

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, June 16, 2016 at 9:00 a.m. In attendance were Commissioners Lisa Nancollas, Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig, Solicitor Steve Snook and Confidential Clerk George Welsh.

Joe Cannon of The Sentinel/County Observer was the only representatives present from the news media.

Guests present were Second Deputy Treasurer Wendy Bubb; Co. Auditor Helen Kirk; Human Services Director Allison Fisher; Ed Fike; Lucas Parkes, EADS Group; and Taylor Boozel and Kylie Wakefield, Mifflin County High School.

The meeting was called to order at 9:05 a.m. by Chairman Nancollas.

I. The Invocation was given by Commissioner Dunkle.

II. The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of June 02, 2016. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

**IV. Approval of Bills:**

1. General Fund, Accounts Payable:

Cks. #109930 to 110034 and EFTs #21771 to 21851 in the amount of \$432,692.69

2. Payroll Account: Cks. #77126 to 77143 and Direct Deposit Advices #7753 to 7963 in the amount of \$296,674.55

3. 911 Account:

Cks. # 51218-51219 and EFTs #20232-20236 - \$7,597.39

4. LEPC Account:

Ck. #1329 in the amount of \$225.05

5. Liquid Fuels Act 89:

EFT #8035 in the amount of \$32.19

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Seconded by Commissioner Dunkle. The motion was unanimously approved.

**V. Treasurer's Report: 06/01/2016 to 06/14/2016**

General Account Starting Balance	\$ 10,982,520.34
Deposits – Receipts #2072-82256	543,744.11
Total Debits	\$ 543,744.11
Bills Paid – Cks. #109930-1110034	
EFTs #21771-21851	\$ 432,692.69
Transfer to Payroll – Cks. #77126-77143	
DD #7753-77963	296,674.55
NSF CKS	1,563.94
Total Credits	\$ 730,931.18

<i>Ending Balance – Interest @ 0.520%</i>		<i>\$ 10,795,333.27</i>
<i>Liquid Fuels</i>	<i>0.600% @ JVB</i>	<i>451,270.16</i>
<i>Liquid Fuels – Act 89</i>	<i>0.1% @ JVB</i>	<i>151,807.23</i>
<i>911 Telephone Account</i>	<i>0.520% @ JVB</i>	<i>608,258.30</i>
<i>911 Wireless Telephone Account</i>	<i>0.1% @ JVB</i>	<i>409,912.61</i>
<i>Capital Reserve Account</i>	<i>0.54% @ JVB</i>	
	<i>General Account Funds</i>	
	<i>Total Capital Reserve</i>	<i>\$ 86,868.38</i>

*Motion was made by Commissioner Dunkle to accept the Treasurer’s Report as received, subject to audit. Seconded by Commissioner Kodish. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Nancollas:*

*Local Emergency Planning Committee: I want to thank Sheriff Shade and Judy Smith from 911. We updated the By-Laws, pending the approval of the LEPC committee.*

*Huntingdon County Commissioners: Steve and I had a meeting concerning economic development for Route 22.*

*JVBDS Joinder Board Meeting: All 3 Commissioners attended. We discussed the budget for 2017 and new contracts for 2017.*

*Citizens Advisory Board Meeting: Procedural changes for 2017 and contracts for 2017.*

*Munis Meeting*

*Meeting with Primecare: All 3 Commissioners attended. We discussed Healthcare for the Prison.*

*TIU Meeting*

*Operation Fairness Meeting*

*Senior Games Opening*

*Retirement Board Meeting*

*Commissioner Dunkle:*

*Senior Games Opening: All 3 Commissioners attended.*

*Union Township Supervisory Meeting: With Merry Bratton and Laura Simonetti explained Operation Fairness.*

*Workforce Developmental Board: TIU, for Mifflin County, has been administrating several programs through the Workforce Development Board and 2 or 3 of those programs have now been transferred to other vendors. We were trying to figure out what the TIU has to do differently to continue to administer those programs through that Board. As a result, a meeting has been set up here in the County, to be held at Career Link to see what we can do to keep these services in Mifflin County.*

*JVBDS Joinder Board Meeting: All 3 Commissioners attended. Meet with Huntingdon and Juniata Counties.*

*Huntingdon County Commissioners: Improvement of US Route 22 west from Lewistown to Huntingdon, actually to Mt. Union.*

*Airport Authority Meeting*

*Commissioner Kodish:*

*Retirement Board Meeting*

*Operation Fairness Meeting*

*Senior Games Opening*

*CARS Board Meeting*

*Meeting with Primecare*

*Department Head Meeting*

*JVBDS Joinder Board Meeting*

*AAA Board Meeting*

*Downtown Lewistown, Inc. Board Meeting*

*Education & Government TV Channel Committee*

**VII. Public Comment: None**

**VIII. Old Business: None**

**IX. New Business:**

A. *Purchase of Service Agreement with Robert Ferguson, Esq., Lewistown, PA for participation in Adult and Juvenile Treatment Court for the period July 1, 2016 through June 30, 2017 for a monthly sum of \$812.50*

*Motion was made by Commission Dunkle to approve the Purchase of Service Agreement with Robert Ferguson, Esq. Seconded by Commissioner Kodish. The motion was unanimously approved.*

B. *Application for County Aid – 2016 Liquid Fuels Allocation:*

- *Decatur Township - \$5,174.17*

*Motion was made by Commissioner Kodish to approve the Application for County Aid – Decatur Township. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

C. *Inmate Housing Agreement with Lycoming County to house their prisoners for the period June 16, 2016 through December 31, 2019*

*Motion was made by Commissioner Dunkle to approve the Inmate Housing Agreement with Lycoming. Seconded by Commissioner Kodish. The motion was unanimously approved.*

*Commissioner Kodish: As space permits for female prisoners.*

D. *Grant Agreements for the Homeless Assistance Program (HAP) for the period July 1, 2016 through June 30, 2017:*

• Mifflin Juniata Human Services	Case Management	\$5,800.00
• Mifflin Juniata Human Services	Rental/Utility	\$4,942.00
• Shelter Services	Emergency Shelter	\$9,000.00
• Abuse Network	Emergency Shelter	\$5,000.00
• Mifflin Juniata Human Services	Administration	<u>\$2,749.00</u>
		\$27,491.00

Ms. Fisher: From the State for the mentioned services.

Commissioner Kodish: Is there any potential for increase this year?

Ms. Fisher: I don't think there would be. These are all based on last year's amounts.

Motion was made by Commissioner Dunkle to approve the Grant Agreements for the Homeless Assistance Program. Seconded by Commissioner Kodish. The motion was unanimously approved.

E. Human Services Department Fund (HSDF) Agency Contracts for the period July 1, 2016 through June 30, 2017

• Big Brother Big Sisters	Mentoring Program	\$3,000.00
• Lumina Center	Mentoring Program	\$5,000.00
• Shelter Services, Inc.	Emergency Shelter	\$9,450.00
• The Abuse Network, Inc.	Case Management	\$3,458.00
• Mifflin County Human Services	County Administration	\$5,000.00
• Mifflin Juniata Human Services	Service Coordination	<u>\$24,092.00</u>
		\$50,000.00

Ms. Fisher: Funding we get every year.

Motion was made by Commissioner Kodish to approve the Human Services Department Fund Agency Contracts. Seconded by Commissioner Dunkle. The motion was unanimously approved.

F. State Food Purchase Program Grant Agreements for the Fiscal 2016-2017

Ms. Fisher: Grant with the Pennsylvania Department of Agriculture to provide food. Our board meets at the end of June to allocate those funds.

Commissioner Dunkle: How much was that last year?

Ms. Fisher: About \$58,000.00 for five different programs.

Motion was made by Commissioner Dunkle to approve the State Food Purchase Program Grant agreements. Seconded by Commissioner Kodish. The motion was unanimously approved.

G. Contract with Pennsylvania Department of Agriculture and Mifflin Juniata Human Services to administer The Emergency Food Assistance Program (TEFAP)

Ms. Fisher: New contract handled by Regional Services, Inc. with a 5 year contract.

Commissioner Kodish: Is there any potential increase in this contract?

Ms. Fisher: We do not have a contracted amount.

Motion was made by Commissioner Kodish to approve the Contract with Department of Agriculture and Mifflin Juniata Human Services. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- H. *Issue Notice to Proceed for the Boat Launch Project to G&R Charles Excavating conditioned upon receipt of the properly executed Notice of Award, Agreement and any other necessary paperwork. Addendum: Pending Solicitor Approval.*

*Mr. Parkes: This is the final step. We reviewed the award and agreement. We sent out the contract and they are to drop off the contract today. We will issue the Notice to Proceed. They are wrapping up a project in Bratton Township and will move onto this project next.*

*Motion was made by Commissioner Dunkle to approve Issue Notice to Proceed for the Boat Launch Project. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- I. *Appointment of Andrew Druckenmiller and Trè Carter for unpaid interns in the Correctional Facility effective June 13, 2016*

*Motion was made by Commissioner Dunkle to approve the Appointment of Andrew Druckenmiller and Trè Carter. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- J. *Appointment of Andrew Cole for an unpaid intern in the Sheriff's Office effective June 13, 2016*

*Motion was made by Commissioner Kodish to approve the Appointment of Andrew Cole. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- K. *Appointment of Alanna Felton for an unpaid intern in the Human Services Department*

*Motion was made by Commissioner Kodish to approve the Appointment of Alanna Felton. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- L. *Hiring of Hannah Wert for a caseworker position in the Children and Youth Department effective June 20, 2016*

*Motion was made by Commissioner Kodish to approve the hiring of Hannah Wert. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- M. *Hiring of Katie Chilcote for a caseworker position in the Children and Youth Department effective June 27, 2016*

*Motion was made by Commissioner Kodish to approve the hiring of Katie Chilcote. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

**X. Adjournment**

*With no other business on the agenda, Chairman Nancollas adjourned the meeting at 9:28 a.m.*

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Secretary

ATTEST:

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Chief Clerk