

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 21, 2022 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Assistant Chief Clerk Angela Shuey; Solicitor Stephen Snook; Treasurer Diane Griffith; and Fiscal Affairs Assistant Charity Larson

Guests present were, Human Services Director Allison Fisher, Chastity Fultz and Mark Colussy from CDBG, Auditor Helen Kirk, Brian Fleegal from Public Safety, Erin Thompson from The Lewistown Sentinel, Roger Herto from MCTV, and employees from Mifflin County Probation and Parole including Adult Probation Supervisor Colton Spade, Juvenile Probation Supervisor Hillary Worley, Blaine Wainwright, Claudia Kuhns, Drew Knouse, Courtney Cole, Kaleb Smith, Chantz Swartz, Thomas Harris, and Ayla Allen.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of July 7, 2022. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck.#'s 138126-138331 and EFT #'s 29866-29884 in the amount of \$1,144,149.19

2. Payroll Account

Ck. #'s 79427-79433 and Direct Deposit Advice #'s 4521-45435 in the amount of \$380,024.59

3. 911 Account

Ck. #'s 52401-52405 and EFT #'s 20931-20934 in the amount of \$1,293.83

4. LEPC Account

Ck. # 1559 in the amount of \$55.90

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

7/6/2022-7/19/2022

General Account Starting Balance

\$9,747,565.85

DEBITS

Deposits Receipts #112123-112278	1,084,974.97
Transfer from	
Transfer from CAPITAL RESERVE	0.00
Transfer from 911	0.00
Voided Checks	67.90
Transfer from LEPC	266.09
Adjustment	0.00
Interest	0.00

TOTAL DEBITS **\$1,085,308.96**

CREDITS

Bills Paid CK #'S 138126-138331 EFT #'S 29866-29884	1,144,149.19
Transfer to Payroll CKS 79427-79433, DD 45212-45435	380,024.59

TOTAL CREDITS **\$1,524,173.78**

Ending Balance (Interest @ 0.900% as of 7/19/2022) **\$9,308,701.03**

Liquid Fuels

Invested at JV Bank @ 0.500% as of 7/19/2022 \$321,250.09

Liquid Fuels - Act 89

Invested at JV Bank @ 0.500% as of 7/19/2022 \$461,954.04

911 Telephone Account

Invested at JV Bank @ 0.750% as of 7/19/2022 \$961,610.66

LEPC

Invested at JV Bank @ 0.150% as of 7/19/2022 \$21,271.62

Local Use Fund

Invested at JV Bank @ 0.750% as of 7/19/2022 \$657,741.94

Capital Reserve Account

Invested at JV Bank @ 0.350% as of 7/19/2022 \$8,117,128.27

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Human Services Quarterly Meeting
Repository Bid
Water Authority Meeting
Embassy Tour
The Academy Center Meeting*

Commissioner Postal:

*Central Counties Youth Center Executive
JVBDS Mental Health Provider Council
MJDHS Quarterly Meeting
Youth Park Association
DLI Executive Committee
JRV Chamber of Commerce Board
PA Opioid Trust Board
Communities That Care Key Leaders
ARPA (Embassy, MC Academy)
MC Correctional Facility
MC Planning
MC Veterans Affairs
MC Probation
MC Tax Claims*

Commissioner Kodish:

*Veterans Affairs Meeting
Human Services quarterly Meeting
ARPA Planning Meeting
Embassy Theater Tour
Open Repository Bid
Water Authority Executive Director Meeting
Meeting with The Academy Leaders*

VII. Public Comment:

There was no public comment.

VIII. New Business:

A. Proclamation – Pretrial, Probation and Parole Supervision Week July 17-23, 2022

**PROCLAMATION
PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK
July 17-23, 2022**

WHEREAS, all Pennsylvanians deserve opportunities to live healthy, safe, and purposeful lives. Community supervision is an essential part of Pennsylvania’s justice system; and

WHEREAS, corrections professionals such as pretrial, probation, and parole officers uphold the law with dignity, while recognizing the right of the public to be safe guarded from criminal activity. Their proven practices and effective supervision provide an opportunity for successful reintegration; and

WHEREAS, pretrial, probation, and parole officers work toward changing lives by working with reentrants to help them find solutions to problems and to help them live a safe, healthy, and productive life; and

WHEREAS, corrections professionals are responsible for supervising adult reentrants, while serving, supporting, and protecting victims, as well as providing appropriate advocacy and resources for reentrants; and

WHEREAS, pretrial, probation, and parole officers work collaboratively with local law enforcement, treatment providers, social service agencies, and a variety of other programs, groups, and individuals involved with reentry; and

WHEREAS, Pennsylvania's pretrial, probation, and parole officers are on the front line of efforts to reduce recidivism and prevent future crime. **PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK** is a time to recognize and celebrate the dedicated and caring individuals in the community who work tirelessly to make neighborhoods safer and more vibrant places to live and raise families and work to give reentrants a second chance to be productive members of society.

THEREFORE, we, the Mifflin County Commissioners, do hereby proclaim the week of July 17-23, 2022, as **PRETRIAL, PROBATION, AND PAROLE SUPERVISION WEEK**. We encourage all citizens to honor these corrections professionals, recognizing their crucial roles in the criminal justice system and their achievements toward safer communities.

Proclaimed this 21st day of July, 2022

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

Adult Probation Supervisor Colton Spade gave the following public statement:

We would like to take the time to thank the Mifflin County commissioners for acknowledging Probation and Parole week, as well as acknowledge and thank the officers of Mifflin County Probation and Parole for all the hard work they do in this ever changing climate. Lastly, we would like to thank our chief, Nick Wolfkiel, who is unable to be here with us today. He is constantly going above and beyond for all our officers and department as a whole.

The Mifflin county Probation and Parole Department offers many Evidence Based Programs to the community. One of those programs, our Pre-Trial Program which helps reduce the use of incarceration time, helps people maintain employment, keeps families united while receiving necessary community based treatment, and offers community safety through intensive supervision and the use of electronic monitoring. Our department also offers Probation with Restrictive Conditions, an Adult Treatment Court, Juvenile Supervision and a Mental Health caseload which all utilize Evidence Based Programming components.

Thank you to our amazing staff for their dedication to the department and community, and always going above and beyond by working evenings and weekends to help effectively supervise their caseloads. As the times change, and less people are incarcerated, the Mifflin County Probation and Parole Department will continue to evolve through the use of technology and the dedication to innovative ideas to help better serve the community of Mifflin County.

B. CDBG Public Hearing – FFY 2022 CDBG-CV Competitive Second Public Hearing

Chastity Fultz conducted this 2nd public hearing. Ms. Fultz stated due to the Cares Act a large sum of money opened to the states. Under regulations for this she is holding this 2nd public hearing for funding.

Ms. Fultz listed two projects for which CDBG-CV would like to apply.

1. Extension of public water along Hawstone Road. Public Sewer is already in place so they would like to also upgrade the water lines. The cost would be \$3,342,000
2. Relocation of water lines on the Juniata Terrace. The lines are over 100 years old and are hard to access for repairs and maintenance. The cost for this project would be \$1,010,000.

Ms. Fultz stated she is asking the commissioners to adopt two separate resolutions granting her authorization to apply for the competitive applications on behalf of Mifflin County Municipal Authority and Granville Township.

Ms. Fultz then asked if there was any public comment. Commissioner Postal asked for clarification if the previous grant of 2.8 million for Hawstone Road was for the sewer line. Ms.

Fultz stated it was and that these applications, if approved, would be in addition to the original grant. With no further questions, the hearing was then closed by Ms. Fultz.

- C. Resolution No. 2022-21 authorizing the submission of an application to Pennsylvania Department of Community and Economic Development for the proposed replacement of the Juniata Terrace Water Main - \$1,010,000.00

RESOLUTION NUMBER 2022-21

A resolution of the Mifflin County Commissioners, County of Mifflin, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant – Coronavirus (CDBG-CV) Program, as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act [P.L. 116-136], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that the Mifflin County Commissioners, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant – Coronavirus Program; and

WHEREAS, the Mifflin County Commissioners have the legal authority and responsibility to apply for Community Development Block Grant – Coronavirus funds; and

WHEREAS, the Mifflin County Commissioners have undertaken a considerable community participation process including but not limited to written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the development of a Community Needs Assessment; and

WHEREAS, The Mifflin County Commissioners are familiar with the requirements of the program as included in the Statement of Assurances; and

WHEREAS, the Mifflin County Commissioners wish to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Mifflin County Commissioners that the FFY 2022 CDBG-CV Discretionary application is hereby approved for the proposed activity of the replacement of the Juniata Terrace Water Main. The project is estimated to cost \$1,010,000, which includes construction, engineering, legal fees and delivery of \$10,000.00. Administrative dollars will be included in addition to these costs.

BE IT FURTHER RESOLVED that the Mifflin County Planning and Development Department is authorized and directed to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant – Coronavirus funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG-CV funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Mifflin County Commissioners agree to repay the proportion deemed ineligible from non-federal resources.

BE IT FURTHER RESOLVED, that the Community Needs Assessment was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners of Mifflin County is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of Mifflin County.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. Resolution No. 2022-22 authorizing the submission of an application to Pennsylvania Department of Community and Economic Development for the proposed activity of the extension of a public water line along Hawstone Road - \$3,282,000.00

RESOLUTION NUMBER 2022-22

A resolution of the Mifflin County Commissioners, County of Mifflin, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant – Coronavirus (CDBG-CV) Program, as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act [P.L. 116-136], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that the Mifflin County Commissioners and on behalf of the Granville Township Supervisors, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant – Coronavirus Program; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Granville Township Supervisors have the legal authority and responsibility to apply for Community Development Block Grant – Coronavirus funds; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Granville Township Supervisors have undertaken a considerable community participation process including but not limited to written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the development of a Community Needs Assessment; and

WHEREAS, The Mifflin County Commissioners and on behalf of the Granville Township Supervisors are familiar with the requirements of the program as included in the Statement of Assurances; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Granville Township Supervisors wish to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Mifflin County Commissioners that the FFY 2022 CDBG-CV Discretionary application is hereby approved for the proposed activity of the extension of a public water line along Hawstone Road (SR 333) from approximately Tower Hill Road to Hilti House Lane. The project is estimated to cost \$3,282,000, which includes construction, engineering, legal fees and delivery of \$10,000.00. In addition, \$60,000 will be budgeted to fund private lateral connections to individual homes. Administrative dollars will be included in addition to these costs.

BE IT FURTHER RESOLVED that the Mifflin County Planning and Development Department is authorized and directed to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant – Coronavirus funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG-CV funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Mifflin County Commissioners and on behalf of the Granville Township Supervisors agree to repay the proportion deemed ineligible from non-federal resources.

BE IT FURTHER RESOLVED, that the Community Needs Assessment was developed in coordination with low and moderate individuals, interested organizations, non-profits and other

interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED, that the Chairman of the Granville Township Supervisors or the Chairman of the Board of Commissioners of Mifflin County as appropriate is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of Granville Township or Mifflin County.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Resolution No. on behalf of Granville Township Supervisors approving Budget Modification to the FFY 2019 Community Development Block Grant and to the FFY 2020 Community Development Block Grant – Coronavirus Program

RESOLUTION NUMBER 2022-23

**RESOLUTION OF THE
MIFFLIN COUNTY COMMISSIONERS (MCC)
ON BEHALF OF THE GRANVILLE TOWNSHIP SUPERVISORS (GTS),
APPROVING BUDGET MODIFICATIONS TO THE
FFY 2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) &
TO THE FFY 2020 COMMUNITY DEVELOPMENT BLOCK GRANT-CORONAVIRUS PROGRAM (CDBG-CV)**

WHEREAS, the MCC on behalf of the GTS funded the Road Reconstruction of Granville Run Road Project in FFY 2019 in the amount of \$83,133.00 and the project has been completed and excess funds of \$17,541.88 remain; and

WHEREAS, the MCC and on behalf of the GTS funded the fair share project of Laptop Devices for Mifflin County Students in FFY 2020 in the amount of \$32,311.79; and

WHEREAS, the Laptop Devices for Mifflin County Students Project will not be completed as the Mifflin County School District purchased devices for every student and negated the need for this project and the funds need to be reallocated to another eligible and fundable project; and

WHEREAS, the MCC and on behalf of the GTS are desirous of creating and funding the Village of Hawstone Water Improvements Project for a total of \$49,853.67;

WHEREAS, the GTS adopted a resolution on July 11, 2022 during their regular meeting approving said budget modifications and authorizing the Mifflin County Planning and Development Department to complete and submit said modification request and required documentation to the Pennsylvania Department of Community and Economic Development (PA-DCED) for review and approval;

WHEREAS, the GTS conducted a public hearing on Monday, July 11, 2022 in accordance with the County's Citizen Participation Plan;

WHEREAS, it is the requirement of the PA-DCED to modify the FFYs 2019 and 2020 program funding budget, so as to complete the following actions:

1. Reduce the FFY 2019 Road Reconstruction of Granville Run Road Project to \$65,591.12.
2. Delete the FFY 2020 obo Granville Township Laptop Devices for Mifflin County Students Project.
3. Add the obo Granville Township Village of Hawstone Water Improvements Project to FFYs 2019 (\$17,541.88) & 2020 (\$32,311.79) in the total amount of \$49,853.67.

NOW, THEREFORE, BE IT RESOLVED, by the MCC as follows:

1. That the program modifications affecting the FFYs 2019 and 2020 program budget are

approved by the MCC and on behalf of the GTS through the adoption of this Resolution.

2. That the Mifflin County Planning and Development Department is authorized to complete and submit said modification request and required documentation to the PA- DCED for review and approval.

BE IT FURTHER RESOLVED, if CDBG funds are determined by the PA-DCED to be expended on ineligible program costs or do not meet a national objective, the MCC and on behalf of the GTS agree to repay the proportion deemed ineligible from non-federal sources.

Chastity Fultz explained this resolution is to reallocate remaining funds from two other projects into a new project. Funds would come from a previous allocation for laptops for Mifflin County school students in the amount of \$32,311.79 from FFY 2021 and from FFY 2019 funds left from the reconstruction of Granville Run Road. They would like to reallocate the combined funds of \$49,853.67 to the Village of Hawstone where a recent inspection by DEP recommended improvement of equipment.

Commissioner Postal asked if this is linked to the public hearing held earlier. Ms. Fultz stated it is not, it is a separate item. This is to take place in the Village of Hawstone which is separate from the Hawstone Road area. Attorney Snook asked if the Village of Hawstone has their own water system. Ms. Fultz confirmed they do.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

F. Request for exoneration of 2022 county portion per capita taxes:

- Decatur Township Tax Collector Cindy McKnight – 57
- Menno Township Tax Collector – 4

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Offer for Parcel No. 01,14-0308--000 located in Lewistown Borough that is currently in repository for unsold properties - \$1.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Mifflin County State Food Purchase Program Agreements for the Fiscal Year 2022-2023:

• Hand of Grace/Grace Covenant Church	\$20,000.00
• Abuse Network	\$6,000.00
• Bible Baptist/New Life Church Soup Kitchen	\$2,000.00
• Bible Baptist/New Life Church	\$10,931.25
• Calvary Bible Church	\$24,486.26
• Lewistown VFW Post 7011	<u>\$3,000.00</u>
	\$66,417.51

Allison Fisher explained this is the annual allocation for the Food Purchase Program. The funds come from the Pennsylvania Department of Agriculture to support food distribution in our communities. It is a substantial amount this year and Ms. Fisher believes there is truly no reason anyone in the community should be going hungry. She also stated she is pleased Lewistown VFW Post 7011 is a new applicant to the program

through the Veterans Affairs office here in Mifflin County, whose previous food distribution program had been cancelled due to problematic issues.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Professional Services Agreement with SEDA-Council of Governments related to grant writing services for an EOOH HOME Application for the period July 13, 2022 through July 15, 2023 - \$5,000.00

Mark Colussy spoke. This is an opportunity to work with SEDA-COG who has done home rehabilitation services for seven counties in the region. Mifflin County Planning Department has housing staff however staff is very busy working on other projects. The department has reached out to SEDA-COG to assist in the grant application process on behalf of the county. They are asking for authorization for SEDA-COG to submit the grant application.

Mark stated regardless of whether or not the grant is awarded there will be help for Mifflin County residents in need of home rehabilitation. Doug Marks will be working directly with residents for those services.

Commissioner Postal asked who a resident would call if they have questions. Mark stated they could call either the Planning Department directly or SEDA-COG.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. 2022-2023 Hazardous Material Response Fund (HMRF) for the period July 1, 2022 through June 30, 2023 - \$6,031.00

Brian Fleegal presented the HMRF is the collection of fees from facilities that house hazmat in Mifflin County. It has been allocated to Mifflin County for the planning, training, and response to any hazardous material issues.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Personnel:

- Resignation of Security Guard John Folk effective July 8, 2022
- Hiring of Part-time Correctional Officer Ryan Snyder effective July 14, 2022
- Promotion of Hunter Hepner from Children and Youth Caseworker I to Caseworker II effective July 25, 2022
- Resignation of Part-time Correctional Officer Jay Boreman effective July 6, 2022
- Hiring of Tyler Rose for Children and Youth Caseworker effective July 25, 2022
- Resignation of Counselor Supervisor Lisa Hubler effective August 1, 2022
- Resignation of Human Services Income Stability Coordinator Kaitlyn Xanthopoulos effective July 29, 2022

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:25 am.

Secretary

ATTEST:

Chief Clerk