the two counties. The Plan explores the status of parks, recreation, greenways, trails and open space and recommends strategies and actions to enhance these assets for current and future generations.

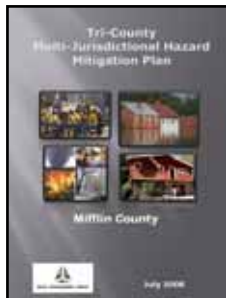
The planning process consisted of an inventory of resources, an assessment of strengths and challenges, a development of a vision and goals and an implementation strategy. An important component of the project was public input, which included advisory committee meetings, key stakeholder interviews, public meetings and a random citizen opinion survey in both counties. During the process, targeted forums were held with local farmers and bicyclists, who expressed concern over preserving agricultural resources and enhancing better options for cyclists in the two counties. A trail and bikeway map was developed as part of the Plan. Another important facet of the Plan was its presentation of the potential economic benefits of parks, recreation and open space to our area.



The project was financed primarily by the Community Conservation Partnerships Program under the administration of the Pennsylvania Department of Conservation and Natural Resources (PA DCNR), Bureau of Recreation and Conservation, as well as matching funds by Mifflin and Juniata Counties.

Hazard Mitigation Plan

The Mifflin County Hazard Mitigation Plan (HMP), adopted in August 2008, was developed to proactively reduce natural and manmade disaster losses through advanced disaster planning. The HMP outlines actions designed to address and reduce the impact of natural hazards facing the County. Mifflin County's HMP originally consisted of 32 structural mitigation and 61 non-structural mitigation measures.



The HMP is required to be maintained by performing annual evaluations and five-year updates. The Steering Committee that helped develop the HMP conducts the annual evaluation to determine the status of the projects and measures identified in the HMP and if any new projects should be added.

In preparation for the Steering Committee's evaluation, the Planning and Development Department contacted the municipalities of Mifflin County in October 2010 to obtain the status of the structural mitigation measures that they originally identified when the HMP was developed. The municipalities were also asked to submit any new projects that could be added to the plan.

Subsequently, on November 18, 2010, the Steering Committee met during the Mifflin County Planning Commission meeting to conduct the annual evaluation of the HMP. The information provided by the municipalities on the structural measures and the updates from the Mifflin County Emergency Management office on the non-structural measures were reviewed. Of the structural mitigation measures identified, action was taken on three projects, two projects were completed, two projects are pending action and one new project was added. Of the non-structural mitigation measures, four projects have been completed, two projects are in progress, two projects have been deferred to other agencies and one project had no action. A progress report will be submitted to PEMA in January 2011.

The Special Needs Registry was also reviewed as part of the annual evaluation of the HMP. The registry was developed to assist individuals with Special Needs during an emergency. Although registration in

November 2010 was quite low, follow-up efforts with the Tri-County MH/MR office have significantly increased registrations for this program.

Municipal Waste Management Plan

The Planning and Development Department continued its ongoing relationship with the Mifflin County Solid Waste Authority (MCSWA) in 2010 by beginning the process of updating the Mifflin County Municipal Waste Management Plan that was adopted by the Mifflin County Commissioners in 2003.



The Pennsylvania Department of Environmental Protection (PA DEP) requires the plan to be updated every ten years, and the planning process to update the plan must begin three years before the ten year update. The planning process will be slightly different from that of 2003 in that Mifflin County is undertaking the project jointly with Juniata County. Juniata County has also received grant funding to update their plan, which had also been adopted in 2003. The project is being funded primarily by PA DEP Municipal Waste Planning Grants awarded to both Mifflin and Juniata Counties.

Part of the planning process was the re-establishment of the Solid Waste Advisory Committees (SWAC), which is comprised of representatives of local government, businesses, school districts, the solid waste community and the MCSWA. In September 2010, the Mifflin County SWAC met twice, and the Juniata County SWAC met once. A joint SWAC meeting was held in November 2010. A project status report was provided to the Mifflin County Planning Commission in October 2010.

The Mifflin and Juniata SWACs have been discussing waste deliveries to the transfer station, flow control, joint planning opportunities for both Counties to address common needs, expanding recycling opportunities in Mifflin County, enhancing recycling services in Juniata County, solar and composting options at the former Mifflin County landfill site and landfill gas recovery. These discussions led to the SWACs conducting a site visit on October 26, 2010 to review the food recycling operations of Penn State and the Borough of State College. These operations will be fully reviewed in terms of feasibility in the development of the update of the Municipal Waste Management Plans.

Barton & Loguidice, the project consulting firm, developed a project webpage for people in the community to better understand the process. The project webpage is expected to be available in February 2011. Once available, a link to the project webpage will be added to the County's website.

Drafts of the Municipal Waste Management Plans for Mifflin and Juniata Counties are expected to be completed in 2011, which will initiate the plan review process for the community and PA DEP. Plan completion and adoption is anticipated in 2012.

Peer to Peer Project

In 2010, the Planning and Development Department, United Way of Mifflin-Juniata Counties and Communities That Care Rec Connect Committee continued work on the Peer to Peer Project, which is a recommendation of the Greenway, Open Space and Rural Recreation Plan. The objective of the Peer to Peer project is to evaluate the existing recreational services and provide recommendations on how these services can be improved. The project also seeks to build support and understanding on how communities can work cooperatively to enhance recreational opportunities in Mifflin County.



During 2010, outreach efforts were made with each municipality about their recreational needs, programs and budgets. A public meeting was held in June 2010 with citizens and recreational organizations such as the Mifflin County Playground Association to solicit input on programs that are making a difference, as well as ways to improve recreational services. From these contacts, as well as a community survey conducted in 2009, it seems that people would prefer more ball fields and indoor recreational facilities (i.e., gyms for sports and fitness), as well as art, drama, music and nature-based recreation. Project consulting firm, Toole Recreation Planning, found a common response from citizens is that many recreational opportunities would not be possible without the current volunteers and community organizations in place.

The project continued to move forward with finding ways to improve recreational opportunities in our municipalities. Information collected between 2009 and 2010 was used to create a white paper designed as a newsletter. The two-page white paper presents where we are in public recreation and what our opportunities are regarding working together to provide much needed recreational services year-round to all our citizens countywide in a way we can all afford. This white paper will be presented to each municipality in Mifflin County during the spring of 2011.



The Peer to Peer Project is anticipated to be completed by the end of 2011. The project is being funded primarily by the PA DCNR Community Conservation Partnership Program (C2P2).

Planning Services

The Planning and Development Department provides planning services to Derry Township to assist the Derry Township Planning Commission with reviewing their subdivision and land development plans and regulations, as well as zoning ordinance changes. Professional planning staff in the department attends regularly scheduled Derry Township Planning Commission meetings and keeps the Township informed of important matters. Over the past nine years, the Planning and Development Department has assisted the Township with reviewing approximately 122 subdivision or land development plans.

In December 2010, the Planning and Development Department drafted an agreement to provide planning services to Lewistown Borough in 2011.

This type of service agreement is available to municipalities in the County. In addition to the services mentioned above, the Planning and Development Department can provide assistance with comprehensive planning, Capital Investment Program/Budget reviews and planning commission training and education.

Revolving Loan Fund Program

Mifflin County's Revolving Loan Fund Program is funded by a U.S. Department of Agriculture (USDA) Rural Business Enterprise Grant (RBEG). The purpose of the program is to encourage business retention and expansion. The program focuses on new and existing businesses located in the Greater Lewistown area (Burnham and Lewistown Boroughs and Derry and Granville Townships). The Planning and Development Department continued to administer the program during 2010.



In 2010, USDA Rural Development and Mifflin County approved a loan to the Mifflin County Industrial Development Corporation (MCIDC) to assist with roof reconstruction and renovations as part of an overall improvements project in the MCIDC Plaza. The buildings affected by the project included Building 1/36, occupied by Kardex, and Buildings 34, 38 and 39, occupied by Lewistown Manufacturing. The loan will help retain 62 existing jobs and facilitate the creation of 50 new jobs for the community. The loan was processed through Kish Bank.

The Revolving Loan Fund Program now has two active loans in the repayment process. Revolving loan funds are available for interested businesses in the Greater Lewistown area.

Shared Municipal Services Program

The Associate Planner is a shared position between the Mifflin County Planning and Development Department and the Juniata County Planning Department. The position was funded by the Pennsylvania Department of Community and Economic Development's (PA DCED) Shared Municipal Services Program (SMSP), as well as both Mifflin and Juniata Counties' match for the grants, through the spring of 2010.

The Planning and Development Department continued to administer the third and final SMSP grant for the position, which concluded in May 2010. The PA DCED contract closeout documentation has been submitted, pending notification from PA DCED of the successful closeout in 2011.

Mifflin and Juniata Counties, through a memorandum of understanding, continued to share the Associate Planner position for the remainder of 2010 and into 2011.

Stormwater Management Plan and Model Ordinance

The Mifflin County Act 167 Countywide Stormwater Management Plan was adopted by the Mifflin County Board of Commissioners on June 17, 2010. In September 2010, PA DEP notified Mifflin County of their approval of the Plan. PA DEP and PA DCED reviewed the plan and found the plan to be consistent with municipal floodplain management plans, state programs that regulate dams, encroachments and water obstructions and state and federal flood control programs. The plan was found to be compatible with other watershed stormwater management plans in the vicinity of Mifflin County's watersheds and is consistent with the purpose and policy of the Pennsylvania Stormwater Management Act, P.L. 864 No. 167, 1978. As part of the Plan's approval, PA DEP requires each municipality of Mifflin County to adopt the Plan's model ordinance by March 2011. The development of the Plan was funded primarily by a PA DEP Stormwater Management Planning grant.



The Countywide Act 167 Plan was developed in accordance with the Stormwater Management Act in order to maintain or decrease current flood levels by managing accelerated runoff from future development, prevent damage to stream banks, improve water quality and increase groundwater infiltration. The Plan provides a holistic stormwater management plan for all of Mifflin County as opposed to individual watershed plans, such as the Kishacoquillas Creek Watershed Act 167 Stormwater Management Plan, completed in 2003 (which included the Honey Creek and Laurel Creek watersheds) and the Jacks Creek Watershed Plan, completed in 1995. Stormwater Management Plans had not previously been prepared for any of the remaining watersheds in the County.

Public participation was actively solicited by the Planning and Development Department throughout the project. In order to obtain input from the County's municipalities, a Watershed Plan Advisory Committee (WPAC) was formed and met several times during the project. With each municipality represented, the WPAC was designed to act as a conduit of information to and from the Planning and Development Department, the project's consultant, Herbert, Rowland & Grubic, Inc. and the community. In addition, the Mifflin County Planning Commission provided a great deal of insight during the development of the Plan. Municipal engineers representing many municipalities also provided input for consideration.

The plan is a policy document to manage stormwater runoff. The goals and objectives of the plan were established during the early stages of the project with input from the WPAC to meet requirements of the Act 167 Program, as well as to meet the needs of Mifflin County. The Plan was developed to include strategies with these objectives in mind to address each of the Plan's goals. The model ordinance was developed through this planning process. The plan provides the goals and objectives of the study; a county description including physical characteristics of the watershed; a summary of existing stormwater regulations and related plans; existing stormwater problem areas and obstructions; a technical analysis of hydrologic modeling; technical standards and criteria; a summary of stormwater management techniques; an economic analysis of the cost for implementing stormwater management; descriptions of existing water quality impairments and recommendations; additional recommendations to improve overall watershed health and function; adoption, implementation and update procedures; and a model municipal stormwater management ordinance.



The Mifflin County Conservation District and the Planning and Development Department plan to hold an outreach program to orient municipalities on how to administer the Stormwater Management Ordinance and to better understand the technical aspects of the Stormwater Management Plan.

Transportation Planning

Monument Square Streetscape Project, Phase III

Based on cost estimates, available funds and the timing of different sources of funding, Phase III had been split into several parts.

Phase 3A

During 2010, the Planning and Development Department continued to administer the PA DCED Growing Greener II grant that is funding Phase 3A of the Monument Square Streetscape Project.



In 2010, Phase 3A was revised further to focus on the area of North Main Street from Monument Square to the alley. Funding for the area of North Main Street from the alley to Third Street will be sought separately. Phase 3A will include trees, new concrete curbing and concrete pavers adjoining new sidewalks.



Phase 3B

Phase 3B of the Monument Square Streetscape Project has been revised to focus on the area of North Main Street from the alley to Third Street. The Planning and Development Department has been coordinating this phase with the Lewistown Borough, and discussions on the design took place during 2010. Funding sources for Phase 3B will be sought in 2011. Engineering work on Phase 3B of the project has been underway and will be finalized once funding is secured.



Phase 3C



Phase 3C of the Monument Square Streetscape Project was revised to focus on the area of South Main Street from the alley to Water Street. Funding for Phase 3C of the project is pending final approval through USDA Rural Development's Community Facilities Program. The Planning and Development Department has been working with USDA Rural Development since 2009 to secure these funds.

In November 2010, USDA Rural Development notified Mifflin County that the FY 2010 funding was exhausted before final approval of the County's application, and they hope to fund the project in FY 2011. Funding is expected to be available after January 1, 2011. However, the Community Facilities Program maximum grant amount was reduced to \$50,000.

Therefore, in December 2010, the Planning and Development Department began working with the project engineering firm, The EADS Group, Inc., to revise the application to reduce the proposed project to USDA's new maximum amount. The need to revise the project resulted in focusing this phase of the project on part of South Main Street, instead of the originally planned area of North Main Street. The Planning and Development Department will finalize the revised application early in 2011 for final approval by USDA Rural Development shortly thereafter.



Monument Square Streetscape Project, Phase IV

In September 2010, the Planning and Development Department applied for Pennsylvania Community Transportation Initiative (PCTI) funding through the Pennsylvania Department of Transportation (PennDOT). Mifflin County requested \$1,473,400 of PCTI funds for Phase IV of the Monument Square Streetscape Project. Mifflin County anticipated receiving notification of approval in January 2011.

Phase IV of the project will encompass the areas of West Market Street from North Wayne Street to Monument Square and East Market Street from Monument Square to Dorcas Street. Phase IV will continue the



streetscape and traffic calming design of the first two phases, initiated in 2004, that successfully improved the immediate area around Monument Square. Phase IV also supports the PCTI goals of strong partnerships and collaborative decision making that integrate transportation investments and land use planning. The project complements the Lewistown Borough's ongoing street improvement program, the Elm Street project and two proposed senior housing projects in downtown Lewistown.

Phase IV will assist in the redevelopment of downtown Lewistown's commercial area and encourage reinvestment in this historic area with the improved sidewalks and concrete curbs, new street lights, improved crosswalks, ADA compliant curb cuts, street trees with grates and guards, improved parking space configurations, underground electrical wiring, improved stormwater facilities, concrete pavers, raised planters and litter receptacles.



Pennsylvania Department of Transportation Area Projects

In June 2010, Karen Michael, Assistant District Executive for Design, of PennDOT made a presentation to the Mifflin County Planning Commission on transportation projects in Mifflin County. An overview was given of recently completed projects in Mifflin County, such as the 305 bridge in Belleville, Belltown Run, PA 305 Little Kish Creek Bridge, SR 4007-A02 Musser Run box culvert, SR 22 Bypass bridge rehabilitations and SR 1002 Honey Creek bridge replacement.

The Electric Avenue paving and restoration project was underway at the time of the presentation, with a second stage consisting of installing new traffic lights in July 2010.

Upcoming bridge projects in Mifflin County included bridge replacement SR 1005 over Bucks Run in Burnham Borough, bridge replacement SR 1002 over Honey Creek east of Locke Mills in Armagh Township, bridge replacement SR 1002 over Honey Creek Bridge in Armagh Township, bridge rehabilitation SR 322 (Reedsville Bridges known as the Twin Bridges) in Brown Township, bridge rehabilitation SR 22 (Bypass Bridges) in Lewistown Borough, box culvert bridge replacement SR 2002 over Jacks Creek near Belltown, bridge replacement SR 2001 over Jacks Creek near Maitland in Derry Township, bridge replacement SR 1005 over Tea Creek in Reedsville, box culvert bridge replacement SR 4013 near McVeytown in Oliver Township, bridge replacement SR 1005 over Laurel Run in Milroy, bridge replacement SR 3017 over Juniata River tributary in Wayne Township and bridge replacement SR 3011 over Juniata River tributary in Bratton Township. Upcoming bridge preservation projects included SR 1005 over Honey Creek in Brown Township and SR 3017 over Beaver Dam Run in Wayne Township.

SEDA-COG Long-Range Transportation Plan

The Long-Range Transportation Plan (LRTP) that began in 2008 includes an inventory of existing conditions, as well as the development of goals, objectives, needs, maps and ranking criteria to review potential projects. The overall goal of the LRTP is to develop a strategy to improve the region's transportation system and facilitate the efficient movement of people and goods. A steering committee comprised of representatives of SEDA-COG's Rural Planning Organization (RPO), business organizations and government agencies assisted with the LRTP update.

In July 2010, SEDA-COG solicited municipalities for projects to consider in the LRTP. The SEDA-COG RPO staff and a subcommittee of the Steering Committee will review candidate projects and compile a pool of projects to be evaluated and prioritized using the LRTP ranking criteria. Proposals will be evaluated based on economic and community benefit, consistency with county and municipal comprehensive plans, cost benefit ratio, inter-modal connection, inter-municipal cooperation and environmental impact.

On August 26, 2010, Jim Saylor, Director of SEDA-COG's Transportation Planning Program, gave the Planning Commission an update on SEDA-COG's LRTP process. The County and municipalities were encouraged to submit proposals to be considered when funding opportunities become available. Project examples are motorized and non-motorized vehicle accommodations, trails, ramps, rail access, safety projects and bridge repair/replacement.

Prior to the September 30, 2010 deadline, the County and two municipalities submitted prospective projects to SEDA-COG for the LRTP. As a result of SEDA-COG's solicitation and review, 13 road, bridge and study proposals within Mifflin County were incorporated into the plan, which is slated for completion in the summer of 2011.

Jim Saylor also discussed a bridge study being conducted to help identify small bridges of less than 20 feet in length. Currently, the only bridges that are inspected on a regular basis are those that are 20 feet or longer. The study results will be used to develop an inventory of projects to help prioritize needs and to explore potential funding sources for repairs to these small bridges.

SEDA-COG Regional Transportation Planning Advisory Committee

The Planning and Development Department continued to represent Mifflin County on the SEDA-COG Regional Transportation Planning Advisory Committee, which makes transportation recommendations to the SEDA-COG Board of Directors and PennDOT. The committee is responsible for recommending projects for the Commonwealth's Twelve-Year Transportation Plan and assisting in the development of the SEDA-COG Regional Transportation Improvement Program and Long-Range Transportation Plan. The committee also reviews and recommends projects submitted for Transportation Enhancement, ARC Local Access Roads, PCTI and Safe Routes to School program funds. The committee also evaluates bicycle, pedestrian, transit and railroad planning matters for the region.

State Transportation Commission

The State Transportation Commission (STC) holds a series of hearings every two years. These hearings, along with information from SEDA-COG, help the STC decide projects to place in the State Transportation Improvement Program (TIP), which was adopted in August 2010. The next update of the State TIP is anticipated to begin in the fall of 2011 with adoption taking place in 2012. Requests for potential projects will be made in the summer of 2011.

2.2 Community Development

Community Development Block Grant Program

The CDBG program helps strengthen the community by improving housing and public facilities to provide suitable living environments for citizens, principally those with low-moderate incomes. The program can support a range of activities from housing rehabilitation, public services, community facilities, infrastructure improvements to economic development and planning. Projects must benefit low/moderate-income people or must eliminate community slum and blight.

The Planning and Development Department administers the CDBG programs for Mifflin County, Derry Township and Granville Township. The Mifflin County CDBG Advisory Committee, comprised of three Planning Commission members and staff of the Department, provides funding recommendations to the Mifflin County Commissioners for the Countywide CDBG program. The Derry Township and Granville Township Boards of Supervisors direct the use of the funds in their respective townships.

Mifflin County CDBG Program

Each year, local municipalities, authorities and agencies are invited to submit proposals to the Planning and Development Department for funding. The CDBG Advisory Committee reviews the proposals and ranks them according to many factors such as community needs, economic distress and program priorities. The Mifflin County Commissioners make the final determination of projects to be proposed to PA DCED for funding.

Mifflin County received seven proposals for the CDBG Program for FFY 2010. The first public hearing for applicants to present their proposals was held at the Mifflin County Planning Commission meeting on January 28, 2010. The County's CDBG Advisory Committee recommended funding five of the proposed projects for FFY 2010 CDBG funding. At a second public hearing held on March 18, 2010, the Mifflin County Commissioners approved the five recommended projects listed in Table 2A.



On April 19, 2010, Mifflin County received notice from PA DCED of the FFY 2010 funding allocation of \$266,136. On May 6, 2010, the County Commissioners approved the amount for each project and program administration based on the funding allocation. The County's CDBG application was submitted to PA DCED on May 7, 2010, and was approved by PA DCED on December 16, 2010.

Table 2A Mifflin County CDBG Projects, 2010		
<u>Applicant</u>	<u>Project</u>	<u>Funding</u>
Mifflin-Juniata Dental Clinic	Full-time Dental Assistant Salary/Benefits (Fair Share)	\$20,000
SEDA-COG	Property acquisition for Senior Housing	83,490
Newton Wayne Joint Municipal Authority	Sewer Lateral Project	72,581
Wayne Township Water Authority	Fire Safety Improvement Project	6,306
Mifflin County	Housing Rehabilitation Program	36,387
Mifflin County	CDBG Program Administration	47,372
Total		\$266,136

(Chart does not reflect any project revisions.)

Mifflin County Project Status

The following is a summary of work in progress on CDBG projects during calendar year 2010. The projects were possibly funded in previous funding years. Activities completed in previous calendar years are not included in this report.

- A. *Newton Wayne Joint Municipal Authority Sewer System:* The Newton Wayne Joint Municipal Authority received bids for a new sewage collection system in Newton Hamilton Borough and portions of Wayne Township. Approximately 460 households will be added to the new system. The project engineer is Uni-Tec Consulting Engineers, Inc. of State College. Construction contracts were awarded to Guyer Brothers and Pumping Solutions, Inc. Construction started in early 2010. The project will be partially funded from CDBG FFY 2006, 2007 and 2008, as well as a CDBG Competitive grant. The construction is approximately 93% complete. Final testing of the pump stations needs to be completed. The lateral connections are anticipated to be completed in March and April 2011. 
- B. *Lempkelde Well Project:* The Mount Union Municipal Authority received bids for a new building and piping at the Lempkelde Well site in Wayne Township. The project will allow additional water flow into the existing system. The project engineer is Keller Engineers, Inc. of Hollidaysburg. The construction contract was awarded for the lowest bid of \$388,600 to HRI, Inc. of State College. The project was partially funded from CDBG FFY 2008. Construction began in early 2010. As of December 2010, construction at the site was completed. Easements for the installation of final power have been completed. The installation of off-site telemetry units is the final work of the project and is anticipated to be completed in early 2011. 
- C. *Mount Union Municipal Authority Silverford Heights Water Main Replacement Project:* The project is a multi-year project that will systematically replace the waterlines in the Silverford Heights/Country Club Road and Ferguson Valley Road area of Wayne Township. Phase I of the project, which was completed in 2008, consisted of new fire hydrants in the area and waterlines on Valimont Drive. Phase II of the

project completed the area upgrades. Bids for Phase II and waterline construction in the Ferguson Valley Road area were accepted on February 16, 2010. The bids were approved and contracts were awarded to the low bidders, Ferguson Waterworks of New Cumberland and New Enterprise Stone and Lime Co., Inc. Construction occurred during the summer of 2010 and was completed by the Mount Union Municipal Authority employees. Water is now flowing through the new lines.



D. *Juniata Terrace Borough Street Construction:* The street construction project in Juniata Terrace Borough was bid in February 2010. At the end of June 2010, paving was completed on several streets within the Borough. All of Terrace Boulevard that was not previously repaved, First Street, Second Street and Henderson Way were milled and paved. The contractor was Glenn O. Hawbaker, Inc. of State College. The Borough employees repainted lines on the streets for parking and crosswalks. The project was funded by the 2009 CDBG-R program (economic stimulus funding).



E. *Mifflin-Juniata Dental Clinic Service Expansion:* The Dental Clinic has moved into its new location in the COMPASS Building on Dorcas Street in Lewistown. The move has allowed for more low-moderate income residents to be served in the larger and more accessible location. The funding was used to pay a portion of salaries and fringe benefits for a dental assistant to serve more eligible clients, due to a demand for services.



Derry Township CDBG Program

On April 19, 2010, notification was received from PA DCED indicating that Derry Township's FFY 2010 funding allocation was \$147,389. Derry Township's application was submitted to PA DCED by June 4, 2010. Table 2B shows the FFY 2010 CDBG projects and the funding for each.

Table 2B Derry Township CDBG Projects, 2010	
<u>Project</u>	<u>Funding</u>
Derry Township Second Street Storm Water Management Project	\$105,066
Mifflin-Juniata Dental Clinic	6,088
Derry Township Fire Pressure Reducing Vault Project	10,000
CDBG Program Administration	26,235
Total	\$147,389

(Chart does not reflect any project revisions.)

Derry Township Project Status

The following is a summary of work in progress during calendar year 2010. The projects were possibly funded in previous funding years. Activities completed in previous calendar years are not included in this report.

A. *Maitland Area Sanitary Sewer Lateral Connection Project:* The purpose of the project was primarily to help low/moderate income residents in the Maitland area of Derry Township to install lateral connections for hooking into the Derry Township Sewer Authority's public sewer system. The Derry Township Sewer Authority extended public sewer service to this area in 2009. The lateral connection project, funded by 2009 competitive CDBG program funds, financially assisted 56 income-eligible homeowners in the Maitland area with lateral hook up expenses, excluding costs for septic pump out, abandonment and backfill.



The majority of the residents in the project area have been connected to the system. The Derry Township Sewer Authority stipulated that all residential connections would be completed by October 1, 2010. In some instances, the Authority granted time extensions in order for the connections to be made. All lateral connections should be completed by early 2011.

- B. *Maitland/522 North Area Sewer Tap Fee Project:* The project assisted low/moderate income-eligible homeowners in the Maitland/522 North sewer project area with the cost of the sewer connection tap fees related to connecting to the new sanitary sewer system that was completed in 2009. Approximately 90 tap fees were paid by 2009 competitive CDBG funding to the Derry Township Sewer Authority on behalf of the qualifying low/moderate income residents.
- C. *Housing Rehabilitation:* During 2010, two housing rehabilitation projects in the CDBG-R program were completed. The projects were partially funded from other sources such as HOME and Act 137 funds.
- D. *Mifflin-Juniata Dental Clinic Service Expansion:* The Dental Clinic has moved into its new location in the COMPASS Building on Dorcas Street in Lewistown. The move has allowed for more low-moderate income residents to be served in the larger and more accessible location. The funding was used to pay a portion of salaries and fringe benefits for a dental assistant to serve more eligible clients, due to a demand for services.
- E. *Fire Hydrant Pressure Reducing Project:* The project, funded by the FFY 2010 CDBG program, involves improving the efficiency of the water pressure in 14 fire hydrants within and surrounding the Village of Maitland. The existing water pressure produced from these hydrants is excessive and the improved water pressure in the hydrants will better control the flow of water for fire protection services. In December 2010, the Planning and Development Department began conducting a confidential income survey of the area to determine the project's eligibility. There are approximately 203 households within the project area. However, not all households will need to be surveyed, since PA DCED's requirements allow for a random survey of 150 of the households. An income eligibility determination is anticipated to be made by March 2011.
- F. *Second Street Storm Water Management Project:* The project, funded by FFY 10 CDBG program, involves improvements to storm water drainage in the Second Street and Clover Avenue area of the Village of Yeagertown. The improvements will reduce ponding of water on these roads from rain and snowmelt and will allow easier emergency and personal vehicular access during storm events. In December 2010, the Planning and Development Department began conducting a confidential income survey of the area to determine the project's eligibility. The Department mailed 53 surveys and 23 households have responded. A second survey will be mailed early in 2011 and a door-to-door survey will be conducted for households that do not respond. An income eligibility determination is anticipated to be made by February 2011.

Granville Township CDBG Program

Granville Township has decided to administer their CDBG program for 2010. The Planning and Development Department continued to administer the program to complete the prior funding years' projects.

Granville Township Project Status

The following is a summary of work in progress during calendar year 2010. Activities completed in previous calendar years are not included in this report.

- A. *Middle Road Ball Field:* The ball field, park and complex, located along Middle Road on the north side of the Juniata River in Granville Township, consist of approximately 14 acres of open field and 26 acres of second and third growth woodland. The purpose of the park is to provide diverse, active and structured recreation opportunities with some passive recreation uses. The complex is a multi-year funded project, which allowed for the acquisition and master planning for the park. The concession stand contains approximately 1,620 square feet. The labor and materials were properly bid out and contracts were awarded to many local suppliers. The new concession stand will allow public access to food and soft drinks and will



provide an eating area under an overhang, which will be an added amenity to the park. As of October 15, 2010, the rough framing, plumbing and concrete floor of the concession stand were completed. Granville Township will be completing all labor other than the post holes. At a later time, a well will be drilled to provide potable water to the site and two handicapped accessible bathrooms will be installed. As of the end of 2010, the exterior walls have been framed and sheeted with metal, the exterior in-floor rough plumbing has been installed, the concrete floor has been poured, doors have been installed and drywall has been hung on the ceiling where enclosed. The final electrical service will be installed in 2011. Granville Township employees are completing the work this winter and spring.

- B. *Housing Rehabilitation*: Two housing rehabilitation projects using CDBG-R program funds were completed in 2010. Additional funding came from other sources such as HOME or ACT 137 funds.

Community Development Strategy – Three-Year Plan

Mifflin County's Three-Year Community Development Plan is based on the goals and objectives included in the Mifflin County Comprehensive Plan: *Paths and Bridges to the 21st Century* as adopted on December 20, 2000. The Three Year Community Development Plan is evaluated annually and priorities are adjusted to reflect work completed and new community needs. The projects selected to be funded from the county's annual CDBG allocation are reviewed by a subcommittee of the Mifflin County Planning Commission and ranked according to a rating system. This rating system is part of the three-year strategy and includes the priority of the type of activity to be undertaken and the economic condition of the community where each project is located. The Three-Year Plan for 2008 is incorporated into the CDBG contract with PA DCED.

The three-year community development strategy for Derry Township is prepared by the Planning and Development Department. The strategies are based on the County and Township Comprehensive Plans, as well as the Township Act 537 Plan. The three-year plans are updated each year to take into account completed projects and new projects planned, as well as census and survey data.

Housing Rehabilitation Program

The Planning and Development Department administers the Housing Rehabilitation program on behalf of the Mifflin County Commissioners, Derry Township Supervisors and Granville Township Supervisors. The County receives funding for the program from the CDBG program, the HOME grant and Brownfields for Housing.

Since 1984, Mifflin County has rehabilitated approximately 460 homes totaling more than \$4,000,000 in grants for qualified homeowners. The Housing Rehabilitation program provides grants to low and moderate-income families for certain types of home repairs. Emphasis is placed on repairs that will correct the most serious building code violations, i.e., health, safety and energy efficiency issues. Minor or cosmetic renovation activities are not normally undertaken. Examples of repairs made under the program are exterior and interior general construction, plumbing, heating and electrical. Repairs are limited to 75% of the home's fair market value. The program is a first come, first served grant program and qualifying applicants are placed on a waiting list. It can take up to four years or more before rehabilitation begins. Currently, 83 low/moderate income applicants are on the waiting list for housing rehabilitation.

Applicants are required to own their home and the property taxes must be current. A five-year conditional judgment is filed when the rehabilitation job is complete. Annual income guidelines are set by HUD at \$30,150/year or less for one-person households, plus at least \$4,300/year for each additional person depending on family size. All homes built prior to 1978 must comply with lead-based paint requirements.

During calendar year 2010, Mifflin County completed or initiated 10 housing rehabilitation projects. Most of these houses required lead-based paint interim controls. In 2010, the average amount granted to a homeowner for housing rehabilitation was \$26,500, which includes lead-based paint work.

SECTION 3: LAND USE

3.1 Subdivision and Land Development

An important function of the Mifflin County Planning Commission is the review and approval of subdivision and land development plans, as authorized by the Pennsylvania Municipalities Planning Code (MPC), Act 247 as amended. The County Planning Commission approves, approves with conditions, or disapproves subdivisions and land developments that occur in the municipalities without an ordinance: Bratton Township, Juniata Terrace Borough, Kistler Borough, McVeytown Borough, Newton Hamilton Borough and Wayne Township. Reviews and decisions are carried out according to the Mifflin County Subdivision and Land Development Ordinance, adopted in 1995, updated in 2003 and amended in 2006.

The Planning Commission reviews and provides comments and recommendations to the municipalities with a Subdivision and Land Development Ordinance: Armagh Township, Brown Township, Burnham Borough, Decatur Township, Derry Township, Granville Township, Lewistown Borough, Menno Township, Oliver Township and Union Township.

Figure 3A shows the number of plans reviewed since 1993. The trend over the past four years has been a decreasing number of plans submitted for review per year. However, there was a slight increase from 2009 to 2010.

The Mifflin County Planning Commission reviewed a total of 90 plans in 2010. Table 3A shows the number of plans reviewed from 2005 through 2010.

Of the plans reviewed in 2010, 164 new residential lots would be created, accounting for 230.2 acres. Among the land development plans proposed, 9 new commercial or industrial lots would be created, accounting for 13.1 acres.

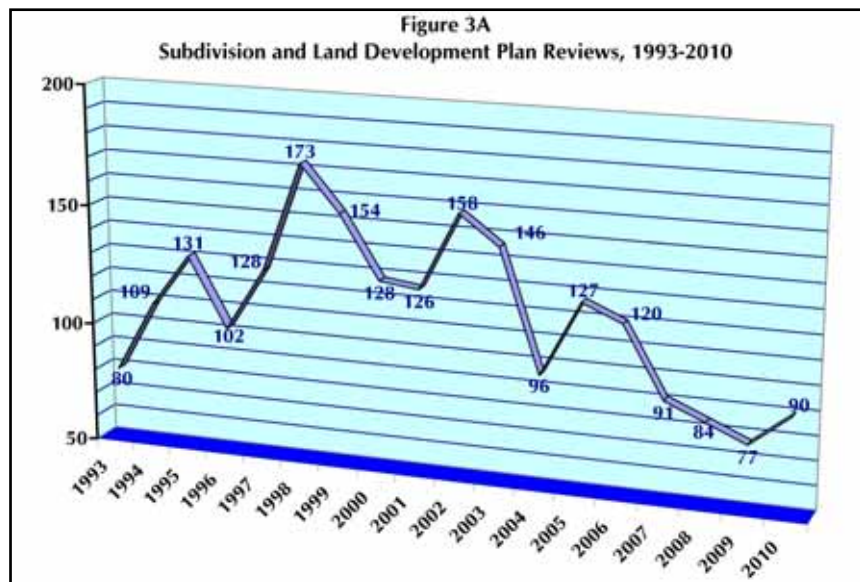


Table 3A Subdivision and Land Development Plan Reviews, 2005-2010				
Year	Minor Subdivision	Major Subdivision	Land Developments	Total
2005	110	6	11	127
2006	107	6	7	120
2007	71	5	15	91
2008	64	4	16	84
2009	63	2	12	77
2010	74	1	15	90
Totals	488	24	76	589

Figure 3B shows the percentage of plans submitted by type. Of the 90 plans that were submitted for review, a number of plans contained multiple types within one plan (e.g., a minor subdivision with a lot addition, or a subdivision with a land development). Therefore, the 90 plans reviewed consisted of 100 types. The majority of plans (45%) were minor subdivisions of one to five lots. Major subdivisions of six or more lots accounted for 1% of the total number of plans reviewed. Lot additions accounted for 34%, while lot line adjustments accounted for 5% of the total plans reviewed. A lot addition involves adding property or a piece of a lot to another lot. A lot line adjustment involves rectifying a lot line between two lots. Land development plans, which are plans for developing property, accounted for 15% of plans reviewed in 2010. Table 3B shows the number of plan types reviewed in each municipality.

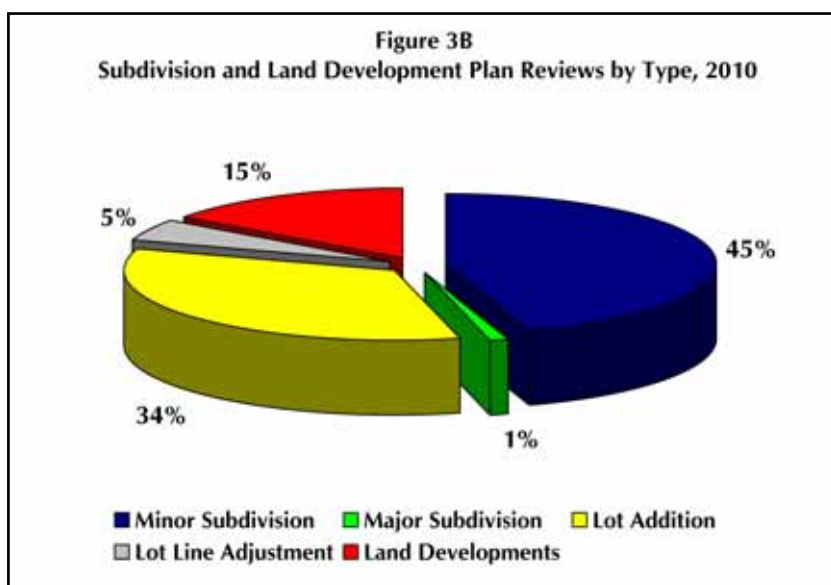
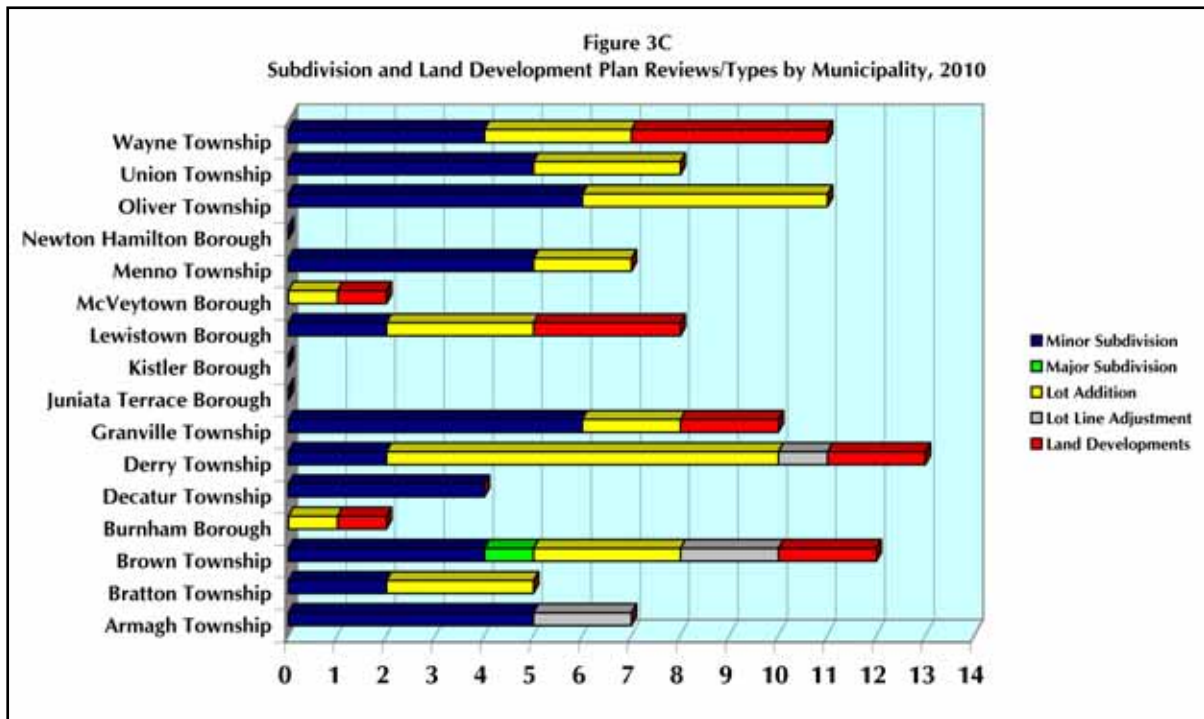
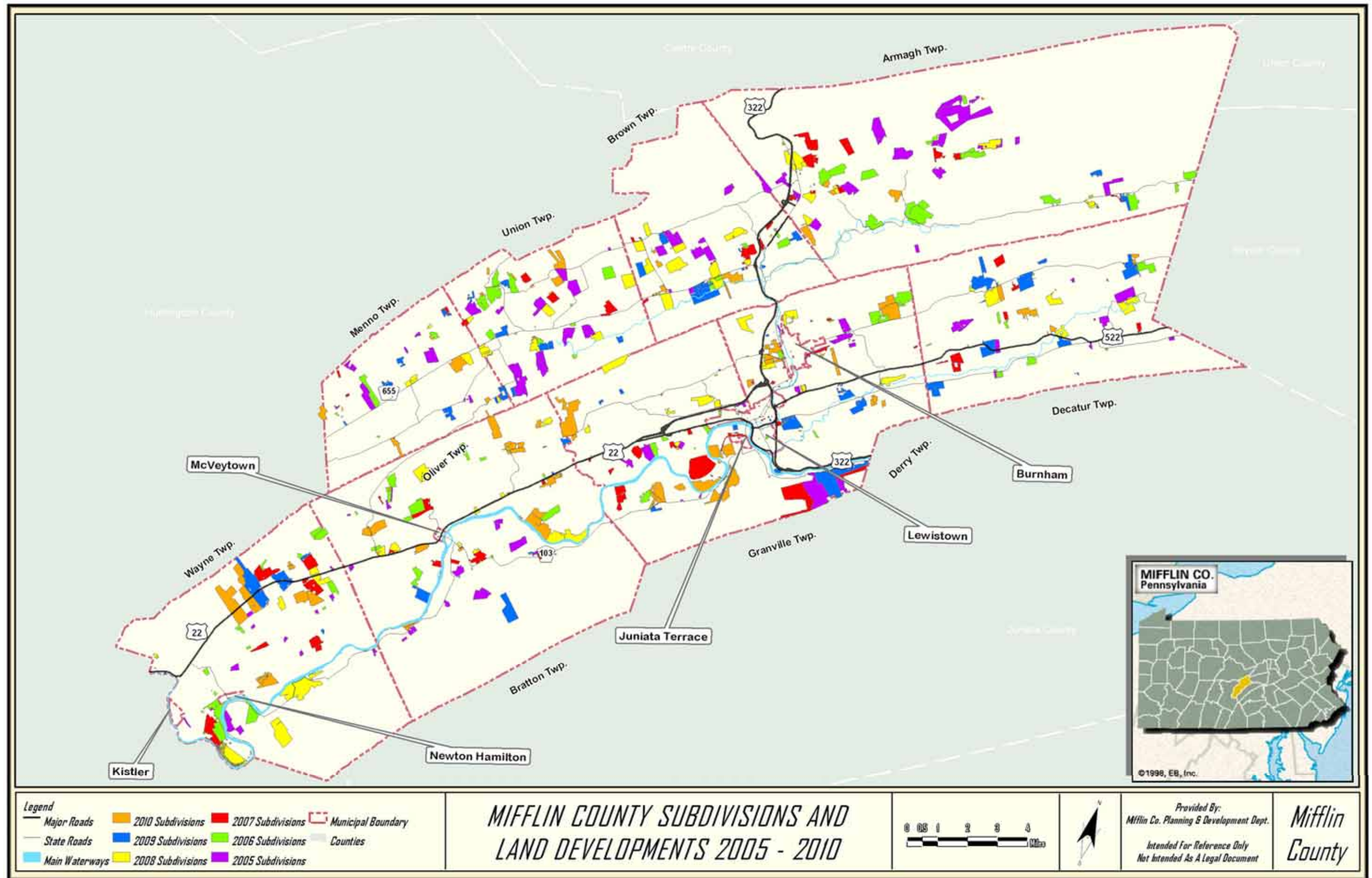


Table 3B Subdivision and Land Development Plan Types by Municipality, 2010						
Municipality	Minor Subdivision	Major Subdivision	Lot Addition	Lot Line Adjustment	Land Development	Total
Armagh Township	5	0	0	2	0	7
Bratton Township	2	0	3	0	0	5
Brown Township	4	1	3	2	2	12
Burnham Borough	0	0	1	0	1	2
Decatur Township	4	0	0	0	0	4
Derry Township	2	0	8	1	2	13
Granville Township	6	0	2	0	2	10
Juniata Terrace Borough	0	0	0	0	0	0
Kistler Borough	0	0	0	0	0	0
Lewistown Borough	2	0	3	0	3	8
McVeytown Borough	0	0	1	0	1	2
Menno Township	5	0	2	0	0	7
Newton Hamilton Borough	0	0	0	0	0	0
Oliver Township	6	0	5	0	0	11
Union Township	5	0	3	0	0	8
Wayne Township	4	0	3	0	4	11
Totals	45	1	34	5	15	100

Figure 3C shows a comparison of the number of plan reviews and types by municipality in 2010. Derry Township had the most plans with a total of 13 plans. Brown Township had 12 plans and was the only township to have a major subdivision submitted for review. Oliver and Wayne Townships each had 11 plans submitted in 2010. Granville Township had 10 plans submitted for review during the year. Armagh Township, Bratton Township, Burnham Borough, Decatur Township, Lewistown Borough, McVeytown Borough, Menno Township and Union Township each had less than 10 plans. The municipalities that had land development plans submitted for review were the Townships of Brown, Derry, Granville and Wayne and the Boroughs of Burnham, Lewistown and McVeytown. Wayne Township had the most land developments submitted for review with a total of 4 plans. There were no plans submitted in the Boroughs of Juniata Terrace, Kistler and Newton Hamilton.



Some areas of Mifflin County are experiencing faster growth than other areas. One way to pinpoint growth areas is to track the location of subdivisions and land developments looking for clusters of activity. The map on the following page illustrates the locations of parcels that have had subdivision and land development plan activity in Mifflin County from 2005 to 2010.



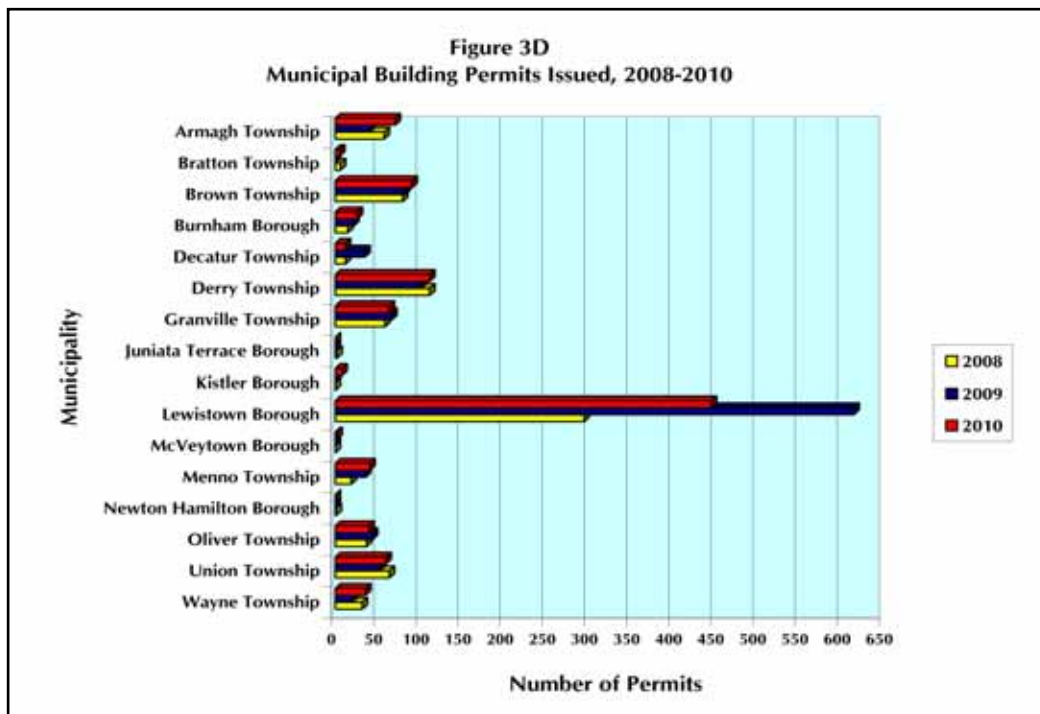
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3.2 Municipal Building Permit Activities

Table 3C lists building permits issued in each municipality for 2008 to 2010. The *Other* category includes permits for renovations, additions, garages, barns, sheds, recreational camps, pools, decks, etc. Figure 3D compares the total number of building permits issued for each municipality from 2008 to 2010.

Table 3C Municipal Building Permits Issued, 2008-2010															
Municipality	Single/Multi Family Home			Manufactured Home			Commercial/Industrial			Demolition			Other		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Armagh Township	7	4	0	3	1	0	4	0	0	4	3	1	60	50	40
Bratton Township	2	1	0	2	2	0	0	0	0	0	0	0	3	3	0
Brown Township	19	9	8	0	1	0	2	1	1	2	1	3	87	68	71
Burnham Borough	2	0	1	0	0	2	5	0	0	5	1	0	16	14	19
Decatur Township	5	2	4	2	2	6	0	0	0	0	1	0	10	7	25
Derry Township	10	8	9	1	6	4	2	1	2	2	6	0	107	91	87
Granville Township	6	4	9	5	4	2	2	0	1	9	9	10	48	42	45
Juniata Terrace Borough	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
Kistler Borough	2	0	0	1	0	0	0	0	0	1	0	0	6	0	0
Lewistown Borough	0	0	3	0	0	1	0	1	5	5	13	9	441	281	597
McVeytown Borough	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0
Menno Township	5	0	9	0	0	0	0	0	1	1	0	3	40	19	23
Newton Hamilton Boro.	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Oliver Township	8	9	7	4	4	4	0	0	0	0	1	0	36	23	33
Union Township	3	3	5	1	1	0	2	0	0	1	2	0	56	58	48
Wayne Township	1	2	0	8	1	1	0	0	0	1	2	0	27	27	19
Totals	70	42	55	27	22	20	17	3	10	32	39	26	938	686	1,007

Source: Mifflin County Assessment



3.3 Residential Building Costs

Table 3D reflects average new residential single-family and multi-family home construction costs, excluding land, in the municipalities of Mifflin County.

Table 3D Average Estimated Residential Construction Costs, 2010				
<u>Municipality</u>	<u>Single Family Homes</u>	<u>Average Estimated Cost*</u>	<u>Multi Family Homes</u>	<u>Average Estimated Cost*</u>
Armagh Township	0	---	0	---
Bratton Township	0	---	0	---
Brown Township	6	\$129,000	2	\$235,000
Burnham Borough	2	131,000	0	---
Decatur Township	5	88,000	0	---
Derry Township	9	151,834	0	---
Granville Township	11	114,620	0	---
Juniata Terrace Borough	0	---	0	---
Kistler Borough	0	---	0	---
Lewistown Borough	1	72,000	2	65,000
McVeytown Borough	0	---	0	---
Menno Township	9	158,444	0	---
Newton Hamilton Borough	0	---	0	---
Oliver Township	8	138,500	0	---
Union Township	5	159,294	0	---
Wayne Township	0	---	0	---

* Costs are from estimates on building permit applications.

Source: Mifflin County Assessment

SECTION 4: MEMBERS AND STAFF

4.1 Planning Commission

At the reorganization meeting in January 2011, the officers of the Mifflin County Planning Commission were elected as follows: Susan Heimbach, Chair; Daniel Dunmire, Vice Chair; and John Pannizzo, Secretary.

Member Changes

In April 2010, Don Kauffman resigned his position as member of the Mifflin County Planning Commission. Don Kauffman was a member of the Planning Commission from 1995-2010. He was presented the 2009 Planning Excellence Award for his contributions to planning and improving the quality of life in Mifflin County.

In April 2010, Kent Spicher was appointed by the Mifflin County Commissioners to serve as a member of the Mifflin County Planning Commission. Kent Spicher is also a member of the Union Township Zoning Hearing Board and the Mifflin County Farm Bureau. He is also the area delegate for Land O'Lakes, Inc.

Member Development

PA DEP Chapter 102 Regulations

On September 23, 2010, Floyd Ciccolini, Resource Conservation Specialist of the Mifflin County Conservation District, presented to the Mifflin County Planning Commission an overview of upcoming changes to PA DEP's Chapter 102 Erosion and Sediment Control Regulations. Chapter 102 regulations govern earth disturbance activities of all types and require the use of erosion and sediment control measures to minimize potential sediment pollution to waters of the Commonwealth. Floyd discussed how these regulations will affect development activity in the Commonwealth and in Mifflin County.

Effective November 19, 2010, PA DEP's Chapter 102 regulations will require any project with one acre or more of earth disturbance to obtain a National Pollutant Discharge Elimination Systems (NPDES) permit prior to the start of earthmoving activities, not including agricultural tillage activity. NPDES permits require a licensed professional to submit an application, erosion control plan and post construction stormwater management plan to the local Conservation District for review and approval.

The new one-acre earth disturbance threshold for requiring an NPDES permit will change previous PA DEP regulations, which required sites with five acres of earth disturbance or more, as well as sites between one and five acres of disturbance containing a point source discharge, to obtain the NPDES permit. Sites between one and five acres that were previously determined *not* to have a point source discharge that have not started construction by November 19, 2010 will be expected to obtain the NPDES permit.

Property owners affected by the new regulations will now be required to have a licensed professional sign off that all requirements for their project have been met. Projects of one acre or more of earth disturbance in special protection watersheds will be required to have a buffer area with no disturbance of 150 feet. Special protection watersheds affect two thirds of Mifflin County. Residential construction involving one acre or more of disturbance will also be impacted by these requirements. For instance, a resident building a home that will disturb an area of one acre or more must have an approved NPDES permit before a building permit is issued. In addition, sites with one acre or more of earth disturbance will also have changes in the NPDES permit fee structure. The NPDES permit base fees will be \$500 for general permits and \$1,500 for individual permits and PA DEP will now require an additional \$100 per disturbed acre.

Effective November 19, 2010, Chapter 102 will include additional regulations for agricultural activities in special protection watersheds, such as requiring written erosion control plans for animal concentration areas.

PMPEI Subdivision and Land Development Review Course

On November 3, 10 and 17, 2010, Brent Miller and Neal Shawver attended the Pennsylvania Municipal Planning Education Institute (PMPEI)'s Subdivision and Land Development Review Course. PMPEI coordinated with the Mifflin and Juniata County Planning Commissions to hold 10 hours of training on subdivision and land development review. Stan Lembeck, AICP and Bill Elmendorf of Penn State instructed the course on the subdivision and land development process, spanning from pre-application meetings through project completion. The three sessions were broken down in the following sections: 1) the principles of subdivision and land development regulation and ordinance requirements, focusing on key provisions of the MPC; 2) subdivision and land development review procedures; and 3) design and technical standards of subdivision development.

Course topics included the MPC requirements governing subdivision and land development regulations; the importance of regulations to municipalities and to developers; a procedure for reviewing applications; requirements for approving and denying plans; project completion and follow-up; design considerations; density and open space criteria; and new approaches to better project design.

4.2 Planning and Development Department

Staff Changes

In August 2010, Jan McDonald resigned his position of Community Development Administrator to focus on his position as Phillipsburg Borough Manager in Centre County.

In August 2010, James Lettiere joined the staff of the Planning and Development Department as Community Development Administrator. Jim comes to the department with extensive experience in community development and planning. Jim Lettiere holds a Bachelor of Science degree in Public Service with an emphasis in Urban Planning and Management from Penn State University. Jim served on the Patton Township Planning Commission in State College before beginning his career in the City of Harrisburg's Department of Building and Housing Development. He later held positions and was progressively promoted during his tenure at the Department of Community Development in the City of Cape Coral, FL. Jim is a member of the American Institute of Certified Planners (AICP), the American Planning Association (APA), the Pennsylvania Chapter of the APA and the National Community Development Association. He has been recognized for community contributions and professional accomplishments throughout his career.

Staff Development

Staff members of the Planning and Development Department have participated in conferences, workshops and other events throughout the year to continue their training and professional development.

County Planning Directors Association

Planning directors from counties throughout the Commonwealth meet several times a year to discuss issues affecting county planning offices and commissions. The County Planning Directors Association is affiliated with the County Commissioners Association of Pennsylvania (CCAP) and was formalized in 2004 as the County Planning Directors Association. Mifflin County is a member of this organization and Bill Gomes has been attending these meetings. The association met four times during 2010 and reviewed or discussed the Chesapeake Bay Executive Order and its impact on county planning, the state budget and LUPTAP funding, Pennsylvania Utility Commission actions, Marcellus Shale regulations, smart transportation, source water protection, proposed legislation and the e-library system.

PA CD&H Practitioners Annual Conference

On April 12 and 13, 2010, Jan McDonald, Doug Marks and Jodie Barger attended the Pennsylvania Community Development & Housing Practitioners (PA CD&H) Annual Conference in State College. Representatives from PA DCED and SEDA-COG discussed new Federal and State grant requirements. Session topics included Lead-Based Paint Requirements, Reporting Requirements including

ARRA and IDIS updates and Contracts & Procurement & Administrative Manual. Day two of the conference concentrated on Federal Program Administration Issues.

Lead-Safe Certification Training Course

On March 30, 2010, Doug Marks attended a Lead-Safe Certification training course and earned his certification. The training was held for local contractors and landlords working in the private sector of housing and child-occupied facilities built before 1978. The course was instructed by Dan Casciato, Jr. of Pittsburgh. Approximately 28 people attended the training. Each attendee is now a certified renovator through EPA. Firms must also register with EPA in addition to individuals completing the course.

Lead paint poisoning affects more than one million children. Adverse health effects can include learning disabilities, behavioral problems and speech delays. If not done in a lead-safe manner, renovations and repairs that disturb lead paint can expose children, as well as adults, to harmful levels of lead dust. On April 22, 2008, EPA had issued regulations requiring lead-safe work practices to prevent lead poisoning. Beginning April 22, 2010, federal law requires certification and training for contractors performing renovations, repairs and painting that disturb more than six square feet of paint in all homes, childcare facilities and schools built before 1978. Certified and trained contractors must follow specific work practices to prevent lead contamination.

FEMA and PEMA Hold Mitigation Planning Seminar

On July 28 and 29, 2010, Mark Colussy attended a *Mitigation Planning for Preparing and Reviewing Local Plans* seminar held by the Federal Emergency Management Agency (FEMA) and Pennsylvania Emergency Management Agency (PEMA). The focus of the seminar was hazard mitigation and the necessary steps for an effective Hazard Mitigation Plan (HMP). Areas covered during the workshop were organizing resources and assessing risks, as well as developing, reviewing and implementing the HMP.

PEMA introduced a new approach for converting HMPs to digital format to create a standard format for more consistency statewide. Consultants are testing this approach for FEMA standards. FEMA wants new HMPs to implement more projects, which will be considered when approving plans. PEMA encourages counties to watch for yearly grants to apply for funding to implement projects and prepare the required five-year HMP updates.

Alternative Energy Workshop Held

On September 2, 2010, Bill Gomes and Mark Colussy attended an *Alternative Energy and Regulation in PA Communities* workshop sponsored by the Central Section of the Pennsylvania Chapter of the American Planning Association (APA). The workshop educated planners on the menu of alternative energy sources and their impacts on communities. Approximately 70 planners and engineers attended the workshop. Bill Gomes assisted in developing the workshop.

Session topics included an overview of the role of energy in Pennsylvania, solar and geothermal energy, other energy alternatives (wind energy and outdoor burning boilers) and how energy sources shape communities with discussions on green building technology and energy provisions in the MPC. A panel discussion on how local communities were regulating or trying to regulate the alternative energy sources was also part of the workshop.

PA Chapter of APA Holds Annual Conference

From October 3-5, 2010, Bill Gomes, Jim Lettiere and Mark Colussy attended the PA Chapter of APA's Annual Conference in Lancaster. More than 550 planners and planning officials attended the conference. Sessions attended provided diverse information on ethical dilemmas faced by many planners, floodplain management, affordable housing and housing choice, farmers markets serving low-income households, land use law, designing streets to serve all users (not just automobiles), integrating transportation and land use planning, web technology to engage the public in the planning process, legislative updates, new approaches to comprehensive planning, farmland preservation alternatives, innovative approaches to transportation planning, funding opportunities and how to engage the Amish in the planning process.

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**Mifflin County Planning Commission
Mifflin County Planning and Development Department
Mifflin County Courthouse
20 North Wayne Street
Lewistown, PA 17044
Phone: (717) 242-0887
Fax: (717) 242-5460
Email: mcplanning@co.mifflin.pa.us
www.co.mifflin.pa.us/PlanningandDevelopment**

