

Lewistown, PA

January 20, 2022

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 20, 2022 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; Solicitor Stephen Snook; Treasurer Diane Griffith; and Fiscal Affairs Assistant Makyla Henry.*

*Brian Cox was present from The Sentinel.*

*Guests present were Chief Probation Officer Nick Wolfkiel, Jami Glick, District Attorney Chris Torquato, Planning Director Mark Colussy, Human Services Director Allison Fisher, Hailey Johnson, and Taryn Ferguson from MCTV.*

*The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Postal.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of January 6, 2022. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

*1. General Fund, Accounts Payable*

*Ck. #'s 135832-136036 and EFT #'s 29002-29107 in the amount of \$1,052,851.59*

*2. Payroll*

*Ck. #'s 79295-79303 and Direct Deposit Advice #'s 42173-42414 in the amount of \$419,726.74*

*3. 911 Account*

*Ck. #'s 52292-52302 and EFT #'s 20877-20881 in the amount of \$31,842.32*

*4. Liquid Fuels Account*

*Ck. # 1707 in the amount of \$10,145.35*

*5. CDBG Account*

*Ck. #'s 1585-1586 in the amount of \$20,100.00*

*6. LEPC Account*

*Ck. #'s 1540-1541 in the amount of \$4,450.00*

*7. Act 137 Account*

*Ck. # 3128 in the amount of \$170.50*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**V. Treasurer's Report:**

**TREASURER'S REPORT  
1/5/2022-1/18/2022**

<b>General Account</b> Starting Balance	<b>\$242,311.20</b>
<b>DEBITS</b>	
Deposits Receipts #109587-109794	795,570.88
Transfer from	0.00
Transfer from CAPITAL RESERVE	500,000.00
Transfer from 911	0.00
Voided Checks	0.00
Transfer from LEPC	154.10
Interest	0.00
<b>TOTAL DEBITS</b>	<b>\$1,345,724.98</b>
<b>CREDITS</b>	
Bills Paid CK's 135832-136036 EFT #'s 29002-29107	1,052,851.59
Transfer to Payroll CKS 79295-79303, DD 42173-42414	419,726.74
ADJUSTMENT	0.00
NSF CHECKS	0.00
TRANSFER TO SFPP	18,048.24
<b>TOTAL CREDITS</b>	<b>\$1,490,626.57</b>
<u>Ending Balance (Interest @ 0.360% as of 1/18/2022)</u>	<u><b>\$97,409.61</b></u>
<b>Liquid Fuels</b>	
Invested at JV Bank @ 0.36% as of 1/18/2022	\$264,424.12
<b>Liquid Fuels - Act 89</b>	
Invested at JV Bank @ 0.36% as of 1/18/2022	\$441,742.98
<b>911 Telephone Account</b>	
Invested at JV Bank @ 0.36% as of 1/18/2022	\$576,452.01
<b>LEPC</b>	
Invested at JV Bank @ 0.36% as of 1/18/2022	\$23,547.74
<b>Local Use Fund</b>	
Invested at JV Bank @ 0.36% as of 1/18/2022	\$538,673.35
<b>Capital Reserve Account</b>	
Invested at JV Bank @ 0.350% as of 1/18/2022	\$10,558,234.54

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Sunderland:*

*Department Head Meeting  
Meeting with Elections/Veterans Director  
Meeting with Staff on Bridges  
Career Link Ceremony  
Meeting with Brown Township on Bridges  
Conservation District Board  
Meeting with Architect Jim Wehner*

*Commissioner Postal:*

*Mifflin County Academy Grant Announcement  
Carl Perkins Meeting at Miff. Co Academy  
Meeting w/ Brown Township regarding Bridge  
Program  
SEDA-COG Joint Rail Authority  
SEDA-COG Natural Gas Executive Committee  
PA Redistricting Commission Hearing  
MC Communities That Care Leadership Meeting  
DLI Executive Committee  
PA Dept. of Health at GLH  
Juniata Bursars and Industry Annual Dinner  
Department Head Meetings  
J-Way Architect regarding MCHC  
Internal Meetings: MCCF, Elections, MJHS,  
Maintenance, and Planning*

*Commissioner Kodish:*

*Department Head Meeting  
Bridge Program Review Meeting  
AAA Board  
Brown Township Bridge Meeting  
SEDA-COG Personnel Committee  
SEDA-COG Executive Committee  
Meeting with SEDA-COG Executive Director  
Meeting with County Architect  
PA Health Secretary at Geisinger-Lewistown*

**VII. Public Comment:**

*Mr. Colussy wanted to share that over the last three (3) weeks he has been attending the meetings that the different municipalities have in the county to raise awareness of a new project that will soon start called the Active Transportation Plan. The particular project will be funded by PennDOT central office. No local dollars will be going into this project. He said we are trying to create a better connected bicycle/pedestrian connections throughout the county. If anyone has a passion for mountain biking, cycling, or hiking, we would like the general public to participate if possible. There will be a workshop on January 25, 2022 at 6:00 pm in the Annex building meeting room.*

**VIII. New Business:**

A. *Request for exoneration of 2021 county real estate tax bill and relieve the Tax Collector from collecting this bill:*

- *Parcel No. 19,01-0128--,000 located in Oliver Township – cabin was billed with the original tax bill \$434.67*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

B. *SAVIN (Statewide Automated Victim Information and Notification System) maintenance and service agreement with the Pennsylvania District Attorney’s Institute – January 1, 2022 through December 31, 2022*

*Jami Glick spoke and said this is our annual contract that we have with the District Attorneys Institute. It is an automated system that is available 24/7, 365 days a year. It is for anybody who wants to register to be notified when an offender is released from the correctional facility or state facility. There is no cost for the county.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved*

C. *2022 Central Counties Youth Center Agreement - \$266,949.00*

*Mr. Wolfkiel said this is our annual contract with CCYC. There is no major changes to the contract, and we continue to use it as little as possible. We don’t have any control over the amount, it’s generated by formulas. Commissioner Postal was aware of this and thinks we already made the first quarter payment.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

D. *Entity Authorization to change signatures on the Mifflin County Planning Commission and Rural Business Enterprise Accounts with Kish Bank and authorize the Chairman to execute any necessary documents*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

E. *Project Modification Request for the CJAB Coronavirus Emergency Supplemental Relief Grant to include carpet removal at the Prison and extension of the deadline to July 19,2022*

*Allison spoke and said we need modifications to the budget in order to continue providing services in a sanitary environment that adheres to CDC guidelines.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

F. *Resolution No. 3 of 2022 Designating Planning, Mark Colussy, to execute any documents necessary for application of the Hazard Mitigation Grant Program and County Commitment Letter*

**HMGP Hazard Mitigation Planning Grant Attachment 1:**

**DESIGNATION OF AGENT RESOLUTION NO. 3 of 2022**

**BE IT RESOLVED** Commissioners **OF** Mifflin County  
**(Governing Body)** **(Public Entity)**

THAT Mark Colussy, Planning and Development Director  
(Name) (Title)

is hereby authorized to execute for and in behalf of

County of Mifflin,

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for the purpose of obtaining financial assistance for the Hazard Mitigation Grant Program (HMGP) under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 20th day of January, 2022.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Personnel:

- Resignation of Ashlynn Sunderland from Elections/Veterans Office effective January 20, 2022
- Hiring of Dan'Elle Steele for Second Deputy Register and Recorder effective January 24, 2022
- Hiring of Nathan Reese for Children and Youth Caseworker effective January 24, 2022
- Resignation of Timothy Kenepp from part-time Corrections Officer effective January 31, 2022

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:14 am.

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Secretary

ATTEST:

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Chief Clerk