

Lewistown, PA

March 3, 2022

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 3, 2022 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland (Via Zoom); Robert Postal; Chief Clerk Cathy Romig; Solicitor Stephen Snook; Treasurer Diane Griffith; and Fiscal Affairs Assistant Makyla Henry.*

*No one was present from The Sentinel.*

*Guests present were Chief Probation Officer Nick Wolfkiel, ODAAT President Kari Coble, Auditor Helen Kirk, Physical Plant Director Lonnie Griffith, Lucas Parkes, Children and Youth Assistant Administrator Brenda Dobson, Issac Hallock and Lily Riden from MCTV.*

*The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of February 17, 2022. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable**

*Ck. #'s 136343-136489 and EFT #'s 29235-29252 in the amount of \$758,208.07*

**2. Payroll**

*Ck. #'s 79326-79338 and Direct Deposit Advice #'s 42899-43129 in the amount of \$429,749.08*

**3. 911 Account**

*Ck. #'s 52318-52327 and EFT #'s 20888-20892 in the amount of \$10,799.10*

**4. CDBG Account**

*Ck. # 1590 in the amount of \$1,913.76*

**5. LEPC Account**

*Ck. #'s 1545-1546 in the amount of \$614.23*

**6. Liquid Fuels Act 89 Account**

*EFT # 8114 in the amount of \$73.78*

*Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

V. *Treasurer's Report:*

**TREASURER'S REPORT**  
**2/16/2022-3/1/2022**

|  |                            |
|--|----------------------------|
| <b>General Account</b> Starting Balance                  | <b>\$335,207.24</b>        |
| <b>DEBITS</b>  |                            |
| Deposits Receipts #110091-110232                         | 882,805.58                 |
| Transfer from  | 0.00                       |
| Transfer from CAPITAL RESERVE                            | 500,000.00                 |
| Transfer from 911  | 0.00                       |
| Voided Checks  | 0.00                       |
| Transfer from LEPC                                       | 0.00                       |
| Interest   | 378.88                     |
| <b>TOTAL DEBITS</b>                                      | <b>\$1,383,184.46</b>      |
| <b>CREDITS</b>   |                            |
| Bills Paid CK's 136343-136489 EFT #'s 29235-29252        | 758,208.07                 |
| Transfer to Payroll CKS 79326-79338, DD 42899-43129      | 429,749.08                 |
| ADJUSTMENT   | 0.00                       |
| NSF CHECKS   | 0.00                       |
|  | 0.00                       |
| <b>TOTAL CREDITS</b>                                     | <b>\$1,187,957.15</b>      |
| <u>Ending Balance (Interest @ 0.620% as of 3/1/2022)</u> | <u><b>\$530,434.55</b></u> |

|   |                |
|---|----------------|
| <b>Liquid Fuels</b>                         |                |
| Invested at JV Bank @ 0.620% as of 3/1/2022 | \$264,621.07   |
| <b>Liquid Fuels - Act 89</b>                |                |
| Invested at JV Bank @ 0.620% as of 3/1/2022 | \$441,924.12   |
| <b>911 Telephone Account</b>                |                |
| Invested at JV Bank @ 0.620% as of 3/1/2022 | \$760,168.56   |
| <b>LEPC</b>                                 |                |
| Invested at JV Bank @ 0.620% as of 3/1/2022 | \$20,835.27    |
| <b>Local Use Fund</b>                       |                |
| Invested at JV Bank @ 0.620% as of 3/1/2022 | \$539,069.97   |
| <b>Capital Reserve Account</b>              |                |
| Invested at JV Bank @ 0.350% as of 3/1/2022 | \$8,763,772.65 |

Report Subject to Audit

*Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

VI. *Meetings and Events:*

*Chairman Sunderland:*

*Salary Board*

*Elections Board  
Call with Kish Benefits Group  
JVBDS Meeting  
Enterprise Rental Zoom Meeting  
Prison Board*

*Commissioner Postal:*

*SEDA-COG Natural Gas Executive  
Committee  
SEDA-COG Natural Gas Board  
SEDA-COG Joint Rail Authority  
CJAB Meeting  
CCYC Executive Meeting  
DLI Executive Committee  
MC Academy/EDA Announcement  
JVBDS Executive Committee  
JVBDS Board Meeting  
CCAP Special Board Meeting  
DODR Bid Meeting  
Board of Elections  
Salary Board  
Internal Meetings: MCCF, Maintenance,  
EMS, Fiscal*

*Commissioner Kodish:*

*Board of Elections  
Salary Board  
Mifflin/Juniata Advisory Group  
CARS Board  
SEDA-COG Board  
JVBDS Joinder Board  
Regional Services Board  
Domestic Relations Office Relocation  
Prison Board  
Enterprise Fleet Review*

**VII. Public Comment:**

*Kari Coble; Founder and President of One Dog at a Time spoke and said it is a non-profit that deals with abuse and neglect in animals for the state, not just the county. She said she knows there is a clause or statute that the county is able to release funds to a non-profit that has been around for a period time. They have been around for 8 years. She said in Mifflin County there is no animal shelter at all. She said ¾ of Mifflin County is rental properties and a lot of animals come from them. She said they purchased a piece of property next to her home, and is having to raise every nickel to get it refurbished. She said they need a roof, which will cost \$15,000.00, water and electrical. She said they would be thankful and appreciate any help from the county. She said they help out police departments, free of cost and at time day or night. Commissioner Postal asked where we can find more information on ODAAT. Ms. Coble said our website ODAAT.us, and their Facebook page. Commissioner Kodish asked if the organization was a 501(c) 3 and she said yes it is. You can also donate funds at First National Bank.*

**VIII. New Business:**

- A. *Request for exoneration of 2022 county real estate tax bill and relieve the Tax Collector from collecting this bill:*

- *Parcel No. 17,14-0400A located in Granville Township – There is a payment in lieu of taxes agreement in place - \$18,466.67*

*Motion was made Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- B. *Short-term Rental Agreement with the Lewistown Armory for Election Day on May 17, 2022 at no cost*

*Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- C. *Mifflin County Adult Treatment Court Expansion agreement for the period January 1, 2022 through September 29, 2022:*

- *Clear Concepts Counseling – not to exceed \$9,725.00*

*Mr. Wolfkiel said this is our agreement with ATC. It got slowed down a little by an email error on their end.*

*Motion was made by Commissioner Postal to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- D. *Adopt Assessment Fee Schedule*

*Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- E. *Purchase of Service Agreement with Leslie McNemar for fiscal advisement and consultant for Children and Youth - \$70.00 per hour*

*Ms. Dobson said this is a need due to our fiscal supervisor resigning, and help us learn her position. It will be as needed.*

*Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- F. *Certification of Cost Allocation Plan*

*Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- G. *Entity Authorization to change signatures on the Mifflin County Records Improvement fund and Register's and Orphan's Court Automation Accounts with Kish Bank and authorize the Chairman to execute any necessary documents*

*Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

- H. *Agreement of Sale with Diakon Lutheran Social Ministries for sale of Ohesson Manor Property*

*Motion was made by Commissioner Kodish to get it on the floor. Commissioner Sunderland seconded the motion. Commissioner Postal said in 1976 Mifflin County entered into a 99 year lease agreement with Tressler Lutheran for 26 acres, which now*

*Ohesson Manor and its cottages sit on. The lease agreement was \$1.00 a year for 99 years. It is still in effect, and we were asked by Diakon, the new owners, to purchase the land instead of leasing it. Since 1976 we have received \$46.00. The motion on the table is to accept \$750,000.00 as the purchase price for 26-28 acres.*

*Commissioner Kodish said he is voting against the motion. He said his main issue is the price. We got an appraisal back of \$1.2 million for the land and the price here is \$750,000.00. I thought they would have done a little bit better than that. We don't know what the future holds, and I would like to see them come in a little closer to \$1.2 million.*

*Commissioner Postal said he respectfully disagrees with Commissioner Kodish. It is hard to predict the future, but we know what is on the table now. That is the motion.*

*Commissioner Sunderland interjected and said the \$750,000.00 is their second offer. Their first offer was \$100,000.00. With the \$750,000.00 being a straight 1% with no compounding interest whatsoever, it is \$7,500.00 a year. It takes a little less than 7 years to make \$50,000.00 or over the course of the lease if you don't touch the principal it is \$375,000.00 more. I don't want to go back so many times and they say they don't want to buy it and just continue with the \$1.00 a year.*

*Vote on the motion:*

|                                     |
|-------------------------------------|
| <i>Commissioner Sunderland: Yes</i> |
| <i>Commissioner Postal: Yes</i>     |
| <i>Commissioner Kodish: No</i>      |

*Commissioner Postal came back to revise the motion to approve sale pending final solicitor review and authorize the chairman to sign any documents to effectuate that sale.*

*Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

*I. Bids for the Domestic Relations Services Relocation:*

- Intent to Award Accept Base Bid and Alternate No. 4 pending state approval, project bonds and insurance – Mid-State Construction, Inc., Altoona, PA \$171,681.90*

*Mr. Griffith said this is the last phase that goes with the project we started across the street (Annex Building). We planned to move Probation to the Annex and bring Domestic Relations up to the court house once Probation was moved out. Security was a main reason on why we wanted to do this. We received one bid and it was from Mid-State Construction. We accept the base bid and we accept alternate No. 4, which is a deduct of 30,230.00 for a bid of \$171,681.90 as long as all bid bonds, state approval, and insurance checks out. Commissioner Postal asked when the start and end date is for this project. Mr. Griffith said we want to give a Notice to Proceed on March 15, 2022 and hope to have it complete May 14, 2022. It will be paid up front by the county and that will be a reimbursement through the state through the D4 account for Domestic Relations.*

*Motion was made by Commissioner Kodish to be approved. Commissioner Sunderland seconded the motion. The motion was unanimously approved.*

*J. Personnel:*

- Resignation from Deputy Coroner Alan Kratzer effective February 15, 2022*
- Resignation of April Vodopija from part-time Corrections Officer effective February 19, 2022*
- Resignation of part-time Corrections Officer Dakota Wileman effective February 24, 2022*
- Resignation of Jennifer Hepner from Children and Youth Fiscal Supervisor effective March 11, 2022*
- Hiring of Kaitlyn Xanthopoulos for Income Stability Coordinator effective March 11, 2022*

- *Hiring of Whitney Yohn for Human Services Fiscal Manager effective March 22, 2022*

***IX. Adjournment:***

*With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:28 am.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*