

Lewistown, PA

October 21, 2010

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 21, 2010 at 9:00 a.m. In attendance were Commissioners Mark A. Sunderland, Otis E. Riden, Jr. and Robert A. Reck; Solicitor Patricia Gardner; Chief Clerk Cathy Romig; and, Confidential Clerk Shirley Haller.

Joe Cannon of the Sentinel/County Observer was the only representative present from the news media.

Guests present were Dep. Treas. Deb Civitts; Grant Writer Lisa Stalnaker; Don Weakland from MIS; Jim Lettiere and Doug Marks from Planning; Chris Wysocki from MH/MR; Larry Clark; and Anthony & Shirley Geno.

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. A moment of silent prayer was observed as the Invocation.

II. The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Riden to accept the minutes of the Regular Meeting of October 7, 2010 as received. Seconded by Commissioner Reck. Motion carried.

**IV. County Treasurer's Report:** 10/6/10 to 10/19/10

General Account Starting Balance	\$ 152,801.53
Deposits, Receipt #51347 – 51540	1,173,576.90
Voided Checks – 9	426.18
Total Debits	1,174,003.08
Bills Paid – Checks #80228 – 80486	1,033,389.43
Transfer to Payroll – Ck. #50942 – 51169	248,534.08
2 Journal Adj. by Commissioners' Office	4,558.01
Total Credits	1,286,481.52
Ending Balance – Interest @ 0.5%	40,323.09
Liquid Fuels JVB @ 0.5%	200,461.48
911 Telephone Acct. JVB @ 0.5%	242,757.31
Capital Reserve Acct. JVB @ 1.01%	4,753,558.74
General Acct.	2,587,859.85
911 Funds	558,902.89
TRAN Acct.	1,606,796.00
Total Capital Reserve Account	4,753,558.74

Motion was made by Commissioner Riden to accept the Treasurer's report as received, subject to audit. Seconded by Commissioner Reck. Motion carried.

**V. Approval of Bills:**

1. General Fund, Accounts Payable: Ck. #80228 to 80486 in the amount of \$1,029,281.12

2. Payroll Account: Ck. #50942 to 51169 in the amount of \$248,534.08

3. MCCDBG Accounts:

Ck. 166 – MC Home Program – Manbeck Construction Co – Housing Rehab – \$1,267.00

Ck. 924 – MCCDBG 07 – Comp USA Retail, Inc – Inv. #V12715900101 & V12715900103 - \$199.58  
Ck. 925 – MCCDBG 07 – Snedeker Energy LLC – Inv. #415377 - \$31.18  
Ck. 926 – MCCDBG 07 – Co. of Mifflin – Reimb. M&S/Ph/Postage - \$567.71  
Ck. 927 – MCCDBG 09 – Manbeck Construction Co – Housing Rehab – \$14,017.00  
Ck. 928 – MCCDBG 09 – SUMCD, Inc – Reimb. Inv #E-27140 - \$2,200.00  
Ck. 929 – MCCDBG 09 – Cecil Swartz, Jr – Inv. #138 - \$150.00

**4. 9-1-1 Telephone Account:**

Ck. #2840 – CenturyLink – Inv. #K100502348 - \$2,389.40  
Ck. #2841 – G.R.Sponaugle & Sons Inc – Inv. #24241 - \$662.25  
Ck. #2842 – MC Commissioners – Big Ridge/Blue Mt. - \$159.06  
Ck. #2843 – Valley Rural Electric – 1 Acct. - \$1,845.43  
Ck. #2844 – Verizon – 2 Accts. - \$481.68

**5. LEPC Account:**

Ck. #3350 – POLICE Magazine – 1-yr subscription - \$25.00  
Ck. #3351 – JEMS Magazine – 12 Issues - \$44.00  
Ck. #3352 – Sheetz Advantage Card – Inv. #24133884 - \$255.87  
Motion was made by Commissioner Reck to approve payment of bills as listed above. Seconded by Commissioner Riden. Motion carried.

**VI. Committee Reports:**

Commissioner Riden: Salary Board Meeting  
Commissioner Reck: Salary Board Meeting  
Solid Waste Authority Meeting  
Commissioner Sunderland: Salary Board Meeting

**VII. Public Comment:** None

**VIII. Old Business:** None

**IX. New Business:**

The Public Hearing for 2011 CDBG Home Program Proposal was set for 9:15 a.m. The meeting then went to Item B. on the agenda.

**B. Reappointment of Arthur W. Kauffman, Belleville, PA to another 5-yr term on the Mifflin County Industrial Development Authority (09/29/10 – 09/29/15):**

Motion was made by Commissioner Riden to approve the reappointment of Arthur W. Kauffman to another 5-yr term on the Mifflin County Industrial Development Authority – 9/29/10 to 9/29/15. Seconded by Commissioner Reck. Motion carried.

**C. Reappointments to the Mifflin County Planning Commission – 4-yr terms 12/31/10 to 12/31/14:**

- Neil Shawver – Lewistown, PA
- Kent Spicher – Belleville, PA

Motion was made by Commissioner Riden to approve the reappointments to the Mifflin County Planning Commission as listed above. Seconded by Commissioner Reck. Motion carried.

**D. Application for County Aid – 2010 Liquid Fuels Allocation:**

- Derry Township - \$8,873.87

- *Burnham Borough - \$3,937.47*

*Motion was made by Commissioner Riden to approve the application for County Aid – 2010 Liquid Fuels Allocation as listed above. Seconded by Commissioner Reck. Motion carried.*

*E. MH/MR Sublease Agreements:*

- *Adelphoi Village, Inc.*
- *The Advocacy Alliance*
- *Keystone Service Systems, Inc*
- *Community Services Group, Inc*

*Motion was made by Commissioner Riden to approve the MH/MR Sublease Agreements as listed above. Seconded by Commissioner Reck. Motion carried.*

*F. Juvenile Court Judges’ Commission Grant-in-Aid - \$23,503.00 (7/1/10 to 6/20/11):*

*Motion was made by Commissioner Riden to approve the Juvenile Court Judges’ Commission Grant-in-Aid as listed above. Seconded by Commissioner Reck. Motion carried.*

*G. Request for exoneration of the County portion of 2010 per capita taxes:*

- *Armagh Township Tax Collector Danielle Sheetz – 2*

*Motion was made by Commissioner Riden to approve the request for exoneration of the County portion of 2010 per capita taxes as listed above. Seconded by Commissioner Reck. Motion carried.*

*H. Purchase of Service agreements for use, if needed, by C&Y:*

- *The Bair Foundation of PA – New Wilmington, PA*
- *The Christian Home of Johnstown, Inc – Johnstown, PA*

*Motion was made by Commissioner Riden to approve the Purchase of Service agreements for use, if needed, by C&Y as listed above. Seconded by Commissioner Reck.*

*Questions: Larry Clark asked why there are no charge figures listed in Item H but there are hourly figures listed in Item J. He was told there are different costs for different things. DPW controls the costs. The C&Y Director oversees the fees. Costs are 80% reimbursed by the State.*

*Motion carried.*

*I. Holiday Schedules for 2011: Prison, Telecommunicators and Courthouse Employees:*

*The schedule is as follows:*

**MIFFLIN COUNTY EMPLOYEES  
2011  
HOLIDAY SCHEDULE  
Courthouse**

New Years Day	Friday December 31 <sup>st</sup> , 2010
Martin Luther King Day	Monday January 17 <sup>th</sup>

Presidents Day	Monday February 21 <sup>st</sup>
Good Friday	Friday April 22 <sup>nd</sup>
Memorial Day	Monday May 30 <sup>th</sup>
Flag Day	Tuesday June 14 <sup>th</sup>
Independence Day	Monday July 4 <sup>th</sup>
Labor Day	Monday Sept 5 <sup>th</sup>
Columbus Day	Monday October 10 <sup>th</sup>
Veterans Day	Friday November 11 <sup>th</sup>
Thanksgiving 24 <sup>th</sup> & 25 <sup>th</sup>	Thursday & Friday November
Christmas 26 <sup>th</sup> & 27 <sup>th</sup>	Monday & Tuesday December

**MIFFLIN COUNTY EMPLOYEES  
2011  
HOLIDAY SCHEDULE  
Telecommunicators**

New Years Day	Saturday January 1 <sup>st</sup>
Martin Luther King Day	Monday January 17 <sup>th</sup>
Presidents Day	Monday February 21 <sup>st</sup>
Good Friday	Friday April 22 <sup>nd</sup>
Memorial Day	Monday May 30 <sup>th</sup>
Flag Day	Tuesday June 14 <sup>th</sup>
Independence Day	Monday July 4 <sup>th</sup>
Labor Day	Monday Sept 5 <sup>th</sup>
Columbus Day	Monday October 10 <sup>th</sup>
Veterans Day	Friday November 11 <sup>th</sup>
Thanksgiving 24 <sup>th</sup> & 25 <sup>th</sup>	Thursday & Friday November
Christmas 24 <sup>th</sup> & 25 <sup>th</sup>	Saturday & Sunday December

**MIFFLIN COUNTY EMPLOYEES  
2011  
HOLIDAY SCHEDULE  
Prison**

New Years	Saturday January 1 <sup>st</sup>
Presidents Day	Monday February 21 <sup>st</sup>
Good Friday	Friday April 22 <sup>nd</sup>
Memorial Day	Monday May 30 <sup>th</sup>
Independence Day	Monday July 4 <sup>th</sup>
Labor Day	Monday Sept. 5 <sup>th</sup>
Veterans Day	Friday November 11 <sup>th</sup>
Thanksgiving 24 <sup>th</sup> & 25 <sup>th</sup>	Thursday & Friday November
Christmas 24 <sup>th</sup> & 25 <sup>th</sup>	Saturday & Sunday December

*Motion was made by Commissioner Reck to approve the Holiday Schedule (Courthouse, Telecommunicators, Prison) as listed above. Seconded by Commissioner Riden. Motion carried.*

*J. Purchase of Service Agreements for use by C&Y:*

- *Nancy Records, State College, PA for the Communities That Care Mobilizer – 9/30/10 through 9/29/11 - \$22.64 per hour*
- *Stephanie Prough, McVeytown, PA for Communities That Care Executive Assistant – 9/30/10 through 9/29/11 - \$14.065 per hour*

*Solicitor Gardner asked the Board of Commissioners to table this item until she had a chance to review and talk to the fiscal director at C&Y.*

*Motion was made by Commissioner Reck to table this item for reasons listed above. Seconded by Commissioner Riden.*

*Questions: Anthony Geno asked if there are travel expenses included in these agreements. Chairman Sunderland replied that is why our Solicitor wants to review the entire agreement.*

*Motion carried.*

*K. Hiring of Ashley Andrews for the position of County Caseworker I in the C&Y Department effective October 25, 2010:*

*Motion was made by Commissioner Riden to approve the hiring of Ashley Andrews for the position of County Caseworker I in the C&Y Department effective October 25, 2010. Seconded by Commissioner Reck. Motion carried.*

*L. Hiring of Aaron Crone for the position of County Caseworker I in the C&Y Department effective October 25, 2010:*

*Motion was made by Commissioner Riden to approve the hiring of Aaron Crone for the position of County Caseworker I in the C&Y Department effective October 25, 2010. Seconded by Commissioner Reck. Motion carried.*

*M. Service Agreement with CenturyLink, Mansfield, OH for the Mifflin County 911 Center providing maintenance and upgrades to the 911 telephone system for 2010 – 2011 - \$2,359.71 a month for 12 months:*

*Motion was made by Commissioner Riden to approve the Service Agreement with CenturyLink as listed above. Seconded by Commissioner Reck.*

*Questions: Shirley Geno asked if there wasn't anyone closer? Chief Clerk Romig replied this was their main office but they are local. Larry Clark then asked if this was bid? It is a renewal and not necessary to bid because it is for professional services.*

*Motion carried.*

*At this time (9:15 a.m.) the Public Meeting needed to be recessed in order to hold the advertised Public Hearing for 2011 CDBG Home Program Proposal.*

*Motion was made by Commissioner Riden to recess the Public Meeting. Seconded by Commissioner Reck.*

*CDBG Administrator Jim Lettiere presented the 2011 CDBG Home Program Proposal with a question and answer period about the proposal.*

*At 9:20 a.m. motion was made by Commissioner Reck to reconvene the Regular Meeting. Seconded by Commissioner Riden.*

*A. Resolution No. 2010 – 29 authorizing the filing of an application for funds with the Department of Community and Economic Development (DCED) for the Home Program:*

*The resolution is as follows:*

**RESOLUTION NO. 2010-29  
OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS  
AUTHORIZING AN APPLICATION FOR THE  
PENNSYLVANIA HOME PROGRAM**

Resolution of the Mifflin County Board of Commissioners authorizing the filing of an Application for funds with the Department of Community and Economic Development (DCED), Commonwealth of Pennsylvania.

WHEREAS, the HOME Applicant is desirous of obtaining funds from DCED for affordable housing activities fundable under Title II of the National Affordable Housing Act of 1990 (42 U.S.C. 12701 through 12839) and the implementing regulations at 24 CFR Part 92.

NOW, THEREFORE, BE IT RESOLVED that a housing need exists that has been identified in the local or state Consolidated Plan and the proposed housing activity addresses this need.

BE IT FURTHER RESOLVED, that the HOME Applicant has conducted the required citizen participation process.

BE IT FURTHER RESOLVED, that the HOME Applicant will assure the provision of the other necessary funds to make the activity feasible.

BE IT FURTHER RESOLVED, that the HOME Applicant will reimburse the Commonwealth for any expenditures found by DCED to be ineligible.

BE IT FURTHER RESOLVED, that the appropriate officer of the HOME Applicant is directed to execute a certificate attesting to the adoption of this Resolution and to furnish a copy of this Resolution to DCED

NOW, THEREFORE, BE IT RESOLVED, the Mifflin County Board of Commissioners hereby authorizes the filing of an Application for funds with the Department of Community and Economic Development (DCED), Commonwealth of Pennsylvania.:

1. The Chairman of the Board of County Commissioners be and is authorized and directed to submit an application, including all understandings and assurances contained therein, to the fullest extent of funds allowed on behalf of the County of Mifflin to the Pennsylvania Department of Community and Economic Development and to act as the authorized representative of the County of Mifflin, and to provide such additional information as may be requested; and
2. The Chairman of this Board of Commissioners is hereby authorized and directed to execute on behalf of the County of Mifflin such certifications and/or agreements as may be required to accept and implement the proposed program and activities.

*Motion was made by Commissioner Riden to adopt Resolution 2011-29 as listed above. Seconded by Commissioner Reck. Motion carried.*

*N. Request for real estate refund:*

- *Parcel No. 17-10-103A located in Granville Twp. – acreage error – County portion \$509.06 (2005 through 2010)*

*Motion was made by Commissioner Reck to approve the request for real estate refund as listed above. Seconded by Commissioner Riden. Motion carried.*

*O. Memorandum of Understanding between Mifflin County and Juniata County for the Shared Associate Planner Position – January 1, 2011 through December 31, 2011:*

*Motion was made by Commissioner Riden to enter into the Memorandum of Understanding between Mifflin County and Juniata County for the Shared Associate Planner Position as listed above. Seconded by Commissioner Reck. Motion carried.*

*P. Hiring of Sylvia Middaugh for the Elderly Victim Advocate (EVA) position in the Crime/Victim Service office effective October 22, 2010:*

*Motion was made by Commissioner Riden to approve the hiring of Sylvia Middaugh for the Elderly Victim Advocate position in the Crime/Victim Service office effective October 22, 2010. Seconded by Commissioner Reck. Motion carried.*

*Chairman Sunderland added that this is a totally grant-funded part-time position. If the grant runs out, so does the position.*

*Q. Contract renewal with One Communications for voice and data service for three years – 10/1/10 through 10/1/2013:*

*Motion was made by Commissioner Riden to approve the renewal contract with One Communications for voice and data service for three years as listed above. Seconded by Commissioner Reck. Motion carried.*

*Motion was made by Commissioner Reck to adjourn. Seconded by Commissioner Riden.*

*The meeting adjourned at 9:25 a.m.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*