

Lewistown, PA

September 17, 2020

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 17, 2020 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey.

There were no representatives present from the news media.

Guests present: Treasurer Deb Civitts; Housing Rehabilitation Specialist Doug Marks; Physical Plant Director Lonnie Griffith; Planning Director Mark Colussy; Susan Miriello, Mifflin County Library; Craig Bubb, MABL; Frank Berrier; Jim Zubler, DLI; Molly Kinney; Maddie Myers and Gabby Wolfkiel, MCTV

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of September 3, 2020. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #129568 to 129702 and EFTs # 26817 to 26914 in the amount of \$369,518.44

2. Payroll Account:

Cks. #78962 to 78969 and Direct Deposit Advices # 33757 to 33996 in the amount of \$363,435.15

3. 911 Account:

Cks. # 52026 to 52029 and EFT #20729 to 20732 in the amount of \$1,760.25

4. CDBG Account:

Cks. #1517 to 1519 in the amount of \$3,000.50

5. Act 137 Account:

Cks. # 3080 to 3083 in the amount of \$22,768.50

6. LEPC Account:

Cks. # 1500 to 1503 in the amount of \$5,373.83

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT
09/02/2020-09/15/2020

General Account Starting Balance **\$318,295.29**

DEBITS

Deposits Receipts #103290-103442	996,500.99
Transfer from 911	0.00
Transfer from Capital Reserve	200,000.00
Transfer from LEPC	210.89
Voided Checks	0.00
Interest	0.00

TOTAL DEBITS **\$1,196,711.88**

CREDITS

Bills Paid CK #'S 129568-129702, EFT'S # 26817-26914	369,518.44
Transfer to Payroll CKS 78962 - 78969, DD 33757 - 33996	363,435.15
Transfer to	0.00
NSF CHECKS	0.00

TOTAL CREDITS **\$732,953.59**

Ending Balance (Interest @ 0.380% as of 09/15/2020) **\$782,053.58**

Liquid Fuels

Invested at JV Bank @ 0.380% as of 09/15/2020 \$441,896.23

Liquid Fuels - Act 89

Invested at JV Bank @ 0.380% as of 09/15/2020 \$344,343.11

911 Telephone Account

Invested at JV Bank @ 0.380% as of 09/15/2020 \$569,634.78

LEPC

Invested at JV Bank @ 0.380% as of 09/15/2020 \$33,837.23

Local Use Fund

Invested at JV Bank @ 0.380% as of 09/15/2020 \$339,977.69

M C CARES

Invested at JV Bank @ 0.500% as of 09/15/2020 \$4,166,937.53

Capital Reserve Account

Invested at JV Bank @ 0.950% as of 09/15/2020 \$13,386,035.64

Report Subject to Audit

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Sunderland: 2021 Budget Meetings
Retirement Board Meeting*

Annex Project Meeting

Commissioner Postal:

- 2021 Budget Meetings*
- Broadband Project Meeting*
- Retirement Board Meeting*
- Annex Project Meeting*
- CCAP Board Meetings*
- Mifflin-Juniata Human Services Meeting*
- Central Counties Youth Detention Board Meeting*
- SEDA-COG Natural Gas Executive Committee Meeting*
- Youth Park Association Meeting*
- SEDA-COG Joint Rail Authority Meeting*
- Workforce Development Board Meeting*

Commissioner Kodish:

- Retirement Board Meeting*
- Department Head Meeting*
- 2021 Budget Meetings*
- AAA Board Meeting*
- Regional Services Property Committee Meeting*
- Annex Project Meeting*

VII. Public Comment:

Molly Kinney, former Mifflin County Library Director thanked the Commissioners for their support. She mentioned that Susan Miriello is currently serving as the Acting Director for the Library while applications for the Director position are being accepted. Some of the services traditionally provided by the Library are not able to be offered at this time due to the pandemic. One of those services is story-time for children. On a positive note, story time is now offered on the Library's YouTube channel and has received over 500 likes.

Frank Berrier, MABL Board member then spoke about the memorandum of understanding (MOU) being discussed later on the agenda today. He explained that he is not opposed to a county authority, but the finances have to be right. He asserted that the finances have not been discussed at the Municipal Authority meetings. He claimed that the purchase price is not listed in the MOU and the installment arrangement isn't correct. He stated that no financial analysis has been performed to see how it will affect each of the municipalities involved. He feels this process has been done too quickly. He provided the Commissioners with an analysis that he completed and asked them to speak to the other townships to see how they feel about the agreement.

VIII. New Business:

- A. *Amend the action taken on July 16, 2020 to exonerate Decatur Township Tax Collector Cindy McKnight from collecting 2020 per capita tax bills as presented (71) – corrected total 70*

Motion was made by Commissioner Postal to amend the action taken on July 16, 2020 to exonerate Decatur Township Tax Collector Cindy McKnight from collecting 2020 per capita tax bills as presented (71) – corrected total 70. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- B. *Three-year Agreement with Mid-State Alarm & Security, Lewistown, PA, to install exterior cameras at District Judge 58-3-02 (Reed), install intrusion alarms at all three District Judge Offices and a three-year monitoring commitment - \$11,370.60.*

Mr. Griffith explained this project will be funded through an AOPC Grant received by the Courts. It is for the Magisterial District Judge (MDJ) offices central security alarms. It involves the installation of panic alarms, intrusion alarms and an upgrade to security cameras. The amount is not to exceed \$11,370.60. It is anticipated that there will be a credit received for one of the MDJ offices. \$9,800.00 of the project will be funded by the AOPC grant with the remainder to be funded by the county.

Motion was made by Commissioner Postal to approve the three-year Agreement with Mid-State Alarm & Security, Lewistown, PA, to install exterior cameras at District Judge 58-3-02 (Reed), install intrusion alarms at all three District Judge Offices and a three-year monitoring commitment - \$11,370.60. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- C. *Application for County Aid – 2020 Liquid Fuels Allocation:*

- *Burnham Borough - \$2,058.61*

Motion was made by Commissioner Postal to approve the application for county aid – 2020 Liquid Fuels Allocation to Burnham Borough - \$2,058.61. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. *Resolution No. 51 of 2020 changing bank signatures on the Inmate Commissary Account*

Motion was made by Commissioner Kodish to approve Resolution No. 51 of 2020 changing bank signatures on the Inmate Commissary Account. Commissioner Postal seconded the motion. The motion was unanimously approved.

- E. *Preventative Maintenance Agreement with Joseph T. Berrena, Huntingdon, PA for the Cooling Tower, Boilers and Prison Kitchen Equipment for the period September 1, 2020 through August 31, 2021 - \$3,015.00*

Mr. Griffith explained this is a one year renewal for the Mifflin County Correctional Facility. This amount did not change from last year. An additional quote was received from another business, but it was higher than the quote from Berrena.

Motion was made by Commissioner Postal to approve the Preventative Maintenance Agreement with Joseph T. Berrena, Huntingdon, PA for the Cooling Tower, Boilers and Prison Kitchen Equipment for the period September 1, 2020 through August 31, 2021 - \$3,015.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. *Cooperation Agreement for Bridge Replacement and Rehabilitation with Oliver Township*

Motion was made by Commissioner Postal to approve the Cooperation Agreement for Bridge Replacement and Rehabilitation with Oliver Township. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Commissioner Postal pointed out this is another project completed using the \$5 local use fee. He added this is the fifth bridge in the program to be improved.

G. Memorandum of Understanding with the Municipal Authority of the Borough of Lewistown, the County of Mifflin and the Borough of Lewistown for the organization of a county-wide municipal authority, primarily for owning and operating a water system

Motion was made by Commissioner Postal to approve the Memorandum of Understanding with the Municipal Authority of the Borough of Lewistown, the County of Mifflin and the Borough of Lewistown for the organization of a county-wide municipal authority, primarily for owning and operating a water system. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. CARES Act fund Grants:

- *Small Business:*
 1. *Revival Kitchen - \$25,000.00*
- *Non-Profits:*
 1. *YMCA - \$35,000.00*
 2. *United Way - \$12,123.04*

Mr. Colussy explained these are three applicants for the CARES Act Funds. He detailed the specific criteria to be eligible to receive the funds. These three applicants have fully met said criteria and have provided all of the required documentation. Several other applications have been received in the first round and are still in the process of being reviewed. The review of the additional applications should be completed and ready for approval at the next Commissioners' Meeting. He recommends that any award be conditional upon the execution of a sub-recipient agreement. SEDA-COG is assisting with this program and has provided a revised sub-recipient for the applicants to abide by. All criteria in the sub-recipient agreement is based on the contract we have in place with the state.

Motion was made by Commissioner Postal to approve the CARES Act Fund Grants to Revival Kitchen - \$25,000.00, YMCA - \$35,000.00 and United Way - \$12,123.04 conditional upon the execution of a sub-recipient agreement. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Mr. Colussy then briefly explained the Streetscape project that the county intends to complete. Said project will be in conjunction with the Annex project and involve the North Wayne Street corridor. State multi-modal funds will be applied for to assist in funding this project. Lewistown Borough has offered a Resolution of support for the county to file for the multi-modal funding. The application must be submitted to DCED by September 30, 2020. The county has been working with its consultants on a design to match the existing streetscape in the Downtown Lewistown area. There are many requirements involved including a resolution of application.

Commissioner Postal indicated that it is the intent of the Commissioners to approve the resolution to submit an application at their next public meeting after a dollar amount for the application has been determined.

I. Personnel:

- *Amend the hiring date of Ronald Anders for Children and Youth Caseworker from September 8, 2020 to September 21, 2020*

Motion was made by Commissioner Postal to accept the above personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Chairman Sunderland noted there is a change order for a CDBG project in Armagh Township for an additional \$7,500.00 (total project cost of \$25,000.00) that needs to be considered.

Mr. Marks discussed that this project was previously approved and is now complete. It involved ADA ramp improvements and sidewalks at the Armagh Township Municipal building. Some additional areas of sidewalk needed to be replaced to make the ramps more accessible. This change order is to pay for the completed areas of additional sidewalk.

Motion was made by Commissioner Postal to approve the \$7,500.00 change order for the CDBG project at the Armagh Township Municipal building. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Commissioner Kodish requested that Craig Bubb, Executive Director of the Municipal Authority of the Borough of Lewistown (MABL) come to the podium. He asked Mr. Bubb what would be the estimated rate impact for ratepayers in regard to the memorandum of understanding (MOU).

Mr. Bubb indicated that after speaking with Joe Muscatello, Bond Sales Placement Agent with Boenning & Scattergood, the current debt of MABL can be restructured in such a way that there will be no impact to rates as it relates to the MOU in the near future. Capital improvement projects and expansions could impact rates at some point. MABL's existing debt was from 1998 with the 30-year term expiring in 2028. The new county water authority will complete a new bond purchase that will begin a new 30-year period at the current rates. A portion of the water rates now are related to debt service and that won't change with the new debt service. Operations, staff, management and distribution are not changing with this MOU.

Mr. Berrier commented that there are eight years left on the bonds totaling \$13 Million. He questioned how \$13 Million in interest is saved over an eight-year period on \$13 Million in bonds. He said there is \$15 Million left on the bond with \$2 Million never spent. He reiterated that a financial analysis has not been done and this agreement should not be rushed into.

IX. Adjournment:

With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:39 a.m.

Secretary

ATTEST:

Chief Clerk