

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 6, 2016 at 9:00 a.m. In attendance were Commissioners Lisa Nancollas, Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig, and Solicitor Steve Snook.

Joe Cannon of The Sentinel/County Observer was the only representatives present from the news media.

Guests present were Treasurer Debra Civitts; Planning and Development Director William Gomes; Planning and Development Assistant Director James Lettiere; Children and Youth Services Director Mackenzie Seiler; Housing Rehabilitation Specialist Doug Marks; CDBG Grant Coordinator Stacey Herman; Communications Supervisor Brian Fleegal; Maintenance Director Sam Whiteman; Co. Auditor Helen Kirk; Bob Henry from JVBDS; Crystal Paige from the Abuse Network; Lawrence Clark; Lamar Richard; Mary Shingler; Linda Kauffman; Kelly Shutes; Ron Klotz; JoAnn Tate; Shari Mundy; Tracey Reesman; Lucas Parkes, EADS Group, and Taylor Boozel and Lizzie Rodgers, MCTV.

The meeting was called to order at 9:00 a.m. by Chairman Nancollas.

- I. The Invocation was given by Commissioner Kodish.
- II. The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of September 15, 2016. Commissioner Kodish seconded the motion. The motion was unanimously approved.

**IV. Approval of Bills:**

1. General Fund, Accounts Payable:

Cks. #111162 to 111390 and EFTs #22164 to 22187 in the amount of \$1,072,577.01

2. Payroll Account:

Cks. #77295 to 77319 and Direct Deposit Advices #9473 to 9697 in the amount of \$365,712.04

3. 911 Account:

Cks. # 51253-51259 and EFTs #20269-20277 in the amount of \$21,015.59

4. LEPC Account:

Cks. #1345 – 1347 in the amount of \$354.38

5. Liquid Fuels Act 89:

EFT #8042 in the amount of \$20.01

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Seconded by Commissioner Dunkle. The motion was unanimously approved.

**V. Treasurer’s Report:** 09/14/2016 to 10/04/2016

General Account Starting Balance	\$ 9,255,523.94
Deposits – Receipts #83460-83742	704,572.44
Adjustment EFT entered wrong amount	12.60
Interest	4,962.76

Voided Check		1,153.76
Total Debits		\$ 710,700.91
Bills Paid – Cks. #111162-111390		
EFTs #22164-22187		\$ 1,072,577.01
Transfer to Payroll – Cks. #77295-77319		
DD #9473-9697		365,712.04
NSF CKS		483.63
Transfer to 911		4,194.07
Total Credits		\$ 1,442,966.75
Ending Balance –	Interest @ 0.610%	\$ 8,523,258.10
Liquid Fuels	0.610% @ JVB	477,668.22
Liquid Fuels – Act 89	0.100% @ JVB	169,288.46
911 Telephone Account	0.610% @ JVB	1,119,674.34
911 Wireless Telephone Account	0.100% @ JVB	0.00
Capital Reserve Account	0.50% @ JVB	
	General Account Funds	
	Total Capital Reserve	\$ 285,893.64

*Motion was made by Commissioner Kodish to accept the Treasurer's Report as received, subject to audit. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Nancollas:*

*Out of the Darkness Walk in Huntingdon County  
 Budget Meetings  
 Interviewing for a Jail Warden  
 Hired a Kitchen Supervisor for the Jail  
 Meeting with EADS and SEDA-COG concerning Bridge Safety  
 Waiting for an Appraisal for Black's Hospital  
 Emergency Food and Shelter Services Meeting  
 Met with Geisinger concerning Jail Billing  
 Met with Mark Critz concerning World Development for Communities  
 Congratulations to Kay Hamilton – she retired from Lewistown Geisinger  
 Tour of the New Cancer Center and ER at the Hospital*

*Commissioner Dunkle:*

*Interviews for a New Jail Warden  
 Met with the EADS Group, County Engineer, specifically to Review Bridges  
 Operation Fairness Meetings  
 Met with a Local Businessman who is interested in expanding business opportunities here in Mifflin County  
 CJAB Meeting  
 Veteran's Day Parade Meeting  
 Met with Geisinger to discuss medical bills and payments from the Mifflin County Prison  
 Mifflin County Extension Board  
 County Extension at the 4-H camp in the Seven Mountains Model Facility – They raised well over \$100,000.00 to refurbish an older building that now looks fantastic.  
 Met with Mark Critz, who now works for Governor Wolf and is Director of the Pennsylvania Welfare Agency*

*Commissioner Kodish:*

*JVBDS Board Quarterly Meeting  
Regional Services Board  
Solid Waste Authority  
Education and Government TV Channel Committee  
Planning Commission  
Kay Hamilton Recognition Event  
Meeting with Mark Critz, Exec. Director of PA Rural Development Center  
SEDA-COG Board  
Meeting with EADS Engineers  
Chamber of Commerce Board Meeting  
Juniata River Valley Visitors Bureau Board Meeting  
Budget Meetings  
Operation Fairness Meetings  
Interviews for new Warden*

**VII. Old Business: None**

**VIII. New Business:**

*A. Proclamation – October is Domestic Violence Awareness Month*

## Domestic Violence Awareness Month 2016

### Proclamation

WHEREAS, individuals and communities across the Commonwealth are committed to working towards a society free of domestic violence; and

WHEREAS, domestic violence, which can be physical, sexual, emotional or economic abuse, does not discriminate based on gender, race, religion, sexual orientation, gender identity, disability or socio-economic status; and

WHEREAS, 1 in 4 women and 1 in 7 men have been the victim of severe physical violence by an intimate partner; and

WHEREAS, studies show that children are adversely affected when they witness or experience violence in their homes. The fear of retribution and feelings of guilt and self-blame often prevent victims from seeking services for themselves or leaving abusive relationships; and

WHEREAS, the effects of domestic violence can be tremendously costly. Men and women who experience domestic violence often experience frequent headaches, chronic pain, difficulty with sleeping, activity limitations, poor physical health and poor mental health; and

WHEREAS, our youth, transgender and disabled communities, including those who are deaf, are experiencing significantly higher rates of victimization across the state than other people; and

WHEREAS, through public awareness, the County of Mifflin seeks to assist The Abuse Network in supporting survivors and promoting safe and healthy relationships and communities among all County and Commonwealth citizens,

THEREFORE, We, The Commissioners of Mifflin County, do hereby proclaim the month of October, to be **Domestic Violence Awareness Month** and urge all citizens of the County and Commonwealth to take cognizance of this event and participate fittingly in its observance.

*Ms. Paige: I brought some samples on the front table. You will see these at local businesses for our campaign. Different businesses are competing as well as individuals that want to support us. A lot of businesses are doing this for free*

*advertising but they support us. There is an awareness piece downstairs in the lobby and one at the Hospital near the eatery called an empty space at the table and recognizes homicide. If anybody needs any services, we are here. Thank you for your support.*

*Motion was made by Commission Kodish to approve the Proclamation – October is Domestic Violence Awareness Month. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

*B. Proclamation – Suicide Awareness and Prevention*

**PROCLAMATION**

**Suicide Awareness and Prevention**

**Whereas**, according to the Center for Disease Control in 2014, suicide was the 2<sup>nd</sup> leading cause of death in ages 10-34, the 4<sup>th</sup> leading cause of death in ages 35-54 and the 10<sup>th</sup> leading cause of death over all; and

**Whereas**, suicide rates in Pennsylvania are above the national average and in the Juniata Valley, rates are comparable to those of the commonwealth; and

**Whereas**, the vast majority of suicides are precipitated by a treatable mental illness or mental health crisis; and

**Whereas**, rates of suicide can be reduced through awareness, education, intervention and proper treatment; and

**Whereas**, Juniata Valley Healing Connections, as part of the PA Central Region of American Foundation for Suicide Prevention, works within the Juniata Valley to provide awareness, training and educational opportunities to the public regarding suicide prevention and intervention; and

**Therefore, be it resolved that the County of Mifflin proclaim support for Suicide Awareness and Prevention** efforts and encourage citizens to become aware of the signs and symptoms that can lead to suicide and learn how intervention can save someone's life.

Proclaimed this 6th day of October, 2016

*Mr. Henry: We just organized a walk in the Tri-County Region (Mifflin, Juniata and Huntingdon Counties) to bring awareness to the problem. We held our first ever walk in Huntingdon County last Sunday. We set our goals for our first walk at 50 walkers and ended up with 236 walkers gaining over \$12,000.00. We are going to move the walk around and are starting to plan for next year's walk already. It is a very important health issue. Thank you for your support.*

*Motion was made by Commissioner Dunkle to approve the Proclamation – Suicide Awareness and Prevention. Seconded by Commissioner Kodish. The motion was unanimously approved.*

*C. Announcement – Thanking the Mifflin County Veteran's Association and the V.F.W. Post 7011 for splitting the cost of materials and labor to change to LED lighting at Monument Square*

*Mr. Whiteman: I've had communications with the Mifflin County Veteran's Association and they are interested and concerned with several County owned properties, especially Terry Wade. We discussed the lighting at Monument Square since the original lighting was installed 10 or 11 years ago, the lights use quite a bit of electricity. Now may be the time to do something about this changing to LEDs to save power costs. Before the LED lighting the costs were about \$11,000.00 per year. Now the cost estimate with LEDs is \$400.00 per year. I really want to make sure the*

*Mifflin County Veterans Association and the Local VFW are recognized for splitting the cost for replacements.*

*D. 2017 Holiday Schedules for the Prison, Courthouse and 911 Employees*

**MIFFLIN COUNTY EMPLOYEES  
2017  
HOLIDAY SCHEDULE**

**1. Courthouse**

New Year's Day	Monday January 2 <sup>nd</sup>
Martin Luther King Day	Monday January 16 <sup>th</sup>
President's Day	Monday February 20 <sup>th</sup>
Good Friday	Friday April 14 <sup>th</sup>
Memorial Day	Monday May 29 <sup>th</sup>
Flag Day	Wednesday June 14 <sup>th</sup>
Independence Day	Tuesday July 4 <sup>th</sup>
Labor Day	Monday September 4 <sup>th</sup>
Columbus Day	Monday October 9 <sup>th</sup>
Veterans Day	Friday November 10 <sup>th</sup>
Thanksgiving	Thursday & Friday November 23 <sup>rd</sup> & 24 <sup>th</sup>
Christmas	Monday & Tuesday December 25 <sup>th</sup> & 26 <sup>th</sup>

**MIFFLIN COUNTY EMPLOYEES  
2017  
HOLIDAY SCHEDULE  
Prison**

New Year's Day	Sunday January 1 <sup>st</sup>
President's Day	Monday February 20 <sup>th</sup>
Good Friday	Friday April 14 <sup>th</sup>
Memorial Day	Monday May 29 <sup>th</sup>
Independence Day	Tuesday July 4 <sup>th</sup>
Labor Day	Monday September 4 <sup>th</sup>
Veterans Day	Saturday November 11 <sup>th</sup>

Thanksgiving	Thursday & Friday November 23 <sup>rd</sup> & 24 <sup>th</sup>
Christmas	Sunday & Monday December 24 <sup>th</sup> & 25 <sup>th</sup>

**MIFFLIN COUNTY EMPLOYEES  
2017  
HOLIDAY SCHEDULE  
2. Telecommunicators**

New Year's Day	Sunday January 1 <sup>st</sup>
Martin Luther King Day	Monday January 16 <sup>th</sup>
President's Day	Monday February 20 <sup>th</sup>
Good Friday	Friday April 14 <sup>th</sup>
Memorial Day	Monday May 29 <sup>th</sup>
Flag Day	Wednesday June 14 <sup>th</sup>
Independence Day	Tuesday July 4 <sup>th</sup>
Labor Day	Monday September 4 <sup>th</sup>
Columbus Day	Monday October 9 <sup>th</sup>
Veterans Day	Saturday November 11 <sup>th</sup>
Thanksgiving	Thursday & Friday November 23 <sup>rd</sup> & 24 <sup>th</sup>
Christmas	Sunday & Monday December 24 <sup>th</sup> & 25 <sup>th</sup>

*Motion was made by Commissioner Kodish to approve the 2017 Holiday Schedules. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

*Recess Public Meeting*

- *Public hearing for the Mifflin County FFY 2016 Community Development Block Grant Program*

*Reconvene Regular Meeting*

- E. Pennsylvania Emergency Management Performance Grant Agreement for the period October 1, 2015 thru September 30, 2016 - \$90,381.00*

*Mr. Fleegal: This is a reimbursement Federal Grant for 50% salary reimbursement.*

*Motion was made by Commissioner Dunkle to approve the Pennsylvania Emergency Management Performance Grant Agreement. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- F. Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *Pivotal Pointe, LLC – Huntingdon, PA*

- *Groce Family Daycare – Granville, PA*
- *The Bair Foundation of Pennsylvania – New Wilmington, PA*
- *Pentz Run Youth Services, Inc. – Dubois, PA*
- *Family Care for Children and Youth, Inc. - Milton, PA*
- *Cornell Abraxas Group, Inc. – Pittsburgh, PA*
- *Pathways Adolescent Center, Inc. – Oil City, PA*

*Ms. Seiler: Supplied details on all the above Service Agreements.*

*Motion was made by Commissioner Kodish to approve the Purchase of Service Agreements. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- G. Offer for Parcel No. 16,10-0100--,004 located in Derry Township that is currently in repository for unsold properties - \$300.00*

*Motion was made by Commissioner Dunkle to approve the offer for Parcel No. 16,10-0100--,004. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- H. Bridge Inspection Contract Amendment with The EADS Group, Lewistown, PA, for a traffic study on the Barefoot Road Bridge - \$3,200.00*

*Mr. Parkes: Barefoot Road Bridge is in Armagh Township and is a County structure. It is listed in the Bridge Inspection Report as needing some repairs. The first step in our investigation is to determine what is necessary and to do a traffic study to determine how many cars are actually using the roadway. So this Contract Amendment would allow us to do this traffic count, so we can move forward with our investigation.*

*Motion was made by Commissioner Dunkle to approve the Bridge Inspection Contract Amendment. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- I. Contract Amendment with the EADS Group, Lewistown, PA for the Boat Launch project - \$3,500.00*

*Mr. Gomes: This project is under construction right now. The bids came in lower than expected and we were able to save some money. Funds will go to the other side of the road to create some parking on the other side of the road for design and permits.*

*Motion was made by Commissioner Kodish to approve the Contract Amendment for the Boat Launch project. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- J. Juniata River Trail Survey Proposal from the EADS Group, Lewistown, PA - \$4,000.00.*

*Mr. Gomes: I solicited 4 proposals. The lowest bid was the EADS Group. Original bid was \$3,700.00. \$300.00 was added for verifications of properties that connect the Lewistown Borough and Granville Township. We need to get the survey done and get the final engineering phase done so construction can hopefully start next year.*

*Motion was made by Commissioner Dunkle to approve the Juniata River Trail Survey Proposal. Seconded by Commission Kodish. The motion was unanimously approved.*

- K. Resignation of Brian Forshey from the Field Assessor position effective September 26, 2016*

*Motion was made by Commissioner Kodish to approve the Resignation of Brian Forshey. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- L. *Retirement of John Stewart from Maintenance at the Correctional Facility effective November 1, 2016*

*Motion was made by Commissioner Kodish to approve the Retirement of John Stewart. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- M. *Hiring of Chad Dubois for GIS/Assessment Intern effective September 12, 2016*

*Motion was made by Commissioner Dunkle to approve the Hiring of Chad Dubois. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- N. *Hiring of Aaron Snook for GIS/Assessment Intern effective October 3, 2016*

*Motion was made by Commissioner Dunkle to approve the Hiring of Aaron Snook. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- O. *Hiring of Travis Rothrock for GIS/Assessment Intern effective October 3, 2016*

*Motion was made by Commissioner Dunkle to approve the Hiring of Travis Snook. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- P. *Resignation of Bertha Harshbarger from Clean and Green Clerk in the Assessment Office effective October 14, 2016.*

*Motion was made by Commissioner Kodish to approve the Resignation of Bertha Harshbarger. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

*Commissioner Kodish: I would like to thank Bertha for her many years of service.*

- Q. *Transfer of Aaron Michalchik from part-time to full time telecommunicator effective October 6, 2016*

*Motion was made by Commissioner Kodish to approve the Transfer of Aaron Michalchik. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- R. *Hiring of Travis McCullough for Kitchen Manager at the Correctional Facility effective October 17, 2016*

*Motion was made by Commissioner Kodish to approve the hiring of Travis McCullough. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- S. *Transfer of Dustin Benny from Sergeant to Maintenance at the Correctional Facility effective October 17, 2016*

*Motion was made by Commissioner Kodish to approve the Transfer of Dustin Benny. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- T. *Appointment of Rachel Heckert for an unpaid intern in the Crime Victim Services Office effectively October 11, 2016*

*Motion was made by Commissioner Kodish to approve the Appointment of Rachel Heckert. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

**IX. Public Comment**

*Mr. Clark: I look around and I see public coming to meetings. This needs to happen. I have been coming since approximately 1998. I began because the County was reassessing properties and we did not like what was happening. Some people, approximately 12 of us, came in and worked with the Commissioners at their regular meeting and tried to get some things straightened out. After the regular meetings with the Commissioners, we would have our own meeting afterwards. We got the reassessment office straightened up, the Commissioners determined the reassessment, if you went in to make your appeal. Then after years some of us went in for the Correctional Facility. There were many arguments and discussions. Many people only appeared when a problem existed. We even had evening meetings at that time. There was a debate on the purchase of the annex with many rumors on that. What I am trying to say is that I am getting to be an old man and I don't feel comfortable coming in here anymore. This group of Commissioners is different than any of the other five groups of Commissioners. I just don't feel comfortable and then I read the Sentinel that a Commissioner says no Public Comment period in Workshop Meetings, but that is when we had our good days and we got good information shared as to what was. We could easily go back and forth. Joe, how many did I come to that was only me and you. And then we had the Genno's, he died and she moved away. Anyhow, Thank you, you need to get some younger people in here from the Public. Get the younger ones in here. Thank you.*

**X. Adjournment**

*With no other business on the agenda, Chairman Nancollas adjourned the meeting at 9:35 a.m.*

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Secretary

ATTEST:

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Chief Clerk