

Lewistown, PA

April 7, 2016

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, April 7, 2016 at 9:00 a.m. In attendance were Commissioners Lisa Nancollas, Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig, Solicitor Jim McClure and Confidential Clerk George Welsh.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Second Deputy Treasurer Wendy Bubb; Co. Auditor Helen Kirk; Co. Auditor Teresa Hobbs; Children and Youth Services Director Mackenzie Seiler; Planning and Development Director William Gomes; MIS Director Nate Smitchko; Human Services Director Allison Fisher; Crime Victim Services Coordinator Jami Glick; District Attorney Chris Torquato; Public Safety Director Phil Lucas; Shari Mundy; Joann Tate; Larry Clark; Attorney Timothy Searer; Tammy Swartz, United Way; Mindy Musser, United Way; Lucas Parkes, EADS Group; Sean Garin, Legal Counsel, Dinsmore & Shohl LLP; Joseph Muscatello, Managing Director, Public Finance, Boenning & Scattergood, Inc.; and Nicholas Koppenhaver and Erica Bonson, Mifflin County High School.

The meeting was called to order at 9:04 a.m. by Chairman Nancollas.

I. The Invocation was given by Steve Swigart.

II. The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of March 17, 2016. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #108934 to 109117 and EFTs #21546 to 21629 in the amount of \$528,982.96

2. Payroll Account: Cks. #77014 to 77037 and Direct Deposit Advices #6661 to 6680 in the amount of \$381,737.05

3. 911 Account:

Cks. #51194 to 51201 and EFTs #20204-20213 - \$26,032.11

4. LEPC Account:

Cks. #1317-1319 in the amount of \$557.68

5. Liquid Fuels Act 89:

EFT's #8029-8030 in the amount of \$109.39

6. CDBG:

Ck # 376 in the amount of \$6,534.46

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Seconded by Commissioner Dunkle. The motion was unanimously approved.

V. Treasurer's Report: 03/16/2016 to 04/05/16

General Account Starting Balance

\$ 3,345,761.51

<i>Deposits – Receipts #80806-81170</i>		2,406,531.44
<i>Interest</i>		1,885.34
	<i>Total Debits</i>	\$ 2,408,416.78
<i>Bills Paid – Cks. #108934-109117</i>		
<i>EFTs #21546-21629</i>		\$ 528,982.96
<i>Transfer to Payroll – Cks. #77014-77037</i>		
<i>DD #6661-6880</i>		381,737.05
<i>Transfer to SFPP</i>		27,599.00
<i>Total Credits</i>		\$ 938,319.01
<i>Ending Balance – Interest @ 0.510%</i>		\$ 4,815,859.28
<i>Liquid Fuels</i>	<i>0.510% @ JVB</i>	466,925.15
<i>Liquid Fuels – Act 89</i>	<i>0.1% @ JVB</i>	151,906.99
<i>911 Telephone Account</i>	<i>0.510% @ JVB</i>	399,241.34
<i>911 Wireless Telephone Account</i>	<i>0.1% @ JVB</i>	409,844.30
<i>Capital Reserve Account</i>	<i>0.60% @ JVB</i>	
	<i>General Account Funds</i>	
	<i>Total Capital Reserve</i>	\$ 936,500.80

In the absence of Treasurer Civitts, Commissioner Kodish presented the Treasurer's Report.

Motion was made by Commissioner Kodish to accept the Treasurer's Report as received, subject to audit. Seconded by Commissioner Dunkle. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Nancollas:

Prison Board Meeting: All three Commissioners attended. We are still working on improving the healthcare for the inmates at the jail.

Housing Authority Meeting: All three Commissioners attended a bug meeting.

I want to thank Chris Wysocki for putting up a MHMR website. Nate put some information on our website then Chris went a little further and we now have a MHMR website.

Tonight is the Planning Banquet.

Tour of South Hills Business and Technology: All three Commissioners attended.

Commissioner Dunkle:

Mifflin County Agricultural Preservation Board: There are nine members on the board. To date, Mifflin County has preserved 21 farms and we are working on 22. That should be approved in Harrisburg this week. 2,392 acres of farmland in Mifflin County that will be preserved. Most of the money for this project comes from the state. The County provides a modest contribution. They are partially funded by rollbacks and clean and green. The majority of the farms are located in the Big Valley portion of the County.

Lewistown Learning Center: Continuing discussions with Penn State and other education providers. The Director of the Mifflin County Academy of Science and Technology invited us to tour the facility. The new program they are introducing at the Academy is Megatronics. Basically that is basic engineering principles and technical skills in mechanical and electrically fields. Other programs offered are automotive,

building trades, collision repair, cosmetology, culinary arts, early childhood education, electrical installation, medical services, precision machining and production agricultural.

Commissioner Kodish:

Prison Board; All three Commissioners attended.

CARS Board

Regional Services Corporation Personnel Committee

FEMA Incident Command System Overview for Commissioners and Senior Officials

South Hills Tour

Regional Services Corporation Board

Library Board

SEDA-COG Board

Mifflin County Planning Commission Meeting

Mifflin County Higher Education Planning Group

VII. Old Business:

VIII. New Business:

A. Proclamation – April is Financial Literacy Month

Ms. Musser: April was nationally recognized as Financial Literacy Month in 2003. The goal of that initiative was to teach all citizens to establish healthy financial habits. Mifflin County's commitment to financial help has shown improvement through various amounts of programs.

PROCLAMATION

APRIL IS FINANCIAL LITERACY MONTH

2016

WHEREAS, the world is changing fast, and the financial world is no exception; and

WHEREAS, whatever their income level, Mifflin County citizens can have a bright future if they take charge of their financial management skills today. Financial education plays a key role in helping our youth mature into responsible adults, and, ultimately leads our adults to financial freedom; and

WHEREAS, having budgeting strategies and a strong grasp of how to avoid credit card debt empowers citizens to make sound financial choices for their future financial stability; and

WHEREAS, people frequently hold bank and credit union accounts, credit cards and other financial tools before they are trained how to use them responsibly; and

WHEREAS, the citizens of Mifflin County are encouraged to improve their financial literacy and make every effort to achieve financial wellness; and

WHEREAS, community organizations and businesses are working to promote financial management awareness and education through instruction in developing financial goals and in providing information on the benefits of bank or credit union accounts, savings programs, and prudent spending;

THEREFORE; BE IT RESOLVED, we, the Mifflin County Commissioners, proclaim the month of April 2016 as Financial Literacy Month to heighten public awareness.

IN WITNESS WHEREOF, we, the Mifflin County Commissioners, express our appreciation to the many organizations and businesses that encourage citizens to learn more about financial strategies and options. With careful planning, we can all make sure we are on solid financial footing now and in the future.

Proclaimed this 7th day of April, 2016

Motion was made by Commissioner Kodish to approve the Proclamation - April as Financial Literacy Month. Seconded by Commissioner Dunkle. The motion was unanimously approved.

B. Proclamation – Planning Excellence Award

PROCLAMATION

1. RECOGNITION OF RONALD NAPIKOSKI

WHEREAS, Ronald Napikoski has served Derry Township for more than 15 years as a Township Supervisor;

WHEREAS, Ronald Napikoski has worked at Lewistown Hospital since 1981, working his way up from orderly to Respiratory Therapy Assistant to Pulmonary Function Technician, to eventually become the Director of Cardiopulmonary/Vascular Services all while completing his education including his Bachelor's Degree from Mount Aloysius College and his Master's degree from Ashford University;

WHEREAS, Ronald Napikoski has listened to concerned residents and evaluated each situation using his knowledge and experience to help Derry Township and Mifflin County residents;

WHEREAS, Ronald Napikoski has worked tirelessly to promote positive economic activity in Derry Township to help improve the lives of its citizens;

WHEREAS, Ronald Napikoski has worked with the Mifflin County Planning Commission and Downtown Lewistown, Inc. to improve Downtown Lewistown;

WHEREAS, Ronald Napikoski has worked with the Derry Township Planning Commission and Mifflin County Planning Commission to promote coordinated development activity in the area;

WHEREAS, Ronald Napikoski has been active in the community including past memberships in organizations such as the Relay for Life, American Cancer Society and the American Lung Association;

WHEREAS, Ronald Napikoski is a current board member of the Mifflin County Regional Police Board and the Derry Township Sewer Authority Board;

WHEREAS, Ronald Napikoski has been a key member of the Mifflin County Parks and Recreation Council, helping to promote recreational opportunities in Mifflin County;

WHEREAS, Ronald Napikoski has been instrumental in the development of the Kish Dog Park in Kish Park, and worked between Derry Township and the Friends of Kish Dog Park organization, to facilitate a coordinated approach to the operation and maintenance of the dog park;

NOW, THEREFORE BE IT RESOLVED, that the Mifflin County Board of Commissioners would like to recognize Ronald Napikoski for his efforts to improve the quality of life for residents of Mifflin County; and

BE IT FURTHER RESOLVED, that the Mifflin County Commissioners support the presentation of a joint Planning Excellence Award from the Mifflin County Board of Commissioners and Planning Commission to Ronald Napikoski for his contributions to planning in Mifflin County.

Proclaimed this seventh day of April 2016

Motion was made by Commissioner Dunkle to approve the Proclamation – Planning Executive Award. Seconded by Commissioner Kodish. The motion was unanimously approved.

C. Proclamation – April is Child Abuse Prevention Month

Ms. Seiler: Year around efforts are made to make people aware of child abuse. Unfortunately our numbers continue to rise.

Child Abuse Prevention Month Proclamation

WHEREAS, children are the future of our community and county; and,

WHEREAS, it is the responsibility of every adult who comes into contact with a child to protect that child's right to a safe and nurturing childhood; and,

WHEREAS, in 2015, Mifflin County Children and Youth investigated over 271 cases of suspected child abuse and 32 children were determined to be the victims of abuse; and,

WHEREAS, in 2015, Mifflin County Children and Youth received over 1,300 reports concerning the welfare of children living in our County; and,

WHEREAS, Mifflin County has dedicated individuals and organizations who work daily to counter the problem of child abuse and maltreatment and to help families obtain the assistance they need; and,

WHEREAS, our communities are stronger when all citizens become aware of child abuse prevention and become involved in supporting parents to raise their children in a safe and nurturing environment; and,

WHEREAS, effective child abuse prevention programs succeed because of partnerships among families, social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community;

NOW, THEREFORE, BE IT RESOLVED, that the Mifflin County Board of Commissioners hereby proclaim the month of April, 2016, to be

CHILD ABUSE PREVENTION MONTH,

A special month for Mifflin County residents to celebrate and treasure our children, Mifflin County's greatest resource and the community leaders of tomorrow.

Proclaimed this 7th day of April, 2016

Motion was made by Commissioner Dunkle to approve the Proclamation – April is Child Abuse Prevention Month. Motion was made by Seconded by Commissioner Kodish. The motion was unanimously approved.

D. Proclamation – April 5, 2016 is Recognition Day for National Service

This will be presented at a later time.

Recognition Day for National Service

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's counties are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with county officials nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, National Association of Counties, Cities of Service, and county officials across the country for the County Recognition Day for National Service on April 5, 2016.

THEREFORE, BE IT RESOLVED that we, The Mifflin County Commissioners, do hereby proclaim April 5, 2016, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our county; to thank those who serve; and to find ways to give back to their communities.

Proclaimed this 7th day of April, 2016

Motion was made by Commissioner Kodish to approve the Proclamation – April 5, 2016 is Recognition Day for National Service. Seconded by Commissioner Dunkle. The motion was unanimously approved.

E. Proclamation – April 10-16, 2016 is National Crime Victims’ Rights Week

Ms. Glick: A time to celebrate progress and raise awareness of victim’s rights.

NATIONAL CRIME VICTIMS’ RIGHTS WEEK, APRIL 10-16, 2016

- Whereas, Americans are the victims of more than 20 million crimes each year, and crime can touch the lives of anyone regardless of age, national origin, race, creed, religion, gender, sexual orientation, immigration or economic status;
- Whereas, Too many communities feel disconnected from the justice and social response systems, and have lost trust in the ability of those systems to recognize them and their needs;
- Whereas, Victims of repeat victimization who fail to receive supportive services are at greater risk for long-term consequences of crime;
- Whereas, The victim services community has worked for decades to create an environment for victims that is safe, supportive, and effective;
- Whereas, Intervening early with services that support and empower victims provides a pathway to recovery from crime and abuse;
- Whereas, Honoring the rights of victims, including the right to be heard and to be treated with fairness, dignity, and respect, and working to meet their needs rebuilds their trust in the criminal justice and social service systems;
- Whereas, Serving victims and rebuilding their trust restores hope to victims and survivors, as well as their communities;
- Whereas, Many victims face challenges in finding appropriate services, including victims with disabilities, young victims of color, deaf and hard of hearing victims, LGBTQ victims, tribal victims, elder victims, victims with mental illness, immigrant victims, teen victims, victims with limited English proficiency, and others;
- Whereas, National Crime Victims’ Rights Week, April 10 – 16, 2016, is an appropriate time to commit to ensuring that all victims of crime—even those who are challenging to reach and serve—are offered culturally and linguistically accessible and appropriate services in the aftermath of crime; and
- Whereas, Mifflin County Crime Victim Services is hereby dedicated to serving victims, building trust, and restoring hope for justice and healing;

Now, therefore, we, Mifflin County Commissioners, do hereby proclaim the week of April 10 – 16, 2016 as

CRIME VICTIMS’ RIGHTS WEEK

And reaffirm this County’s commitment to creating a victim service and criminal justice response that assists all victims of crime during Crime Victims’ Rights Week and throughout the year; and to

Express our sincere gratitude and appreciation for those community members, victim service providers, and criminal justice professionals who are committed to improving our response to all victims of crime so that they may find relevant assistance, support, justice and peace.

Proclaimed this 7th day of April, 2016

Motion was made by Commissioner Dunkle to approve the Proclamation – April 10-16, 2016 as National Crime Victims’ Rights Week. Seconded by Commissioner Kodish. The motion was unanimously approved.

F. Request for exoneration of 2014-2015 delinquent county real estate tax bill and relieve Tax Claim Director, Harry Clever from collecting the tax:

- *Parcel No. 16,10-0100--,003 – mobile home was removed*

Motion was made by Commissioner Dunkle to approve the request for exoneration of 2014-2015 taxes for Parcel No. 126,10-0100--,003. Seconded by Commissioner Kodish. The motion was unanimously approved.

G. Request for exoneration of 2016 county real estate tax bill and relieve the Tax Collector from collection this bill:

- Parcel No. 16,10-0100--,003 located in Derry Township – mobile home was removed – county portion \$94.76*
- Parcel No. 21,04-0104B-,002 located in Wayne Township – mobile home was removed – county portion \$213.75*

Motion was made by Commissioner Kodish to approve the request for exoneration of 2016 taxes for Parcel No. 16,10-0100--,003 and Parcel No. 21,04-0104B-,002. Seconded by Commissioner Dunkle. The motion was unanimously approved.

H. Request for 2015 real estate refund:

- Parcel No. 12,11-113 located in Armagh Township – house was removed – county portion \$340.75*

Motion was made by Commissioner Dunkle to approve the Request for 2015 real estate refund for Parcel No. 12,11-113. Seconded by Commissioner Kodish. The motion was unanimously approved.

I. Request for exoneration of 2016 per capita bills:

- Armagh Township Tax Collector Linda Marks - 12*

Motion was made by Commissioner Dunkle to approve the request for exoneration of 2016 per capita bills. Seconded by Commissioner Kodish. The motion was unanimously approved.

J. Mifflin County Library Cooperative Agreement

Commissioner Dunkle: This is a cooperative agreement between the Rothrock Community Library in McVeytown and the Menno Brady Community Library located in Allensville. This will permit those two independent libraries to purchase any library materials that are needed through the Mifflin County Library.

Motion was made by Commissioner Dunkle to approve the Mifflin County Library Cooperative Agreement. Seconded by Commissioner Kodish. The motion was unanimously approved.

K. Third Amendment to Tower Lease Agreement between the County of Mifflin and New Cingular Wireless (AT&T) for the 911 Tower at Blue Mountain Drive.

Mr. Lucas: Third renewal that will extend the lease until 2019.

Motion was made by Commissioner Dunkle to approve the Third Amendment to the Tower Lease Agreement.. Seconded by Commissioner Kodish. The motion was unanimously approved.

L. Ordinance No. 1 of 2016 authorizing the incurring of nonelectoral debt by the issuance of general obligation bonds

Mr. Muscatello: The savings of the refinancing of the 2011 Bonds currently is \$250,000.00+. There is about a month before we can lock in rates. We do not extend you debt. The first payment will remain the same but will reduce subsequent payments. Prior to selling the bonds, I will contact the Commissioners to update on the savings.

Mr. Garin: We authorize the debt for the transaction that Joe described. Our office will draft all the needed documents.

AN ORDINANCE OF THE BOARD OF COMMISSIONERS

OF THE COUNTY OF MIFFLIN

(PENNSYLVANIA)

ENACTED APRIL 7, 2016 AND NUMBERED 2016-1

FORMAL ACTION CONSTITUTING A DEBT ORDINANCE

UNDER THE LOCAL GOVERNMENT UNIT DEBT ACT

AUTHORIZING THE INCURRING OF NONELECTORAL DEBT BY THE ISSUANCE OF GENERAL OBLIGATION BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED SEVEN MILLION EIGHT HUNDRED THOUSAND DOLLARS (\$7,800,000); COVENANTING TO PAY, AND PLEDGING ALL AVAILABLE TAXING POWER OF THE LOCAL GOVERNMENT UNIT FOR THE PAYMENT OF, THE BONDS; ESTABLISHING A SINKING FUND AND APPOINTING A SINKING FUND DEPOSITORY; FIXING THE FORM, MAXIMUM INTEREST RATES, MATURITY DATES AND OTHER PROVISIONS FOR THE PAYMENT THEREOF; AUTHORIZING THE ACCEPTANCE OF A PROPOSAL FOR THE PURCHASE OF THE BONDS; AUTHORIZING A FILING OF REQUIRED DOCUMENTS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; RATIFYING AND DIRECTING CERTAIN ACTIONS OF OFFICERS; AND MAKING CERTAIN OTHER COVENANTS AND PROVISIONS IN RESPECT OF THE BONDS.

Bond Counsel:

Dinsmore & Shohl LLP

One Oxford Centre, Suite 2800

301 Grant Street

Pittsburgh, PA 15219

Motion was made by Commissioner Kodish to approve Ordinance No. 1 of 2016. Seconded by Commissioner Dunkle. The motion was unanimously approved.

M. Purchase of Service Agreements for use, if needed, by Children & Youth:

- *Clear Vision Residential Treatment Services, Montgomery, PA*
- *Children Resource Center, Harrisburg, PA*
- *Perseus House, Inc., Erie, PA*
- *Pathways Adolescent Center, Inc., Oil City, PA*
- *Kidspace National Centers, Inc., Schnecksville, PA*
- *Centre County Youth Service Bureau, State College, PA*

Motion was made by Commissioner Kodish to accept the Purchase of Service Agreements. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- N. *Agreement with Avanco International, Inc., Fairfax, VA for upgrading the Child Accounting and Profile System for the Children and Your data management system for a cost of \$374.03*

Motion was made by Commissioner Kodish to approve the Agreement with Avanco International, Inc. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- O. *Consulting Agreement with Grudi Associates, Annville, PA for the implementation process for the new phone system for a cost of \$6,000.00*

Mr. Smitchko: Project to upgrade the phone system that the County has for 20 years. We are looking to work with Grudi Associates to upgrade the phone system. First they will inventory the phone equipment that the County has, to more sure the County is getting what they are currently paying for. They also will help us make sure that we have expansion capabilities with the new phone system.

Motion was made by Commissioner Dunkle to approve the Consulting Agreement with Grudi Associates. Seconded by Commissioner Kodish. The motion was unanimously approved.

- P. *Reappoint Mark Ellinger, Lewistown, PA to another three year term on the Agriculture Land Preservation Board – term expires 12/31/2018*

Motion was made by Commissioner Dunkle to reappoint Mark Ellinger to the Agriculture Land Preservation Board. Seconded by Commissioner Kodish. The motion was unanimously approved.

- Q. *Appointment of Mary Ann Demi to the Community Services Block Grant Advisory Board effectively immediately*

Motion was made by Commissioner Kodish to appoint Mary Ann Demi to the Community Services Block Grant Advisory Board. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- R. *Request from the EADS Group for authorization to go to bid for the boat launch project*

Mr. Gomes: For a long time we have been trying to get a permit from DEP for the Boat Launch Project. The permit is coming. We need to get this segment for EADS Group for authorization to go to bid.

Motion was made by Commissioner Dunkle to approve the Request from EADS Group for authorization to go to bid for the boat launch project. Seconded by Commissioner Kodish. The motion was unanimously approved.

- S. *Promotion of Daris Ciecierski from Caseworker I to Caseworker II in the Children & Youth Department effective April 11, 2016*

Motion was made by Commissioner Kodish to approve the Promotion of Daris Ciecierski. Seconded by Commissioner Dunkle. The motion was unanimously approved.

IX. Public Comment:

None.

X. Adjournment

With no other business on the agenda, Chairman Nancollas adjourned the meeting at 9:42 a.m.

Secretary

ATTEST:

Chief Clerk