

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, February 18, 2016 at 9:00 a.m. In attendance were Commissioners Lisa Nancollas, Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig, Solicitor Stephen Snook/Jim McClure and Confidential Clerk George Welsh.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Treasurer Debra Civitts; Co. Auditor Helen Kirk; Communtiy Development Administrator James Lettiere; Housing Rehabilitation Specialist Doug Marks; Maintenance Director Sam Whiteman; Prison Warden Bernie Zook; Grant Writer Lisa Stalnaker; Sheriff Chris Shade; Teresa Hobbs; Tracy Reesman; Neil Knable; Michelle Knable; Shari Mundy; Mary Shingler; Joann Tate; Rev. Dave Pennebaker; Larry Clark; Pete Sunderland and Barb Stiver, McVeytown Borough and Charli Jo Henry and Noah Fisher, Mifflin County High School.

The meeting was called to order at 9:02 a.m. by Chairman Nancollas.

- I. The Invocation was given by Larry Clark.
- II. The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of February 04, 2016. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Ck. #108428 to 108597 and EFTs #21365 to 21437 in the amount of \$661,570.14

2. Payroll Account: Ck.#76956 to 76973 and Direct Deposit Advices #6035 to 6244 in the amount of \$294,726.94

3. 911 Account:

Cks. #51178 to 51182 and EFTs #20189-20191 - \$4,579.14

4. LEPC Account:

Cks. #1308-1313 in the amount of \$569.51

5. Liquid Fuels Act 89:

EFT #8027 in the amount of \$20.87

6. CDBG:

Cks. # 372- 375 in the amount of \$16,453.00

Motion was made by Commissioner Dunkle to approve payment of bills as listed above. Seconded by Commissioner Kodish. The motion was unanimously approved.

V. Treasurer's Report: 02/03/2016 to 02/16/16

General Account Starting Balance	\$ 3,972,409.82
Deposits – Receipts #80342-80462	401,745.34
Voided Checks	1,170.93
Total Debits	\$ 402,916.27

<i>Bills Paid – Cks. #108428-108597</i>		
<i>EFTs #21361-21437</i>		\$ 454,296.96
<i>Transfer to Payroll – Cks. #76956-76973</i>		
<i>DD #6305-6244</i>		373,836.17
<i>NSF CK</i>		0.00
<i>Total Credits</i>		\$ 828,133.13
<i>Ending Balance – Interest @ 0.510%</i>		\$ 3,043,624.25
<i>Liquid Fuels</i>	<i>0.510% @ JVB</i>	466,685.78
<i>Liquid Fuels – Act 89</i>	<i>0.1% @ JVB</i>	152,003.51
<i>911 Telephone Account</i>	<i>0.510% @ JVB</i>	435,800.38
<i>911 Wireless Telephone Account</i>	<i>0.1% @ JVB</i>	409,809.59
<i>Capital Reserve Account</i>	<i>0.60% @ JVB</i>	
	<i>General Account Funds</i>	
	<i>Total Capital Reserve</i>	\$ 31.33

Motion was made by Commissioner Kodish to accept the Treasurer’s Report as received, subject to audit. Seconded by Commissioner Dunkle. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Nancollas:

Penn State Learning Center: All 3 Commissioners attended. Steve is going to give the report on this meeting.

Youth Park Board Meeting: That was my first meeting there. I am learning a lot there and will give you more information in future meetings.

Meeting with EADS Group: Concerning bridge safety.

Meeting with Bernie: Talking about the RN Staff and how we can improve things there.

Tuesday, February 16: We adopted the Budget.

Commissioner Dunkle:

Court Security Meeting: The principal item of concern is security and the fact that as a county in all County buildings, we need a new phone system, it is very antiquated. It was installed when this building was built and has no voicemail. We need security integration into our phone system with a public address system, so if something happened in the courthouse everyone could be made aware of it simultaneously. There are 242 phones in the county system. The best estimate would be \$400 to \$600 per phone which would include everything that is involved, the technology component, remotes, phonesets, licensing, permitting and everything that would be involved. The other subject is improved security at the Domestic Relations office, as well.

Career Link: It was an outstanding meeting. We received an invitation to go over and visit it. I had never been there before and I was floored with the services it provides. It works with employers, job seekers, adult learners, children in our elementary schools, parents, infants, and toddlers. 135 people have gone through the program in the last year to receive their GED’s. They receive approximately 1600 visits a month from job seekers, employers, etc.. It is a tremendous assist to our community.

Airport Authority: Two or three things are happening there. They need new equipment

for snow removal and are visiting various vendors. They also discussed problems they are having with their obstruction light and they are trying to get the necessary repairs to that. They are preparing their applications for the big glider event scheduled for late May.

Penn State Meeting: It was Friday, the 12th at the PennStater. Interesting to note that the time was 8:00 in the morning, everybody from Mifflin and Juniata Counties had to crawl out of bed very early in order to be there. They had their agenda. We had our agenda. They hosted the meeting so they used their agenda. Their agenda had five points to it, one was welcoming and introductions, another one was adjournment so they really only had three points of substance. We had eleven points on our agenda that did not include adjournment or welcoming and introductions – eleven points of substance. Their perspective on this has a lot to do with economics. One of their biggest expenses was the cost of the facility and that includes everything from rent to staffing. The point that Kevin had related to me is that if you look at the cost of the tuition income the students are paying and you look at the basic costs, the salaries for staffing, rental and so forth and so on, the tuition exceeded those costs. So at this point, they have the intention to close the for credit program here in Lewistown. They have indicated their willingness to work with us in the future. We are in the process of organizing a Planning Committee meeting. We will get together and determine where we need to go from here. There are two critical questions. One is what do we need to ask Penn State? The second is where do we go from here? What is critical for our community. Who do we need to work with to get a presence for continuing education within our County.

Commissioner Kodish:

Board of Elections

Penn State Extension Luncheon

Regional Services Corporation Negotiations

Regional Services Corporation Board

SEDA-COG Board

SEDA-COG Joint Rail Authority Meeting

Mifflin County Planning Commission Meeting

Meeting with UGI Gas Representatives

Prison Board

VII. Old Business:

VIII. New Business:

A. Request for exoneration of the 2015 county portion per capita taxes:

- *Union Township Tax Collector Gwen Hornberger - 60*

Motion was made by Commissioner Dunkle to approve the exoneration of 2015 county portion of per capita taxes for Gwen Hornberger. Seconded by Commissioner Kodish. The motion was unanimously approved.

B. Request for Real Estate Refund:

- *Parcel No. 19 ,08-109 located in Oliver Township – acreage adjustment – county portion \$42.66 (2010-2015)*

Motion was made by Commissioner Kodish to approve Request for Real Estate Refund. Seconded by Commissioner Dunkle. The motion was unanimously approved.

C. User Agreement for 2016 with Burnham United Methodist Church for Polling Place

Motion was made by Commissioner Dunkle to approve the approve the User Agreement for 2016 with the Burnham United Methodist Church . Motion was made by Seconded by Commissioner Kodish. The motion was unanimously approved.

D. Agreement with Lewistown Hospital to provide treatment and services during 2016 to the inmate population at the Mifflin County Correction Facility

Motion was made by Commissioner Kodish to approve Agreement with Lewistown Hospital to provide treatment and services. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Ms. Mundy: What is happening at the Prison with the nursing staff?

Chairman Nancollas: We are looking into hiring two nurses to give more coverage. We are looking into having a Local Physician, now they come out of Harrisburg.

E. Termination of Service Agreement with Nancy C. Searer as court appointed counsel for non-custodial parents in child welfare cases involving the County's Children & Youth Agency effective February 29, 2016

Motion was made by Commissioner Kodish to approve the termination of Purchase of Service Agreement with Nancy C. Schrum as court appointed counsel. Seconded by Commissioner Dunkle. The motion was unanimously approved.

F. Purchase of Service Agreement with Sean Gingrich, Esquire as court appointed counsel for non-custodial parents in child welfare cases involving the County's Children and Youth Agency for the period March 1, 2016 through December 31, 2016 for a monthly fee of \$958.33

Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreement with Sean Gingrich, Esquire as court appointed counsel. Seconded by Commissioner Kodish. The motion was unanimously approved.

G. Sub recipient agreement amendment to the 2013 CDBG agreement with SEDA-COG for the Mann Edge Terrace Phase II project

Motion was made by Commissioner Dunkle to approve the Sub recipient agreement amendment with SEGA-COG. Seconded by Commissioner Kodish. The motion was unanimously approved.

H. Sub recipient agreement with SEDA-COG for the 2014 Mann Edge Terrace Phase II project

Motion was made by Commissioner Kodish to approve the Sub recipient agreement with SEDA-COG. Seconded by Commissioner Dunkle. The motion was unanimously approved.

I. Three year proposal from G.R.Sponaule, Harrisburg, PA to provide generator Load Bank testing for the period March 1, 2016 through February 28, 2019 for \$891.00 per year

Mr. Whiteman: This would be an addendum to the existing Service Agreement where we have all the generators that the County owns. This is specific to the Corrections Facility, DOC requires this, to see this four hour load test done to make sure the life saving generator is in good operating condition. This has to be done by a certified technician. used This locks down a price for three years.

Motion was made by Commissioner Dunkle to approve the three year proposal from G. R. Sponaugle to provide Load Bank testing. Seconded by Commissioner Kodish. The motion was unanimously approved.

J. Authorize the courts to post a notice for bids on their used Stenograph machines

Motion was made by Commissioner Dunkle to authorize the courts to post a notice for bids. Seconded by Commissioner Kodish. The motion was unanimously approved.

K. Project Modification Request for the Specialized Behavioral Health Training Grant

Ms. Stalnaker: Provide crisis interventions training to emergency and law enforcement first responders. It helps to deal with mental health crisis and helps to make referrals. We are requesting an additional three month extension on training due to scheduling conflicts. Money left over will be put into supplies.

Motion was made by Commissioner Dunkle to approve the Project Modification Request. Seconded by Commissioner Kodish. The motion was unanimously approved.

L. Hiring of Catherine Wolfkiel for Domestic Relations Conference Officer effective February 29, 2016

Motion was made by Commissioner Kodish to approve the hiring of Catherine Wolfkiel. Seconded by Commissioner Dunkle. The motion was unanimously approved.

M. Resignation of Della Pennebaker from LPN position at the Mifflin County Correctional Facility effective February 5, 2016

Motion was made by Commissioner Kodish to accept the resignation of Della Pennebaker. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Recess Regular Meeting

- *Public Hearing for CDBG competitive application on behalf of McVeytown Borough Authority for a sewer project*

Reconvene Regular Meeting

N. Resolution No. 21 of 2016 authorizing to submit a CDBG competitive grant application on behalf of the McVeytown Borough Authority for a sewer project

**RESOLUTION NO. 21-2016
RESOLUTION OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS
APPROVING THE SUBMISSION OF THE FISCAL YEAR 2015 CDBG COMPETITIVE APPLICATION
FOR THE MCVEYTOWN BOROUGH AUTHORITY SEWER PROJECT**

WHEREAS, the Mifflin County Board of Commissioners, Mifflin County Pennsylvania (PA) is eligible to apply for up to \$750,000 from the Pennsylvania Department of Community & Economic Development (PA-DCED) under the Community Development Block Grant Competitive Program, and

WHEREAS, the Mifflin County Board of Commissioners committed sixty-two point one percent (62.1%) of their 2015 entitlement funds in the amount of \$111,608 for the completion of the McVeytown Borough Authority Sewer Project, and

WHEREAS, an income survey conducted within the service area for the project resulted in low-moderate income percentages of 51.89% and 52.03%, the results were discussed with the PA-DCED office that administers the County grant funds and hard copies of the results along with supporting documentation were submitted to their office for review on February 10, 2016, and

WHEREAS, the Mifflin County Board of Commissioners CDBG-Competitive application is consistent with the overall three-year Community Development Plan for Federal Fiscal Years 2015, 2016 and 2017, and

WHEREAS, the Mifflin County Board of Commissioners held two public hearings for this project, have created two public notices, and posted notices in public buildings throughout the County

summarizing the activities to be included in the final application, in accordance with the County's Citizen Participation Plan, and
WHEREAS, the Mifflin County Board of Commissioners have reviewed the proposed activities and given due consideration to all written and oral comments presented at the public hearings, and have authorized the application to be submitted to PA-DCED by an extended deadline of March 31, 2016 for a CDBG-Competitive grant application, and

NOW, THEREFORE, BE IT RESOLVED by the Mifflin County Board of Commissioners as follows:

1. The FFY 2015 CDBG-Competitive application is hereby approved for the completion of activities necessary to submit said grant application to the PA-DCED for the McVeytown Borough Authority Sewer Project;
2. That the Chairwoman of this Board of County Commissioners is hereby authorized to execute documentation for said application to the PA-DCED and hereby authorizes the Mifflin County Planning and Development Department employees, to complete and submit the project application;
3. That the various plans, assurances and policies previously adopted by the County for federally assisted community development programs (including plans for equal opportunity for minority and women owned business enterprises, Section 3 firms, fair housing, residential anti-displacement and relocation assistance plan, citizen participation plan, and procurement policy) are applicable to the FFY 2015 CDBG-Competitive Program.

I HEREBY CERTIFY that the above is a true and correct copy of a resolution adopted at a regular meeting of the Mifflin County Board of Commissioners held on February 18, 2016

*Motion was made by Commissioner Dunkle to approve Resolution No. 21 of 2016.
Seconded by Commissioner Kodish. The motion was unanimously approved.*

IX. Public Comment:

Ms. Kirk: The Career Link has worked with the Chamber of Commerce and they are going to have a Career Day at the Youth Park for kids, May 10, 2016.

Ms. Spangler: Does anyone know when they are going to start the houses at Mann Edge Terrace Apartments.

Mr. Lettiere: They have a completion date of the Summer of 2017.

Ms. Hobbs: Do you know anything about the student that wanted ROTC.

Commissioner Kodish: I have a call in but no response yet.

Ms. Hobbs: I wanted to see if the Commissioners could break that wall since this student wants ROTC. Is it money, is it time or what is the problem?

Commissioner Kodish: ROTC programs are more prevalent in Colleges, but there are several in high schools that are very active.

Commissioner Dunkle: I want to make a couple additional statements as it relates to the meeting we had with Penn State on the Lewistown Center. We submitted over 1200 signatures on petitions asking them to reconsider and reevaluate their position. Approximately half of those were obtained electronically and the other half were good old fashion paper. I want to praise two people that helped make our presence as effective as it was. First would be Sara Buffington. She did a phenomenal job of quarterbacking all the logistics making sure that everything was in order and we were all on the same page. And I also want to compliment Dave Filson who basically was our spokesperson at the meeting. Dave was very articulate, he basically developed the agenda for the meeting and I just can't say enough positive things about Dave, his input, his preparation for the meeting and then articulating our stance with Penn State.

Commissioner Kodish: I want to piggy back on that. I am also reaching out to our State System of Higher Education which is our fourteen state universities to see if any of them might have some interest in collaborative programs. I know Bloomsburg University has

a great agreement with Geisinger Medical Center in Nursing and since we have Geisinger-Lewistown that would be a natural link. There are fourteen universities within 80 miles of Lewistown. Possibilities abound for schools wanting to get together with us and create some new opportunities, if the Penn State campus falls through here.

Commissioner Kodish: We want to welcome Charli Jo Henry and Noah Fisher from MCTV and thank them for coming and we look forward to seeing it.

X. Adjournment

With no other business on the agenda, Chairman Nancollas adjourned the meeting at 9:42 a.m.

Secretary

ATTEST:

Chief Clerk