

Lewistown, PA

June 18, 2020

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, June 18, 2020 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey*

*Brad Kreitzer of The Sentinel/County Observer was the only representative present from the news media.*

*Guests present: Treasurer Deb Civitts; Planning Director Mark Colussy; Community Development Administrator Chastity Fultz; Danielle Smoker; Lauren Smoker; Roger Herto, MCTV*

*The meeting was called to order at 9:00 a.m. by Chairman Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of June 4, 2020. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

*Cks. #128519 to 128630 and EFTs # 26467 to 26555 in the amount of \$886,831.33*

**2. Payroll Account:**

*Cks. # 78904 to 78910 and Direct Deposit Advices # 32346 to 32582 in the amount of \$347,457.48*

**3. 911 Account:**

*Cks. # 51980 to 51984 and EFT #20701 to 20706 in the amount of \$6,436.77*

**4. CDBG Account:**

*Cks. # 1505 to 1507 in the amount of \$3,845.73*

**5. Act 137 Account:**

*Cks. # 3077 in the amount of \$21.00*

**6. Liquid Fuels Account:**

*Ck. # 1681 in the amount of \$493.30*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

V. *Treasurer's Report:*

**TREASURER'S REPORT**

**06/03/2020-06/16/2020**

**General Account** Starting Balance **\$405,825.31**

**DEBITS**

Deposits Receipts #102267-102403	263,285.03
Transfer from 911	0.00
Transfer from Capital Reserve	700,000.00
Transfer from LEPC	73.56
Voided Checks	20,009.08
Interest	0.00

**TOTAL DEBITS** **\$983,367.67**

**CREDITS**

Bills Paid CK #'S 128519-128630, EFT'S # 26467-26555	886,831.33
Transfer to Payroll CKS 78904-78910, DD 32346-32582	347,457.48
Transfer to Capital Reserve	0.00
NSF CHECKS	0.00

**TOTAL CREDITS** **\$1,234,288.81**

Ending Balance (Interest @ 0.440% as of 06/16/2020) **\$154,904.17**

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**Liquid Fuels**

Invested at JV Bank @ 0.440% as of 06/16/2020 **\$447,076.86**

**Liquid Fuels - Act 89**

Invested at JV Bank @ 0.440% as of 06/16/2020 **\$344,193.87**

**911 Telephone Account**

Invested at JV Bank @ 0.440% as of 06/16/2020 **\$667,612.78**

**LEPC**

Invested at JV Bank @ 0.440% as of 06/16/2020 **\$39,950.62**

**Local Use Fund**

Invested at JV Bank @ 0.440% as of 06/16/2020 **\$534,944.19**

**Capital Reserve Account**

Invested at JV Bank @ 0.950% as of 06/16/2020 **\$14,226,275.91**

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

VI. *Meetings and Events:*

*Chairman Sunderland: Annex Renovation Project Meeting  
Election Computation  
CCAP Insurance Meeting  
Department Head Meeting*

*Commissioner Postal:*

- Annex Renovation Project Meeting*
- CCAP Insurance Meeting*
- Department Head Meeting*
- Election Computation*
- JVBDS Joinder Board Meeting*
- CCAP DOH Call-In*
- Youth Park Association Meeting*
- Operation Fairness Meeting*
- CCAP Economic Development Committee Meeting*
- Habitat for Humanity Meeting*
- SEDA-COG Tri-County Rural Broadband Call-In*
- DLI Board Meeting*

*Commissioner Kodish:*

- Annex Renovation Project Meeting*
- Election Computation*
- JVBDS Joinder Board Meeting*
- AAA Board Meeting*
- CCAP Insurance Meeting*
- Operation Fairness Meeting*
- Department Head Meeting*
- PIMCC Board Meeting*
- Regional Services Corporation Personnel Committee Meeting*
- Regional Services Corporation Board Meeting*
- SEDA-COG Finance Committee Meeting*
- Library Board Meeting*

**VII. Public Comment:**

*None to report.*

**VIII. New Business:**

*A. Proclamation – June is Dairy Month*

**PROCLAMATION  
JUNE DAIRY MONTH**

*WHEREAS, June is the month when nature bestows upon us her most nearly perfect weather; and*

*WHEREAS, milk is one of nature’s most nearly perfect foods with vitamins, minerals and protein that a healthy body needs, it follows that June is the most fitting month to celebrate the importance of dairy products and dairy farmers to our good health and to our community; and*

*WHEREAS, dairy farmers are hard at work to provide not only a safe, wholesome product for consumer’s enjoyment, but also to provide a clean environment for future generations through the use of new technologies and a better understanding of the links between soil, plants, animals and the natural environment.*

*THEREFORE, we, the Commissioners of Mifflin County, do hereby proclaim **June, 2020** to be **DAIRY MONTH**. We encourage you to become better acquainted with all of the healthy products, and economic and environmental contributions this industry provides to our County, our State and our Nation.*

Proclaimed this 18<sup>th</sup> day of June 2020

Motion was made by Commissioner Postal to approve the Proclamation – June is Dairy Month. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Mifflin County Dairy Princess Lauren Smoker, who resides in Belleville, explained that her farm is currently milking about 170 cattle. She discussed that this has been a very difficult time for farmers because of COVID-19. Many farmers are dropping off in numbers because income is down. She mentioned that futures are looking up, so farmers should see things getting better over the next several months.

B. Request for exoneration of 2020 county portion per capita taxes:

- Union Township Tax Collector Herb Zook – 17
- Derry Township Tax Collector Bret Treaster - 108
- Armagh Township Tax Collector Linda Marks – 1
- Wayne Township Tax Collector Mary Ellen Reed - 38

Motion was made by Commissioner Postal to approve the requests for exoneration of 2020 county portion per capita taxes. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Resolution No. 39 of 2020 on behalf of Brown Township approving budget revisions to the FFY 2017 CDBG Program

**RESOLUTION NUMBER 39 of 2020  
RESOLUTION OF THE MIFFLIN COUNTY COMMISSIONERS (MCC)  
ON BEHALF OF THE BROWN TOWNSHIP SUPERVISORS (BTS)  
APPROVING BUDGET REVISIONS TO THE FFY 2017 CDBG PROGRAM**

**WHEREAS**, the BTS and the Mifflin County Commissioners (MCC) on behalf of the BTS funded the single-family housing rehabilitation project in FFY 2017 in the amount of \$65,740.00;

**WHEREAS**, the BTS and the MCC on behalf of the BTS funded the Big Brother/Big Sisters of Juniata Valley-youth mentoring project in 2017 in the amount of \$1,938.00. The project is finished and excess funds in the amount of \$1,638.26 remain from FFY 2017;

**WHEREAS**, the BTS and the MCC on behalf of the BTS are desirous of using the FFY 2017 remaining Big Brother/Big Sisters of Juniata Valley-youth mentoring project funds in the amount of \$1,638.26 towards the FFY 2017 single-family housing rehabilitation project. The revised FFY 2017 single-family housing rehabilitation project budget will be \$67,378.26;

**WHEREAS**, it is the requirement of the Pennsylvania Department of Community and Economic Development (PA-DCED), to revise the Township's 2017 program funding budgets, so as to complete the following actions:

1. Decrease the FFY 2017 Big Brother/Big Sisters of Juniata Valley-youth mentoring project in the amount of \$1,638.26 and
2. Increase the already approved FFY 2017 single-family housing rehabilitation project by \$1,638.26, which will total \$67,378.26.

**NOW, THEREFORE, BE IT RESOLVED**, by the MCC on behalf of the BTS as follows:

1. That the program budget revisions affecting the Township's 2017 program budgets are approved through the adoption of this resolution.
2. The BTS approved a resolution for the aforementioned actions at their May 18,

2020 public meeting.

3. That the Mifflin County Planning and Development Department is authorized to complete and submit said revision request and required documentation to the (PA- DCED) for review and approval.

D. Resolution No. 40 of 2020 on behalf of Derry Township approving budget revisions to the FFY 2017 CDBG Program

**RESOLUTION NUMBER 40 of 2020  
RESOLUTION OF THE MIFFLIN COUNTY COMMISSIONERS (MCC)  
ON BEHALF OF THE DERRY TOWNSHIP SUPERVISORS (DTS)  
APPROVING BUDGET REVISIONS TO THE FFY 2017 CDBG PROGRAM**

**WHEREAS**, the DTS and the Mifflin County Commissioners (MCC) on behalf of the DTS funded the single-family housing rehabilitation project in FFY 2018 in the amount of \$74,876.67;

**WHEREAS**, the DTS and the MCC on behalf of the DTS funded the Big Brother/Big Sisters of Juniata Valley-youth mentoring project in 2017 in the amount of \$3,498.00. The project is finished and excess funds in the amount of \$2,956.98 remain from FFY 2017;

**WHEREAS**, the DTS and the MCC on behalf of the DTS funded the Hamilton Terrace/Lewistown Heights Stormwater Improvements project in 2017 in the amount of \$85,809.00. The project is finished and excess funds in the amount of \$3,013.83 remain from FFY 2017;

**WHEREAS**, the DTS and the MCC on behalf of the DTS are desirous of using the FFY 2017 remaining Big Brother/Big Sisters of Juniata Valley-youth mentoring project funds in the amount of \$2,956.98 and the remaining Hamilton Terrace/Lewistown Heights Stormwater Improvements project funds in the amount of \$3,013.83, towards the already approved single-family housing rehabilitation project in FFY 2018. The single-family housing rehabilitation project will be funded in FFY 2017 in the amount of \$5,970.81

**WHEREAS**, it is the requirement of the Pennsylvania Department of Community and Economic Development (PA-DCED), to revise the Township's 2017 program funding budgets, so as to complete the following actions:

1. Decrease the FFY 2017 Big Brother/Big Sisters of Juniata Valley-youth mentoring project in the amount of \$2,956.98.
2. Decrease the FFY 2017 Hamilton Terrace/Lewistown Heights Stormwater Improvements project in the amount of \$3,013.83.
3. Add the already approved FFY 2018 single-family housing rehabilitation project to FFY 2017 in the amount of \$5,970.81.

**NOW, THEREFORE, BE IT RESOLVED**, by the MCC on behalf of the DTS as follows:

1. That the program budget revisions affecting the Township's 2017 program budgets are approved through the adoption of this resolution.
2. The DTS approved a resolution for the aforementioned actions at their May 18, 2020 public meeting.
3. That the Mifflin County Planning and Development Department is authorized to complete and submit said revision request and required documentation to the (PA- DCED) for review and approval.

- E. *Resolution No. 41 of 2020 on behalf of Granville Township approving budget revisions to the FFY 2017 CDBG Program*

**RESOLUTION NUMBER 41 of 2020  
RESOLUTION OF THE MIFFLIN COUNTY COMMISSIONERS (MCC)  
ON BEHALF OF THE GRANVILLE TOWNSHIP SUPERVISORS (GTS)  
APPROVING BUDGET REVISIONS TO THE FFY 2017 CDBG PROGRAM**

*WHEREAS, the GTS and the Mifflin County Commissioners (MCC) on behalf of the GTS funded the demolition of 15 and 17 Henrietta Street project in FFY 2017 in the amount of \$54,235.00 and FFY 2016 in the amount of \$152.81;*

*WHEREAS, the GTS and the MCC on behalf of the GTS funded the Big Brother/Big Sisters of Juniata Valley-youth mentoring project in 2017 in the amount of \$2,451.00. The project is finished and excess funds in the amount of \$2,071.91 remain from FFY 2017;*

*WHEREAS, the GTS and the MCC on behalf of the GTS are desirous of using the FFY 2017 remaining Big Brother/Big Sisters of Juniata Valley-youth mentoring project funds in the amount of \$2,071.91, towards the already approved demolition of 15 and 17 Henrietta Street project in FFY 2017. The revised demolition of 15 and 17 Henrietta Street project budget in FFY 2017 will be \$56,306.91;*

*WHEREAS, it is the requirement of the Pennsylvania Department of Community and Economic Development (PA-DCED), to revise the Township's 2017 program funding budgets, so as to complete the following actions:*

- 1. Decrease the FFY 2017 Big Brother/Big Sisters of Juniata Valley-youth mentoring project in the amount of \$2,071.91.*
- 2. Increase the already approved demolition of 15 and 17 Henrietta Street project in FFY 2017 by \$2,071.91, which will total \$56,306.91.*

***NOW, THEREFORE, BE IT RESOLVED, by the MCC on behalf of the GTS as follows:***

- 1. That the program budget revisions affecting the Township's 2017 program budgets are approved through the adoption of this resolution.*
- 2. The GTS approved a resolution for the aforementioned actions at their June 8, 2020 public meeting.*
- 3. That the Mifflin County Planning and Development Department is authorized to complete and submit said revision request and required documentation to the (PA- DCED) for review and approval.*

*Ms. Fultz discussed that Big Brothers/Big Sisters is discontinuing their program in Mifflin County. They were not able to utilize all of their funds, so the funds will need to be moved to other projects. This will allow time to place said funds into another project. Big Brothers/Big Sisters will continue their Big/Little matches that are currently in place until their natural resolution. They are no longer accepting new matches into their program.*

*Motion was made by Commissioner Kodish to collectively approve Resolution No. 39 of 2020, No. 40 of 2020 and No. 41 of 2020 on behalf of Brown Township, Derry Township and Granville Township respectively approving budget revisions to the FFY 2017 CDBG Program. Commissioner Postal seconded the motion. The motion was unanimously approved.*

- F. *Renewal Agreement with Rochester Midland Corporation for water management services at the Courthouse and Jail for the period June 2, 2020 through May 31, 2021 - \$3,296.00*

*Motion was made by Commissioner Postal to approve the Renewal Agreement with Rochester Midland Corporation for water management services at the Courthouse and Jail for the period June 2, 2020 through May 31, 2021 - \$3,296.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- G. Agreement for payment in lieu of taxes for the Mifflin County Industrial Development Authority beginning January 1, 2021 for a ten year period*

*Commissioner Postal announced that he is in favor of the agreement but will abstain from the vote on this item. This agreement relates to a parcel in the MCIDC Plaza. The respective attorneys and solicitors have negotiated the agreement.*

*Motion was made by Commissioner Kodish to approve the Agreement for payment in lieu of taxes for the Mifflin County Industrial Development Authority beginning January 1, 2021 for a ten year period. Chairman Sunderland stepped from chair to second the motion. The motion was approved by Chairman Sunderland and Commissioner Kodish. Commissioner Postal abstained from voting.*

- H. Retroactively approve an application for the COVID 19 CARES Act application to DCED*

*Motion was made by Commissioner Kodish to retroactively approve an application for the COVID 19 CARES Act application to DCED. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*Mr. Colussy stated the county is the beneficiary of funds passed by the federal government via the CARES Act. The state legislature, through Act 24 of 2020, is providing an opportunity for each county in the commonwealth other than the counties that receive specific funds, to receive a block grant. This was announced last Thursday and was due Tuesday. The application was submitted on time. This item requests retroactive approval to be able to submit the application and specifically allow Chastity Fultz to be the authorizing agent to submit all of the paperwork required. The Planning Department is working through some final negotiations on how to distribute the funds. This will affect many people in many positive ways.*

- I. Temporary Construction Easement Agreement with the Borough of Lewistown to temporarily use a portion of Lewistown Borough's property for work on the Dorcas Street Bridge*

*Motion was made by Commissioner Kodish to approve the Temporary Construction Easement Agreement with the Borough of Lewistown to temporarily use a portion of Lewistown Borough's property for work on the Dorcas Street Bridge. Commissioner Postal seconded the motion. The motion was unanimously approved.*

- J. Three-year Renewal Agreement with Thomson Reuters/West for print subscriptions necessary for the Courts – year 1 - \$298.04 and in years two and three 5% increase annually*

*Motion was made by Commissioner Postal to approve the Three-year Renewal Agreement with Thomson Reuters/West for print subscriptions necessary for the Courts – year 1 - \$298.04 and in years two and three 5% increase annually. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- K. Resolution No. 42 of 2020 opening up the Mifflin County Census Grant account at Juniata Valley Bank*

*Motion was made by Commissioner Postal to approve Resolution No. 42 of 2020 opening up the Mifflin County Census Grant account at Juniata Valley Bank. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*L. Personnel:*

- *Resignation of Addison Wise from Part-Time Corrections Officer effective June 5, 2020*
- *Transfer of Charity Larson from Children and Youth Caseworker to Eligibility Clerk effective July 13, 2020*

*Motion was made by Commissioner Kodish to accept the above personnel items. Commissioner Postal seconded the motion. The motion was unanimously approved.*

***IX. Adjournment:***

*With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:17 a.m.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*