

Lewistown, PA

August 16, 2018

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 16, 2018 at 9:00 a.m. In attendance were Commissioners Stephen Dunkle and Robert Postal, Jr.; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey. Chairman Kodish was absent.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: County Treasurer Deb Civitts; Director of Voter Registration and Elections Zane Swanger; Probation Officer Adam Boreman; Human Services Director Allison Fisher; Jeff Hackenberg, Penn State Extension; Emily Lhamon, Penn State Extension; Tom Werstler, Regional Representative with PA Department of Labor's Rapid Response Services; Steven Gibson and Ryan Poff, MCTV

The meeting was called to order at 9:00 a.m. by Commissioner Postal, who was the acting Chairman for the meeting.

I. Invocation: *The Invocation was given by Commissioner Dunkle.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of August 2, 2018. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable:*

Cks. #120235 to 120362 and EFTs # 24311 to 24384 in the amount of \$1,548,641.31

2. *Payroll Account:*

Cks. #78398 to 78415 and Direct Deposit Advices #20760 to 20992 in the amount of \$340,901.93

3. *CDBG Account:*

Cks. #1413 to 1415 in the amount of \$84,564.10

4. *CDBG Home Account*

Cks. #423 to 424 in the amount of \$9,820.00

5. *Act 137 Account*

Ck. # 3014 in the amount of \$21.00

6. *911 Account:*

Cks. #51574 to 51585 and EFTs #20484 to 20491 in the amount of \$22,894.67

7. *LEPC Account:*

Ck. #1432 in the amount of \$134.81

8. *Liquid Fuels Account:*

Ck. #1657 to 1658 in the amount of \$26,361.19

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT
08/01/2018-08/14/2018

General Account Starting Balance	\$159,012.84
DEBITS	
Deposits Receipts #92900 – 93106	1,627,440.79
Transfer from 911	0.00
Transfer from Capital Reserve	500,000.00
Voided Check	373.47
Interest	0.00
TOTAL DEBITS	\$2,127,814.26
CREDITS	
Bills Paid CK # 120235-120362, EFT'S # 24311-24384	1,548,641.31
Transfer to Payroll CKS 78398-78415, DD 20760-20992	340,901.93
NSF CKS	0.00
Transfer to Act 137	0.00
TOTAL CREDITS	\$1,889,543.24
<u>Ending Balance (Interest @ 01.390% as of 08/14/2018)</u>	<u>\$397,283.86</u>
Liquid Fuels	
Invested at JV Bank @ 01.390% as of 08/14/2018	\$276,728.07
Liquid Fuels - Act 89	
Invested at JV Bank @ 01.390% as of 08/14/2018	\$222,816.63
911 Telephone Account	
Invested at JV Bank @ 01.390% as of 08/14/2018	\$2,472,608.26
LEPC	
Invested at JV Bank @ 01.390% as of 08/14/2018	\$19,688.47
Local Use Tax	
Invested at JV Bank @ 01.390% as of 08/14/2018	78,161.91
Capital Reserve Account	
Invested at JV Bank @ 02.10% as of 08/14/2018	\$9,638,900.29
CERTIFICATE OF DEPOSIT	
Invested at FNB @ 1.75%	3,000,000.00
Report Subject to Audit	

Motion was made by Commissioner Dunkle to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Kodish: Department Head Meeting

*Commissioner Dunkle: Department Head Meeting
CCAP Conference
Airport Authority Meeting
Skills Drop-In Center Open House
Rothrock Community Library
Various Internal Meetings*

*Commissioner Postal: Department Head Meeting
CCAP Conference
Operation Fairness
SEDA-COG Joint Rail Authority
Mifflin County Youth Fair
Lewistown Borough Council Meeting
United Way Board
DLI Executive Committee
Skills Drop-In Center Open House*

VII. Public Comment:

None to report.

VIII. New Business:

- A. *Mr. Thomas Werstler, Regional Representative – Pennsylvania Department of Labor and Industry’s Rapid Response Program*

Mr. Werstler described the main aspects of the Rapid Response Program and the various agencies often involved with said program. According to the Pennsylvania Rapid Response Information Guide he provided, “rapid response is an early-intervention business service that helps workers and employers throughout the business cycle. It coordinates layoff aversion and outplacement services for employers and workers affected by layoffs, plant closures or natural disasters. While not always event-driven, rapid response is a forward-looking approach to planning and managing economic transitions.” He also discussed the role he played in the recent closure of GE. He was able to assist the employees by connecting them with agencies and services that would allow them to re-enter the workforce, go back to school or navigate the path to retirement. He can work with any facility facing a layoff or closure situation to help their employees transition through the process.

- B. *Jeff Hackenberg, Client Relationship Manager, Penn State Extension – Update on Extension’s activities*

Mr. Hackenberg discussed several new developments within Penn State Extension. First, was newly hired agronomy instructor Adriana Murillo-Williams. She will be based out of the Centre County office but has responsibility for Mifflin Juniata Counties. She’s currently working on a workshop on manure management and soil health for both Mifflin and Juniata Counties and will finalize a location in the near future. She is also working with the plant disease clinic on campus to come up with additional drop off locations in this area where samples of diseased plants can be dropped off for analysis. Secondly, he

mentioned that the new horticulture educator has been hired and will start September 4. She will be based out of the Juniata County Office. She will work with the Master Gardeners and be responsible for commercial and consumer horticulture. Lastly, he discussed that Small Business Development Consultant Michael Ryan recently left the Mifflin County office and accepted the Business Operations Manager position in Centre County. They are currently searching for a candidate to fill this position and hope to have it filled by the end of September.

Next to speak was the Mifflin-Juniata Poultry Educator, Emily Lhamon. Emily recently attended a conference at Wageningen University in The Netherlands. It's a premier industry research institution that focuses primarily on animal welfare and other animal sciences as well. She attended a hatchery course that talked about incubation biology including artificial versus natural incubation. They also discussed animal welfare issues including early feeding of chicks. She continues to do hatchery diagnostics locally and plans to develop a hatchery course similar to the one at Wageningen that will occur every two years. It will be sponsored by Penn State and Wageningen as a partnership. They will discuss how the US can start pioneering the early feeding concept. She also mentioned that she has recently worked with children at the local fair and has seen some interest in showing turkeys at next year's fair.

C. *Request for exoneration of 2018 county real estate tax bill and relieve the Tax Collector from collecting this bill:*

- *Parcel No. 16,04-0110 located in Derry Township – this bill contained an error in the building value and will be re-billed – County Amount \$1,278.40*

Motion was made by Commissioner Dunkle to approve the request for exoneration of the 2018 county real estate taxes. Commissioner Postal seconded the motion. The motion was unanimously approved.

D. *Request for exoneration of 2018 county supplemental real estate tax bill and relieve the Tax Collector from collecting this bill:*

- *Parcel No. 15,12-0118B-,000 located in Decatur Township – Parcel was purchased in January 2018 – County Amount \$44.48*

Motion was made by Commissioner Dunkle to approve the request for exoneration of the 2018 county real estate taxes. Commissioner Postal seconded the motion. The motion was unanimously approved.

E. *Resolution No. 8 of 2018 Authorizing the Chairman to sign the Highway Safety Patrol Grant for sobriety checkpoints and expanded DUI/underage drinking enforcement*

RESOLUTION No. 8 of 2018

BE IT RESOLVED, by authority of the Commissioners of Mifflin

County and it is hereby resolved by authority of same, that the

Chairman of the Mifflin County Commissioners be authorized and

directed to sign the attached grant on its behalf.

I, Kevin P. Kodish, Chairman, Mifflin County Commissioners
(Name) (Official title)
of the County of Mifflin, do hereby certify that
(Name of governing body or municipality)

*the foregoing is a true and correct copy of the Resolution adopted at
a regular meeting of the Mifflin County Commissioners,
(Name of governing body)*

held the 16th day of August, 2018.

Mr. Boreman explained that this grant pays for overtime for local police officers that do sobriety checkpoints and mobile impaired driving patrols.

*Motion was made by Commissioner Dunkle to adopt Resolution No. 8 of 2018.
Commissioner Postal seconded the motion. The motion was unanimously approved.*

- F. Amendment to the Master Consultant Agreement with Delta Development Group to extend the agreement for an additional twelve months, beginning July 6, 2018 and ending July 6, 2019 for \$3,000.00 per month*

Commissioner Postal discussed that this agreement with Delta Development is for economic and community development applications and consulting. We had this agreement last year and this amendment extends it for another year. Each party is able to negate the agreement after a 30-day notice if desired.

Motion was made by Commissioner Dunkle to approve an amendment to the Master Consultant Agreement with Delta Development Group to extend the agreement for an additional twelve months. Commissioner Postal seconded the motion. The motion was unanimously approved.

- G. Letter of Understanding between Mifflin County and Geisinger-Lewistown Hospital to provide treatment and services to the inmate population at the Mifflin County Correctional Facility*

Commissioner Dunkle mentioned that this Letter of Understanding is renewed annually.

Motion was made by Commissioner Dunkle to approve the Letter of Understanding between Mifflin County and Geisinger-Lewistown Hospital. Commissioner Postal seconded the motion. The motion was unanimously approved.

- H. Mifflin County State Food Purchase Program Agreements for the Fiscal Year 2018-2019:*

- Central Pa. Food Bank \$2,235.00*
- Salvation Army - \$6,564.43*
- Hand of Grace/Grace Covenant Church - \$22,641.00*
- Abuse Network - \$6,000.00*
- Bible Baptist/New Life Church Food Pantry - \$7,446.00*
- Bible Baptist/New Life Church Soup Kitchen - \$600.00*
- Calvary Bible Church - \$21,000.00*
- MJ Human Services - \$3,352.08*

Totaling \$69,838.51

Ms. Fisher stated that this is our annual agreement with the agencies that provide food services through the Department of Agriculture funding in our community. The agreement with the State of PA was signed at the previous meeting and these are our local providers. These agencies are made up of four pantry service facilities that provide monthly distributions, one facility that offers a once-a-month soup kitchen and lastly the Abuse Network's food services. She mentioned that the amount of funding increased by about \$186 over last year's amount. She commended the pantries that provide these distributions because they not only use the funding provided by the Department of Ag, but they also give out of their own organization through food and monetary donations and

volunteer support. We also utilize the services of the Central PA Food Bank where we're able to purchase food at about \$0.17 per pound.

Motion was made by Commissioner Dunkle to approve the Mifflin County State Food Purchase Program Agreements for the Fiscal Year 2018-2019. Commissioner Postal seconded the motion. The motion was unanimously approved.

I. Medical Assistance Transportation Program (MATP) Grant Agreement and allocation for the fiscal year 2018-2019 - \$454,700.00

- September 1, 2018 through August 31, 2019 - \$12,735.00*
- September 1, 2019 through August 31, 2020 - \$12,735.00*
- September 1, 2020 through August 31, 2021 - \$13,120.00*

Ms. Fisher discussed that this is an annual agreement with Call-A-Ride Service (CARS) for the MATP. An agreement with the State of PA was signed at a prior meeting and this is the local agreement for the provision of the services. Ms. Fisher then relayed that she has some concerns about the future of this program because recent last minute changes to the fiscal code may change the way service is brokered throughout the state. At the state level, services are moving toward a more regionalized approach which could have a negative impact on small rural communities. The County Commissioners Association of Pennsylvania (CCAP) is monitoring this change and is working with legislators on our behalf. At this time, it is not known what region we would be a part of if the services become regionalized.

Motion was made by Commissioner Dunkle to approve the Medical Assistance Transportation Program (MATP) Grant Agreement. Commissioner Postal seconded the motion. The motion was unanimously approved.

J. Personnel:

- Resignation of Kyle Kenepf from full-time Corrections Officer effective August 6, 2018*
- Hiring of part-time Corrections Officers Jason Houser and Bruce Sumner effective August 20, 2018*

Motion was made by Commissioner Dunkle to accept the above personnel items. Commissioner Postal seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:41 a.m.

Secretary

ATTEST:

Chief Clerk