

Lewistown, PA

September 16, 2010

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 16, 2010 at 9:00 a.m. In attendance were Commissioners Mark A. Sunderland, Otis E. Riden, Jr. and Robert A. Reck; Solicitor Patricia Gardner; Chief Clerk Cathy Romig; and, Confidential Clerk Shirley Haller.

Kiernan Schalk from the Sentinel was the only representative present from the news media.

Guests present were Treas. Janice Peachey; Planning Dir. Bill Gomes; Phys. Plant Dir. Sam Whiteman; Warden Bernie Zook; Grant Writer Lisa Stalnaker; Terry Fultz from Exterior Doors & Windows; Craig Salyards from BCS Construction; Bryan Yingling; Dave Knox with BCC General Contracting; Jim Wehner; Larry Clark; Anthony & Shirley Geno.

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. A moment of silent prayer was observed as the Invocation.

II. The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Riden to accept the minutes of the Regular Meeting of September 2, 2010 as received. Seconded by Commissioner Reck. Motion carried.

**IV. County Treasurer's Report:** 9/1/10 to 9/14/10

General Account Starting Balance		\$ 214,200.27
Deposits – Receipt #50759 – 51039		690,365.24
Voided Checks – 14		232.19
Interest		268.50
Total Debits		690,865.93
Bills Paid – Ck. #79743 – 79956		546,258.34
Transferred to Payroll – Ck. #50250 – 50482		267,320.86
Total Credits		813,579.20
Ending Balance (Interest @ 0.5%)		91,487.00
Liquid Fuels	JVB @ 0.5%	205,561.58
911 Telephone Acct.	JVB @ 0.5%	205,501.20
Capital Reserve Acct.	JVB @ 1.01%	
General Acct		3,409,151.14
911 Funds		558,423.88
TRAN Acct.		1,605,418.89
Total Capital Reserve Account		5,572,993.91

Motion was made by Commissioner Riden to accept the Treasurer's report as received, subject to audit. Seconded by Commissioner Reck. Motion carried.

**V. Approval of Bills:**

1. General Fund, Accounts Payable: Ck. #79743 to 79956 in the amount of \$546,258.34
2. Payroll Account: Ck. #50250 to 50482 in the amount of \$267,320.86

3. **MCCDBG Accounts:**

- Ck. #917 – MCCDBG 07 – Recognition Engraving – Inv. #37103 - \$8.03
- Ck. #918 – MCCDBG 07 – County Observer – Bal. - \$6.38
- Ck. #919 – MCCDBG 10 – The Sentinel – Inv. #96522, 96567 & 96739 –  
\$1,012.44
- Ck. #920 – MCCDBG – Snedeker Energy, Inc – Inv. #1024301 - \$20.23

4. **9-1-1 Telephone Account:**

- Ck. #2827 – American Express – Inv. #100914 - \$90.09
- Ck. #2828 – CenturyLink – Inv. #K090102256 - \$2,389.40
- Ck. #2829 – Mifflin Co. Commissioners - \$159.06
- Ck. #2830 – NENA-Keystone Chapter – Inv. #2010 - \$400.00
- Ck. #2831 – Paragon Seating – Inv. #GJ017 - \$120.01
- Ck. #2832 – Suburban Propane – 911 Tower, Belleville - \$243.87
- Ck. #2833 – TransCore – Inv. #10-03245 - \$2,069.00

5. **LEPC Account:**

- Ck. #3334 – Centre Communications, Inc – Inv. #73206 - \$1,343.02

*Motion was made by Commissioner Reck to approve payment of the bills as listed above. Seconded by Commissioner Riden. Motion carried.*

**VI. Committee Reports:**

- |                                 |   |
|---------------------------------|---|
| <i>Commissioner Riden:</i>      | <i>Central Counties Youth Detention Board<br/>MH/MR Tri-County Board Meeting<br/>AAA Committee Meeting<br/>Retirement Board Meeting</i> |
| <i>Commissioner Reck:</i>       | <i>MH/MR Tri-County Board Meeting<br/>Airport Authority Meeting<br/>Solid Waste Authority Meeting<br/>Retirement Board Meeting</i>      |
| <i>Commissioner Sunderland:</i> | <i>MH/MR Tri-County Board Meeting<br/>Youth Park Board Meeting<br/>Retirement Board Meeting</i>   |

**VII. Public Comment:** *None*

**VIII. Old Business:** *None*

**IX. New Business:**

**A. Opening of Sealed Bids for the Courthouse Window Replacement Project:**

*Since the bid opening was scheduled for 9:15 a.m., Sol. Gardner advised the Chairman to proceed with the agenda until the appointed time was reached.*

**B. Purchase of Service Agreement for use, if needed, by Children & Youth:**

- *Wardell & Associates, Inc – Bellefonte, PA*
- *Centre County Youth Service Bureau – Zerby Gap, State College, PA*
- *Centre County Youth Service Bureau – Stormbreak, State College, PA*
- *Centre County Youth Service Bureau – Stepping Stone, State College, PA*

*Motion was made by Commissioner Riden to enter into the Purchase of Service Agreements as listed above. Seconded by Commissioner Reck. Motion carried.*

**C. Request for exoneration of the County portion of 2010 per capita taxes:**

- *Armagh Township Tax Collector Danielle Sheetz – 45*
- *Union Township Tax Collector Herbert Eichhorn – 7*

*Motion was made by Commissioner Riden to grant the request for exoneration of the County portion of 2010 per capita taxes as listed above. Seconded by Commissioner Reck. Motion carried.*

*D. Resolution No. 27 of 2010 designating Mifflin County Industrial Corporation as the agency to receive Local Economic Development Assistance (LEDA) funds for fiscal year 2010-2011:*

*The resolution is as follows:*

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF  
MIFFLIN, PENNSYLVANIA  
Resolution No. 2010 - 27  
Date of Adoption – September 16, 2010**

**WHEREAS**, the General Assembly of the Commonwealth of Pennsylvania has enacted and amended the Industrial Development Assistance Law for the purpose of promoting the welfare of the people of the Commonwealth by the rendering of financial assistance to industrial development organizations engaged in promoting the development and expansion of business, industry and commerce in the respective counties of the Commonwealth; and

**WHEREAS**, pursuant to the provisions of the Industrial Development Assistance Law only one such industrial development organization shall be designated and qualified in each county to receive such financial assistance in accordance with the provision of said law; and

**WHEREAS**, to so qualify for such financial assistance an industrial development organization must be designated for that purpose by the Board of County Commissioners of the county which such industrial development organization is to represent; and

**WHEREAS**, the MCIDC with its principal office at 6395 SR 102 N., Lewistown, Pa 17044, has been designated by the Board of Commissioners of the County of Mifflin, Pennsylvania to be the industrial development organization to represent the said County for the purposes of the Industrial Development Assistance Law.

**NOW THEREFORE, BE IT RESOLVED AND IT IS HEREBY  
RESOLVED**

Section 1. That the MCIDC is hereby designated as the Industrial Development Organization for the County of Mifflin with full power and authority to represent said County in all matters relevant to and for all purposes of the Industrial Development Assistance Law.

*Motion was made by Commissioner Riden to adopt Resolution No. 27 of 2010 designating Mifflin County Industrial Corporation as the agency to receive Local Economic Development Assistance (LEDA) as listed above. Seconded by Commissioner Reck. Motion carried.*

*E. Resignation of Gerald Eaton as Security Guard effective September 2, 2010:*

*Motion was made by Commissioner Riden to accept the resignation of Gerald Eaton as Security Guard effective September 2, 2010. Seconded by Commissioner Reck. Motion carried.*

*F. Proclamation – Read the Constitution Day in Mifflin County:*

*Chairman Sunderland read the proclamation as follows:*

**PROCLAMATION  
READ THE CONSTITUTION DAY IN MIFFLIN COUNTY**

*Whereas, the United States Constitution is the oldest written national constitution still in continuous use; and*

*Whereas, the United States Constitution protects the Liberty of the American People by limiting the federal government to a very few specified powers, leaving the general power of government to the several States; and*

*Whereas, the United States Constitution recognizes in the Ninth Article of Amendment the Natural Rights of man referred to in the Declaration of Independence; and*

*Whereas, the People of the United States are less familiar with the history and text of the Constitution than previous generations of Americans; and*

*Whereas, this wonderful inheritance can be lost through indifference and ignorance, allowing those in power to trespass on the Constitution and the Liberties of the People; and*

*Whereas, the public reading of the text of the United States Constitution is an effective way for a community to appreciate the Providential gift of the Constitution and they way it protects them from tyranny; and*

*Whereas, the Constitution was approved by the Constitutional Convention in Philadelphia on September 17, 1787 and sent to the States for ratification;*

*Now Therefore, We the Mifflin County Commissioners do hereby proclaim September 18, 2010, the first Saturday following the anniversary of the close of the Constitutional Convention, as **READ THE CONSTITUTION DAY IN MIFFLIN COUNTY.***

*Motion was made by Commissioner Riden to adopt the proclamation – Read the Constitution Day in Mifflin County- September 18, 2010. Seconded by Commissioner Reck. Motion carried.*

*G. Proclamation – Child Passenger Safety Week, September 19 through September 25, 2010:*

*Chairman Sunderland read the proclamation as follows:*

**PROCLAMATION  
CHILD PASSENGER SAFETY WEEK, 2010**

*Whereas, children are our country's most precious resource. As parents and caregivers it is our responsibility to keep America's children safe. Every year, thousands of children are tragically injured or killed in motor vehicle traffic crashes. For children age 3 and older, it is the leading cause of death. It is hard to overstate the toll this takes on families. Together we can put an end to this; and*

*Whereas, today, all 50 States, the District of Columbia, and our Territories have laws requiring the use of child safety seats and seat belts for children traveling in motor vehicles. These laws were enacted because of the tremendous safety benefits they provide. We know that child safety seats help save lives and reduce injuries. We also know that they are most effective when installed and used correctly. Sadly, nearly three out of four child safety seats are not used properly. Starting now, working together, we must join forces to prevent these deaths and injuries; and*

*Whereas, that is why Mifflin County is committed to working closely with our partners and safety advocates to help reduce the number of young lives lost on our roadways. Our goal is to educate parents and caregivers on how to properly install and use child safety seats. During Child Passenger Safety Week, there will be hundreds of free child safety seat inspection stations set up across the country. We encourage all parents and caregivers to take advantage of this service and ensure that their children are getting the very best protection. To locate an inspection station in your area, please go to [www.nhtsa.gov](http://www.nhtsa.gov); and*

*Now Therefore, We the Mifflin County Commissioners do hereby proclaim September 19 through September 25, 2010, as Child Passenger Safety Week and September 25, 2010, as National Seat Check Saturday. We urge everyone to help reduce injuries and the tragic loss of life by buckling up themselves and every child on every trip, every time.*

Motion was made by Commissioner Riden to adopt the proclamation – Child Passenger Safety Week, September 19 through September 25, 2010. Seconded by Commissioner Reck. Motion carried.

H. Offer for Parcel No. 04, 01-0354--,000 located in Lewistown Borough that is currently in repository for unsold properties - \$250.00:

Motion was made by Commissioner Reck to reject the offer of \$250.00 for Parcel No. 04, 01-0354--,000 located in Lewistown Borough that is currently in repository for unsold properties. Seconded by Commissioner Riden. Motion carried.

I. Help America Vote Act (HAVA) Grants – Blanket Agreement Amendment #3 extending the grant period for an additional five years to June 30, 2016:

Motion was made by Commissioner Riden to approve the Blanket Agreement Amendment #3 (HAVA Grants) extending the grant period for an additional five years to June 30, 2016. Seconded by Commissioner Reck. Motion carried.

J. Offer for Parcel No. 04, 01-0355--,000 located in Lewistown Borough that is currently in repository for unsold properties - \$401.00:

Motion was made by Commissioner Reck to reject the offer of \$401.00 for Parcel No. 04, 01-0355--,000 located in Lewistown Borough that is currently in repository for unsold properties. Seconded by Commissioner Riden. Motion carried.

K. Offer for Parcel No. 15, 04-103A--,000 located in Decatur Township that is currently in repository for unsold properties - \$1750.00:

Motion was made by Commissioner Reck to reject the offer of \$1,750.00 for Parcel No. 15, 04-103A--,000 located in Decatur Twp. that is currently in repository for unsold properties. Seconded by Commissioner Riden. Motion carried.

At this point in the meeting, Chairman Sunderland returned to Item A. on the Agenda – Bid Opening for Courthouse Window Project:

Jim Wehner of J-Way, Inc. (Architects) opened the four bids as follows:

Contractor Name	Base Bid	Alternate C1-1	Alternate C1-2	Remarks
Exterior Doors & Windows 5840 SR 655 Belleville, PA	\$22,940	Deduct \$620	Add: No bid	Bid Bond Included
Weather Guard Windows 709 E 8 <sup>th</sup> St Bellwood, PA	\$24,997	Deduct: \$675.67	Add: No bid	Bid Bond Included
John C. Knox & Sons 475 Locust Rd Granville, PA	\$52,323	Deduct: \$1,414	Add: \$746	Bid Bond Included
BCS Construction 1117 – 21 <sup>st</sup> Ave Altoona, PA	\$41,226	Deduct: \$775	Add: \$600	Bid Bond Included

*At this point, Mr. Wehner and Phys. Plant Dir. Whiteman left the meeting to review the bids and will return at the end of the meeting with their report.*

*L. PCCD Grants – Lisa Stalnaker:*

*Ms. Stalnaker said there are two signature pages for two separate PCCD Grants, the first for the CJAB coordinator position. The HSDF funds for this fiscal year have been reduced. This will not be a new position, but a new funding source. This is for both Mifflin and Juniata Counties. The grant is for \$18,804 and the cash match is \$6,268 coming from the HSDF funds. This does not cost the County anything and replaces money that was lost.*

*Motion was made by Commissioner Riden to approve the application for the grant as explained above from January 1, 2011 through December 31, 2011. Seconded by Commissioner Reck. Motion carried.*

*Ms. Stalnaker went on to explain that the second application is for the same funding source for the Mifflin County Correctional Facility Re-entry Program. This will be used for the GED Program at the Prison. Also, the Prison Psychiatrist retired at the end of June. So, there is no psychiatrist at the Prison now. The total amount for the budget is \$128,986 with a 25% matching fund. The Juniata Valley MH/MR program is going to fund \$24,000 of that and Sam, Inc is going to provide \$11,395. So the 25% match needed was \$32,247 but are actually able to match it at \$35,385. With this the GED Program, Clear Concepts and some of the other programs will be able to be brought back. The main goal of the re-entry program is to provide the services and support needed to have the people successfully re-integrate back into the community.*

*Chairman Sunderland asked if this is an application or a grant received? And, what is the time frame for this grant?*

*This will be an application and the grant should be received. It is a 3-yr grant with the 2<sup>nd</sup> year match at 50% and the 3<sup>rd</sup> year 75%. It is a 3-yr grant but is contract one year at a time for different amounts. This application is for the first year.*

*Motion was made by Commissioner Riden to approve this grant application. Seconded by Commissioner Reck. Motion carried.*

*Anthony Geno asked that, at the last meeting, there was an authorization letter approved for determining historical energy. Was that letter sent? He was told that it was sent as well as a letter of support for the Lewistown Hotel housing project.*

*At this point, Mr. Wehner brought the results of the bids for the Window Replacement Project to the meeting recommending that the bid be given to the low bidder – Exterior Doors & Windows with alternate C1-1 included in the amount of \$22,320.00.*

*Motion was made by Commissioner Riden to accept the bid from Exterior Doors & Windows of Belleville, PA in the amount of \$22,320.00. Seconded by Commissioner Reck.*

*Questions: Shirley Geno asked if all the companies were bidding on the same windows?*

*She was told that there was a pre-bid meeting here at the Courthouse last week and they were told to do their own measurements as all the window sizes were not the same. They bid on the same performance windows.*

*Motion carried.*

*Motion was made by Commissioner Reck to adjourn. Seconded by Commissioner Riden.*

*The meeting adjourned at 9:35 a.m.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*

