

Lewistown, PA

November 18, 2021

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 18, 2021 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; Treasurer Deb Civitts; and Fiscal Affairs Assistant Makyla Henry.*

*No one was present from The Sentinel.*

*Guests present were Angela Shuey, Director of Elections/Veterans James Conway, Chastity Fultz, Doug Marks, Public Safety Director Phil Lucas, Mifflin County High School Band Director Arthur Belfiore, Danny Garner, Aaron Staronka, Katie Rupert, Asianah Ocasio, Tanner Ferguson, and Zoe Wray from MCTV.*

*The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of November 4, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

*1. General Fund, Accounts Payable*

*Ck. #'s 135019-135341 and EFT #'s 28567-28673 in the amount of \$711,709.36*

*2. Payroll Account*

*Ck. #'s 79252-79259 and Direct Deposit Advice #'s 41229-41464 in the amount of \$358,723.34*

*3. 911 Account*

*Ck. #'s 52259-52265 and EFT #'s 20858-20861 in the amount of \$6,034.70*

*4. CDBG Account*

*Ck. # 1578 in the amount of \$18,146.17*

*5. Liquid Fuels Account*

*Ck. #'s 1703-1704 in the amount of \$3,592.25*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

V. *Treasurer's Report:*

**TREASURER'S REPORT**  
**11/03/2021-11/16/2021**

<b>General Account</b> Starting Balance	<b>\$287,488.56</b>
<b>DEBITS</b>	
Deposits Receipts #108916-109135	590,383.12
Transfer from	0.00
Transfer from CAPITAL RESERVE	300,000.00
Transfer from LEPC	203.49
Voided Checks	50.00
Transfer from 911	0.00
Interest	0.00
<b>TOTAL DEBITS</b>	<b>\$890,586.61</b>
<b>CREDITS</b>	
Bills Paid CK #'S 134019-135329, EFT'S # 28567-28673	711,709.36
Transfer to Payroll CKS 79252-79259, DD 41229-41464	358,723.34
ADJUSTMENT	0.00
NSF CHECKS	0.00
TRANSFER TO ACT 152	0.00
<b>TOTAL CREDITS</b>	<b>\$1,070,432.70</b>
<u>Ending Balance (Interest @ 0.290% as of 11/16/2021)</u>	<u><b>\$107,642.47</b></u>

**Liquid Fuels**

Invested at JV Bank @ 0.290% as of 11/16/2021 \$223,283.26

**Liquid Fuels - Act 89**

Invested at JV Bank @ 0.290% as of 11/16/2021 \$402,978.36

**911 Telephone Account**

Invested at JV Bank @ 0.290% as of 11/16/2021 \$1,024,029.07

**LEPC**

Invested at JV Bank @ 0.290% as of 11/16/2021 \$31,183.78

**Local Use Fund**

Invested at JV Bank @ 0.290% as of 11/16/2021 \$407,162.37

**Capital Reserve Account**

Invested at JV Bank @ 0.350% as of 11/16/2021 \$11,598,407.40

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

VI. *Meetings and Events:*

*Chairman Sunderland:*

*Election Count Meeting*

*Internal Meetings*

*Conservation Board Meeting*

*Election Recount of Ballots*

*Commissioner Postal:*

*Youth Park Association  
CJAB Quarterly Meeting  
SEDA-COG Joint Rail Authority  
Central Counties Youth Detention Executive  
Committee  
CCAP Board of Directors  
CCAP Com & Economic Develop Committee  
Meeting Human Resources Committee  
2021 Election Recount  
Veterans Day Program  
Internal Meetings: EMS, GIS, C&Y, MCCF,  
Annex, Elections, and IT*

*Commissioner Kodish:*

*Regional Services Negotiations  
Board of Elections  
AAA Board  
Visitors Bureau Board  
Regional Services Corporation Board  
Library Board  
Meeting Architect-Jail HVAC System  
Regional Services Personnel Committee  
CARS Board*

**VII. Public Comment:**

*Mr. Conway said they completed the state wide mandated recount for Judge of the Commonwealth on Wednesday, November 17. Everything went very smooth. They started at 8:00 am and finished up around 2:30 pm. They did find 4 ballots not counted, and that could be because of having an over vote or using an unapproved ink pen. The new ballot amount to end the day was 9,097.*

**VIII. New Business:**

- A. *Proclamation honoring the Mifflin County High School Marching Band*

**PROCLAMATION FOR THE MIFFLIN COUNTY HIGH SCHOOL MARCHING BAND**

WHEREAS, the County of Mifflin recognizes extraordinary young adults whose dedication and achievements serve as inspiration for others in the community; and

WHEREAS, we, the Commissioners of Mifflin County, join with our community in recognition of the tremendous accomplishments of the Mifflin County High School Marching Band; and

WHEREAS, the tremendous season can be credited to not only the commitment of Band Director Arthur Belfiore, the gifted staff and the parents, but also to the determination and spirit of the marching band; and

WHEREAS, the Mifflin County High School Marching Band won 1st place at the Tournament of Bands Group 3-A Class Atlantic Coast Championships as well as Specialty Awards for Best Music and Best Visual; and

WHEREAS, the Mifflin County High School Marching Band has also accomplished the following achievements throughout this season:

- 1st place at the Shamokin Band Competition as well as the Specialty Awards for Best Music, Best Visual, Best Drum Line and Best Guard
- 1st place at the West Shore Classic Competition as well as the Specialty Awards for Best Music, Best Visual, Best Drum Line and Best Guard
- 1st place at the Mechanicsburg Show
- 1st place at the Tournament of Bands Susquehanna Valley Region 4 Championships as well as the Specialty Awards for Best Drum Line and Best Guard

NOW, THEREFORE, ON THIS 18TH DAY OF NOVEMBER, 2021, the Mifflin County Commissioners do hereby commend the Mifflin County High School Marching Band for their fantastic accomplishments and extend best wishes for continued success in the future.

*Commissioner Kodish expressed how thankful he is for the wonderful group of kids who are in band, and how great they have performed in all of their shows.*

*Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*B. Request for exoneration of 2021 county portion per capita taxes:*

- *Menno Township Jeanette Bordell – 20*
- *Union Township Tax Collector Herb Zook - 6*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*C. Application for County Aid – 2021 Liquid Fuels Allocation:*

- *Derry Township - \$8,970.00*
- *Granville Township - \$6,372.00*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*D. Change Order No. 1 with Buchart Horn for the CDBG East Walnut Street Extended Paving and Drainage Project – decrease of \$47.22*

*Mr. Marks said this project was just completed recently. It is for some stone, and we used less than we anticipated.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*E. Change Order No. 1 with Glenn Hawbaker, Inc. for the CDBG South Side Paving Project for quantity revisions - \$5,600.72*

*Mr. Marks said this project was recently completed on the south end of town. There was paving and ADA ramp projects done. The quantities were adjusted and there is an increase of \$5,600.72. Lewistown Borough is going to pay for it out of their liquid fuels account. They partnered with us on this project. We used CDBG funds on a lot of the project.*

*Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*F. Resolution No. 19 of 2021 of the Mifflin County Commissioners on behalf of the Brown Township Supervisors approving budget modifications of the FFY 2020 CDBG Program*

*RESOLUTION NUMBER 2021-19  
RESOLUTION OF THE  
MIFFLIN COUNTY COMMISSIONERS (MCC)  
ON BEHALF OF THE BROWN TOWNSHIP SUPERVISORS (BTS),  
APPROVING BUDGET MODIFICATIONS TO THE FFY 2020 CDBG PROGRAM*

*WHEREAS, the BTS and the Mifflin County Commissioners (MCC) on behalf of the BTS, funded Single Family Owner Occupied Housing Rehabilitation in FFY 2020 in the amount of \$76,033.00;*

*WHEREAS, the BTS and the MCC on behalf of the BTS have decided to reduce Single Family Owner Occupied Housing Rehabilitation by the amount of \$39,443.00, leaving a balance of \$36,590.00 and create the Walnut Street Sidewalk Project Phase 2 in the amount of \$39,443.00;*

*WHEREAS, the BTS adopted a resolution on September 20, 2021 approving said budget modifications and authorized the Mifflin County Planning and Development Department to complete and submit said modification request and required documentation to the (PA-DCED) for review and approval;*

*WHEREAS, the BTS conducted a public hearing on Monday, September 20, 2021, in accordance with the County's Citizen Participation Plan;*

*WHEREAS, it is the requirement of the Pennsylvania Department of Community and Economic Development (PA-DCED), to modify the Brown Township FFY 2020 program funding budget, so as to complete the following actions:*

- 1. Reduce FFY 2020 Single Family Owner Occupied Housing Rehabilitation by the amount of \$39,443.00, leaving a balance of \$36,590.00.*
- 2. Add the Walnut Street Sidewalk Project Phase 2 to FFY 2020 in the amount of \$39,443.00.*

*NOW, THEREFORE, BE IT RESOLVED, by the MCC as follows:*

- 1. That the program modifications affecting the Brown Township FFY 2020 program budget is approved by the MCC on behalf of the BTS through the adoption of this Resolution.*
- 2. That the Mifflin County Planning and Development Department is authorized to complete and submit said modification request and required documentation to the (PA-DCED) for review and approval.*

*Ms. Fultz said Brown Township Supervisors want to move some funds in there 2020 CDBG program to reduce their single family owner occupied housing rehabilitation project by \$39,443.00. There will be a balance in housing rehab project of \$36,590.00. They want to move those funds into their creation of the Walnut Street side walk project phase II. It is a multi-year project. The remaining funds are coming from the application we just submitted for 2021, and it will fund the project in full. Commissioner Postal asked if this was in the village of Reedsville, and Ms. Fultz said yes, it is from Main Street to Maple Street.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*G. Conflict Counsel Public Defender Services Agreement with Robert Ferguson, Esquire, Lewistown, PA for the period January 1, 2022 through December 31, 2022- \$3,333.33 per month*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

H. *Proposal from J-Way Architectural, Summerhill, PA, to provide documentation and public bid assistance necessary to relocate Domestic Relations to the former Probation Department area for a cost of \$14,900.00*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

I. *Intergovernmental Agreement to allow The Department of Conservation and Natural Resources access to the emergency communication frequencies*

*Mr. Lucas said this is a revision of a pre-approved agreement. The Department of Conservation and Natural Resources created a new form and this is now the one that needs signed and turned in.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

J. *Personnel:*

- *Rescind the hiring of Jason Snyder for part-time 911 Telecommunicator*
- *Amend the hiring date of Corey Betush for Children and Youth Caseworker to November 15, 2021*
- *Hiring of Ted Long for Tipstaff effective November 8, 2021*
- *Resignation of part-time Corrections Officer Tyler Daughenbaugh effective November 26, 2021*
- *Promotion of Brenda Dobson for Children and Youth Assistant Administrator effective November 18, 2021*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:24 am.*

---

Secretary

ATTEST:

---

Chief Clerk