

Lewistown, PA

August 18, 2016

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 18, 2016 at 9:00 a.m. In attendance were Commissioners Lisa Nancollas, Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig, Solicitor Steve Snook and Confidential Clerk George Welsh.

Joe Cannon of The Sentinel/County Observer was the only representatives present from the news media.

Guests present were Treasurer Debra Civitts; Children and Youth Services Director Mackenzie Seiler; Correctional Facility Warden Bernie Zook; Tax Claim/Voter Registration Director Harry Clever; Co. Auditor Helen Kirk; Planning and Development Director William Gomes; Ed Fike; JoAnn Tate; Brett Rogers; Ross Cottrill; Lori Cottrill and Noah Fisher, Mifflin County High School.

The meeting was called to order at 9:00 a.m. by Chairman Nancollas.

**I.** The Invocation was given by Chairman Nancollas.

**II.** The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of August 8, 2016. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

Cks. #110707 to 110885 and EFTs #21980 to 22067 in the amount of \$404,717.48

**2. Payroll Account: Cks. #77232 to 77249 and Direct Deposit Advices #8828 to 9039 in the amount of \$290,589.05**

**3. 911 Account:**

Cks. # 51237-51243 and EFTs #20257-20262 - \$7,979.85

**4. LEPC Account:**

Cks. #1337-1339 - \$1,120.50

**5. Liquid Fuels Account:**

Ck. #1621 - \$16,910.34

**6. Liquid Fuels Act 89:**

EFT #8039-8040 in the amount of \$54.21

**7. CDBG Accounts:**

Cks. # 384-386 in the amount of \$12,572.50

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Seconded by Commissioner Dunkle. The motion was unanimously approved.

**V. Treasurer's Report: 08/03/2016 to 08/16/2016**

General Account Starting Balance \$10,375,775.78

Deposits – Receipts #82703-82842		372,347.44
Voided Check		775.00
Total Debits	\$	373,122.44
Bills Paid – Cks. #110707-110885		
EFTs #21980-22067	\$	404,717.48
Transfer to Payroll – Cks. #77232-77249		
DD #8828-9039		290,589.05
Total Credits	\$	695,306.53
Ending Balance – Interest @ 0.580%	\$	10,053,591.69
Liquid Fuels	0.580% @ JVB	503,370.17
Liquid Fuels – Act 89	0.100% @ JVB	169,296.75
911 Telephone Account	0.580% @ JVB	831,866.98
911 Wireless Telephone Account	0.100% @ JVB	409,980.93
Capital Reserve Account	0.590% @ JVB	
General Account Funds		
Total Capital Reserve	\$	144,696.10

*Motion was made by Commissioner Kodish to accept the Treasurer's Report as received, subject to audit. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

#### **VI. Meetings and Events:**

*Commissioner Nancollas:*

*Some of voting poll places have changed and we will have a few more. East Derry will go to Ohesson Manor to vote. Lewistown North will now go to Grace United Methodist Church. More location changes will come.*

*Ag Progress Days*

*Senator Toomey: Steve and I met with him.*

*The single auditors are almost done and they will be giving us a report soon.*

*Philips Groundbreaking Ceremony: Kevin and I attended.*

*Our census takers are out there in Allensville and Belleville.*

*Youth Park Board Meeting: Starting a Facebook page for easy access for information.*

*Commissioner Dunkle:*

*Mifflin County Conservation District: The State is beginning a little pressure to local county conservation districts in regards to manure management, erosion and sediment control. They must complete at least 63 farms per year.*

*Mifflin County Land Preservation Committee: Statewide program although the County contributes \$25,000.00 a year toward its purpose and function. The State provides large amounts of money to conserve farmland. The subdivision for the Norman Glick farm was approved. This year the farm that was selected for subdivision was the Raymond and Rose Kauffman farm. Approximately ten farms are on the list. Soil types are the major determining factor of the order of the farms. 22 farms in Mifflin County have been preserved.*

*Operation Fairness: This is not a reassessment. Taxes can be rolled back for up to five years. We have not determined how far the rollback will be, but there will be a rollback. It could be a hefty bill to pay.*

*Commissioner Kodish:*

*Department Head Meeting*

*Operation Fairness Meeting*

*Philips Groundbreaking Event*

*Youth Fair Opening Ceremony*

*Salary Board*

*Library Board*

**VII. Public Comment: None**

**VIII. Old Business: None**

**IX. New Business:**

- A. *Agreement with Jennifer L. Feicht Consulting, LLC., St. Petersburg, PA to complete a PREA audit at the Mifflin County Correctional Facility for a fee of \$3,500.00*

*Mr. Zook: PREA has been enacted by the Federal Government several years ago. Jennifer will come in and do an audit so that anything that is not in compliance can get into compliance. The audit is good for three years.*

*Motion was made by Commission Kodish to approve the Agreement with Jennifer L. Feicht Consulting, LLC. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- B. *Memorandum of Understanding with Cambria County Prison to house Mifflin County Prison to house Mifflin County youthful offenders, as needed, at a cost of \$85.00 per day*

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE CAMBRIA COUNTY PRISON  
AND  
THE COUNTY OF MIFFLIN

Cambria County Prison agrees to house youthful offenders (between the ages of 15 and 18), for the above-stated county, that are criminally charged and adjudicated as adult offenders in said county.

Cambria County Prison is currently PREA certified and will continue to uphold this PREA certification, and follow all PREA requirements, for the term of this MOU.

Cambria County Prison further agrees to abide by all PA Title 37 requirements and regulations for housing offenders within the institution.

Cambria County Prison reserves the right to accept youthful offenders, at its discretion. Factors that may contribute to not accepting a juvenile offender may include, but is not limited to, a youthful offender who is a disciplinary concern, a youthful offender who is a suicide concern, or a youthful offender who requires major

medical treatment that is outside the capabilities of PrimeCare Medical. Cambria County Prison also reserves the right to request the County of Mifflin to remove their youthful offender based upon these same stipulations.

The County of Mifflin agrees to pay a rate of \$85.00 per day, per inmate, to Cambria County Prison. Payments will be made monthly upon receipt of invoice from Cambria County Prison.

The County of Mifflin agrees to pay any and all medical expenses accrued by the transferred inmate that is above and beyond the basic care provided by PrimeCare Medical to Cambria County Inmates. The cost will include any medical transportation costs or any staffing costs associated with an emergency medical transport in which Cambria County Staff must accompany the inmate.

The County of Mifflin agrees to make and complete all transportation arrangements to and from said county for purposes of court hearings, etc.

Upon transfer, the County of Mifflin agrees to supply Cambria County Prison with any and all classification documents, criminal case documents, medical documents, disciplinary documents, or any other document requested by Cambria County Prison.

Cambria County Prison will allow officials from Mifflin County to visit and see the Cambria County Prison, the area where the youthful offenders will be housed, and their youthful offenders when requested

*Mr. Zook: This is tied to PREA. If you have youthful offenders, juveniles under the age of eighteen charged as an adult, you have to have total sight and sound separation from adult prisoners. The way our prison is constructed makes that totally impossible. So, for Mifflin County to be PREA complaint we have to find a place to put these offenders. The last time we had anyone was 2014.*

*Motion was made by Commissioner Kodish to approve the Memorandum of Understanding with Cambria County Prison. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

*C. Appointments to the Mifflin County Internet Advisory Committee*

- Armagh Township Supervisor Clint Aurand*
- Michael Hain from Nittany Media*

*Motion was made by Commissioner Dunkle to approve the Appointments to the Mifflin County Internet Advisory Committee. Seconded by Commissioner Kodish. The motion was unanimously approved.*

*D. Cooperation Agreement with Geisinger Authority for the Redevelopment Assistance Capital Program Grant (RACP) to help fund the renovations at Geisinger-Lewistown Hospital*

**COOPERATION AGREEMENT**

**BY AND BETWEEN  
MIFFLIN COUNTY  
AND  
GEISINGER AUTHORITY**

This **COOPERATION AGREEMENT** (“Agreement”) is made this 18<sup>th</sup> day of August, 2016, by and among **MIFFLIN COUNTY**, (“the County”), host

municipality for purposes of the Redevelopment Assistance Capital Program described herein below (“RACP”) and a body politic duly existing under the laws of the Commonwealth of Pennsylvania with its principal office located at 20 North Wayne Street, Lewistown, Pennsylvania, 17044,

**AND**

**GEISINGER AUTHORITY** (“The Authority”), a body politic duly existing under the Commonwealth of Pennsylvania’s Municipality Authorities Act of 1945 with its principal office located at 29 Mill Street, Danville, Pennsylvania, 17821.

**RECITALS**

**WHEREAS**, The Authority, as the applicant, and representatives of Geisinger Health System Foundation (“GHSF”) and Geisinger System Services worked cooperatively to prepare the grant application referred to by the Commonwealth of Pennsylvania (the “Commonwealth”) Governor’s Office of the Budget as “Geisinger’s Mifflin and Juniata County Health Improvement Project” dated February 2014 for a Redevelopment Assistance Capital Program Grant (the “RACP Grant”) to help fund renovations at Geisinger-Lewistown Hospital in Lewistown, Pennsylvania (the “Project”); and

**WHEREAS**, The Authority was awarded a RACP Grant on November 3, 2014 in the amount of Three Million Dollars (\$3,000,000.00) for the Project through the Commonwealth Governor’s Office of the Budget; and

**WHEREAS**, The Authority and GHSF as its designated grant administrator will administer the RACP Grant for certain costs of this Project; and

**WHEREAS**, The Authority, as the applicant, and the Commonwealth entered into a RACP Grant Agreement on June 17, 2016; and

**WHEREAS**, pursuant to special condition 09 of the RACP Grant Agreement Mifflin County, as the host municipality of the Project, is required to reimburse the Commonwealth for Project expenditures found to be ineligible; and

**WHEREAS**, as the County is not a party to the RACP Grant or the owner of the Project, The Authority will reimburse the County for any ineligible Project expenditures as determined and demanded by the Commonwealth.

**NOW, THEREFORE**, the parties hereto, intending to be legally bound, do hereby covenant and agree as follows:

1. The Recitals stated hereinabove are incorporated herein by this reference.
2. In the event that Mifflin County is required by an appropriate Commonwealth agency or pursuant to a final, unappealable decision of a Court of competent jurisdiction of the Commonwealth to reimburse the Commonwealth for any RACP Grant funds for which the Project is determined to be ineligible pursuant to the RACP Grant Agreement between the Commonwealth and The Authority, within thirty (30) days of such demand being made by Mifflin County to The Authority or its successors and assigns, The Authority or its successors and assigns shall reimburse

Mifflin County in full for all funds Mifflin County pays to the Commonwealth as reimbursement for monies expended which were determined by the Commonwealth to be ineligible under the RACP Grant Agreement.

3. This Agreement shall be binding upon the parties hereto, their successors and assigns.

4. This Agreement shall be construed in accordance with the laws of the Commonwealth of Pennsylvania

*Chairman Nancollas: The renovations are the ER department and improvements on the first floor.*

*Motion was made by Commissioner Kodish to approve the Cooperation Agreement with Geisinger Authority. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

E. *Appointment to the Mifflin County Board of Assessment Appeals for the years 2016, 2017, 2018 and 2019:*

- *Freda Hook, Lewistown, PA*
- *Kay Semler, Reedsville, PA*
- *Harvey Lindhurst, Milroy, PA*

*Motion was made by Commissioner Dunkle to approve the Appointments to the Mifflin County Board of Assessment Appeals. Seconded by Commissioner Kodish. The motion was unanimously approved.*

F. *Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *Clear Concepts Counseling – Lewistown, PA*
- *Snyder, Union, Mifflin Child Development – Lewistown, PA*
- *Snyder, Union, Mifflin Child Development (SUMCD) – Lewistown, PA*
- *Vianey Siennick – Lewistown, PA*
- *Magisterial District Judge Jonathan Reed – Lewistown, PA*
- *Neuropsychological Services at Clear Vision – Williamsport, PA*
- *Tuscarora Intermediate Unit (TIU) – McVeytown, PA*
- *Brighter Visions Counseling – Lewistown, PA*
- *Christian Home of Johnstown – Johnstown, PA*
- *Families United Network – Muncy, PA*
- *Avanco International, Inc. – Fairfax, VA*
- *Family Care for Children and Youth, Inc. – Milton, PA*
- *Bethany Christian Services of Central Pennsylvania – Lancaster, PA*
- *George Junior Republic in Pennsylvania – Grove City, PA*

*Ms. Seiler: Gave a description of each Service Agreement and uses by Children and Youth and Juvenile Probation.*

*Motion was made by Commissioner Kodish to approve the Purchase of Service Agreements.. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

G. *Monument Square Paver Repairs – Wray Landscaping Inc., Lewistown, PA:*

- *Cost Estimate for 13 spots - \$3,923.38*
- *Two other areas that would be an add on to the basic proposal - \$516.63*

*Mr. Gomes: Monument Square Phase IV, we solicited property owners to help with ongoing maintenance issues. We sent out proposals for the repairs to four*

*contractors that do these kinds of repairs. Wray Landscaping came in with the low bid. .*

*Motion was made by Commissioner Dunkle to approve the Monument Square Paver Repairs. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- H. Hiring of Teresa Crnjar-Pully and Cody Knable for GIS/Assessment Interns effective August 9, 2016*

*Motion was made by Commissioner Dunkle to approve the Hiring of Teresa Crnjar-Pully and Cody Knable. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- I. Hiring of Peggy Moore for Part-time L.P.N. at the Correctional Facility effective August 15, 2016.*

*Motion was made by Commissioner Kodish to approve the Hiring of Peggy Moore. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- J. Hiring of Tanisha Bordell for Community Development Fiscal Manager in the Planning Office effective August 17, 2016*

*Motion was made by Commissioner Dunkle to approve the Hiring of Tanisha Bordell. Seconded by commissioner Kodish. The motion was unanimously approved.*

- K. Promotion of Megan Buchy from Caseworker I to Caseworker II in the Children and Youth Department effective August 22, 2016*

*Motion was made by Commissioner Kodish to approve the Promotion of Megan Buchy. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- L. Hiring of Erika Rowland for Caseworker in the Children and Youth Department effective August 22, 2016*

*Motion was made by Commissioner Kodish to approve the Hiring of Erika Rowland. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- M. Hiring of Alison Bubb for the Housing Stability Case Manager in the Human Services Offices effective August 31, 2016*

*Motion was made by Commissioner Kodish to approve the Hiring of Alison Bubb. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- N. Retirement of Barbara Baker from Chief Deputy Coroner effective September 1, 2016*

*Motion was made by Commissioner Kodish to approve the Retirement of Barbara Barker. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

**X. Adjournment**

*With no other business on the agenda, Chairman Nancollas adjourned the meeting at 9:34 a.m.*

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*Secretary*

ATTEST:

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*Chief Clerk*