

Lewistown, PA

June 21, 2018

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, June 21, 2018 at 9:00 a.m. In attendance were Commissioners Kevin Kodish and Robert Postal, Jr.; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Fiscal Affairs Assistant Angela Shuey. Commissioner Stephen Dunkle was absent from the meeting*

*Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.*

*Guests present: County Auditor Helen Kirk; Physical Plant Director Lonnie Griffith; Children and Youth Administrator Dana Bubb; Warden Josh Garver; Human Services Director Allison Fisher; Marianne Hornyak; Harriet Yoder; Joan Loewen; David McCachren; Maci Tomlinson and Joseph Peachey, MCTV*

*The meeting was called to order at 9:00 a.m. by Chairman Kodish.*

**I. Invocation:** *The Invocation was given by Chairman Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

*Chairman Kodish announced that because Commissioner Dunkle is absent from the meeting today, he will be stepping from Chair for all motions to second them.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of June 7, 2018. Chairman Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

1. *General Fund, Accounts Payable:*

*Cks. #119585 to 119742 and EFTs # 24190 to 24201 in the amount of \$783,833.25*

2. *Payroll Account:*

*Cks. #78320 to 78335 and Direct Deposit Advices #19810 to 20046 in the amount of \$351,464.54*

3. *CDBG Account:*

*Cks. #1399 to 1401 in the amount of \$9,664.16*

4. *CDBG Home Account:*

*Ck. #420 in the amount of \$21,092.00*

5. *Act 137 Account:*

*Cks. #3011 to 3012 in the amount of \$481.50*

6. *911 Account:*

*Cks. #51539 to 51546 and EFTs #20465 to 20471 in the amount of \$7,869.12*

7. *LEPC Account:*

*Cks. #1426 to 1428 in the amount of \$6,509.44*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Chairman Kodish seconded the motion. The motion was unanimously approved.*

**V. Treasurer's Report:**

**TREASURER'S REPORT  
06/06/2018-06/18/2018**

<b>General Account</b> Starting Balance	<b>\$549,273.83</b>
<b>DEBITS</b>	
Deposits Receipts #92136	549,114.32
Transfer from 911	0.00
Transfer from Capital Reserve	1,000,000.00
Voided Check	0.00
Interest	0.00
<b>TOTAL DEBITS</b>	<b>\$1,549,114.32</b>
<b>CREDITS</b>	
Bills Paid CK # 119585-119742, EFT'S # 24190-24201	783,833.25
Transfer to Payroll CKS 78320-78335, DD 19810-20046	351,464.54
NSF CKS	0.00
Transfer to Act 137	0.00
<b>TOTAL CREDITS</b>	<b>\$1,135,297.79</b>
<u>Ending Balance (Interest @ 01.390% as of 06/18/2018)</u>	<u><b>\$963,090.36</b></u>
<b>Liquid Fuels</b>	
Invested at JV Bank @ 01.390% as of 06/18/2018	\$303,386.01
<b>Liquid Fuels - Act 89</b>	
Invested at JV Bank @ 01.390% as of 06/18/2018	\$222,440.92
<b>911 Telephone Account</b>	
Invested at JV Bank @ 01.390% as of 06/18/2018	\$2,221,813.55
<b>LEPC</b>	
Invested at JV Bank @ 01.390% as of 06/18/2018	\$20,161.14
<b>Local Use Tax</b>	
Invested at JV Bank @ 01.390% as of 06/18/2018	77,990.17
<b>Capital Reserve Account</b>	
Invested at JV Bank @ 01.94% as of 06/18/2018	\$9,817,171.47
<b>CERTIFICATE OF DEPOSIT</b>	
Invested at FNB @ 1.75%	3,000,000.00
Report Subject to Audit	

*Motion was made by Chairman Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Kodish:*

- Department Head Meeting*
- Board of Elections*
- PIMCC Board - Harrisburg*
- AAA Board*
- Operation Fairness Meeting*
- JVBDS Joinder Board*
- Regional Services Corporation Property Committee*
- Regional Services Corporation Board*
- Library Board*
- Solid Waste Authority Board*
- Downtown Lewistown Board*

*Commissioner Dunkle:*

- Department Head*
- Board of Elections*
- Airport Authority*
- Bridge Program Meeting*
- Operation Fairness Meeting*
- JVBDS Joinder Board*

*Commissioner Postal:*

- Department Head*
- Board of Elections*
- Youth Park Association*
- JVBDS Joinder Board*
- SEDA-COG Natural Gas Conference Call*
- Downtown Lewistown Board*
- Bridge Program Meeting*
- CCAP Leadership*

**VII. Public Comment:**

*None to report.*

**VIII. New Business:**

*A. Proclamation recognizing the Pennsylvania Association of School Retirees*

**PROCLAMATION**

**PENNSYLVANIA ASSOCIATION OF SCHOOL RETIREES**

**WHEREAS**, the Pennsylvania Association of School Retirees (PASR) was established on December 28, 1937, and is a pioneer of non-profit voluntary membership organizations nationally, having helped establish both the National Retired Teachers Association (NRTA) and then the American Association of Retired Persons (AARP) in 1958; and

**WHEREAS**, the Pennsylvania Association of School Retirees is celebrating its 80<sup>th</sup> Anniversary of service to the citizens of the Commonwealth of Pennsylvania; and

**WHEREAS**, the Pennsylvania Association of School Retirees is a diverse and inclusive organization, composed of Pennsylvania public school retirees: former teachers, nurses,

*secretaries, classroom building aides, bus drivers, cafeteria workers, counselors, maintenance staff, and administrators; and*

**WHEREAS**, *the Pennsylvania Association of School Retirees' members volunteer across this state and other states, dedicated to the well-being of children, the elderly, and all those in need; and*

**WHEREAS**, *the Pennsylvania Association of School Retirees members assist Pennsylvania's communities, donating to food banks, clothing banks, day and child care, and libraries; and*

**WHEREAS**, *the Pennsylvania Association of School Retirees recognizes the outstanding achievements of public school educators and employees through educational grants and awards students obtaining a higher education through scholarship donations; and*

**WHEREAS**, *the Pennsylvania Association of School Retirees strives to improve the well-being of senior Pennsylvanians.*

**THEREFORE**, *We, the Mifflin County Commissioners, recognize the contributions of the Pennsylvania Association of School Retirees for the past 80 years and do hereby proclaim June 28, 2018, as PASR DAY. We encourage all residents to join in and recognize this special observance.*

*Proclaimed this 21<sup>st</sup> day of June 2018*

*Motion was made by Chairman Kodish to adopt the Proclamation recognizing the Pennsylvania Association of School Retirees. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*Mr. McCachren, President, thanked the Commissioners for recognizing the Pennsylvania Association of School Retirees (PASR). The local chapter of this organization is now 50 years old. In celebration of this milestone, water bottles will be distributed at the farmer's market next week. This is a great organization that does many different volunteer activities throughout the community including the Library's book sale and the United Way Day of Caring.*

*Chairman Kodish thanked the teachers for their contributions and life-long impact they've had on the many children they've taught. He also thanked them for their volunteer work with local organizations.*

**B. Request for exoneration of 2018 county portion per capita taxes:**

- *Oliver Township Tax Collector Sherry Miller – 34*
- *Wayne Township Tax Collector Mary Ellen Reed – 42*
- *Bratton Township Tax Collector Connie Peachey – 32*

*Motion was made by Commissioner Postal to approve the request for exoneration of 2018 county portion per capita taxes. Chairman Kodish seconded the motion. The motion was unanimously approved.*

**C. Request for exoneration of 2018 county real estate tax bill and relieve the Tax Collector from collecting this bill:**

- *Parcel No. 20,11-0123B located in Union Township – a cabin was added to parcel and will be re-billed – County Amount \$307.44*

*Motion was made by Commissioner Postal to approve the request for exoneration of 2018 county real estate tax bill on Parcel No. 20,11-0123B located in Union Township. Chairman Kodish seconded the motion. The motion was unanimously approved.*

*D. Reappointment of Jim Shilling to the SEDA Foundation, Inc. Board of Trustees – term expires April 28, 2021*

*Motion was made by Commissioner Postal to approve the Reappointment of Jim Shilling to the SEDA Foundation, Inc. Board of Trustees. Chairman Kodish seconded the motion. The motion was unanimously approved.*

*E. Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *The Children’s Home of Pittsburgh, Pittsburgh, PA*
- *Centre County Youth Service Bureau, State College, PA*
- *Wardell & Associates, Bellefonte, PA*
- *Vianey Siennick, Lewistown, PA*
- *Triad Treatment Specialist, Inc., Lancaster, PA*
- *Jennifer Johnson, LCSW, LLC, State College, PA*
- *Tuscarora Intermediate Unit, McVeytown, PA*
- *Juan Troncoso, M.D., Baltimore, MD*
- *Snyder, Union, Mifflin Child Development, Lewistown, PA*
- *David Ray, M.Ed, Lewistown, PA*
- *Shipperville Project Point of Light, Inc., Clearfield, PA*
- *Neuropsychological Services at Clear Vision, Williamsport, PA*
- *Project Compass, Milesburg, PA*
- *Wellspring Counseling Center, Lewistown, PA*
- *Attorney Michael Kipphan, Huntingdon, PA*
- *McCloskey Counseling Center, Milesburg, PA*
- *Huntingdon County Child and Adult Development Corp., Huntingdon, PA*
- *Halbruner, Hatch & Guise, Camp Hill, PA*
- *Brighter Visions Counseling, Lewistown, PA*
- *Mackenzie Veet, Bellefonte, PA*
- *New Passage, Inc., Harrisburg, PA*
- *Attorney Brian Bo Baker, Mifflintown, PA*

*Ms. Bubb gave a brief description of each facility and what services they provide. She mentioned that these are all renewals. Some of the Attorneys mentioned above were referred to as (GAL). That term refers to a Guardian Ad Litem, which is someone who looks out for the best interests of the child in any custodial/parental rights case.*

*Motion was made by Commissioner Postal to approve the Purchase of Service Agreements for use, if needed. Chairman Kodish seconded the motion. The motion was unanimously approved.*

*F. Application for County Aid – 2018 Liquid Fuels Allocation:*

- *Decatur Township - \$5,174.17*

*Commissioner Postal noted that the total project cost is \$125,270.00. The project involves .66 miles of Township Road 707 in Decatur Township. It includes roadway widening, milling and blacktopping.*

*Motion was made by Commissioner Postal to approve the Application for County Aid. Chairman Kodish seconded the motion. The motion was unanimously approved.*

*G. Purchase of Nuctech whole body inspection system for the Correctional Facility at a cost of \$95,000.00. A USDA Grant will cover \$52,000.00 of the cost*

*Warden Garver noted that this has come about through Federal grants due to the increasing opioid epidemic. This scanner is similar to those found in airports and will*

*show any contraband hidden throughout the body. Currently Franklin County and Indiana County have scanners and Clinton County approved the purchase of theirs last Friday. CCAP is encouraging the purchase of these scanners to help decrease liability to Counties. The scanner would assist in all of the searches that are now done by correctional facility personnel and would reduce the number of unclothed searches as well. The scanner will be delivered after the grant has been received, hopefully by the end of 2018 if all goes well.*

*Motion was made by Commissioner Postal to approve the purchase of Nuctech whole body inspection system for the Correctional Facility. Chairman Kodish seconded the motion. The motion was unanimously approved.*

*H. Proposal from Albert Michaels Conservation, Inc. for decorative painting at the Historical Courthouse - \$13,400.00*

*Mr. Griffith noted that this is for painting on the ceiling of the second floor courtroom. The plaster on the ceiling had been damaged and has since been repaired. This will be the last step in the repair process to get the ceiling back to its original state.*

*Chairman Kodish added that this is a challenging process because there is a lot of detail involved on the ceiling.*

*Commissioner Postal said that this isn't done primarily for cosmetic purposes, but to be more historically accurate.*

*Motion was made by Commissioner Postal to approve the proposal from Albert Michaels Conservation, Inc. Chairman Kodish seconded the motion. The motion was unanimously approved.*

*I. Mifflin County Plan of Operation for the State Food Purchase Program for fiscal year 2018/2019*

*Ms. Fisher mentioned that this is an annual two-step process. First, approval has to be given to receive the money from the Department of Agriculture. Then, contracts will be completed in the coming weeks with the various food pantries that will then carry out the work.*

*Chairman Kodish asked if there would be any increase in the program next year.*

*Ms. Fisher is not aware of any increase at this time.*

*Motion was made by Commissioner Postal to approve the Mifflin County Plan of Operation for the State Food Purchase Program. Chairman Kodish seconded the motion. The motion was unanimously approved.*

*J. Personnel:*

- Promotion of Amanda Fisher and Angela Jones from Corrections Officer to Corporal effective June 10, 2018*
- Hiring of William Myers, Jr. for Master Maintenance Technician effective July 2, 2018*
- Hiring of Kyle Bodtorf for GIS Analyst effective July 2, 2018*

*Motion was made by Commissioner Postal to accept the above personnel items. Chairman Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:30 a.m.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*