

Lewistown, PA

September 30, 2021

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 30, 2021 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; and Treasurer Deb Civitts.

Brian Cox was present from The Sentinel.

Guests present were Human Services Director Allison Fisher, Lisa Stalnaker, Rhonda Kelley and Alyssa Brown from Chamber of Commerce, Chastity Fultz, Chief Probation Officer Nick Wolfkiel, Cindy Sunderland, Tanner Ferguson, and Simon Peachey from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of September 16, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Ck. #'s 134452-134621 and EFT #'s 28415-28433 in the amount of \$700,012.94

2. Payroll Account

Ck. #'s 79211-79223 and Direct Deposit Advice #'s 40262-40509 in the amount of \$485,495.18

3. 911 Account

Ck. #'s 52230-52240 and EFT #'s 20843-20846 in the amount of \$4,617.95

4. Act 137 Account

Ck. # 3126 in the amount of \$52.50

5. LEPC Account

Ck. # 1532 in the amount of \$90.54

6. CDBG Account

Ck. #'s 1569-1570 in the amount of \$128,306.45

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. *Treasurer's Report:*

TREASURER'S REPORT
09/15/2021-09/28/2021

General Account Starting Balance	\$473,699.60
DEBITS	
Deposits Receipts #108298-108434	540,946.16
Transfer from	0.00
Transfer from CAPITAL RESERVE	370,000.00
Transfer from LEPC	0.00
Voided Checks	100.00
Transfer from 911	0.00
Interest	0.00
TOTAL DEBITS	\$911,046.16
CREDITS	
Bills Paid CK #'S 134452-134621, EFT'S # 28415-28433	700,012.94
Transfer to Payroll CKS 79211-79233, DD 40262-40509	485,495.18
Transfer to Act 137	0.00
NSF CHECKS	0.00
TRANSFER TO ACT 152	0.00
TOTAL CREDITS	\$1,185,508.12
<u>Ending Balance (Interest @ 0.280% as of 09/28/2021)</u>	<u>\$199,237.64</u>

Liquid Fuels	
Invested at JV Bank @ 0.28% as of 09/28/2021	\$227,623.54
Liquid Fuels - Act 89	
Invested at JV Bank @ 0.28% as of 09/28/2021	\$402,892.24
911 Telephone Account	
Invested at JV Bank @ 0.28% as of 09/28/2021	\$780,533.73
LEPC	
Invested at JV Bank @ 0.28% as of 09/28/2021	\$26,662.04
Local Use Fund	
Invested at JV Bank @ 0.28% as of 09/28/2021	\$406,961.65
Capital Reserve Account	
Invested at JV Bank @ 0.350% as of 09/28/2021	\$14,244,314.42

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. *Meetings and Events:*

Chairman Sunderland:

Salary Board

*Airport Picnic
Conservation District
Rep from Gov Office
Budget Meetings*

Commissioner Postal:

*CCAP Elections Committee
Salary Board
SEDA-COG Natural Gas
Exec. Com.
MC Airport Authority Annual
Event
Budget Meetings:
Maintenance, Elections,
Veterans Affairs, Crime
Victims, PSU Ag Extension
Department Meetings:
Elections, Planning/ARP*

Commissioner Kodish:

*2022 County Budget
Meetings
Salary Board
Regional Services Board
Library Board
Tower Site Lease Project
Meeting
Solid Waste Authority
MCMA Board Meeting
CCAP Deferred
Compensation Advisory
Committee
Goose Day Plaque Ceremony
Meeting with Governor
Wolf's Central Region
Director*

VII. Public Comment:

Commissioner Postal said that the local nursing school placed 1st in the 2021 ranking of RN diploma programs in the state of PA. Lastly he said that the Municipal Authority in the Borough of Lewistown is being honored by the CDC. They will be receiving a quality award.

VIII. New Business:

- A. *Proclamation – October, 2021 is Local Chamber of Commerce Month*

**PROCLAMATION
October 2021 “Local Chamber of Commerce Month”**

WHEREAS, Pennsylvania has nearly 200 local chambers that work every day to support their area businesses and secure new opportunities for economic growth; and

WHEREAS, in many ways, local chambers are the lifeblood of Pennsylvania's cities and towns and have proven to be invaluable partners in efforts to promote growth for businesses new and old; and

WHEREAS, local chambers of commerce play a critical role in supporting the needs of business communities, and are essential to continued economic growth and advancement; and

WHEREAS, while local chambers are independent organizations, they often work in partnership with other entities to advocate for pro-business issues; and

WHEREAS, the celebration of "Local Chamber of Commerce Month" provides an opportunity to publicly recognize the participation and dedication of Pennsylvania's local chambers, and, more specifically, the Juniata River Valley Chamber of Commerce;

NOW, THEREFORE, BE IT RESOLVED THAT, the month of October 2021, in conjunction with Governor Wolf's declaration, is hereby designated as "Local Chamber of Commerce Month" in Mifflin County.

Adopted this 30th day of September, 2021.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. CDBG Hearing

Chastity spoke at the second public hearing the purpose of today's meeting is to discuss the projects that were submitted for the 2021 county application and discuss proposed budget modifications to move some money around. The county 2021 allocation is a total of \$233,028.00 of which \$41,945.00 is available to the county for administration of the grant. That leaves \$191,083.00 available for projects. We received 4 applications this year. The first one that came in was in Wayne Township for an AC unit. It is ineligible because that is where they hold their meetings. The second one is from NuVisions center. They are looking to establish a senior center that is going to help teach severely disabled seniors technology. Such as learning to face time. The pandemic prevented them from seeing their families. They also weren't able to attend doctor appointments on telehealth. They will learn how to do all of those things.

The last two applications came from Menno Township. They are for a sidewalk and swing set project. Menno did not attend a mandatory meeting about giving more info for the sidewalk project, so it is deemed ineligible. They feel the swing set project could use CV funds. Since it essentially left us no applications, we are suggesting to place the allocation in single family occupied housing rehabilitation for this year. The budget modifications for 2020 CDBG CV grant award we have has to do with the NuVisions project. They are asking for \$11,381.00. This will be funded through the fair share project. Between the county, Brown Township, Derry Township, Granville Township and the Lewistown Borough they have all agreed to put their share into the project and fully fund it. We will be reducing the project we had initially proposed as the laptop and devices for the Mifflin County Students. The school has purchased their own laptops.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Resolution No. 15 of 2021 of the Mifflin County Commissioners and on behalf of Derry Township Supervisors approving budget modifications to the FFY 2019 CDBG Program

RESOLUTION NUMBER 2021-15

**RESOLUTION OF THE
MIFFLIN COUNTY COMMISSIONERS (MCC)
ON BEHALF OF THE DERRY TOWNSHIP SUPERVISORS (DTS),
APPROVING BUDGET MODIFICATIONS TO THE FFY 2019 CDBG PROGRAM**

WHEREAS, the DTS and the Mifflin County Commissioners (MCC) on behalf of the DTS, funded the Demolition of 518 Pitt Street Project in FFY 2019, in the amount of \$15,400.00;

WHEREAS, the demolition project of 518 Pitt Street property no longer needs to be completed as the property was sold to and demolished by a private individual and the funds need to be reallocated to another eligible and fundable project;

WHEREAS, the DTS and the MCC on behalf of the DTS, funded the North Walnut Street Lateral Project in FFY 2019 in the amount of \$10,149.00 and the North Walnut Street Connection and Customer Fee Project in FFY 2019, in the amount of \$4,500.00;

WHEREAS, no clients applied for funding from the North Walnut Street Lateral Project nor the North Walnut Street Connection and Customer Fee Project and the funds need to be reallocated to another eligible and fundable project;

WHEREAS, the DTS adopted an On-Lot Sewage System Management Ordinance in March 2000 and the ordinance requires that all on-lot sewage disposal systems be pumped and inspected every four years;

WHEREAS, the DTS desire to provide grants to income eligible homeowners for on-lot sewage disposal system reconstruction or replacement due to failure by creating the Derry Township Single-Family, Owner-Occupied, Housing Rehabilitation On-Lot Septic Repair/Replacement Project to FFY 2019 in the amount of \$30,049.00

WHEREAS, the DTS adopted a resolution on September 20, 2021 approving said budget modifications and authorized the Mifflin County Planning and Development Department to complete and submit said modification request and required documentation to the Pennsylvania Department of Community and Economic Development (PA-DCED) for review and approval;

WHEREAS, the DTS conducted a public hearing on Monday, September 20, 2021, in accordance with the County's Citizen Participation Plan;

WHEREAS, it is the requirement of the PA-DCED to modify the Derry Township FFY 2019 program funding budget, so as to complete the following actions:

- 1. Delete the FFY 2019 Demolition of 518 Pitt Street Project in the amount of \$15,400.00.*
- 2. Delete the FFY 2019 North Walnut Street Lateral Project in the amount of \$10,149.00.*
- 3. Delete the FFY 2019 North Walnut Street Connection and Customer Fee Project in the amount of \$4,500.00.*
- 4. Add the Derry Township Single-Family, Owner-Occupied, Housing Rehabilitation On-Lot Septic Repair/Replacement Project to FFY 2019 in the amount of \$30,049.00.*

NOW, THEREFORE, BE IT RESOLVED, by the MCC as follows:

- 1. That the program modifications affecting the Derry Township FFY 2019 program budget are approved by the MCC on behalf of the DTS through the adoption of this Resolution.*

2. That the Mifflin County Planning and Development Department is authorized to complete and submit said modification request and required documentation to the PA-DCED for review and approval.

BE IT FURTHER RESOLVED, if CDBG funds are determined by the PA-DCED to be expended on ineligible program costs or do not meet a national objective, the DTS agree to repay the proportion deemed ineligible from non-federal sources.

I HEREBY CERTIFY that the above is a true and correct copy of a resolution adopted at a public meeting of the Mifflin County Commissioners held on Thursday, September 30, 2021.

Chastity explained that this is for the demolition project of 518 Pitt Street. The property was purchased by a private individual and they are tearing down the property. Funds are no longer needed from CDBG. There were no applications for the water line connections on North Walnut Street. The funds are reallocated to a septic repair and replacement project for residents in Derry Township. We are creating a program that the private septic systems are inspected every five years and if there is a failure there will be funds to fix their septic system. They are proposing on adding \$30,049.00. The individual has to be income eligible and owner occupied. There has already been four people reach out and say their septic systems didn't pass inspection.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

D. *Resolution No. 16 of 2021 of the Mifflin County Commissioners and on behalf of Brown, Derry, and Granville Township Supervisors and Lewistown Borough Council to approve budget modifications to the FFY 2020 CDBG-CV Program*

RESOLUTION NUMBER 2021-16

**RESOLUTION OF THE
MIFFLIN COUNTY COMMISSIONERS (MCC)
ON BEHALF OF THE BROWN, DERRY AND GRANVILLE TOWNSHIP
SUPERVISORS and LEWISTOWN BOROUGH COUNCIL,
APPROVING BUDGET MODIFICATIONS TO THE FFY 2020 CDBG-CV
PROGRAM**

WHEREAS, the Mifflin County Commissioners and on behalf of the Brown, Derry and Granville Township Supervisors and Lewistown Borough Council funded the fair share project of Laptop Devices for Mifflin County Students; and

WHEREAS, the Laptop Devices for Mifflin County Students Project will not be completed as the Mifflin County School District purchased devices for every student and negated the need for this project and the funds need to be reallocated to another eligible and fundable project; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Brown, Derry and Granville Township Supervisors and Lewistown Borough Council are desirous of creating and funding the fair share project of NuVisions SeniorNet Program Equipment;

WHEREAS, the Granville Township Supervisors and Lewistown Borough Council each adopted a resolution on September 13, 2021 during their regular meetings and the Brown Township Supervisors and Derry Township Supervisors each adopted a resolution on September 20, 2021 during their regular meetings approving said budget modifications and authorizing the Mifflin County Planning and Development Department to complete and submit said modification request and required documentation to the Pennsylvania Department of Community and Economic Development (PA-DCED) for review and approval;

WHEREAS, the Granville Township Supervisors and Lewistown Borough Council each conducted separate public hearings on Monday, September 13, 2021 and the Brown Township Supervisors and Derry Township Supervisors each conducted separate public hearings on Monday, September 20, 2021 in accordance with the County's Citizen Participation Plan;

WHEREAS, it is the requirement of the PA-DCED to modify the FFY 2020 program funding budget, so as to complete the following actions:

- 1. Reduce the FFY 2020 County Laptop Devices for Mifflin County Students Project to a balance of \$130,895.93.*
- 2. Reduce the FFY 2020 obo Brown Township Laptop Devices for Mifflin County Students Project to a balance of \$48,913.85.*
- 3. Reduce the FFY 2020 obo Derry Township Laptop Devices for Mifflin County Students Project to a balance of \$55,335.18.*
- 4. Reduce the FFY 2020 obo Granville Township Laptop Devices for Mifflin County Students Project to a balance of \$50,960.09.*
- 5. Reduce the FFY 2020 obo Lewistown Borough Laptop Devices for Mifflin County Students Project to a balance of \$59,483.94.*
- 6. Add the FFY 2020 County NuVisions SeniorNet Program Equipment Project to FFY 2020 in the amount of \$5,349.07.*
- 7. Add the FFY 2020 obo Brown Township NuVisions SeniorNet Program Equipment Project to FFY 2020 in the amount of \$990.15.*
- 8. Add the FFY 2020 obo Derry Township FFY 2020 Brown Township NuVisions SeniorNet Program Equipment Project to FFY 2020 in the amount of \$1,786.82.*
- 9. Add the FFY 2020 obo Granville Township NuVisions SeniorNet Program Equipment Project to FFY 2020 in the amount of \$1,251.91.*
- 10. Add the FFY 2020 obo Lewistown Borough NuVisions SeniorNet Program Equipment Project to FFY 2020 in the amount of \$2,003.06.*

NOW, THEREFORE, BE IT RESOLVED, by the Mifflin County Commissioners as follows:

- 1. That the program modifications affecting the FFY 2020 program budget are approved by the Mifflin County Commissioners and on behalf of the Brown, Derry and Granville Township Supervisors and Lewistown Borough Council through the adoption of this Resolution.*
- 2. That the Mifflin County Planning and Development Department is authorized to complete and submit said modification request and required documentation to the PA-DCED for review and approval.*

BE IT FURTHER RESOLVED, if CDBG funds are determined by the PA-DCED to be expended on ineligible program costs or do not meet a national objective, the Mifflin County Commissioners, Brown Township Supervisors, Derry Township Supervisors, Granville Township Supervisors and Lewistown Borough Council agree to repay the proportion deemed ineligible from non-federal sources.

I HEREBY CERTIFY that the above is a true and correct copy of a resolution adopted at a public meeting of the Mifflin County Commissioners held on Thursday, September 30, 2021.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Medical Assistance Transportation Program (MATP) Agreement with Call-A-Ride Service and allocation for the period July 1, 2021 through June 30, 2022 - \$511,794.00*

Cindy Sunderland was present to get signatures for the 2021-2022 term. The single rate has gone up to \$37. The overall price has gone up as well because of COVID-19.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. *Short-term Rental Agreement with the Lewistown Armory for Election Day on November 2, 2021 at no cost*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. *Award notification for the Re-Entry Coordination Grant for the period October 1, 2021 through September 30, 2022 - \$57,439.00*

Allison spoke and said this is an award for year two of a project we started last year. This project lets us implement data driven strategies and offer solutions for justice involved individuals with mental health and substance abuse.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. *Award notification for the Pretrial Diversion Grant for the period October 1, 2021 through September 29, 2022 - \$177,188.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. *Application for the Innovative Policing Initiative Grant for the period January 1, 2022 through December 31, 2023 - \$59,987.00*

Lisa Stalnaker spoke at the meeting and said this is the Justice Assistance Program. The grant is eligible for supplies and technology. The main need is tasers and technology. The departments participating are the Sheriff's office, Armagh Police Department, Lewistown Police Department, Mifflin County Regional Police Department and Granville Township Police Department.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. *Professional Services Agreement with the EADS group to prepare plans, specifications, bid documents, and construction administration to demolish the Black's Hospital Building along with any other outbuildings and parking lots:*

- *Phase I (Asbestos Remediation)- \$7,800.00*
- *Phase II (Building Demolition)- \$24,900.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. *Application for County Aid – 2021 Liquid Fuels Allocation:*

- *Oliver Township - \$3,232.00*
- *Armagh Township - \$5,593.00*

Motion was made by Commissioner Postal to reject all bids. Commissioner Kodish seconded the motion. The motion was accepted to reject all bids.

- L. *Juvenile Probation Services Grant Agreement for the 2021-2022 fiscal year - \$32,328.00*

Mr. Wolfkiel spoke and said this is the Juvenile grant in-aid from the state. It gets used towards the supervisor's salary, Hillary Worely.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

M. Intermediate Punishment Treatment Program Agreements for the period July 1, 2021 through June 30, 2022:

- *Clear Concepts Counseling:*
 1. *Substance abuse individual therapy – not to exceed \$6,500.00*
 2. *Substance abuse intensive outpatient therapy – not to exceed \$2,438.00*
 3. *Substance abuse group counseling – not to exceed \$12,000.00*
- *Juniata Valley Tri-County Drug and Alcohol Commission:*
 1. *Substance abuse case management – not to exceed \$744.00*
- *Brighter Visions:*
 1. *Substance abuse individual therapy – not to exceed \$6,500.00*
 2. *Substance abuse intensive outpatient therapy – not to exceed \$2,438.00*
 3. *Substance abuse group counseling – not to exceed \$12,000.00*

Mr. Wolfkiel spoke and said this grant is used to increase intensive substance abuse treatment for individuals deemed appropriate for the program.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

N. Service Agreement with Xfinity Communities Services (Comcast) for TV Services at the Mifflin County Correctional Facilities for the period October 1, 2021 through September 30, 2026 – 11 units at \$26.95 per unit plus a broadcast TV fee of .50 per unit (not to exceed a 5% increase per year)

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Personnel:

- *Resignation of Nathan Wyland from Probations Officer effective October 1, 2021*
- *Resignation of Katelyn Rauch from Corrections Officer effective October 23, 2021*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:34 am.

Secretary

ATTEST:

Chief Clerk