The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, April 19, 2018 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Fiscal Affairs Assistant Angela Shuey.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Treasurer Deb Civitts; County Auditor Helen Kirk; Grant Writer Lisa Stalnaker; Tax Services Director Harry Clever; GIS Department Director Laura Simonetti; MIS Director Nate Smitchko; Physical Plant Director Lonnie Griffith; Sheriff Jim Drayer; Ed Fike, Jr.; Clare Flynn; Mark Hidlay; Trent Hidlay; Lisa Nancollas; Tracy Reesman; Zach Poff; MCTV

The meeting was called to order at 9:00 a.m. by Chairman Kodish.

I. Invocation: The Invocation was given by Commissioner Postal.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

At this time Chairman Kodish announced that Agenda Item A would be presented.

A. Proclamation recognizing Trent Hidlay

PROCLAMATION FOR TRENT HIDLAY

WHEREAS, Mifflin County is proud to recognize the extraordinary achievements of dedicated and courageous young adults who serve as inspiration for others in the community; and

WHEREAS, Trent Hidlay compiled a perfect 81-0 record in his final two high school seasons and a career mark of 154-14 overall as a wrestler at Mifflin County High School, including 74 career falls; and

WHEREAS, Trent joined Joe Heller as the only two-time state wrestling champions in Mifflin County history; and

WHEREAS, Trent was a four-time PIAA state qualifier and three-time place winner and was selected to the PA All Star Team for the Pittsburgh Wrestling Classic; and

WHEREAS, Trent was a four-time District 6 champion and three-time Northwest Regional titlist; and

WHEREAS, Trent earned a championship at FLO Nationals in 2017 and was runner-up at the event in 2016; and

WHEREAS, Trent has earned All-American honors in Freestyle at the USA Wrestling Cadet/Junior Nationals in Fargo, North Dakota four times; and

WHEREAS, Trent captured the 2016 and 2017 championships at the King of the Mountain Tournament and the prestigious POWERADE Tournament, as well as a title at the 2017 Journeyman Classic; and

WHEREAS, Trent has claimed multiple championships in both Greco and Freestyle at the PAWF State Tournament; and

WHEREAS, Trent finished the 2017-18 high school season ranked second in the Nation by Intermat and ranked third by FLO Wrestling at 170 pounds; and

WHEREAS, Trent has benefited greatly from the mentoring and leadership of head coach Martin and assistant coaches Searer, Bedelyon, Wray, Stout, and Eckenroth.
NOW, THEREFORE, ON THIS 19TH DAY OF APRIL, 2018, the Mifflin County Commissioners do hereby commend Trent Hidlay for his training, his commitment to his goals, and his achievements in wrestling and extend best wishes for his continued success in the classroom and on the wrestling mat at North Carolina State University.

Motion was made by Commissioner Dunkle to adopt the Proclamation for Trent Hidlay. Commissioner Postal seconded the motion. The motion was unanimously approved.

Mr. Hidlay thanked the Commissioners for inviting him to their meeting. He mentioned that he is thankful that through wrestling he’s able to be a leader to not only his peers, but to those at a younger level. He is also thankful to be raised by a great family. He’s very passionate about Mifflin County and their sports programs, so any way he can give back is great. His last four years at Mifflin County High School have been great, with many great memories made.

Chairman Kodish added that Trent has shown sheer domination, dedication, commitment and drive. He’s driven his teammates to success and helped them win the District Championship in wrestling. Chairman Kodish mentioned that he has seen how hard Trent has worked over the years. He also noted that Trent didn’t just win his matches, he dominated his opponents. His record of 81-0 over the last two years without ever getting taken down illustrates that point. It’s a testament to both Trent and his parents’ commitment. Chairman Kodish said that Trent is a great ambassador for Mifflin County and he knows he will do well in his college career. Mifflin County is very proud of him! His brother Hayden is also doing well in his collegiate career, currently ranked No. 2 in the NCAA.

Commissioner Dunkle said that he believes the Tar Heel State is very happy that there’s a place called Mifflin County, Pennsylvania.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of April 5, 2018. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:
   Cks. #118610 to 118757 and EFTs # 23942-24021 in the amount of $450,169.44

2. Payroll Account
   Cks. #78220 to 78236 and Direct Deposit Advices #18607 to 18845 in the amount of $353,732.06

3. CDBG Account
   Ck. #1388 in the amount of $3,636.00

4. CDBG Home Account
   Ck. #412 in the amount of $29,340.00

5. 911 Account:
   Cks. #51507 to 51516 and EFTs #20445 to 20451 in the amount of $21,818.99

6. LEPC Account:
   Cks. #1417 to 1418 in the amount of $390.47
Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. Treasurer’s Report:

TREASURER’S REPORT
04/04/2018-04/17/2018

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Report Subject to Audit

Motion was made by Commissioner Dunkle to approve the Treasurer’s Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:
Chairman Kodish:
Department Head Meeting
Academy Tour with Congressman Marino
Planning Commission Dinner
Manchester Bidwell Visit
Bid Opening for Annex Construction Project
Repository Bid Opening
Meeting with Senator Corman
Success Together Meeting
Bridge Program Meeting
Regional Services Corporation Personnel Committee
JVBDJ Joinder Board
Regional Services Corporation Board
Mifflin County Library Board
Mifflin County Solid Waste Authority
Downtown Lewistown Inc. Board

Commissioner Dunkle:
Department Head Meeting
Academy Tour with Congressman Marino
Planning Commission Dinner
Manchester Bidwell Visit
Bid Opening for Annex Construction Project
Repository Bid Opening
McVeytown Borough Meeting – Tour of Rothrock Library and Municipal Building
Meeting with Senator Corman
Success Together
Borough Association Meeting
Bridge Program Meeting
JVBDJ Joinder Board
Conservation District Meeting
Dunkle Give Back Check Presentation

Commissioner Postal:
Department Head Meeting
Academy Tour with Congressman Marino
Planning Commission Dinner
Manchester Bidwell Visit
Geisinger-Lewistown Hospital Briefing
Bid Opening for Annex Construction Project
Repository Bid Opening
McVeytown Borough Meeting – Tour of Rothrock Library and Municipal Building
Meeting with Senator Corman
SEDA-COG Joint Rail Authority
Success Together
Borough Association Meeting
Bridge Program Meeting
JVBDJ Joinder Board
Downtown Lewistown Inc. Executive Committee
Annual TIU Dinner
Children & Youth Advisory Committee
VII. Public Comment:

Lisa Nancollas, a Mifflin County Resident, spoke on behalf of the Sunshine Connection. Ms. Nancollas stated that the Sunshine Connection Consumers and Board Members have concerns about the decision to have Skills take over the drop-in center in Mifflin County. That decision was made by Commissioners outside of Mifflin County, specifically from Huntingdon and Juniata Counties. These Commissioners voted to take away grant money that had been allocated to the Sunshine Connection. The Sunshine Connection does not feel that it should be up to these individuals to decide what happens to their center. Ms. Nancollas then presented data on Skills, Inc. according to their annual report including salary information, wages, benefits, payroll taxes. She specifically referenced the CEO’s annual salary of $569,844 in the 2013 tax year. She explained that the Sunshine Connection puts more tax dollars to work for their consumers, using only 14% of their budget for salaries and wages. She stated that some of the proposed activities Skills will provide are unrealistic. She mentioned that many of the consumers have participated with Skills in the past and where not happy with their experience. She then explained that Huntingdon County has provided funding to their drop-in center without having Skills oversee it. She then thanked Chairman Kodish and Commissioner Postal, commenting that they were in support of the drop-in center. She also commented that Commissioner Dunkle was not in support of the center. She urged the Commissioners to reinstate the grant money. She asked that the County give the Sunshine Connection $30,000 with some of the money it saved on the capital murder case and the savings from JVBDS. She lastly discussed that the Sunshine Connection was left in the dark about what was happening with the grant money and Skills.

Helen Kirk, a Ferguson Valley Resident, spoke about a mailing she received regarding (electric) smart meters. She objects to the fact that she is being required to switch to a smart meter. She asked that the Commissioners check into what can be done to be excluded from using a smart meter.

Chairman Kodish responded that the transition to smart meters is now required by State law, so the only way to be excluded would be to overturn that legislation.

Clare Flynn then spoke about her concern regarding mental health in Mifflin County. She stated she was on a Committee to review the proposal from Skills for the Sunshine Connection. She didn’t have any definite figures with her, but she felt that the purpose of having Skills involved would be to have all drop-in center services consistent in the Tri-County area. Huntingdon has been able to maintain their drop-in center without the involvement of Skills. She said it is not known why they don’t want Skills to oversee their program. She mentioned that she was previously on the Board at the Sunshine Connection, but that Board dissolved and new Board members were appointed within this past year. She was interested in the proposal from Skills, because she feels there will be action taken to upgrade recovery orientation services for mental health. Since the previous Board dissolved, many of the consumers have left the center because of their dissatisfaction. Many of the services they once had were taken away, and they are gradually being brought back. She feels that having Skills oversee the Sunshine Connection would be a huge asset to our Community.

VIII. New Business:

B. Request for exoneration of 2018 county real estate tax bills and relieve the Tax Collectors from collecting these bills:

- Parcel No. 05,04-119 located in Lewistown Borough – home on parcel was partially destroyed by fire. Parcel will be re-billed – County amount $246.80
- Parcel No. 17,09-0100B-.000 located in Granville Township – error in amount due. Parcel will be re-billed – County amount $0.00
Motion was made by Commissioner Dunkle to approve the request for exoneration of 2018 county real estate tax bills. Commissioner Postal seconded the motion. The motion was unanimously approved.

C. Offer for Parcel no. 05,05-0129--.000 located in Lewistown Borough that is currently in repository for unsold properties - $483.00

Motion was made by Commissioner Postal to approve the offer for Parcel No. 05,05-0129--.000. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

D. Request for refund of a portion of the 2012 through 2017 real estate taxes:
   - Parcel No. 14,14-268 located in Brown Township – Swimming pool was double assessed – County portion $213.96

Motion was made by Commissioner Dunkle to approve the Request for Refund. Commissioner Postal seconded the motion. The motion was unanimously approved.

E. Resolution No. 3 of 2018 authorizing a Credit Card Program through Juniata Valley Bank

RESOLUTION 3 OF 2018

ORGANIZATION RESOLUTION AND AGREEMENT
FOR CREDIT CARD PROGRAM

Debra Civitts, who is the undersigned Recordkeeper for The County of Mifflin, (the “Organization”), a Local Government (type of entity) organized under the laws of PA (state), does hereby certify:

1. That he/she is the Secretary or Assistant Secretary, or an officer, partner, owner, principal, manager, member or other person having lawful custody of the official records of the above Organization (the “Recordkeeper”) and is authorized to provide this document to UMB Bank, n.a. (“Bank”).

2. That at a meeting of the governing body of the Organization duly held on April 19, 2018 (date) and at which a quorum was present and acting throughout, or pursuant to the unanimous written consent of its members, the following Resolution and Agreement was duly adopted and approved and is currently in full force and effect, and has not been amended or rescinded:

   RESOLVED, that a credit card authority for this Organization be established by the Designated Officer named in the section immediately below with UMB Bank, n.a., and that separate accounts and credit cards (“Cards”) under said authority be opened and issued by Bank in the name of this Organization for use by employees and agents of this Organization who are identified from time to time by the Designated Officer, or by any successor to the Designated Officer identified from time to time by the Recordkeeper (or by the successor to the Recordkeeper), and that the Organization authorizes the use of the Cards in accordance with the Cardholder Agreement that is sent by Bank with the Cards; and

   RESOLVED FURTHER, that Cathy Romig, is the Designated Officer referred to in the above section of this Resolution, and that the Designated Officer or any successor to the Designated Officer designated in writing by the Recordkeeper (or by a successor Recordkeeper) may from time to time: request that Cards be issued in the name of this Organization; request that the credit limits and purchase controls be changed on existing Cards issued in the name of this Organization; designate additional persons authorized to use Cards issued by Bank in the name of this Organization; request termination of use of existing Cards; and communicate other pertinent information to Bank; and
RESOLVED FURTHER, that the forgoing resolution shall remain in full force and effect until written notice of an amendment or rescission thereof is delivered to and receipted for by Bank; and

RESOLVED FURTHER, that the Recordkeeper be and he/she is hereby authorized and directed to certify to Bank this resolution and that the Recordkeeper signing this Resolution and Agreement or any person designated in writing by the Recordkeeper, is authorized to certify to the Bank the names and signatures of persons authorized to act on behalf of the Organization under the foregoing Resolution and Agreement, and from time to time hereafter, as additions to or changes in the identity of said Recordkeeper are made, such Recordkeeper or designee shall immediately report, furnish and certify such changes to the Bank, and shall submit to Bank a new incumbency certificate or other document reflecting such changes in order to make such changes effective; and

RESOLVED FURTHER, that the foregoing resolution was adopted in accordance with the governing documents of the Organization, and that such resolution is now in full force and effect.

IN WITNESS WHEREOF, the undersigned Recordkeeper has subscribed his or her name and, if required, applied the seal of the Organization to this Resolution and Agreement as of this 19th day of April, 2018.

Motion was made by Commissioner Postal to approve Resolution No. 3 of 2018. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

F. Resolution No. 4 of 2018 authorizing an application through Seda-Cog for Appalachian Regional Commission Program Funds

RESOLUTION NO. 2018-4
OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS

AUTHORIZING AN APPLICATION THROUGH SEDA-COG FOR APPALACHIAN REGIONAL COMMISSION PROGRAM FUNDS

WHEREAS, the Mifflin County Commissioners recognize the need for high speed, broadband internet service in the County; and

WHEREAS, slow and unreliable internet service exists in Mifflin County; and

WHEREAS, poor internet service is an impediment to economic development, educational opportunities, and the delivery of health and human services in Mifflin County; and

WHEREAS, the importance of reliable internet service has been recognized by the Mifflin County Comprehensive Plan and the Mifflin County Internet Advisory Committee, established previously by the Commissioners, as critical to economic development and educational opportunities for the residents of the County; and

WHEREAS, an opportunity exists to partner with SEDA-COG, Juniata County, and others to apply for assistance through the Appalachian Regional Commission to undertake a feasibility study and a master plan for the implementing of improved internet service in Mifflin County, Juniata County, and other partners; and

WHEREAS, Mifflin County is supportive of this effort, including assisting with a required financial match to receive Appalachian Regional Commission funds to enhance internet service;

NOW, THEREFORE, BE IT RESOLVED, the Mifflin County Board of Commissioners hereby authorizes SEDA-COG to submit an application for Appalachian Regional Commission funds for a feasibility study/master plan to implement an improved internet service and authorizes the following:
The Chairman of the Board of Commissioners is hereby authorized and directed to execute on behalf of the County of Mifflin such certifications and/or agreements as may be required to accept and implement the proposed project, program and activities.

I hereby certify that the above is a true and correct copy of a resolution adopted by the Board of Commissioners of Mifflin County, Pennsylvania at a legally convened meeting held on the 19th day of April 2018.

Commissioner Postal mentioned that this is essentially the same Resolution that was passed a year ago but has been broadened to include delivery of health and human services, as well as economic development opportunities.

Motion was made by Commissioner Postal to approve Resolution No. 4 of 2018. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

G. Inmate Housing Agreement with Snyder County to house their prisoners for the period January 1, 2018 through December 31, 2019

H. Inmate Housing Agreement with Union County to house their prisoners for the period April 2, 2018 through December 31, 2018

Motion was made by Commissioner Postal to approve the inmate housing agreements with Snyder County and Union County (Items G and H). Commissioner Dunkle seconded the motion. The motion was unanimously approved.

I. Mifflin County Domestic Relations Constable Agreement with David Kneller, Sheafferstown, PA, for the period March 23, 2018 through September 30, 2020

Motion was made by Commissioner Postal to approve the constable agreement with David Kneller. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

J. Award bid for the Annex Building Modifications – Phase 1A Project:

- General Construction – John Spearly Construction, Inc., Bellefonte, PA - $96,337.00
- HVAC, Plumbing, and Fire Protection Construction – McClure Company, State College, PA - $75,790.00
- Electrical – X-Pert Communications, Inc., State College, PA - $28,000.00

Mr. Griffith detailed that this project will involve the installation of two cells and an employee entrance at the female inmate area of the Annex building. He recommended awarding the low bids as presented. There will be a pre-construction meeting on Monday, April 23, 2018 to schedule the contractors. Construction will be completed by July 31, 2018.

Motion was made by Commissioner Postal to award the bids for the Annex Building Modifications Phase 1A. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

K. Sub-contracts for the Justice Assistance Grant/Justice Involved Solutions Grant:

- Mifflin-Juniata Human Services – Grant Technical Assistance - $7,403.00
- Mifflin-Juniata Human Services – Housing Coordinator - $16,728.00
- Sam, Inc., - Critical Time Intervention Case Manager - $12,000.00
- Clear Concepts Counseling – Inmate Re-entry Group Counseling - $7,200.00
- Clear Concepts Counseling – Inmate Re-entry Individual Counseling - $7,020.00
- Clear Concepts Counseling – Inmate Re-entry Intensive Outpatient Counseling - $1,500.00
• Tri-County Drug and Alcohol – Criminal Justice Case Manager - $18,000.00
• Juniata Valley Behavioral Development Services – Tenancy Unit - $10,080.00
• Juniata Valley Behavioral Development Services – Utilities - $3,600.00
• Mifflin-Juniata Human Services – Supplies - $2,045.00
Totaling $85,576.00

Ms. Stalnaker mentioned that this grant was approved at a prior meeting. This is the
detailed list of sub-contracts providing services under the grant.

Motion was made by Commissioner Dunkle to approve the Sub-contracts for the Justice
Assistance Grant/Justice Involved Solutions Grant. Commissioner Postal seconded the
motion. The motion was unanimously approved.

L. Juvenile Treatment Court Grant for the period July 1, 2018 through June 30, 2019 -
$199,973.00

Ms. Stalnaker discussed that this grant provides juvenile court services, and it is made up
of Federal and State funding. There are currently 13 juveniles and their families
participating in the program. It provides substance abuse treatment and holds the
juveniles accountable for their criminal actions. This grant would allow us to continue to
provide these services through June 30 of next year.

Solicitor Snook added that if juveniles attend and complete the program, they can
potentially avoid having a juvenile record. He also shared that this program has been
very successful over the years. Many times, early intervention with substance abuse
issues will results in a greater success rate.

Motion was made by Commissioner Postal to approve the Juvenile Treatment Court
Grant for the period July 1, 2018 through June 30, 2019. Commissioner Dunkle
seconded the motion. The motion was unanimously approved.

M. First Amendment to Evaluator Services and Technology, Inc. Software Licenses
Maintenance and Departmental Support Agreement

N. First Amendment to Evaluator Services and Technology, Inc. Professional Services and
Software Agreement

Mr. Clever discussed that these items are amendments to an agreement approved at a
prior meeting. After additional scrutiny by our MIS department, it was discovered that
there was a small flaw in the original agreement. Therefore, our MIS Director worked
with EST to negotiate an amendment to the contract.

Mr. Smitchko added that he worked with EST to make a small change to the remote
support section of the contract. This will protect the County by establishing a secure
static VPN tunnel for initial use. If the County deems it necessary to change in the future,
we have the option to do that to maintain security and compliance.

Mr. Clever mentioned that this is at no additional cost to the County.

Motion was made by Commissioner Dunkle to approve Items M. and N., First
Amendment to Evaluator Services and Technology, Inc. Software Licenses Maintenance
and Departmental Support Agreement, as well as Professional Services and Software
Agreement. Commissioner Postal seconded the motion. The motion was unanimously
approved.

O. Renewal quote with ESRI, Redlands, CA for July 18, 2018 through July 17, 2019
software maintenance fees - $22,800.00
Ms. Simonetti stated that these are the annual software fees paid to ESRI who has 90-95% of the GIS software throughout the world. This software is used not only in GIS, but in many other departments throughout the Courthouse. This also supports a large part of our 911 department since they use the GIS data. This fee includes software support, access to technical support and system updates.

Motion was made by Commissioner Dunkle to approve the renewal quote with ESRI. Commissioner Postal seconded the motion. The motion was unanimously approved.

P. Personnel:

- Hiring of Jillian Kessler for Children and Youth Caseworker effective April 16, 2018
- Promotion of Brenda Dobson from Caseworker I to Caseworker II in the Children and Youth Department effective April 23, 2018

Motion was made by Commissioner Postal to accept the above personnel items. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

Commissioner Dunkle then mentioned that he wanted to make a few comments. First, he thanked Laura Simonetti for the excellent job she did in speaking with McVeytown Borough regarding Operation Fairness. Secondly, he wanted to address some of the remarks made by Lisa Nancollas during the Public Comment period. In relation to her remark about the Sunshine Connection being left in the dark about their grant money, Commissioner Dunkle responded by saying that was not true. The Sunshine Connection was familiar with the Request for Proposal (RFP) and they knew that the RFP was put out for corporations to bid on. They could have done so as a 501c3 if they had taken the initiative. It was proposed initially as a three-county program, however, Huntingdon County took themselves out of the proposal and keep things as they are at their drop-in center. Within the last two weeks, Lisa invited the three Commissioners to go to the Sunshine Connection and meet with the clients and Board members to discuss this issue. The Commissioners in addition to Bob Henry with Juniata Valley Behavioral and Developmental Services (JVBDS) attended and answered questions. For her to say that they were kept in the dark is false. She mentioned that the County saved $500,000 on the Travis White case. The County did save some money because of the plea agreement, but not the amount she is suggesting. She is most likely referring to the amount reserved in the 2017 budget for the case since it was unknown at the time what the actual costs would be. JVBDS has informed us that the census at the Sunshine Connection has fallen. During the first few months of this year, there have been roughly 6.9 people attending daily. Ms. Nancollas mentioned that Skills was going to have clients engage in yoga and tai chi, but these are just a few items on the list of options they can participate in. The activities that the clients enjoy now will continue to be offered under Skills. Ms. Nancollas also commented that the other two counties (Juniata and Huntingdon) decided what would be done with Mifflin County’s center. Commissioner Dunkle reiterated that this is correct because it is a three-County Joiner between Mifflin, Juniata and Huntingdon Counties. Finally, the Skills program that is being discussed by some people is the traditional form that many are familiar with. This is not the same structure that is being proposed for the Sunshine Connection. It is a separate program altogether and varies dramatically from the traditional offering.

Chairman Kodish added that he thinks many of the clients at the Sunshine Connection believed they would be forced to attend the workshop at Skills to earn money. That is not the case. Skills has a division where they offer a family atmosphere playing games and doing activities that the Sunshine Connection and similar places enjoy.

Commissioner Postal appreciated that Commissioner Dunkle addressed what the Joinder is. The Joinder was established in 1977 by the County Commissioners at that time.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:47 a.m.
Secretary

ATTEST:

Chief Clerk