

Lewistown, PA

July 2, 2020

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 2, 2020 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Solicitor Stephen Snook, BMZ Law and Chief Clerk Cathy Romig

There was no representative present from the news media.

Guests present: Treasurer Deb Civitts; Director of Public Safety Phil Lucas; Grant Writer Lisa Stalnaker; Director of Children & Youth Dana Bubb; Angie VanScyoc; Roger Herto, MCTV

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of June 18, 2020 and the minutes of the Special Meeting of June 29, 2020. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #128631 to 128901 and EFTs # 26556 to 26575 in the amount of \$421,169.92

2. Payroll Account:

Cks. # 78911 to 78922 and Direct Deposit Advices # 32583 to 32817 in the amount of \$456,772.78

3. 911 Account:

Cks. # 51985 to 51996 and EFT #20707 to 20710 in the amount of \$11,294.83

4. LEPC Account:

Cks. # 1496 to 1497 in the amount of \$138.41

5. Liquid Fuels Act 89 Account:

EFT # 8094 in the amount of \$68.97

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

06/17/2020-06/30/2020

General Account Starting Balance

\$154,904.17

DEBITS

Deposits Receipts #102404-102543	941,607.50
Transfer from 911	0.00
Transfer from Capital Reserve	400,000.00
Transfer from LEPC	0.00
Voided Checks	1,118.28
Interest	259.83
TOTAL DEBITS	\$1,342,985.61

CREDITS

Bills Paid CK #'S 128631-128901, EFT'S # 26556-26575	421,169.92
Transfer to Payroll CKS 78911-78922, DD 32583-32817	456,772.78
Transfer to Capital Reserve	0.00
NSF CHECKS	0.00
TOTAL CREDITS	\$877,942.70

Ending Balance (Interest @ 0.410% as of 06/30/2020) **\$619,947.08**

Liquid Fuels

Invested at JV Bank @ 0.410% as of 06/30/2020 \$447,229.28

Liquid Fuels - Act 89

Invested at JV Bank @ 0.410% as of 06/30/2020 \$344,241.98

911 Telephone Account

Invested at JV Bank @ 0.410% as of 06/30/2020 \$256,627.76

LEPC

Invested at JV Bank @ 0.410% as of 06/30/2020 \$39,900.84

Local Use Fund

Invested at JV Bank @ 0.410% as of 06/30/2020 \$535,125.31

Capital Reserve Account

Invested at JV Bank @ 0.950% as of 06/30/2020 \$14,107,285.23

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Sunderland: Meeting with Tax Services on a tax issue
MCCF Counseling Review Meeting
Meeting regarding CYS Service Agreements
Conference call with Insurance Agent
Enterprise Fleet Review Meeting*

*Commissioner Postal: Conference call with Senator Casey staff regarding federal legislation
Meeting with Tax Services on policy and the repository
MCCF Counseling Review Meeting
SEDA-COG Executive Committee/Natural Gas Co-Op*

*General Advisory Committee of Mifflin County Academy
PREA Grant update with Justice Works
Bridge inspector selection
EFSP Allocation Meeting
SEDA-COG CARES Act Webinar
CCAP CARES Webinar
MC Planning Commission Meeting
SEDA-COG Natural Gas Co-Op Board Meeting
CCAP Board Meeting
Prison Board Meeting
JVBDs Joinder Board/Executive Committee Meeting
CCAP Tracing with PA Department of Health*

*Commissioner Kodish: Conference call with Senator Casey staff regarding federal legislation
PREA Work – Annex
Bridge inspector selection
SEDA-COG Call – COVID Relief Funds
SEDA-COG Board Meeting
Meeting with Nittany Media
CARES Act Funding Meeting
Regional Services Property Committee Meeting
Regional Services Board Meeting
Enterprise Fleet Review Meeting
Prison Board Meeting*

VII. Public Comment:

Commissioner Postal mentioned that the 2020 Census is still in operation. Menno Township is still the top responder in Mifflin County with a 79% response rate. Newton Hamilton is at the bottom with a 53% response rate. He encouraged individuals to self-respond to minimize the need for census workers to go door to door.

VIII. New Business:

A. Coronavirus Emergency Supplemental Relief Grant - \$59,282.00

Ms. Stalnaker discussed this is a PCCD grant where Mifflin County was allotted \$59,282.00 for a 24-month period beginning January 20, 2020. Mifflin County CJAB has communicated via email in addition to holding a remote meeting to discuss this project. The project will provide supplies for Probation, Courts and the Sheriff's Office for remote work. It will also provide funding to purchase a decontamination spray unit for sanitation. This grant is to be used specifically for law enforcement, corrections and judicial purposes.

Motion was made by Commissioner Postal to approve the Coronavirus Emergency Supplemental Relief Grant - \$59,282.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Hunting License Issuing Agent Agreement with the Pennsylvania Game Commission

Ms. Civitts explained this is a renewal agreement with the PA Game Commission. This agreement is updated every four years.

Motion was made by Commissioner Postal to approve the Hunting License Issuing Agent Agreement with the Pennsylvania Game Commission. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. *Request for exoneration of 2020 county portion per capita taxes:*

- *Bratton Township Tax Collector Connie Peachey – 20*
- *Oliver Township Tax Collector Sherry Miller - 21*

Motion was made by Commissioner Kodish to approve the requests for exoneration of 2020 county portion per capita taxes. Commissioner Postal seconded the motion. The motion was unanimously approved.

D. *Three-year Subscription agreement with LexisNexis to provide online research for the Court related offices for the period September 1, 2020 through August 31, 2023 - \$231.28 per month*

Motion was made by Commissioner Postal to approve a three-year subscription agreement with LexisNexis to provide online research for the Court related offices for the period September 1, 2020 through August 31, 2023 - \$231.28 per month. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. *Three-year Subscription agreement with LexisNexis for Microsoft Office with Document Tools for the period September 1, 2020 through August 31, 2023 - \$511.35 per month*

Motion was made by Commissioner Postal to approve a three-year subscription agreement with LexisNexis for Microsoft Office with Document Tools for the period September 1, 2020 through August 31, 2023 - \$511.35 per month. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. *Three-year Online Legal Research Subscription agreement with LexisNexis for Law Library for the period August 1, 2020 through July 31, 2023 – Year 1 - \$280.00/month, Year 2 - \$284.00/month, Year 3 - \$287.00/month*

Motion was made by Commissioner Postal to approve a three-year Online Legal Research Subscription agreement with LexisNexis for Law Library for the period August 1, 2020 through July 31, 2023 – Year 1 - \$280.00/month, Year 2 - \$284.00/month, Year 3 - \$287.00 per month. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. *Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *Attorney Brian Bo Baker, Mifflintown, PA*
- *Brighter Visions Counseling, Lewistown, PA*
- *Centre County Children’s Advocacy Center, Mount Nittany Health, Bellefonte, PA*
- *Diakon Child, Family and Community Ministries, Topton, PA*
- *Josephina Souders, Lewistown, PA*
- *Justice Works, Allentown, PA*
- *Attorney Michael Kipphan, Huntingdon, PA*
- *Raystown Development Services, Inc., Huntingdon, PA*
- *SUMMIT Early Learning, Lewistown, PA*
- *Tuscarora Intermediate Unit (Communities that Care), Lewistown, PA*
- *Tuscarora Intermediate Unit (Project Yes), McVeytown, PA*
- *Vianey Siennick, Lewistown, PA*
- *Wardell & Associates, Inc., Bellefonte, PA*
- *Children of the Ark Day Care Center, Lewistown, PA*
- *Special Education Advocacy Services of Luzerne, LLC, Conyngham, PA*

- *Neuropsychological Services at Clear Vision, LLC, Williamsport, PA*
- *Shippenville Project Point of Light, Inc., Shippenville, PA*
- *Hermitage House Youth Services, Inc., Cambridge Springs, PA (2019-2020)*
- *Hermitage House Youth Services, Inc., Cambridge Springs, PA (2020-2021)*

Ms. Bubb provided hourly cost ranges for each of the listed agreements.

Motion was made by Commissioner Postal to approve the Purchase of Service agreements. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Application for County Aid – 2020 Liquid Fuels Allocation

- *Decatur Township - \$5,161.17*

Motion was made by Commissioner Postal to approve the Application for County Aid – 2020 Liquid Fuels Allocation. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Resolution No. 44 of 2020 opening up the Mifflin County PHFA Grant account at Juniata Valley Bank

Motion was made by Commissioner Postal to approve Resolution No. 44 of 2020 opening up the Mifflin County PHFA Grant account at Juniata Valley Bank. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Resolution No. 45 of 2020 opening up the Mifflin County CARES Act Grant account at Juniata Valley Bank

Motion was made by Commissioner Postal to approve Resolution No. 45 of 2020 opening up the Mifflin County CARES Act Grant account at Juniata Valley Bank. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Appointment of William Haughwout as Chairman to the Mifflin County Agricultural Land Preservation Board for 2020

Motion was made by Commissioner Postal to approve the Appointment of William Haughwout as Chairman to the Mifflin County Agricultural Land Preservation Board for 2020. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Personnel:

- *Resignation of Morgan Baumgardner from Part-Time Corrections Officer effective June 18, 2020*
- *Resignation of Kyle Milliron from Part-Time 911 Telecommunicator effective June 19, 2020*
- *Resignation of Veronica Brown from Children and Youth Caseworker effective June 18, 2020*
- *Resignation of Aaron Goss from Part-Time Corrections Officer effective June 23, 2020*
- *Resignation of Brianna Kibler from Children and Youth Caseworker effective June 24, 2020*
- *Resignation of Michea Wolfley from Part-Time Corrections Officer effective July 11, 2020*

*Motion was made by Commissioner Postal to accept the above personnel items.
Commissioner Kodish seconded the motion. The motion was unanimously approved.*

IX. Adjournment:

With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:17 a.m.

Secretary

ATTEST:

Chief Clerk