

Lewistown, PA

August 6, 2020

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 6, 2020 at 9:00 a.m. In attendance were Commissioners Mark Sunderland and Kevin Kodish; Solicitor Stephen Snook, BMZ Law and Chief Clerk Cathy Romig. Commissioner Postal was absent.

There were no representatives present from the news media.

Guests present: Treasurer Deb Civitts; Human Services Director Allison Fisher; Children & Youth Director Dana Bubb; County Auditor Helen Kirk; Sheriff Deputy Scott Hargenrader; Sheriff James Drayer; Mark DeArment; Trevor Yohn and Roger Herto, MCTV

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of July 30, 2020. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #129204 to 129266 and EFTs # 26693 to 26697 in the amount of \$33,356.39

2. 911 Account:

Cks. # 52011 to 52012 and EFT #20720 in the amount of \$245.25

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

07/29/2020-08/04/2020

General Account Starting Balance	\$200,554.57
DEBITS	
Deposits Receipts #102866-102934	1,462,642.05
Transfer from 911	0.00
Transfer from Capital Reserve	0.00
Transfer from LEPC	0.00
Voided Checks	0.00
Interest	428.21
TOTAL DEBITS	\$1,463,070.26
CREDITS	
Bills Paid CK #'S 129204-129266, EFT'S # 26693-26697	33,356.39

Transfer to Payroll	0.00
Transfer to	0.00
NSF CHECKS	0.00
TOTAL CREDITS	\$33,356.39
<u>Ending Balance (Interest @ 0.360% as of 08/04/2020)</u>	<u>\$1,630,268.44</u>
Liquid Fuels	
Invested at JV Bank @ 0.360% as of 08/04/2020	\$445,778.23
Liquid Fuels - Act 89	
Invested at JV Bank @ 0.360% as of 08/04/2020	\$344,297.30
911 Telephone Account	
Invested at JV Bank @ 0.360% as of 08/04/2020	\$236,176.02
LEPC	
Invested at JV Bank @ 0.360% as of 08/04/2020	\$39,747.06
Local Use Fund	
Invested at JV Bank @ 0.360% as of 08/04/2020	\$339,876.66
M C CARES	
Invested at JV Bank @ 0.500% as of 08/04/2020	\$4,166,761.07
Capital Reserve Account	
Invested at JV Bank @ 0.950% as of 08/04/2020	\$13,727,616.80
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland: Prison Board Meeting

Commissioner Postal: Commissioner Postal was absent.

*Commissioner Kodish: Prison Board Meeting
CARS Board Meeting*

VII. Public Comment:

None to report.

VIII. New Business:

A. *Offer on Parcel No. 21,21-0515--,008 located in Wayne Township that is currently in repository for unsold properties - \$200.00*

Motion was made by Commissioner Kodish to approve the Offer on Parcel No. 21,21-0515--,008 located in Wayne Township that is currently in repository for unsold properties. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

- B. *Offer on Parcel No. 04,04-0285--,001 located in Lewistown Borough that is currently in repository for unsold properties - \$150.00*

Motion was made by Commissioner Kodish to approve the Offer on Parcel No. 04,04-0285--,001 located in Lewistown Borough that is currently in repository for unsold properties - \$150.00. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

Commissioner Kodish added these are both mobile home properties.

- C. *Application for County Aid – 2020 Liquid Fuels Allocation*

- *Bratton Township - \$2,242.78*

Motion was made by Commissioner Kodish to approve the Application for County Aid – 2020 Liquid Fuels Allocation – Bratton Township - \$2,242.78. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

- D. *Lease Extension Agreement with William J. Rupp, Jr. for the District Judge 58-3-02 Office for the period September 1, 2020 through August 31, 2030*

Motion was made by Commissioner Kodish to approve the Lease Extension Agreement with William J. Rupp, Jr. for the District Judge 58-3-02 Office for the period September 1, 2020 through August 31, 2030. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

- E. *Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *Diakon Child, Family and Community Ministries, Topton, PA*
- *Professional Family Care Services, Inc., Johnstown, PA*
- *Children's Choice, Inc., Chester, PA*
- *Pathways Adolescent Center, Inc., Oil City, PA*
- *Perseus House Inc., Erie, PA*
- *Clear Vision Residential Treatment Services, Inc., Montgomery, PA*
- *Drug and Alcohol Rehabilitation Services, Inc., Columbia, PA*
- *Pentz Run Youth Services, Inc., Dubois, PA*
- *Family United Network, Inc., Muncy, PA*
- *Law Offices of Stuart A. Cilo, Lewistown, PA*
- *David G. Ray, M.Ed., Lewistown, PA*
- *Cornell Abraxas Group, Inc., Pittsburgh, PA*

Ms. Bubb reviewed each provider listed and gave a range of costs associated with each one. These are all renewal agreements.

Motion was made by Commissioner Kodish to approve the Purchase of Service Agreements for use, if needed, by Children and Youth. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

F. Agreement with West Virginia University for the Human Service Department to obtain an intern

Ms. Fisher explained that a young lady approached her about doing an unpaid internship. The internship is related to her coursework and would run through May 2021. West Virginia requested this agreement that was reviewed by our Solicitor.

Motion was made by Commissioner Kodish to approve the Agreement with West Virginia University for the Human Services Department to obtain an intern. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

G. Personnel:

- Hiring of James Weaver for Veterans Affairs Director effective August 4, 2020*
- Hiring of Brandon Antoine for Children and Youth Caseworker effective August 24, 2020*
- Hiring of Kyle Beasom for Part-time 911 Telecommunicator effective August 10, 2020*
- Appointment of Ashten Miller for an unpaid intern in the Human Services Department effective August 18, 2020*

Motion was made by Commissioner Kodish to accept the above personnel items. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:09 a.m.

Secretary

ATTEST:

Chief Clerk