

Lewistown, PA

March 21, 2019

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 21, 2019 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey.*

*Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.*

*Guests present: Treasurer Deb Civitts; Director of the Physical Plant Lonnie Griffith; County Auditor Helen Kirk; MIS Director Aaron Felker; Children & Youth Placement Supervisor Rylan Bargo; Director of Planning Bill Gomes; Crime Victim Services Coordinator Jami Glick; GIS Department Director Laura Simonetti; Director of Voter Registration and Elections Zane Swanger; Bob Henry, JVBDS; Carol King, US Census Bureau; Cynthia Kennedy; Scott Noerr; Steven Reitz; Max Oburn and Steven Gibson, MCTV*

*The meeting was called to order at 9:00 a.m. by Chairman Kodish.*

**I. Invocation:** *The Invocation was given by Chairman Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of March 7, 2019. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

*Cks. #122913 to 123080 and EFTs # 25016 to 25027 in the amount of \$535,932.44*

**2. Payroll Account**

*Cks. #78595 to 78600 and Direct Deposit Advices # 24316 to 24550 in the amount of \$349,162.83*

**3. 911 Account:**

*Ck. #51704 to 51715 and EFTs #20563 to 20569 in the amount of \$8,401.65*

**4. CDBG Account:**

*Cks. #1449 in the amount of \$3,313.35*

**5. CDBG Home Account:**

*Cks. #441 to 443 in the amount of \$8,924.27*

**6. Act 137 Account:**

*Cks. #3029 to 3030 in the amount of \$181.00*

**7. LEPC Account:**

Cks. #1457 to 1458 in the amount of \$1,318.84

8. *Liquid Fuels Account*

Ck. #1667 in the amount of \$6,337.46

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

V. **Treasurer's Report:**

**TREASURER'S REPORT**  
**03/06/2019-03/19/2019**

<b>General Account Starting Balance</b>	<b>\$131,701.29</b>
<b>DEBITS</b>	
Deposits Receipts #95766 – 96032	1,066,699.73
Transfer from 911	0.00
Transfer from Capital Reserve	350,000.00
Transfer from LEPC	351.99
Voided Checks	152.73
Interest	0.00
<b>TOTAL DEBITS</b>	<b>\$1,417,204.45</b>
<b>CREDITS</b>	
Bills Paid CK #'S 122913-123080, EFT'S # 25016-25027	535,932.44
Transfer to Payroll CKS 78595-78600, DD 243016-24550	349,162.83
NSF Checks	0.00
Transfer to LEPC	0.00
<b>TOTAL CREDITS</b>	<b>\$885,095.27</b>
<u>Ending Balance (Interest @ 01.390% as of 03/19/2019)</u>	<u><b>\$663,810.47</b></u>
<b>Liquid Fuels</b>	
Invested at JV Bank @ 01.390% as of 3/19/2019	\$295,663.48
<b>Liquid Fuels - Act 89</b>	
Invested at JV Bank @ 01.390% as of 3/19/2019	\$264,894.03
<b>911 Telephone Account</b>	
Invested at JV Bank @ 01.390% as of 3/19/2019	\$1,842,117.55
<b>LEPC</b>	
Invested at JV Bank @ 01.390% as of 3/19/2019	\$22,855.07
<b>Local Use Fund</b>	
Invested at JV Bank @ 01.390% as of 3/19/2019	\$193,197.91
<b>Capital Reserve Account</b>	
Invested at JV Bank @ 02.62% as of 3/19/2019	\$1,767,212.07
<b>CERTIFICATE OF DEPOSIT</b>	
Invested at FNB @ 2.55%	\$3,054,389.22
Report Subject to Audit	

*Motion was made by Commissioner Dunkle to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*Solicitor Snook supplemented the Treasurer's Report by adding that he and Treasurer Civitts recently appeared at a hearing in front of Judge Jonathan Reed on an Ordinance violation case. Judge Reed upheld the Hotel Tax Ordinance and we were successful against Bell Mountain Estates. This has been a long struggle and he feels the owner has come to realize that the Ordinance covers him and similar situations. He has 30 days to appeal the decision. We've now established that these types of wedding venues with overnight accommodations do come under the Ordinance. He also thanked Treasurer Civitts for her work on this.*

**VI. Meetings and Events:**

<i>Chairman Kodish:</i>	<i>Regional Services Finance Committee PIMCC Board – Harrisburg Area Agency on Aging Board DHS 2019-20 HSBG Application Meeting Meeting with Census Bureau Representative CYS Exit Audit Review Fame EMS Tour and Discussion Department Head Meeting Meeting with SEDA-COG Executive Director Regional Services Corporation Board Meeting with 911 Head regarding new Radio Program Library Board Downtown Lewistown Board</i>
<i>Commissioner Dunkle:</i>	<i>Airport Authority Meeting Meeting with Steven Shope from the US Census Bureau CYS Exit Audit Review via conference call Meeting with John Peachey to pick up a new commemorative plaque that lists the names of all Mifflin County Commissioners dating back to the 1700s Fame EMS Tour and Discussion Department Head Meeting Meeting with SEDA-COG Executive Director Meeting with Rebecca Conner, a teacher at Mifflin County School District, regarding designing a County logo Ag Extension Meeting LEO (Local Elected Officials) and CPWDC (Central Pennsylvania Work Development Corporation) Meeting</i>
<i>Commissioner Postal:</i>	<i>CYS Exit Audit Review Fame EMS Tour and Discussion Department Head Meeting Meeting with SEDA-COG Executive Director United Way Board Meeting SEDA-COG Natural Gas Cooperative SEDA-COG Joint Rail Authority Meeting with Ag Choice regarding the Revolving Loan fund Hazard Mitigation Plan Meeting Mifflin County Housing Authority Meeting</i>

*Lewistown Borough Council Meeting  
McVeytown Borough Council Meeting  
Union Township Meeting  
Downtown Lewistown Inc. Board  
Mifflin County Internet Advisory Committee Meeting  
National Association of Counties Conference Call*

**VII. Public Comment:**

**A. Ms. Carol King, Partnership Specialist, U.S. Bureau of Census**

*Ms. King is from the U.S. Census Bureau's Regional Census Center. The Regional Census Center oversees eight states and the District of Columbia. She is in attendance today to bring awareness to the 2020 census. There are three parts to her presentation. The first part of the census message is that the Census is required and easy. It is required because the U.S. Constitution mandates it every ten years. It's easy because, for the first time in history, people can choose to respond via computer, telephone or regular mail. The second part of the census message is that it's safe. The census cannot share personal and private information collected on individuals. The third part of the census message is that the census is important. The number of people that participate in the census directly relates to the number of seats in the House of Representatives. Another reason it's important is because of funding. Census data helps determine how up to \$8 Billion federal money is distributed to States. Those funds help in programs such as education, police departments, fire departments and infrastructure. In addition, the Census has jobs available and can be applied for through [www.census.gov](http://www.census.gov). The Census is also encouraging complete count committees. These committees bring forth their own resources and ideas to ensure complete count. The census will be successful with community involvement.*

*Chairman Kodish asked if the employment opportunities are full or part-time.*

*Ms. King added that there are both full and part-time opportunities available. She also noted that she will be based out of the Centre County office.*

*Commissioner Postal questioned how long it would take to complete the form.*

*Ms. King responded that it would take a matter of minutes to complete. She also mentioned that the census would follow up on any incomplete surveys that are submitted.*

*Chairman Kodish added that Ms. King was Item A. on our Agenda today, so any additional public comment can be made at this time.*

*Steven Reitz, a Lewistown Borough resident, presented several questions regarding issues pertaining to Lewistown Borough including paving Valley Street, stray cats, sidewalks in disrepair and the condemned double house on Valley Street.*

*Chairman Kodish and Solicitor Snook added that he should address these concerns with PennDOT and Lewistown Borough Council.*

*Commissioner Postal added that the demolition of the double house is being paid for with a fee that's collected in the Register and Recorder's office when citizens buy and sell real estate.*

*Solicitor Snook discussed that in a real estate transfer, the Register and Recorder charges a fee for this particular purpose. The fund has been building and it has to be decided where the project will be done. Lewistown Borough had a plan to use some of that money for this property. If the property gets resold at a profit, there are provisions that the County/Borough government will get money back. The County owned the property and sold it to the Borough. Ultimately, the collected fee comes from people that buy and sell real estate.*

*Commissioner Dunkle added that it is a \$15 fee paid by anyone that buys or sells real estate. The funds collected from this source do not come from an increase in the tax millage rate of the County or Borough.*

*After a few additional questions, Commissioner Dunkle suggested that Mr. Reitz speak with Lewistown Borough Manager, Scott Welham to address his concerns further.*

## **VIII. New Business:**

### *B. Director of Elections and Voter Registration Zane Swanger – Election Update*

*Mr. Swanger began with a few updates. He stated that because the current Board of Election members will be running for office in the upcoming election at the countywide or municipal level, the President Judge has signed orders to replace the current Board of Elections members with Rebecca Ganoë, James Lettiere and Aaron Felker. The casting of lots took place yesterday to determine ballot position for races in the upcoming primary election. The lot selection is available for public inspection at the Election Office. The ballot order will be posted to the Voter Registration/Election section of the County website by the end of this week. On the same day as the primary election, May 21, 2019, there will also be a special election taking place. Regardless of whether you are a Democrat or Republican, you will be able to vote in both elections. Democrats and Republicans will get ballots with all of the countywide and municipality offices along with the special election. For those registered under “other” or “no affiliation,” they will be issued a third-style ballot that consists of the special election race to fill the 12<sup>th</sup> Congressional District replacement for Tom Marino’s vacancy. The special congressional race will be the first item listed on the ballots. You can vote for any candidate in the special election.*

*Lastly, Mr. Swanger mentioned that he was recently contacted by Senator Folmer’s office to testify before the state government committee’s upcoming public hearing to discuss Senate Bill number 48 of the 2019 session. Senator Folmer is the Chairman of the Committee along with Chairman Williams. This topic of discussion is Senate Bill 48, a Bill being introduced to reform the 1937 PA Election Code in the matters of voting system decertification. This stems from the current situation we face after Governor Wolf issued a directive for all Counties to replace their existing voting systems ahead of the 2020 presidential primary. The directive requires all counties, regardless if they already use a Federal and State certified verifiable paper ballot system, which Mifflin County has done since the mid-2000’s, to purchase new equipment. Senate Bill 48 outlines what’s considered to be a necessary procedure and clear sequence of events that will ensure integrity and transparency regarding the decertification process. This Bill also requires the forming of a Decertification Commission consisting of various appointed memberships. The public hearing will take place in the Senate Chambers in Harrisburg next week. Mr. Swanger will be testifying with one other Election Director, Jerry Feezer of Dauphin County. There will be testimony from a few County Commissioners representing the County Commissioners Association of Pennsylvania and various individuals from the administration will also be heard. Mr. Swanger mentioned that it is an honor to be able to testify from an Election Director’s point of view and he thanked the Commissioners for their support.*

*Commissioner Dunkle added that he wanted to make a few comments on this issue. He asked everyone to remember the name, Jill Stein. She was the Green Party Candidate in the 2016 presidential election. She received less than one percent of the vote in Pennsylvania. She took the Commonwealth to court on issues pertaining to our balloting process in Pennsylvania. After many negotiations back and forth, there was an out of court settlement in which the Department of State and Governor Wolf mandated that every County install new voting equipment with the explicit purpose of having a paper trail that could be audited. A recent article in the Pittsburgh Gazette Post indicated that the projected cost would be about \$125,000,000. Many Counties, including Mifflin County have a voting system where we already have a paper trail. There’s no way that*

*our voting system could be hacked by anyone. He feels it is an example of the government gone mad because we will be forced to outlay a substantial amount of money to buy new equipment that will do what we're already doing. Mifflin County has the lowest per capita income of any County in the State and we will potentially have to raise taxes to adhere to this unfunded mandate by the State. Governor Wolf has pledged some money to help fund this process, but he has pledged that most of the money won't be forthcoming for at least five years. Interestingly enough, his term will expire before that five year time period is up and he will no longer be Governor. The Governor has threatened that he will decertify our equipment, forcing us into purchasing new equipment. The cost to Mifflin County would be roughly \$300,000.00. Various officials from the Department of State will be here next week to meet about this topic and Commissioner Dunkle will voice his concerns with them.*

*Chairman Kodish pointed out that we've done our due diligence as far as servicing our voting machines regularly. We've done software upgrades to make sure they're operating properly. Last year, we did an upgrade to our reporting software. We've been paying all along to make sure that our machines are in good working order. They have the paper trail, so, as Commissioner Dunkle mentioned, it's ridiculous to have a mandate such as this that is solving a problem that doesn't exist in our case.*

*C. Resolution No. 4 of 2019 – Stepping up to reduce the number of people with mental illnesses in correctional facilities*

*Mr. Henry explained that this is a national initiative aimed at reducing the number of people in county jails across the country who have a serious mental illness. It is a collaboration between the local Council of State Government Justice Center, the National Association of Counties and the American Psychiatric Association Foundation. Currently, Mifflin County is the 481<sup>st</sup> County to join the initiative, and the 33<sup>rd</sup> out of 67 Pennsylvania counties who adopted a "Stepping Up" Resolution. The adoption of this Resolution tells the general public that county leadership is committed to reducing the number of mentally ill people in our county jails. We've seen it as an issue locally, as well as in counties across the country. He thanked the Commissioners for their dedication to this. He feels Mifflin County is in a good position with the relationships we have between all of the Human Services delivery systems, Corrections, Probation, Parole and our leadership to move this initiative forward. This will also put us in a good position to apply and receive grant funding in the future to help implement things that can further this cause.*

**Resolution No. 4 of 2019**

***"Stepping Up to Reduce the Number of People with Mental Illnesses in Correctional Facilities"***

***WHEREAS***, counties routinely provide treatment services to the estimated two million people with serious mental illnesses booked into jails each year;

***WHEREAS***, the prevalence of serious mental illnesses in jails is three to six times higher than for the general public;

***WHEREAS***, almost three-quarters of adults with serious mental illnesses in jails have co-occurring substance use disorders;

***WHEREAS***, adults with mental illnesses tend to stay longer in jail and, upon release, are at a higher risk of recidivism than people without these disorders;

***WHEREAS***, county jails spend two to three times more on adults with mental illnesses that require interventions compared to those without these treatment needs;

***WHEREAS***, without the appropriate treatment and services, people with mental illnesses continue to cycle through the criminal justice system, often resulting in tragic outcomes for these individuals, their families, and our communities;

*WHEREAS, Mifflin County is collaborating with local and State agencies to help inmates with mental illnesses;*

*WHEREAS, an Interdisciplinary Team comprised of behavioral health, drug and alcohol, probation, and corrections meets monthly to address and monitor the status of the physical and mental health needs of inmates;*

*WHEREAS, Mifflin County has a dedicated forensic case manager and has contracted for other services that meet with inmates identified as having a mental illness and refer inmates to services after release;*

*WHEREAS, through the Stepping Up Initiative, the National Association of Counties, The Council of State Governments Justice Center, and the American Psychiatric Association Foundation are encouraging public, private, and nonprofit partners to Step Up to reduce the number of people with mental illnesses in jails and support a successful reentry into the community.*

***NOW, THEREFORE, LET IT BE RESOLVED, THAT MIFFLIN COUNTY** does hereby sign on to the “Call to Action” to reduce the number of people with mental illnesses in the Mifflin County Correctional Facility and commit to sharing lessons learned with other counties in Pennsylvania and across the country to support the Stepping Up national initiative.*

*Passed this day March 21, 2019*

*Motion was made by Commissioner Dunkle to approve Resolution No. 4 of 2019 – Stepping up to reduce the number of people with mental illnesses in correctional facilities. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*D. Ordinance No. 2 of 2019 increasing the indebtedness of Mifflin County by issuance of a general obligation note in the amount of \$1,589,000.00 for repair and construction of various structurally deficient bridges*

THE COUNTY OF MIFFLIN, MIFFLIN COUNTY, PENNSYLVANIA  
ORDINANCE NO. 2 of 2019  
AN ORDINANCE INCREASING THE INDEBTEDNESS OF  
THE COUNTY OF MIFFLIN, MIFFLIN COUNTY,  
PENNSYLVANIA, BY THE ISSUE OF A GENERAL OBLIGATION NOTE  
IN THE AMOUNT OF \$1,589,000.00 FOR REPAIR AND CONSTRUCTION OF VARIOUS  
STRUCTUALLY DEFICIENT BRIDGES LOCATED IN MIFFLIN COUNTY;  
AND AUTHORIZING EXECUTION, SALE  
AND DELIVERY THEREOF.

*WHEREAS, it is necessary that the indebtedness of the County of Mifflin, Mifflin County, Pennsylvania, be increased for the following purpose: Repair and construction of various structurally deficient bridges located in Mifflin County; and*

*WHEREAS, the local government unit represents that the sum of One Million Five Hundred Eighty-Nine Thousand Dollars (\$1,589,000) will be used pay for the repair and construction of various structurally deficient bridges located in Mifflin County; and*

*WHEREAS, the proposed increase of debt, together with its nonelectoral indebtedness and its lease rental indebtedness presently outstanding, will not cause the limitations of the local government unit debt incurring power, pursuant to constitutional and statutory authority to be exceeded;*

*NOW THEREFORE, BE IT ORDAINED AND ENACTED by the County of Mifflin, Mifflin County, Pennsylvania, and it is hereby ordained and enacted by the authority of same as follows:*

*SECTION 1. That the aggregate principal amount of the Note of the County of Mifflin, Mifflin County, Pennsylvania, proposed to be issued is One Million Five Hundred Eighty-Nine Thousand Dollars (\$1,589,000), same to be issued for the foregoing purposes and same to be incurred as nonelectoral debt.*

*SECTION 2. The period of useful life of the improvements for which this obligation is to be issued is estimated to be in excess of ten (10) years.*

*SECTION 3. Said indebtedness shall be evidenced by one general obligation Note, in the sum of One Million Five Hundred Eighty-Nine Thousand Dollars (\$1,589,000), dated and bearing interest from the earliest date of possible issue of said Note under the statutory time requirements as set forth in the Act of the General Assembly of the Commonwealth of Pennsylvania approved the 28th day of April, 1978, being Act 52 of 1978 Session and known as the Local Government Unit Debt Act, at the rate of interest of 2.375% per annum, payable on the unpaid balance of said Note on \_\_\_\_\_, 2029, during the term of said Note, together with interest on overdue principal, and to the extent permitted by law, on overdue interest, at the rate of 2.375SA% per annum (computed on the basis of 365 days to the year) until paid, which Note shall mature in installments on the annual anniversary date of said Note as follows:*

*(SEE SCHEDULE ATTACHED HERETO AS EXHIBIT "A")*

*The local government unit reserves the right to anticipate any or all installments of principal or any payment of interest at any time prior to the respective payments dates thereof, without notice or penalty.*

*SECTION 4. The said Note is hereby declared to be a general obligation of the County of Mifflin, Mifflin County, Pennsylvania. The local government unit hereby covenants that it shall include the amount of debt service on the Note for each fiscal year in which such sums are payable in its budget for that year; shall appropriate such amounts to the payment of such debt service; and shall duly and punctually pay or cause to be paid the principal of the Note and the interest thereon at the dates and places and in the manner stated in the Note according to the true intent and meaning thereof, and for such proper budgeting, appropriation, and payment, the full faith, credit and taxing power of the County of Mifflin, Mifflin County, Pennsylvania, is hereby irrevocably pledged.*

*SECTION 5. The said Note shall be executed in the name and under the corporate seal of the local government unit by the Chairman or Vice Chairman of the Board of Commissioners and attested to by the Chief Clerk of the County. The Treasurer or Assistant Treasurer of the County is hereby authorized and directed to deliver said Note to the purchaser, and receive payment therefor on behalf of the local government unit. The Chairman or Vice Chairman of the Board of Commissioners and Chief Clerk of the County of the local government unit are authorized and directed to prepare, verify and file the debt statement required by Section 8110 of the Act and to take other necessary action, including, if necessary or desirable, any statements required to qualify any portion of the debt from the appropriate debt limit as self-liquidating or subsidized debt. The Chairman or Vice Chairman of the Board of Commissioners and Chief Clerk of the County of the local government unit are authorized and directed to designate a Sinking Fund Depository for the obligation herein authorized, and create and established a Sinking Fund for the payment of the principal and interest thereon.*

*SECTION 6. In compliance with Section 8161 of the Act, the members of the governing body have determined that a private sale by negotiation rather than public sale is in the best financial interest of the local government unit. Therefore, the general obligation Note in the amount of One Million Five Hundred Eighty-Nine Thousand Dollars (\$1,589,000.00), herein*

*authorized to be issued and sold is hereby awarded and sold to Pennsylvania Infrastructure Bank (PIB) (Lender) in accordance with its proposal to purchase the said Note at par; provided the said Note is dated the delivery thereof to the Pennsylvania Infrastructure Bank (PIB) (Lender); and further provided that the proceedings have been approved by the Department of Community and Economic Development if such approval is required under the provisions of the Act.*

*SECTION 7. The action of the proper officers and the advertising of a summary of this Ordinance as required by law in the Lewistown Sentinel, a newspaper of general circulation, is ratified and confirmed. The advertisement in said paper of the enactment of the ordinance is hereby directed within fifteen (15) days following the day of final enactment*

*SECTION 8. All ordinances or parts of ordinances not in accord with this Ordinance are hereby repealed insofar as they conflict herewith.*

*ORDAINED AND ENACTED THIS 21st day of March, 2019.*

*Commissioner Postal discussed that this Note is to match PennDOT money that would go toward the repair and construction of the structurally-deficient bridges that exist in many of the municipalities. These bridges have been designated as in need of repair. They may at some point get posted or closed so we want to do this program and participate with the municipalities. The amortization/payoff will be the \$5 local use fee that we have passed and PennDOT is collecting and forwarding to us. It will not come out of general tax funds. We're leveraging this for other monies that will be used to help our municipalities. The conditions that we placed on the agreements are that we will participate in 90% up to a certain amount to be determined on a case by case basis. The municipality will contribute 10%. This program will hopefully address the bridges before they need to be posted or closed.*

*Chairman Kodish added that this is a critical program to start since our local municipalities do not have the funding to tackle many bridge projects since they are very costly. This program will enable them to only pay 10% of the project costs. PennDOT collects the \$5 fee from every motor vehicle registration and it's returned to us in payments twice a year. As Treasurer Civitts notes at each meeting, we have a Local Use fund that's segregated from the General Fund. The Local Use Fund money will be used to pay back this loan. Those funds will constantly be in use with bridge projects.*

*Motion was made by Commissioner Postal to enact Ordinance No. 2 of 2019 increasing the indebtedness of Mifflin County by issuance of a general obligation note in the amount of \$1,589,000.00 for repair and construction of various structurally deficient bridges. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

*E. Request for exoneration of 2019 county portion per capita taxes:*

- Newton Hamilton Tax Collector Melody Kane - 2*

*Motion was made by Commissioner Postal to approve the request for exoneration of 2019 county portion per capita taxes. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

*F. Request for exoneration of 2019 county real estate tax bills and to relieve the Tax Collectors from collecting these bills:*

- Parcel No. 12,19-0107K-,000 located in Armagh Township – parcel was combined with another parcel for the clean and green program and will be re-billed with the August 2019 billing - \$161.88*
- Parcel No. 12,24-0833--,012 located in Armagh Township – mobile home is being taxed with another parcel - \$65.45*

- *Parcel No. 13,03-107C,001 located in Bratton Township – mobile home was sold and moved from county - \$110.25*
- *Parcel No. 15,15-0100CA,000 located in Decatur Township – parcel did not receive preferential assessment for clean and green and will be re-billed with the August billing - \$436.04*
- *Parcel No. 15,08-0108--,000 located in Decatur Township – parcel deemed exempt by Veterans Affairs - \$167.64*
- *Parcel No. 17,0100B-,000 located in Granville Township – parcel was issued an incorrect bill and will be re-billed with the August billing - \$19.79*
- *Parcel No. 19,01-0111--,001 located in Oliver Township – mobile home removed - \$60.71*
- *Parcel No. 21,21-0007--,000 located in Wayne Township – building was removed from the parcel and will be re-billed with the August billing - \$157.70*

*Motion was made by Commissioner Dunkle to approve the requests for exoneration. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*G. Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *Clear Vision Residential Treatment Services, Inc., Montgomery, PA*

*Ms. Bargo stated that this is a group home for girls 13 through 19 in need of placement outside of the home environment and who also need professional individualized sessions. This is a renewal agreement. We do not currently have any children placed there.*

*Solicitor Snook added that this is likely a one-year agreement because they're typically done on an annual basis. It may never be used, but it's available if needed.*

*Commissioner Dunkle asked if this was geared more to drug and alcohol treatment as opposed to mental health. Ms. Bargo said it was.*

*Motion was made by Commissioner Postal to approve the Purchase of Service Agreement. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

*H. Agreement with IMR Digital to scan minute books – loose leaf books .22 per page and bound books .32 per page – approximately 35 books.*

*Chairman Kodish mentioned that none of the minute books in the history of the Commissioners are saved in a digital format. Some books had been destroyed in a fire, so we would like to get the remaining books into a digital format. As a result, they will be preserved and we won't lose any additional records in the future.*

*Commissioner Postal added that for historical purposes, people will be able to go online and look at the business of the County back in history.*

*Motion was made by Commissioner Postal to approve the agreement with IMR Digital to scan minute books – loose leaf books .22 per page and bound books .32 per page. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

*I. Commonwealth of Pennsylvania Multi-Party Geospatial Data-Sharing Agreement*

*Ms. Simonetti discussed that this agreement was developed by the Pennsylvania Geospatial Coordinating Board. The idea behind it is Pennsylvania has always been data-rich with geospatial data. Counties usually have data sharing agreements and sometimes State agencies. This is particularly geared to county and state agencies to be able to share data freely. She explained that the GIS department gets many requests from State agencies and there's always a bit of a barrier. The goal is to take that barrier away to help foster a better environment for data sharing. Some considerations of the*

agreement are that all participants will sign the same agreement. Four counties have signed at this point as follows: Potter, York, Montgomery and Warren. There are several others considering the agreement. This sharing agreement does not include any sensitive data. Participation is voluntary, so we can share what we want when we want. The goal is to provide a better environment for data sharing. Counties, when it comes to property data, are the data stewards. Many entities come to the GIS department for that type of data. This does not restrict the ability to sell to commercial entities, but it does eliminate the barrier for sharing data between county and state government.

Commissioner Postal asked if the Census Bureau works together with GIS. Ms. Simonetti added that she has received many different types of requests from the Census. She said some of the census data is more confidential, but they've already provided a lot of data to the census for various projects.

Motion was made by Commissioner Dunkle to approve the Commonwealth of Pennsylvania Multi-Party Geospatial Data-Sharing Agreement. Commissioner Postal seconded the motion. The motion was unanimously approved.

J. *Victims of Crime Act Grant for the period July 1, 2019 through September 30, 2020 - \$47,541.00*

Ms. Glick said this is grant that will ensure that crime victims and witnesses of the county have access to essential services designed to meet their physical, emotional and psychological needs. It will benefit them in the aftermath of the crime. The amount of the grant is \$47,541.00 and the project will begin July 1, 2019 through September 30, 2020. This is a continuation of a grant already in place.

Motion was made by Commissioner Dunkle to approve the Victims of Crime Act Grant for the period July 1, 2019 through September 30, 2020. Commissioner Postal seconded the motion. The motion was unanimously approved.

K. *Proposals from J-Way Architectural:*

- *Assistance with the Correctional Facility Roof Replacement bidding process - \$4,900.00*
- *Provide Mechanical, Electrical, Plumbing and Fire Protection Engineering (MEP) Assessment of the Annex Building - \$5,800.00*
- *Annex Building Concept Civil/Site Assessment - \$6,985.00*
- *Annex Building Boundary and Topographical/Location Survey - \$7,050.00*

Mr. Griffith explained that the first item is for the Correctional Facility, and it will get the bid process started in regard to the replacement of the roof. The other three items will be a continuation to determine the best use of our County facilities. This is another phase where we will determine how or if we bring particular departments back to the Courthouse.

Commissioner Postal asked if this would get us to a point where we have better budget numbers.

Mr. Griffith said this would be the last step to be completed before information is brought to the Commissioners by May 1, 2019 to determine whether they want to move forward with trying to streamline our current facilities or bring some departments back for security purposes.

Motion was made by Commissioner Postal approved the proposals from J-Way Architectural. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

- L. *Five-year Copier Lease Agreement with DeLage Landen Public Finance - \$1,542.61 per month*

*Mr. Felker mentioned that a few weeks ago, the Commissioners signed an agreement with Edwards Business Systems to purchase their services for five years to support new copiers. As is typical with copier agreements, the service provider doesn't often lease the equipment itself, it's done by a third party. In this case, the mentioned leasing company will be providing the copiers. This agreement states we have a five-year lease that coincides with the service we purchased.*

*Chairman Kodish added that this lease agreement will result in cost savings in comparison with our former agreement.*

*Mr. Felker stated that we will be saving at least \$2,000.00 per month.*

*Motion was made by Commissioner Postal to approve the five-year copier lease agreement with DeLage Landen Finance. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

- M. *Resolution No. 5 of 2019 Authorizing an application for the Community Conservation Partnerships Program Grant Funds through the Pennsylvania Department of Conservation and Natural Resources*

*RESOLUTION NO. 2019 - 5  
OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS  
AUTHORIZING AN APPLICATION FOR THE  
COMMUNITY CONSERVATION PARTNERSHIPS PROGRAM GRANT FUNDS THROUGH  
THE PA DEPARTMENT CONSERVATION AND NATURAL RESOURCES*

*WHEREAS, Mifflin County wants to implement recommendations in the Mifflin County Comprehensive Plan adopted on April 24, 2014;*

*WHEREAS, the Mifflin County Comprehensive Plan incorporated the recommendations of the County's Greenways, Open Space and Rural Recreation Plan adopted on February 4, 2010;*

*WHEREAS, two of the goals of the Comprehensive Plan were to improve recreational opportunities and encourage healthy lifestyles for the residents of Mifflin County;*

*WHEREAS, a key recommendation of the Comprehensive Plan was to enhance trail opportunities along the Juniata River; and*

*WHEREAS, the Juniata River Trail Feasibility Study of June 2015 fully supports this proposal;*

*WHEREAS, Mifflin County seeks to complete Phase II of the Juniata River Trail (S. H., Rothermel Trail) and has the support of the Borough of Lewistown.*

*NOW THEREFORE, BE IT RESOLVED, the Mifflin County Board of Commissioners hereby authorizes an application through the Community Conservation Partnerships Program for up to \$295,100 to develop Phase II of a multi-purpose trail along the Juniata River and authorize the following:*

- 1. The Chairman of the Board of County Commissioners be and is authorized and directed to submit an application, including all understandings and assurances contained therein, to the fullest extent of funds allowed on behalf of the County of Mifflin to the Department of Conservation and Natural Resources as the authorized representative of the County of Mifflin, and to provide such additional information as may be requested; and*
- 2. The Chairman of this Board of Commissioners is hereby authorized and directed to execute on behalf of the County of Mifflin such certifications and/or*

agreements as may be required to accept and implement the proposed program and activities.

Mr. Gomes stated this is a follow up to our previous actions concerning developing an expansion of the Juniata River Trail. There will be two applications and this is the first part. These two resolutions are tied together. One is to authorize the application and authorize the Chairman to sign anything related to that. The second one is one that DCNR requires to be signed. Both resolutions authorize the County to make application and for the Chairman to sign documentation for that application. The first phase is for \$295,100. The second phase will be brought back in about a month. The two applications together will have a total project cost of \$597,000.00. We need to have this application to move this forward. The application is due April 10, 2019.

Mr. Gomes added he has met with Senator Corman's office to try and get the easement agreement for the Fire Academy property. There is a special legislative requirement to get an easement across State land. He's also been in contact with Solicitor Snook about an easement agreement. Solicitor Snook is working the Lewistown Borough Solicitor to get this accomplished. He believes the result will be some type of conditional easement.

Mr. Gomes said a survey of the land will be completed next week. He also added there will need to be a draft agreement in place to apply for the grant.

N. Resolution No. 6 of 2019 of the Mifflin County Board of Commissioners Authorizing Board Chairman to Sign Grant Agreement Signature Page for Grant Funds through the Pennsylvania Department of Conservation and Natural Resources

 <b>pennsylvania</b> DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES	<b>RESOLUTION PAGE</b>	<b>Commonwealth of Pennsylvania</b> www.dcnr.state.pa.us/grants
<b>DCNR-2018-C2P2-19</b>	<b>Applicant Information (* indicates required information)</b>	
Applicant/Grantee Legal Name: <b>MIFFLIN COUNTY COMMISSIONERS</b>	Web Application ID: <b>2000919</b>	
Project Title: <b>Juniata River Trail Phase II</b>		

WHEREAS, **MIFFLIN COUNTY COMMISSIONERS** ("Applicant") desires to undertake the project, "**Juniata River Trail Phase II**" ("Project Title"); and

WHEREAS, the applicant desires to receive from the Department of Conservation and Natural Resources ("Department") a grant for the purpose of carrying out this project; and

WHEREAS, the application package includes a document entitled "Terms and Conditions of Grant" and a document entitled "**Grant Agreement Signature Page**"; and

WHEREAS, the applicant understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the applicant and the Department if the applicant is awarded a grant; and

**NOW THEREFORE, it is resolved that:**

1. The "**Grant Agreement Signature Page**" may be signed on behalf of the applicant by the Official who, at the time of signing, has **TITLE** of "**Commissioner, Chairman**".
2. If this Official signed the "**Grant Agreement Signature Page**" prior to the passage of this Resolution, this grant of authority applies retroactively to the date of signing.
3. If the applicant is awarded a grant, the "**Grant Agreement Signature Page**", signed by the above Official, will become the applicant/grantee's **executed** signature page for the Grant Agreement, and the applicant/grantee will be bound by the Grant Agreement.
4. Any amendment to the Grant Agreement may be signed on behalf of the grantee by the Official who, at the time of signing of the amendment, has the "**TITLE**" specified in paragraph 1 and the grantee will be bound by the amendment.

Chairman Kodish added that since these are companion pieces, he will ask for a motion that covers both Item M. and N., Resolution No. 5 of 2019 Authorizing the Application and Resolution No. 6 of 2019 Authorizing the Board Chair to sign the Grant Agreement signature page for grant funds.

*Motion was made by Commissioner Dunkle to approve Agenda Items M. Resolution No. 5 of 2019 and N. Resolution No. 6 of 2019. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*O. Settlement Agreement with Pennsylvania Department of Transportation regarding Declaration of Taking of Ag Land Preservation Easement for AO1 R/W Derry Township*

*Commissioner Postal discussed that our compensation would be \$75. This is a temporary easement.*

*Commissioner Postal made a motion approve the Settlement Agreement with Pennsylvania Department of Transportation regarding Declaration of Taking of Ag Land Preservation Easement for AO1 R/W Derry Township. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

*P. Personnel:*

- Hiring of Holly Yeager for part-time Tax Services Clerk effective March 13, 2019*
- Hiring of Pamela Powell for part-time Tax Services Clerk effective March 15, 2019*
- Hiring of part-time Corrections Officers Dakotah Roe and Todd Stewart effective March 25, 2019*
- Resignation of Ashley Baxter from Children and Youth In-Home Supervisor effective March 29, 2019*
- Resignation of Darrell Campbell from Corrections Officer effective March 29, 2019*
- Hiring of Douglas Zimmerman for Part-time Building and Grounds Assistant effective April 2, 2019*
- Resignation of Susan Earp from Tipstaff effective April 1, 2019*

*Motion was made by Commissioner Dunkle to accept the above personnel items. Chairman Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:58 a.m.*

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*Secretary*

**ATTEST:**

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*Chief Clerk*