

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 1, 2011 at 9:00 a.m. In attendance were Commissioners Mark A. Sunderland, Otis E. Riden, Jr. and Robert A. Reck; Chief Clerk Cathy Romig; and, Confidential Clerk Shirley Haller. Co. Solicitor Patricia Gardner was absent (Court).

Joe Cannon of The County Observer/Sentinel was the only representative present from the news media.

Guests present were Treas. Janice Peachey; Planning Dir. Bill Gomes; Jim Lettiere from Planning; Co. Auditor Helen Kirk; Human Services Dir. Allison Fisher; Prob/Dom. Rel. Dir. Larry Wolfe; Lucas Parkes from EADS Group; Anthony & Shirley Geno.

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. A moment of silent prayer was observed as the Invocation.

II. The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Riden to accept the minutes of the Regular Meeting of August 18, 2011 as received. Seconded by Commissioner Reck. Motion carried.

IV. County Treasurer's Report: 8/17/11 to 8/30/11

General Account Starting Balance		\$ 80,020.35
Deposits, Receipts #56314 – 56466		493,438.22
Transfer from Capital Reserve		523,017.00
	Total Debits	\$1,016,455.22
Bills Paid – Ck. #85423 – 85674		654,243.94
Transfer to Payroll – Ck. #56059 – 56295		312,469.62
	Total Credits	966,713.56
Ending Balance (Interest @ 0.5%)		129,762.01
Liquid Fuels	JVB @ 0.5%	364,118.92
911 Telephone Account	JVB @ 0.5%	308,996.59
Capital Reserve Account	JVB @ 1.01%	6,077,817.65
General Account Funds		4,221,233.18
911 Funds		562,774.13
TRAN Account		1,293,810.34
Total Capital Reserve Account		6,077,817.65

Motion was made by Commissioner Riden to accept the Treasurer's report as received, subject to audit. Seconded by Commissioner Reck. Motion carried.

V. Approval of Bills:

1. General Fund, Accounts Payable: Ck. #85423 to 85674 in the amount of \$654,243.94
2. Payroll Account: Ck. #56059 to 56295 in the amount of \$312,469.54

3. MCCDBG Accounts:

Ck. # 225 – MC Home Program 07 – A to Z Builders – Change Order - \$400.00
Ck. #226 – MC Home Program – A to Z Builders – 65% Payment - \$11,680.00
Ck. #990 – MCCDBG – Lake Chevrolet – Inv. #118752 - \$14.32
Ck. #991 MCCDBG 10 – James P. Lettiere – 8-9 & 8-10 Meal Reimb. - \$10.67
Ck. #992 – MCCDBG 8,9 & 10 – Co. of Mifflin – 2nd qtr. 2011 Sal/Ben Reimb. –
\$20,834.43
Ck. #993 – MCCDBG 08 – Quill Corp. – Inv. #5942402 - \$51.19
Ck. #994 – MCCDBG 09C – Co. of Mifflin – 2nd qtr. 2011 Sal/Ben Reimb. –
\$331.38
Ck. #1015 – Microenterprise – Co. of Mifflin – 2nd qtr. 2011 Sal/Ben Reimb. –
\$398.76

4. 9-1-1 Telephone Account:

Ck. #2932 – Lepley Electric – 911 Maint. Fee – Inv. #C110500 - \$155.00
Ck. #2933 – NENA Keystone Chapter – Conference Registration (Phil & Bryan) –
\$200.00
Ck. #2934 – Paragon Seating – 911 Center Chairs/Repairs – 5011-14 - \$311.73
Ck. #2935 – Suburban Propane – Propane – 2090-148212 - \$177.10
Ck. #2936 – TransCore – Maint. agreement – 11-02457 - \$2,069.00
Ck. #2937 – Wilson’s Service Center – Inv. #009 - \$67.90

5. LEPC Account:

Ck. #3445 – Mifflin Co. Commissioners – Cell Bill - \$229.16
Ck. #3446 – Sheetz Fleet Services – Inv. #26846033 - \$344.23

6. Liquid Fuels Account:

Ck. #1504 – Brown Twp. – Proj. #11-442-3-01 - \$7,370.50
Ck. #1505 – John C. Knox & Sons – Inv. #11622 - \$2,000.00

Motion was made by Commissioner Reck to approve payment of bills as listed above. Seconded by Commissioner Riden. Motion carried.

VI. Committee Reports:

Commissioner Riden: CJAB Meeting
MCIDA Meeting
LEO Board & Workforce Investment Board
Commissioner Reck: Housing Auth. Meeting
MCIDA Meeting
Commissioner Sunderland: MCIDA Meeting

VII. Public Comment:

Co. Auditor Helen Kirk: *The single audit has to get done. We can’t get our work done. We have to get an extension from the Judge. Our work was due July 1, 2011.*

Chairman Sunderland told Ms. Kirk that the auditors will be here in two weeks.

Ms. Kirk continued by saying that September is National Honey Month. She then gave each Commissioner a jar of honey and a jar of honey candy. (to sweeten them up!!)

VIII. Old Business:

A. Medical Assistance Transportation Program (MATP) Grant Agreement:

Human Service Dir. Allison Fisher said she has heard nothing new about this agreement. Therefore, it will remain as Old Business. No action was taken.

IX. New Business:

A. Purchase of Service agreement for use, if needed, by C&Y:

- *NHS Youth Services, Inc. – Harrisburg, PA*

Motion was made by Commissioner Riden enter into the purchase of service agreement as noted above. Seconded by Commissioner Reck. Motion carried.

B. Agreement with Avanco International Inc., McLean, VA for the Child Accounting and Profile System (CAPS) application services for the purpose of County-related business support:

Motion was made by Commissioner Riden to enter into the agreement with Avanco International Inc. as noted above. Seconded by Commissioner Reck. Motion carried.

C. Agreement with Avanco International Inc., McLean, VA for Consulting Services and Support:

Motion was made by Commissioner Riden to enter into the agreement with Avanco International Inc. for Consulting Services and Support. Seconded by Commissioner Reck. Motion carried.

D. Request for exoneration of the County portion of 2011 per capita taxes:

- *Derry Twp. Tax Collector Hope Treaster - 18*

Motion was made by Commissioner Reck to approve the request for exoneration of the County portion of 2011 per capita taxes as listed above. Seconded by Commissioner Riden. Motion carried.

E. Request for exoneration of 2011 real estate tax bill and relieve the tax collector from collecting this bill:

- *Bill No. 20-00581 for Parcel No. 20,13-0510B-,008 located in Union Twp. Mobile home was destroyed*

Motion was made by Commissioner Reck to approve the request for exoneration of 2011 real estate tax bill as listed above. Seconded by Commissioner Riden. Motion carried.

F. Human Services Development Fund Contract for period 7/1/11 to 6/20/12:

- *Big Brothers/Big Sisters – Lewistown, PA - \$3,000*
- *Lumina Center – Lewistown, PA - \$3,000*
- *Shelter Services – Lewistown, PA - \$8,400*
- *Abuse Network – Lewistown, PA - \$3,458*
- *MJ Dental Clinic – Lewistown, PA - \$4,000*
- *Mifflin Co. Human Services Dept. – Lewistown, PA - \$28,503*

Motion was made by Commissioner Riden to approve the Human Services Development Fund Contract for entities listed above. Seconded by Commissioner Reck. Motion carried.

G. Juvenile Court Judges' Commission Grant-In-Aid (7/1/11 – 6/30/12 - \$23,503:

Motion was made by Commissioner Riden to approve the Juvenile Court Judges' Commission Grant-In-Aid as noted above. Seconded by Commissioner Reck. Motion carried.

H. 2006 and 2008 Community Development Block Grant (CDBG) Budget Revisions:

Motion was made by Commissioner Riden to approve the 2006 and 2008 Community Development Block Grant (CDBG) Budget Revisions. Seconded by Commissioner Reck. Motion carried.

I. Mifflin County State Food Purchase Program Agency Agreements for the period July 1, 2011 to June 30, 2012:

- *Salvation Army - \$11,537*
- *Hand of Grace - \$29,742*
- *Abuse Network - \$6,000*
- *Bible Baptist Church - \$11,520*
- *Calvary Bible Church - \$4,348*

Motion was made by Commissioner Riden to approve the Mifflin County State Food Purchase Program Agency Agreements as listed above. Seconded by Commissioner Reck.

Question: Human Services Dir. Allison Fisher commented that the amounts given are based upon numbers served by food pantries.

Motion carried.

J. Resolution No. 2011-7 authorizing the acceptance of statewide planning and research funding from SEDA-COG of Governments and authorizing the Mifflin County Planning Commission and Staff to update the Mifflin County Comprehensive Plan:

Planning Dir. Bill Gomes explained that the resolution authorizes to go forward with everything. He said every 10 years the County has to update its comprehensive plan. We are now into year 11. We waited a year until the census material came out. The cost of the comprehensive plan is expensive and I've been looking for sources of funds to help pay for the plan. Normal source of funds has been DCED Grant which pays for about half of the plan. That source of funds dried up over two years ago. Because of that, we had to look for alternative ways to help pay for it aside from County funds. One of those sources is PennDOT which goes to SEDA-COG. Because of the way this grant is set up, it cannot mix with other sources of funds like CDBG. I have to send out proposals two different ways. One for transportation and land development and one for the rest of the comprehensive plan. This resolution authorizes us to sign a contract agreement with SEDA-COG to administer the funds and to provide the funds to help us pay for the transportation land development and also authorize us to solicit proposals from consultants for two parts of the comprehensive plan.

Reporter Cannon asked how much this will cost. The SEDA-COG grant is providing \$74,666. We have to match that with \$18,657 and in-kind services. It is 12 months for the transportation element and the overall project is 24 months.

Chairman Sunderland asked what does the comprehensive plan do? It is a long-term policy document required by State law on how you want to see the County develop over the next 20 years.

Discussion continued on the reason for the plan.

Motion was made by Commissioner Riden to adopt Resolution No. 2011-7 authorizing the acceptance of statewide planning and research funding from

SEDA-COG of Governments and authorizing the Mifflin County Planning Commission and Staff to update the Mifflin County Comprehensive Plan. Seconded by Commissioner Reck. Motion carried.

The resolution is as follows:

RESOLUTION NO. 2011-7
OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS
AUTHORIZING THE ACCEPTANCE OF STATEWIDE PLANNING AND
RESEARCH FUNDING FROM SEDA-COUNCIL OF GOVERNMENTS
AND AUTHORIZING THE MIFFLIN COUNTY PLANNING COMMISSION
AND STAFF
TO UPDATE THE MIFFLIN COUNTY COMPREHENSIVE PLAN

WHEREAS, the Mifflin County Board of Commissioners is committed to fostering proper growth and development through effective planning to maintain the quality of life enjoyed by the residents of the County;

WHEREAS, the Board of Commissioners in Mifflin County recognize that an effective means of achieving the goal of proper planning is to update the Mifflin County Comprehensive Plan adopted in 2000;

WHEREAS, Section 301.4 of the Pennsylvania Municipalities Planning Code (Act of 1968, P.L. 805, No. 247, as reenacted and amended) requires that counties update the comprehensive plan, and that municipal plans be generally consistent with the adopted county comprehensive plan;

WHEREAS, the SEDA-Council of Governments has made funding available to Mifflin County to update the Transportation and Land Use sections of the County's Comprehensive Plan;

WHEREAS, Mifflin County has allocated funds to update other sections of the County's Comprehensive Plan and to incorporate all updated sections into a finalized updated Mifflin County Comprehensive Plan document for adoption; and

WHEREAS, based on the available funds, the Mifflin County Commissioners authorize the Mifflin County Planning Commission and the Mifflin County Planning and Development Department to undertake such a Comprehensive Plan update including solicitation for consulting services to assist with the process.

NOW, THEREFORE, BE IT RESOLVED, the Mifflin County Board of Commissioners hereby authorizes the acceptance of Planning and Research funding from SEDA-Council of Governments and authorizes the Mifflin County Planning Commission and the staff of the Mifflin County Planning and Development Department to update the Mifflin County Comprehensive Plan and authorizes the following:

1. The Chairman of the Board of County Commissioners be and is authorized and directed to execute a Memorandum of Understanding on behalf of the County of Mifflin with the SEDA-Council of Governments and to act as the authorized representative of the County of Mifflin and to provide such additional information as may be requested;
2. The Chairman of the Board of Commissioners is hereby authorized and directed to execute on behalf of the County of Mifflin such certifications and/or agreements as may be required to accept and implement the project and activities of not only the SEDA-Council of Governments funded portion of the project, but also, based on available funds, the County funded portion of the project.

K. Memorandum of Understanding with SEDA-COG for the funding of the Comprehensive Plan:

Planning Dir. Gomes said this basically outlines our responsibilities and what SEDA-COG's responsibilities are. All this does is outline responsibilities for the plan.

Motion was made by Commissioner Riden to approve the Memorandum of Understanding with SEDA-COG for the funding of the Comprehensive Plan. Seconded by Commissioner Reck. Motion carried.

Motion was made by Commissioner Reck to adjourn. Seconded by Commissioner Riden.

The meeting adjourned at 9:25 a.m.

Secretary

ATTEST:

Chief Clerk