

Lewistown, PA

February 4, 2021

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, February 4, 2021 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish and Assistant Chief Clerk Angela Shuey. Solicitor Alina Reed and Chief Clerk Cathy Romig were absent from the meeting.*

*There were no representatives present from the new media.*

*Guests present: Treasurer Deb Civitts; Human Services Director Allison Fisher; Planning Director Mark Colussy; Children and Youth Director Dana Bubb; Physical Plant Director Lonnie Griffith; Crime Victim Services Coordinator Jami Glick; County Auditor Helen Kirk; Cody Wian, Mifflin County Wireless and Gabby Wolfkill and Maddie Myers, MCTV*

*The meeting was called to order at 9:00 a.m. by Chairman Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of January 21, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

*Cks. #131301 to 131433 and EFTs # 27404 to 27424 in the amount of \$525,744.20*

**2. Payroll Account:**

*Cks. #79056 to 79066 and Direct Deposit Advices # 36114 to 36358 in the amount of \$435,460.46*

**3. 911 Account:**

*Cks. # 52094 to 52106 and EFTs #20773 to 20774 in the amount of \$72,114.73*

**4. CDBG Account:**

*Cks. # 1535 to 1536 in the amount of \$100.00; voided ck. # 1536*

**5. LEPC Account**

*Cks. # 1518 to 1519 in the amount of \$4,293.12*

**6. Liquid Fuels Act 89 Account**

*EFT # 8101 in the amount \$82.02*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

V. *Treasurer's Report:*

**TREASURER'S REPORT**

**01/20/2021-02/02/2021**

**General Account** Starting Balance **\$159,585.63**

**DEBITS**

Deposits Receipts #120540-105163	203,148.93
Transfer from PAYROLL	0.00
Transfer from CAPITAL RESERVE	800,000.00
Transfer from LEPC	0.00
Voided Checks	1,354.58
Transfer from 911	0.00
Interest	246.08

**TOTAL DEBITS** **\$1,004,749.59**

**CREDITS**

Bills Paid CK #'S 131301-131433, EFT'S # 27404-27424	525,744.20
Transfer to Payroll CKS 79056 - 79066, DD 36114 – 36358	435,460.46
Transfer to	0.00
NSF CHECKS	0.00

**TOTAL CREDITS** **\$961,204.66**

Ending Balance (Interest @ 0.320% as of 02/02/2021) **\$203,130.56**

**Liquid Fuels**

Invested at JV Bank @ 0.320% as of 02/02/2021 \$441,661.64

**Liquid Fuels - Act 89**

Invested at JV Bank @ 0.320% as of 02/02/2021 \$382,461.74

**911 Telephone Account**

Invested at JV Bank @ 0.320% as of 02/02/2021 \$255,661.49

**LEPC**

Invested at JV Bank @ 0.320% as of 02/02/2021 \$25,736.94

**Local Use Fund**

Invested at JV Bank @ 0.320% as of 02/02/2021 \$471,404.60

**Capital Reserve Account**

Invested at JV Bank @ 0.950% as of 02/02/2021 \$9,784,396.77

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

VI. *Meetings and Events:*

<i>Chairman Sunderland:</i>	<i>Salary Board Meeting</i>
	<i>Zoom Meeting with Granville Township</i>
	<i>Enterprise Review Meeting</i>

*Repository Bid Opening  
Meeting with Public Defender*

*Commissioner Postal:*

- Salary Board Meeting*
- Repository List Discussion*
- Communities That Care Coalition Meeting*
- ESFP/Human Services Meeting*
- Juniata River Valley Chamber of Commerce Meeting*
- CCAP Policy Structure Task Force Meeting*
- CCAP Board of Directors Meeting*
- Enterprise Review Meeting*
- JVBDS Executive Committee Meeting*
- Prison Board Meeting*
- Various Internal Meetings*

*Commissioner Kodish:*

- Prison Board Meeting*
- Salary Board Meeting*
- Enterprise Review Meeting*
- SEDA-COG Finance Committee Meeting*
- Regional Services Corporation Board Meeting*
- SEDA-COG Board Meeting*
- Juniata River Valley Visitors Bureau Board Meeting*

**VII. Public Comment:**

*None to report.*

**VIII. New Business:**

- A. *Offer for Parcel No. 04,01-0338--,000, located in Lewistown Borough that is currently in repository for unsold properties - \$500.00*

*Motion was made by Commissioner Postal to reject the Offer for Parcel No. 04,01-0338--,000, located in Lewistown Borough that is currently in repository for unsold properties - \$500.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- B. *Offer for Parcel No. 16,22-0147--,000, located in Derry Township that is currently in repository for unsold properties - \$100.00*

*Motion was made by Commissioner Postal to accept the offer for Parcel No. 16,22-0147--,000, located in Derry Township that is currently in repository for unsold properties - \$100.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- C. *Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2020 through June 30, 2021:*

- *Bethany Christian Services of Greater Delaware Valley Jenkintown, PA*

*Ms. Bubb explained that this is a renewal agreement with this organization to provide licensing of foster homes for dependent youth. Service rates range from \$43.58 per day to \$136.34 per day depending on the services utilized. Currently, we do not have any placements with them.*

*Motion was made by Commissioner Postal to approve the Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2020 through June 30, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*D. Annex Project change order No. 1-004 with Lobar, Inc. for Coroner Area Modifications – additional \$12,394.75*

*Mr. Griffith mentioned that this change order pertains to several changes in reference to the Coroner area at the Annex building.*

*Commissioner Postal added that the Coroner's Office will be relocated to the Annex building once renovations are complete.*

*Motion was made by Commissioner Postal to approve Annex Project change order No. 1-004 with Lobar, Inc. for Coroner Area Modifications – additional \$12,394.75.*

*Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*E. Annex Project change order No. 1-005 with Lobar, Inc. for Door Hardware Credits – credit of (\$803.29)*

*Mr. Griffith discussed that this change order also pertains to changes made to the Coroner area at the Annex building.*

*Motion was made by Commissioner Postal to approve Annex Project change order No. 1-005 with Lobar, Inc. for Door Hardware Credits – credit of (\$803.29). Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*F. Agreement with Compros Inc., Altoona, PA for fiber installation from Prison Server Room to the Courthouse – not to exceed \$30,000.00*

*Motion was made by Commissioner Postal to approve the Agreement with Compros Inc., Altoona for fiber installation from Prison Server Room to the Courthouse – not to exceed \$30,000.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*G. Cody Wian – Mifflin County Wireless*

*Mr. Wian highlighted some important points related to Mifflin County Wireless including service areas, packages offered, how CARES funds have been utilized and some specific examples of their service. He also mentioned that customers are not charged an installation fee and are not required to sign a contract to receive services. Some areas of expansion expected in 2021 are as follows: Havice Valley, Siglerville, Middle Road Area (to Granville), Back Maitland, McVeytown, Ryde and additional capacity in Lewistown. Mifflin County Wireless works exclusively in Mifflin County and intends to cover as much of Mifflin County as possible.*

*H. Project Modification Request for the Victims of Crime Act Grant changing staff name*

*Ms. Glick explained that due to a recent retirement and new hire, staff names within the grant needed to be changed. There is no money or time change involved.*

*Motion was made by Commissioner Postal to approve the Project Modification Request for the Victims of Crime Act Grant changing staff name. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**I. Personnel:**

- *Resignation of Robert Ebersole from Corrections Officer effective February 6, 2021*
- *Resignation of Children and Youth Caseworker Brandon Antoine effective February 5, 2021*
- *Hiring of Briana Wheatley for Children and Youth Caseworker effective February 16, 2021*

*Motion was made by Commissioner Postal to accept the above personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:18 a.m.*

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*Secretary*

**ATTEST:**

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*Chief Clerk*