

Lewistown, PA

August 4, 2011

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 4, 2011 at 9:00 a.m. In attendance were Commissioners Mark A. Sunderland, Otis E. Riden, Jr. and Robert A. Reck; Solicitor Patricia Gardner; Chief Clerk Cathy Romig; and, Confidential Clerk Shirley Haller.

Joe Cannon of the Sentinel/County Observer was the only representative present from the news media.

Guests present were Dep. Treas. Deb Civitts; Intern Rose Diven; Maint. Dir. Sam Whiteman; EMS Dir. Phil Lucas; Prison Maint. Corey Ramsay; Jim Lettiere from Planning; Millie Sunderland from Planning; Lucas Parkes; Larry Clark; Anthony & Shirley Geno.

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. A moment of silent prayer was observed as the Invocation.

II. The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Riden to accept the minutes of the Regular Meeting of July 21, 2011 as received. Seconded by Commissioner Reck. Motion carried.

**IV. County Treasurer's Report:**

General Account Starting Balance		\$442,142.29
Deposits – Receipts #55856 – 56016		207,849.57
Transfer from Capital Reserve		416,335.00
Interest		343.77
Voided Check		697.67
	Total Debits	625,226.01
Bills paid – Ck. #84550 – 85216		712,700.56
Transfer to Payroll – Ck. #55584 – 55827		326,160.88
NSF Check		554.71
	Total Credits	1,039,416.15
	Ending Balance	27,952.15
Liquid Fuels	JVB @ 0.5%	365,159.60
911 Telephone Account	JVB @ 0.5%	205,580.28
Capital Reserve Account	JVB @ 1.01%	6,449,758.45
	General Account	4,593,173.98
	911 Funds	562,774.13
	TRAN Account	1,293,810.34

Total Capital Reserve Account 6,449,758.45

Motion was made by Commissioner Riden to accept the Treasurer's report as received, subject to audit. Seconded by Commissioner Reck. Motion carried.

**V. Approval of Bills:**

1. General Fund, Accounts Payable: Ck. #85011 to 85216 in the amount of \$712,700.56

2. Payroll Account: Ck. #55584 to 55827 in the amount of \$326,160.88

3. *MCCDBG Accounts:*

- Ck. #224 – MC Home Program – Dept. of Housing & Urban Development –  
MC Home Program Interest - \$5.40*
- Ck. #981 – MCCDBG – Dept. of Housing & Urban Development – MC Program  
Interest - \$9.64*
- Ck. #983 – MCCDBG 08 – James P. Lettiere – Mileage Reimb. - \$48.28*
- Ck. #984 – MCCDBG – County of Mifflin – Auto Insurance Reimb. - \$522.50*

4. *9-1-1 Telephone Account:*

- Ck. #2924 – American Express – GIS Conference Fee - \$34.58*
- Ck. #2925 – Downtown OIP & Grille – Pizza during Power Outage - \$60.62*

5. *LEPC Account:*

- Ck. #3432 – Knox Company – Inv. #438173 - \$778.00*
- Ck. #3433 – Phone Power – Inv. #110601586 - \$17.95*
- Ck. #3434 – Lisa Clark – Mileage/Meal Reimb. - \$168.22*
- Ck. #3435 – Rich Coast Coffee – Inv. #571520 - \$46.30*
- Ck. #3436 – Sheetz Advantage Card – Inv. #26565767 - \$284.52*
- Ck. #3437 – SHI – Inv. #B00342096 & B00340998 - \$221.61*
- Ck. #3438 – Lewistown Sentinel – 52 Wk. Subscription - \$121.20*
- Ck. #3439 – Gene Long – Mileage Reimb. - \$50.43*
- Ck. #3440 – Parson Towing Service – Road Service (flat tire) - \$100.00*

*Motion was made by Commissioner Reck to approve payment of bills as listed above. Seconded by Commissioner Riden. Motion carried.*

**VI. Committee Reports:**

- Commissioner Riden: P-Chip Quarterly Meeting  
Prison Board Meeting  
MH/MR Executive Board Meeting*
- Commissioner Reck: Abuse Network Meeting  
Prison Board Meeting*
- Commissioner Sunderland: SEDA-COG Board Meeting*

**VII. Public Comment:**

*Larry Clark asked if anything was happening with the redistricting with the new census reports?*

*Chairman Sunderland said they are working on it although he hasn't heard much about it.*

*Clark: Is the County going to have any input?*

*Chairman Sunderland answered we will if we are asked.*

**VIII. Old Business: None**

**IX. New Business:**

**A. Purchase of Service Agreements for use, if needed, by C&Y:**

- *Cornell Abraxas Group, Inc. – Pittsburgh, PA*
- *Outside In School of Experiential Education Inc. – Greensburg, PA*
- *Families United Network, Inc. – Muncy, PA*

*Motion was made by Commissioner Riden to enter into the Purchase of Service Agreements as listed above. Seconded by Commissioner Reck. Motion carried.*

*B. Renewal of HVAC service agreement at the Mifflin County Correctional Facility with G.R.Sponaugle of Harrisburg, PA – 9/1/11 thru 8/31/12 - \$17,840.00:*

*Motion was made by Commissioner Riden to approve the renewal of HVAC service agreement at the Mifflin County Correctional Facility with G.R.Sponaugle – 9/1/11 thru 8/31/12 - \$17,840.00. Seconded by Commissioner Reck. Motion carried.*

*C. Requests for Real Estate Refunds:*

- *Parcel No. 20-13-612 located in Union Twp – property was approved for Veterans exempt status effective 2011 – County portion \$291.26*
- *Parcel No. 21-10-117M located in Wayne Twp – Mobile home has been removed – County portion \$116.26*
- *Parcel No. 16-23-620 located in Derry Twp – an error in calculation of the structure’s square footage has been corrected 2006 – 2011 – County portion - \$40.80*
- *Parcel No. 17-23-481,001 located in Granville Twp – property was approved for Veterans exempt status effective 2011 – County portion \$136.66*
- *Parcel No. 13-04-140 located in Bratton Twp – mobile home was removed from the property in January – County portion \$58.93*

*Motion was made by Commissioner Reck to approve the requests for real estate refunds on the parcels listed above. Seconded by Commissioner Riden. Motion carried.*

*D. Appointment of Michelle Bair, Lewistown, PA to fill an unexpired term on the Planning Commission – term expires December 31, 2011:*

*Motion was made by Commissioner Riden to approve the appointment of Michelle Bair to fill an unexpired term on the Planning Commission – term expires December 31, 2011. Seconded by Commissioner Reck. Motion carried.*

*E. Amendment No. 1 to extend the Agreement between the Pennsylvania Dept. of Environmental Protection and Mifflin County for an additional three months:*

*Motion was made by Commissioner Reck to approve the Amendment No. 1 to extend the agreement between the Pennsylvania Dept. of Environmental Protection and Mifflin County for an additional three months. Seconded by Commissioner Riden.*

*Questions: Larry Clark asked this was 3 months, for what? What’s this all about?*

*Chairman Sunderland said it was for an amendment with two additional signature pages and a copy of the amendment. It is for 3 additional months to complete the tasks associated with the agreement. The information is in the Planning Office. The grantee determined that the contract appears too short and an extension is necessary to allow for the complete of all project tasks. This is a grant for Municipal Waste Plan for the County. Sol. Gardner said the original agreement was signed in June of 2009. There are no additional funds authorized to be paid nor are additional costs authorized for the period.*

*Motion carried.*

*F. Opening bids for 1999 Ford Taurus 4-door Sedan:*

*There was only one bid. Chairman Sunderland opened the bid from Ralph Varner for \$55.00. Chairman Sunderland commented it is worth \$300 at any junk yard.*

*Motion was made by Commissioner Reck to reject the bid of \$55 from Ralph Varner for the 1999 Ford Taurus 4-door sedan. Seconded by Commissioner Riden. Motion carried.*

*G. Pennsylvania Emergency Management Agency State Fiscal Year 2011/2012 Hazardous Material Response Fund Grant Agreement - \$17,309.00:*

*EMS Dir. Lucas explained that this is the grant agreement with PEMA for an application submitted in April of this year. Grant funds are from the State. There is no County contribution or match for this grant.*

*Motion was made by Commissioner Riden to accept the grant agreement for the Pennsylvania Emergency Management Agency (PEMA) fiscal year 2011/2012 Hazardous Material Response Fund Grant Agreement - \$17,309.00. Seconded by Commissioner Reck. Motion carried.*

*Motion was made by Commissioner Reck to adjourn. Seconded by Commissioner Riden.*

*The meeting adjourned at 9:15 a.m.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*