

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, December 2, 2010 at 9:00 a.m. In attendance were Commissioners Mark A. Sunderland, Otis E. Riden, Jr. and Robert A. Reck; Chief Clerk Cathy Romig; and, Confidential Clerk Shirley Haller. Solicitor Patricia Gardner was absent (Court).

Joe Cannon from the Sentinel/County Observer was the only representative present from the news media.

Guests present were Treas. Janice Peachey; Fin. Mgr. George Welsh; Planning Dir. Bill Gomes; Prob/Dom. Rel. Dir. Larry Wolfe; Rob Postal of MCIDC.

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. A moment of silent prayer was observed as the Invocation.

II. The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Reck to accept the minutes of the Regular Meeting of November 18, 2010 as received. Seconded by Commissioner Riden. Motion carried.

IV. County Treasurer's Report: 11/17/10 to 11/30/10

General Account Starting Balance		\$ 73,824.01
Deposits receipt #51765 – 52147		228,795.93
Transfer from Capital Reserve		648,000.00
Voided Checks – 17		1,281.19
Interest		146.96
	Total Debits	878,224.08
Bills Paid – Ck. #81163 – 81342		575,328.69
Transfer to Payroll Acct. – Ck. #51626 – 51852		313,789.64
NSF Cks – 2 – Tax Claim		1,568.90
	Total Credits	890,687.23
Ending Balance		61,360.86
Liquid Fuels Acct.	JVB @ 0.5%	188,469.11
9-1-1 Telephone Acct.	JVB @ 0.5%	255,142.87
Capital Reserve Acct.	JVB @ 1.01%	3,293,382.20
Breakdown of Capital Reserve		
General Acct. Funds		1,123,775.18
911 Funds		559,911.47
TRAN Acct.		1,609,695.55

Motion was made by Commissioner Riden to accept the Treasurer's report as received, subject to audit. Seconded by Commissioner Reck. Motion carried.

V. Approval of Bills:

1. General Fund, Accounts Payable: Ck. #81163 to 81342 in the amount of \$575,328.69
2. Payroll Account: Ck. #51626 to 51852 in the amount of \$313,789.64
3. MCCDBG Accounts:

Ck. #172 – MC Home Program 07 – A to Z Builders – Home Rehab - \$1,932.00
Ck. #173 – MC Home Program 07 – Affordable Services, Inc – Home Rehab –
\$1,315.00
Ck. #174 – MC Home Program – Cecil Swartz, Jr – Inv. #140 - \$150.00
Ck. #935 – MCCDBG – Wilson’s Service Center – Travel Acct. - \$68.37
Ck. #936 – MCCDBG 09 – Affordable Services, Inc – Inv. 2010-0908-6462 –
\$430.00
Ck. #937 – MCCDBG 07 – PAHRA – 2011 Membership Fee - \$127.50

4. 9-1-1 Telephone Account:

2839 – Voided – Wal*Mart – 1 Ck. - \$52.28

5. LEPC Account:

Ck. #3358 – Brian Fleegal – Mileage Reimb. - \$60.68
Ck. #3359 – Hess Tire & Auto Parts, Inc – Inv. #6716-1 - \$79.45
Ck. #3360 – KAZA Fire Equipment – Inv. #50974 - \$56.11
Ck. #3361 – Phil Lucas – Reimb. - \$69.28

6. Liquid Fuels Account:

Wire Transfer - #750 – Penelec – 1 Acct. - \$89.18

Motion was made by Commissioner Reck to approve payment of bills as listed above. Seconded by Commissioner Riden. Motion carried.

VI. **Committee Reports:**

Commissioner Riden: LEO Board Meeting
CCAP Conference
Commissioner Reck: Abuse Network Board of Directors
Record Improvement Meeting
CCAP Fall Conference
Prison Board Meeting
Commissioner Sunderland: Youth Park Board Meeting
Prison Board Meeting
Record Improvement Fund

VII. **Public Comment:** None

VIII. **Old Business:** None

IX. **New Business:**

A. Continuation of year three Criminal Justice Advisory Board (CJAB) Mental Health Grant:

Motion was made by Commissioner Riden to approve the continuation of year three Criminal Justice Advisory Board (CJAB) Mental Health Grant. Seconded by Commissioner Reck. Motion carried.

B. Purchase of Service Agreement for use, if needed, by Children & Youth:

- Reigler, Shienbold & Associates – Harrisburg, PA

Motion was made by Commissioner Riden to approve the Purchase of Service Agreement for use, if needed, by Children & Youth as listed above. Seconded by Commissioner Reck. Motion carried.

C. Request for Real Estate Refund:

- *Parcel No. 19-09-102A located in Oliver Twp – valuation adjustment made to the campground portion of the property due to a property code correction*

Motion was made by Commissioner Reck to approve the request for a real estate refund as listed above. Seconded by Commissioner Riden. Motion carried.

D. Resolution No. 32 of 2010 adopting subdivision and land development review fees:

RESOLUTION NO. 2010-__
AMENDMENT TO RESOLUTIONS NO. 03-2 AND 04-20
MIFFLIN COUNTY SUBDIVISION AND LAND DEVELOPMENT REVIEW FEES

WHEREAS, the Mifflin County Board of Commissioners has enacted a Subdivision and Land Development Ordinance for administration in the municipalities of Mifflin County that have no such municipally adopted regulations; and

WHEREAS, the Pennsylvania Municipalities Planning Code, Act 247 of 1968, as from time to time amended and reenacted, requires the County to review all applications for subdivisions and/or land developments located in municipalities having enacted a local subdivision and land development ordinance; and

WHEREAS, the Mifflin County Board of Commissioners has delegated the responsibility for administration and enforcement of the Mifflin County Subdivision and Land Development Ordinance to the Mifflin County Planning Commission and Planning and Development Department; and

WHEREAS, the Mifflin County Planning and Development Department incurs certain expenses carrying out the administration of the County Subdivision and Land Development Ordinance.

NOW THEREFORE BE IT RESOLVED, that the Mifflin County Planning Commission and Planning and Development Department in the administration of the Mifflin County Subdivision and Land Development Ordinance shall utilize the following schedule of fees for all plans, both County and Municipal:

<u>Minor Subdivision Plans</u>		
1 to 6 Lots		\$100
<u>Lot Line Adjustments and Lot Additions</u>		
Lot Line Adjustments and Lot Additions	\$70 plus \$5 per lot (includes the residue)	
<u>Major Subdivision Plans*</u>		
Preliminary Plan	\$200 plus \$10 per lot/unit	
Final Plan	\$100 plus \$5 per lot/unit	
<i>* Includes Planned Residential Developments and Traditional Neighborhood Developments</i>		
<u>Land Developments</u>		
Residential, Preliminary and Preliminary/Final	\$100 plus \$5 per lot/unit	
Non-Residential, Preliminary and Preliminary/Final		
Under 2,000 square feet**		\$100
2,000 – 4,999 square feet**		\$125
5,000 – 9,999 square feet**		\$175
10,000 – 19,999 square feet**		\$250
20,000 – 34,999 square feet**		\$350
35,000 – 50,000 square feet**		\$450
Over 50,000 square feet**	\$450 Base plus \$6 for each 1,000 square feet over 50,000	
Residential, Final		\$100
Non-Residential, Final		\$150
<i>** Square feet equivalent to gross floor area</i>		
<u>Subdivision and Land Development Plans</u>		
Previously Reviewed Plan (for additional review)		\$100

Previously Approved Plans (minor alterations not requiring in depth review)

\$50

Additional Review Fees: The applicant shall reimburse the Mifflin County Planning Commission for all reasonable and necessary charges by the Mifflin County Planning Commission engineer, solicitor or consultant for review of improvements or development designs. All engineering, legal or consulting fees shall be in accordance with the ordinary and customary charges by the Planning Commission engineer, solicitor or consultant for similar service in the County, but in no event shall the fees exceed the rate or cost charged by the engineer, solicitor or consultant to the County when fees are not reimbursed or otherwise imposed on applicants. These additional review fees are applicable for all reviews, report reviews and County approval reviews. Plans will not be signed nor released for recording until all fees are paid in full.

Engineer Inspection Fees: Where improvements are required by the Mifflin County Planning Commission to be installed, as a condition of final approval of a subdivision or land development plan, said improvements must be inspected by the Planning Commission engineer upon completion. The applicant shall reimburse the County for all reasonable and necessary expenses associated with the inspection of required improvements by the Planning Commission engineer.

ENACTED AND ORDAINED the twenty-third day of January 2003, by the Board of Commissioners of Mifflin County, Pennsylvania, to be effective on the date of enactment.

AMENDED the second day of December 2004, by the Board of Commissioners of Mifflin County, Pennsylvania, to be effective on the date of amendment.

AMENDED this second day of December 2010, by the Board of Commissioners of Mifflin County, Pennsylvania, to be effective January 1, 2011.

Motion was made by Commissioner Riden to adopt Resolution No. 32 of 2010 adopting subdivision and land development review fees as listed above. Seconded by Commissioner Reck. Motion carried.

E. Reappointment of Marvin Lantz, Lewistown, PA to a 5-yr term on the Mifflin County Housing Authority (12/16/10 – 12/16/15):

Motion was made by Commissioner Riden to approve the reappointment of Marvin Lantz to a 5-yr term on the Mifflin County Housing Authority (12/16/10 – 12/16/15). Seconded by Commissioner Reck. Motion carried.

F. Reappointment of Randy Leister, Lewistown, PA to a 5-yr term on the Mifflin County Solid Waste Authority (12/31/10 – 12/31/15):

Motion was made by Commissioner Reck to approve the reappointment of Randy Leister to a 5-yr term on the Mifflin County Solid Waste Authority (12/31/10 – 12/31/15). Seconded by Commissioner Riden. Motion carried.

G. Reappointment of David C. Glick, Lewistown, PA to the Mifflin County Conservation District Directors for a 4-yr term (1/1/11 – 12/31/14):

Motion was made by Commissioner Riden to approve the reappointment of David C. Glick to the Mifflin County Conservation District Directors for a 4-yr term (1/1/11- 12/31/14). Seconded by Commissioner Reck. Motion carried.

H. Recovery Zone/Lewistown Borough Project:

MCIDC Dir. Rob Postal said the only difference in what we discussed before is the absolute amount now is known (\$4,525,000) in supplemental allocation for the project. A resolution is already passed allocating your \$1,585,000 for this project. What this does is bring in reduced cost financing. The users of the system pay lower fees than what they otherwise would if they would have to get

other financing – that is the benefit. Bond closing is scheduled for December 28, 2010. The deadline is December 31, 2010.

Motion was made by Commissioner Riden to approve this letter requesting the additional allocation of \$4,525,000 in addition to the allocation of \$1,585,000. Seconded by Commissioner Reck. Motion carried.

I. Application to the Pennsylvania Commission on Crime and Delinquency for Juvenile Accountability Block Grant:

Larry Wolfe said the grant number is 22142 in the amount of \$11,576.00 as part of the Juvenile Drug Court and Juvenile Drug Court Patrol. It is a grant we have been receiving for the last 15 years or so and it is also included in the budget process. It renews annually.

Motion was made by Commissioner Riden to approve the application to PA Commissioner on Crime and Delinquency for Juvenile Accountability Block Grant. Seconded by Commissioner Reck. Motion carried.

J. Tentative approval of the 2011 budget to go on display December 10, 2010 with final adoption scheduled for December 30, 2010 at 9:00 a.m.:

Chairman Sunderland said this budget has NO tax increase for Mifflin County. It is a balanced budget. All elected officials and department heads worked very hard and are to be complimented for a job well done. There were no outrageous requests and he thanked them all. A lot of the requests for the budget were at or below 2010 requests. The good news is that the property owners and taxpayers of Mifflin County have another budget with no tax increase.

Motion was made by Commissioner Reck to place the 2011 budget on display December 10, 2010 with final adoption scheduled for December 30, 2010 at 9:00 a.m. Seconded by Commissioner Riden. Motion carried.

Motion was made by Commissioner Reck to adjourn. Seconded by Commissioner Riden.

The meeting adjourned at 9:17 a.m.

Secretary

ATTEST:

Chief Clerk