

Lewistown, PA

September 3, 2020

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 3, 2020 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey.

Erin Thompson of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Treasurer Deb Civitts; Human Services Director Allison Fisher; Planning Director Mark Colussy; Children and Youth Director Dana Bubb; Domestic Relations Director Jennifer Cherry; Director of Fiscal Affairs Mike Baker; Craig Bubb, MABL; Mike Fisher, SEDA-COG; Jamie Shrawder, SEDA-COG and Roger Herto, MCTV

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of August 20, 2020. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #129399 to 129567 and EFTs # 26798 to 26816 in the amount of \$1,507,568.77

2. Payroll Account:

Cks. #78951 to 78962 and Direct Deposit Advices # 33524 to 33757 in the amount of \$417,159.21

3. 911 Account:

Cks. # 52022 to 52025 and EFT #20727 to 20728 in the amount of \$1,033.10

4. CDBG Account:

Cks. #1516 in the amount of \$810.60

5. Act 137 Account:

Ck. # 3079 in the amount of \$10.50

6. Liquid Fuels Act 89 Account:

EFT # 8096 in the amount of \$56.53

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. *Treasurer's Report:*

TREASURER'S REPORT
08/19/2020-09/01/2020

General Account Starting Balance **\$1,694,833.64**

DEBITS

Deposits Receipts #103136-103289	519,838.65
Transfer from 911	0.00
Transfer from Capital Reserve	0.00
Transfer from LEPC	243.14
Voided Checks	27,589.28
Interest	518.56

TOTAL DEBITS **\$548,189.63**

CREDITS

Bills Paid CK #'S 129399-129567, EFT'S # 26798-26816	1,507,568.77
Transfer to Payroll CKS 78951 - 78962, DD 33524 - 33757	417,159.21
Transfer to	0.00
NSF CHECKS	0.00

TOTAL CREDITS **\$1,924,727.98**

Ending Balance (Interest @ 0.360% as of 09/01/2020) **\$318,295.29**

Liquid Fuels

Invested at JV Bank @ 0.360% as of 09/01/2020 \$441,896.23

Liquid Fuels - Act 89

Invested at JV Bank @ 0.360% as of 09/01/2020 \$344,343.11

911 Telephone Account

Invested at JV Bank @ 0.360% as of 09/01/2020 \$558,281.59

LEPC

Invested at JV Bank @ 0.360% as of 09/01/2020 \$39,421.95

Local Use Fund

Invested at JV Bank @ 0.360% as of 09/01/2020 \$339,977.69

M C CARES

Invested at JV Bank @ 0.500% as of 09/01/2020 \$4,166,937.53

Capital Reserve Account

Invested at JV Bank @ 0.950% as of 09/01/2020 \$13,386,035.64

Report Subject to Audit

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. *Meetings and Events:*

Chairman Sunderland: *Salary Board Meeting*
JVBDS Match Meeting
LERTA Meeting
JVBDS Joinder Board Meeting
Prison Board Meeting

Commissioner Postal: *Salary Board Meeting*
SEDA-COG Joint Rail Authority
SEDA-COG Natural Gas Executive Committee Meeting
JVBDS Executive Committee Meeting
Mifflin County Planning Commission
JVBDS Board Meeting
Meetings regarding the Annex Project
Prison Board Meeting
Meetings regarding CARES funding

Commissioner Kodish: *JVBDS Joinder Board Meeting*
Prison Board Meeting
United Way Board Meeting
Library Board Meeting
Solid Waste Authority Board Meeting
SEDA-COG Board Meeting
Planning Commission Meeting
Meeting regarding CARES funding

VII. Public Comment:

Craig Bubb, Executive Director of the Municipal Authority of the Borough of Lewistown (MABL) provided an update regarding the formation of a county-wide water authority. Various proposals have been reviewed by attorneys for both the MABL and Lewistown Borough. A memorandum of understanding (MOU) was drafted and presented at a special meeting held by Lewistown Borough. At that time, Lewistown Borough chose not to approve the MOU. MABL held a special meeting yesterday (September 2, 2020) and their Board approved the MOU. Lewistown Borough has scheduled another special meeting this evening to act on the MOU and Mr. Bubb is hopeful it will be approved. The MOU will end litigation, allow the Water Authority to act autonomously and will give the County an opportunity to potentially expand the purpose of the Water Authority. One of the terms of the MOU is that the Board will be expanded to 11 members with representation from all eight member municipalities. Mr. Bubb thanked the Commissioners for their support throughout this process.

Mike Fisher, SEDA-COG introduced Jamie Shrawder who will be Mifflin County's new point of contact at SEDA-COG. He also discussed a recommendation that all individuals or entities receiving Community Development Relief Grant funds will need to sign a sub-recipient agreement with Mifflin County.

Ms. Shrawder also spoke briefly about the Community Development Relief Grants and reiterated that any individual/business receiving funds will need to sign a sub-recipient agreement. She presented the Commissioners with a basic agreement that is based on the contract received from the PA Department of Community and Economic Development (DCED). Until DCED issues something in writing changing their contract, SEDA-COG will make sure we're covered under all conditions listed in their current contract. This agreement should be reviewed by the County Solicitor to determine if any changes need to be made.

Mr. Colussy stated that in the first round of Community Development Relief Grant applications received, 23 small businesses and 9 non-profits applied for funds in the amount of roughly \$400,000.00. These applications are currently being reviewed.

Mr. Fisher discussed that no other county he has been working with has not yet given out any funds. Mifflin County is on par with all other counties working with SEDA-COG. He

also stated the Mifflin County and MCIDC staff has done an excellent job getting this program together.

Commissioner Postal then mentioned that the 2020 census is still underway and individuals can report via telephone or the internet. He encouraged residents to cooperate with census field workers. Commissioner Kodish stressed that there will be Census workers out and about visiting homes of those who did not respond to the survey that was mailed to them.

VIII. New Business:

A. Proclamation in recognition of James Spendiff

PROCLAMATION RECOGNITION OF JAMES A. SPENDIFF

WHEREAS, James (Jim) Spendiff has served Mifflin County for more than 17 years as a member of the Planning Commission, exhibiting leadership skills as the chairman for part of his service, as well as serving on the Plan Review Committee;

WHEREAS, Jim Spendiff worked with Mifflin County Industrial Development Corporation (MCIDC) by serving on the board for seventeen years, and eleven of that being on the executive committee;

WHEREAS, Jim Spendiff also donated his time in service to the SEDA-COG Joint Rail Authority for seven years;

WHEREAS, Jim Spendiff also served as a key member of Team Mifflin County, a public-private partnership in Mifflin County;

WHEREAS, Jim Spendiff worked as the CFO and President of Standard Steel in Burnham and retired after a long and successful career of 37 years;

WHEREAS, Jim Spendiff also served his county and country as an U. S. Army Ranger;

WHEREAS, Jim Spendiff has always enjoyed the great outdoors, by being an avid fly fisherman;

WHEREAS, Jim Spendiff has served on the United Way board for many years;

WHEREAS, Jim Spendiff has diligently worked with the Mifflin County Planning and Development Department and the Mifflin County Planning Commission to insure proper coordination involving subdivision and land development activity in the County;

WHEREAS, Jim Spendiff has been an invaluable asset to Mifflin County and has provided direction, leadership and respect through his dedication to his job and to the County.

NOW, THEREFORE BE IT RESOLVED, that the Mifflin County Board of Commissioners recognize Jim Spendiff for his efforts to improve the quality of life for residents of Mifflin County; and

BE IT FURTHER RESOLVED that the Mifflin County Commissioners support the presentation of a joint Planning Excellence Award from the Mifflin County Board of Commissioners and Planning Commission to Jim Spendiff for his contributions to planning and development in Mifflin County.

Proclaimed this third day of September 2020.

Motion was made by Commissioner Postal to approve the proclamation in recognition of James Spendiff. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Mr. Colussy noted that Mr. Spendiff has always been great to work with and has done so much for the community.

B. Request for exoneration of 2020 county real estate tax bill and relieve the Tax Collector from collecting this bill:

Parcel No. 08,14-0703,001 located in Burnham Borough – parcel is a public utility - \$11.04

Motion was made by Commissioner Postal to approve the request for exoneration of 2020 county real estate tax bill – Parcel No. 08,14-0703,001 located in Burnham Borough – parcel is a public utility - \$11.04. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Request for exoneration of 2020 county portion per capita taxes:

- Newton Hamilton Borough Tax Collector Melody Kane - 1*

Motion was made by Commissioner Postal to approve the request for exoneration of 2020 county portion per capita taxes. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Mifflin County Domestic Relations Constable Agreement with Travis Reik for the period October 1, 2020 through September 30, 2025

Motion was made by Commissioner Postal to approve the Mifflin County Domestic Relations Constable Agreement with Travis Reik for the period October 1, 2020 through September 30, 2025. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Reappoint Robert Postal, Lewistown, PA, to the SEDA-COG Joint Rail Authority for a five-year term

Motion was made by Commissioner Kodish to reappoint Robert Postal, Lewistown, PA to the SEDA-COG Joint Rail Authority for a five-year term. Chairman Sunderland stepped from Chair to second the motion. The motion was unanimously approved.

F. Agreement with J-Way Architectural, Summerhill, PA, to assist with Representation Services for the Annex Building Renovations and Additions - \$82,950.00

Motion was made by Commissioner Kodish to approve the agreement with J-Way Architectural, Summerhill, PA to assist with Representation Services for the Annex Building Renovations and Additions - \$82,950.00. Commissioner Postal seconded the motion. The motion was unanimously approved.

G. Purchase of Service Agreements for use, if needed, by Children and Youth:

- Harborcreek Youth Services, Harborcreek, PA*
- Children's Home of Pittsburgh, Pittsburgh, PA*
- Children's Resource Center, Harrisburg, PA*
- Family Care for Children & Youth Inc., Milton, PA*
- The Summit School, Inc., Herman, PA*
- Discovery Child Development Center, State College, PA*

Ms. Bubb explained the services offered by each provider and presented the cost ranges associated with each one. The rates for these providers are set by the State.

Motion was made by Commissioner Postal to approve the Purchase of Service Agreements for use, if needed, by Children and Youth. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Pennsylvania Commission on Crime and Delinquency award notification for the Mifflin County CJAB Coronavirus Emergency Supplemental Relief Grant for the period January 20, 2020 through January 19, 2022 - \$59,230.00

Ms. Fisher discussed this is a coronavirus emergency supplemental relief grant used to purchase decontamination spray units for the Courthouse and Mifflin County Correctional Facility. Additionally, there are some devices to help with Zoom accounts and Wi-Fi access for essential employees.

Motion was made by Commissioner Postal to approve the Pennsylvania Commission on Crime and Delinquency award notification for the Mifflin County CJAB Coronavirus Emergency Supplemental Relief Grant for the period January 20, 2020 through January 19, 2022 - \$59,230.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Cooperation Agreement for Bridge Replacement and Rehabilitation with Armagh Township

Motion was made by Commissioner Postal to approve the cooperation agreement for bridge replacement and rehabilitation with Armagh Township. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Commissioner Postal noted this is the fourth bridge being paid for with the \$5 local use fee that everyone pays when they renew their vehicle registration.

J. Personnel:

- *Hiring of Elyse Baisey for Veterans Affairs Director effective September 1, 2020*
- *Amend the hiring date of Conner Dicken from part-time Corrections Officer from August 24, 2020 to September 8, 2020*
- *Promotion of Robert Sidney from part-time to full-time Corrections Officer effective August 24, 2020*
- *Hiring of Ron Anders and John Appleton III for Children and Youth Caseworkers effective September 8, 2020*

Motion was made by Commissioner Kodish to accept the above personnel items. Commissioner Postal seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:27 a.m.

Secretary

ATTEST:

Chief Clerk