

Lewistown, PA

August 4, 2022

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 4, 2022 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; Treasurer Diane Griffith; and Fiscal Affairs Assistant Charity Larson

Guests present were, Brenda Dobson from CYS, Chastity Fultz and Mark Colussy from CDBG, Lisa Stalnaker, Hillary Worley from Probation, Michelle Brummer from Gannett Flemming, Erin Thompson from The Lewistown Sentinel, and Alex Leonard and Elise Wagner from MCTV,

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of July 21, 2022. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable*

Ck. #'s 138332-138487 EFT #'s 2988529903 in the amount of \$545,613.13

2. *Payroll Account*

Ck. #'s 79434-79444 and Direct Deposit Advice #'s 45436-45655 in the amount of \$426,726.30

3. *911 Account*

Ck. #'s 52406-52417 and EFT #'s 20935-20939 in the amount of \$212,155.08

4. *LEPC Account*

Ck. #1560 in the amount of \$20.00

5. *CDBG Account*

Ck. #1609 in the amount of \$719.96

6. *Liquid Fuels Act 89 Account*

Ck. #8119 in the amount of \$48.43

7. *Local Use Fund*

EFT# 70002 in the amount of \$180,388.98

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Postal seconded the motion. The motion was unanimously approved.

V. *Treasurer's Report:*

TREASURER'S REPORT

7/20/2022-8/2/2022

General Account Starting Balance **\$9,308,701.03**

DEBITS

Deposits Receipts #112268-112438 322,859.77

Transfer from

Transfer from CAPITAL RESERVE 0.00

Transfer from 911 0.00

Voided Checks 20.00

Transfer from LEPC 0.00

Adjustment 0.00

Interest 8825.28

TOTAL DEBITS **\$331,705.05**

CREDITS

Bills Paid CK #'S 138332-138428 EFT #'S 29885-29903 545,613.13

Transfer to Payroll CKS 79434-79444, DD 45436-45655 426,726.30

NSF Check 1,381.30

TOTAL CREDITS **\$973,720.73**

Ending Balance (Interest @ 1.650% as of 8/2/2022) **\$8,666,685.35**

Liquid Fuels

Invested at JV Bank @ 1.250% as of 8/2/2022 \$321,481.48

Liquid Fuels - Act 89

Invested at JV Bank @ 1.250% as of 8/2/2022 \$462,161.89

911 Telephone Account

Invested at JV Bank @ 1.500% as of 8/2/2022 \$753,244.99

LEPC

Invested at JV Bank @ 0.750% as of 8/2/2022 \$21,256.69

Local Use Fund

Invested at JV Bank @ 1.250% as of 8/2 /2022 \$477,857.53

Capital Reserve Account

Invested at JV Bank @ 0.350% as of 8/2/2022 \$8,562,357.33

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Prison Board
Meeting with 911 Director
Salary Board
Meeting with Insurance Consultant*

Commissioner Postal:

*Salary Board
SEDA-COG Natural Gas Board
CCAP Membership
PA Opioids Trust
Reedsville Creamery Ribbon Cutting
DLI Executive Committee
CCAP Community & Economic Dev.
Veteran's ATLAS Program Meeting
MC Planning Commission
MC Correctional Facility
ARPA
MC Budget and Insurance
Black's Hospital
MC Sheriff
MC Broadband*

Commissioner Kodish:

*Prison Board
Meeting with 911 Director
Salary Board
Meeting with Insurance Consultant
Meeting with MC Wireless
Regional Services Personnel
Juniata River Valley Visitors Bureau
CARS Board*

VII. Public Comment:

There was no public comment.

VIII. New Business:

A. Mifflin Moves Project Presentation

Mark Colussy from CDBG presented Michelle Brummer, Senior Planner, Gannett Fleming and stated she would be presenting the Mifflin County Moves Project which has been ongoing for about a year.

Ms. Brummer explained the Mifflin County Moves Project is for non-motorized travel within Mifflin County. The project is taking place in three phases and is currently about $\frac{3}{4}$ complete. A field tour was conducted in June to assess the area. It was noted people were not walking on sidewalks which puts pedestrians in unsafe situations. Data from PennDot was used to discern where incidents have occurred in the past indicating an area to look at more closely for improvement.

Pedestrian and Bicycle usage and improvement areas were identified by combining public input and the PennDot data. Metrics developed by the real estate industry identified as walk scores and bike scores were used to identify areas of good walkability or biking access and those needing improvement. Ms. Brummer shared pictures from around Mifflin County identifying places where improvement could be made.

The vision of the Program is to establish safe travel choices for non-motorized means by 2035. Ms. Brummer stated the following four goals:

1. Establish a network where active travel is intuitive, safe, and comfortable for users of all ages, abilities, and lifestyles.
2. Encourage active transportation as an inclusive, low-cost, and healthy way to move within and between communities.
3. Expand connections among community destinations.
4. Enhance the travel experience with features that reflect local history, character, and culture.

Work has been ongoing on a strategic map of areas of active transportation. There are three main points identified, those being active communities by type, community connectors, and bikeways. From that six proposed locations for detailed planning have been identified. They are Allensville, Reedsville, 3 Chiefs Trail thru Manns Narrows, Electric Avenue Corridor, Trail Station to Downtown Lewistown, and the 911 National Memorial Trail Route.

Going into the Fall 2022 season they are looking to update the Mifflin Moves website by mid-August, hold a local Partner Outreach and Committee Meeting 5 by late August, do Municipal and PennDot outreaches by September/October, and Draft a plan for Committee Meeting 6 in October.

Commissioner Kodish thanked Ms. Brummer and noted there are a lot of hikers and bikers in the Mifflin County area who will be excited to have more opportunities in the Mifflin County area to take advantage of.

B. Request for exoneration of 2022 county portion per capita taxes:

- Bratton Township Tax Collector Sharina Harshbarger – 3

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

C. Project Modification Request for the Mifflin County Pre-Trial Grant to extend the grant until March, 2023 and changes to salaries and benefits

Lisa Stalnaker stated the period of time for the grant is to end on September 29th. They are requesting an additional couple of months to complete some goals. Covid 19 backlogs in the courts caused delays. There were also staffing changes that affected the program.

Ms. Stalnaker noted positives stating non-traditional officer patrols have increased because of the program. There have been no terminations and most participants have been able to connect with substance abuse services in a timelier manner. Overall the program is going well.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

D. Purchase of Service Agreement for use, if needed, by Children and Youth:

- Merakey – Harrisburg, PA

- Centre County Children’s Advocacy Center- Bellefonte, PA
- The Summit School, Inc. – Herman, PA
- Clear Vision Residential Treatment Services, Inc., Montgomery, PA

Brenda Dobson from CYS gave a brief description of the services provided by each facility and daily rates charged by each.

Commissioner Kodish asked for explanation of the rate ranges. Ms. Dobson explained the rates vary by programs offered at each facility and that it is not typical for CYS to have a child in one of the higher rate programs.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- E. Professional Services Agreement with Buchart Horn for the CDBG Derry Township Senior Center Renovations – Not to exceed \$18,500.00

Chastity Fultz spoke explaining this is an agreement on behalf of Derry Township for CDBG funds to be used to improve their Senior Center. Funds are not to exceed \$18,500.00 and total project cost is estimated at this time to be \$72,585.00.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- F. Pre-Trial Diversion Project Grant Agreement with CenClear for treatment services – not to exceed \$33,000.00

Lisa Stalnaker and Hillary Worley spoke on items F, G, and H. Cen Clear has recently become a licensed Drug and Alcohol Provider. Federal and State Grants require them to contract with all providers. They have been writing grant applications in a way that all eligible entities within the county have been part of the grants.

Motion was made by Commissioner Kodish for items F, G, and H to be approved together. Commissioner Postal seconded the motion. The motion was unanimously approved.

- G. Adult Treatment Court Expansion Grant Agreement with CenClear for counseling services – not to exceed \$9,725.00

Ms. Worley added to Ms. Stalnaker’s comments above stating treatment court is a program that offers a lot of second chances for offenders in the county. It is the most intensive program offered and includes extended periods of house arrest and extensive monitoring.

Motion was made by Commissioner Kodish for items F, G, and H to be approved together. Commissioner Postal seconded the motion. The motion was unanimously approved.

- H. Adult Treatment Court Expansion Grant Agreement with CenClear for counseling services – \$5,451.00

Motion was made by Commissioner Kodish for items F, G, and H to be approved together. Commissioner Postal seconded the motion. The motion was unanimously approved.

- I. Quote from Tyler Technologies for Content Management for the payroll software - \$18,647.00

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- J. Resolution No. 24 of 2022 authorizing the filing of the DCED HOME application and allow the Chairman to sign all related documents

Mr. Colussy explained the CDBG office is pretty busy. SEDA-COG has worked quickly on completing the noted grant application on their behalf. CDBG is asking for approval for submission of the grant and permission for the Chairman to sign assurances and plans.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

K. Resolution No. 25 of 2022 authorizing the Chairman to sign the Election Integrity Grant Application and any related documents

Ms. Stalnaker said the application is still not available for this. The grant funds amount for the county are \$135,673.07. Funding can be used for physical security and transparency costs, post-election procedures, maintenance activities, printing of ballots, training costs, payment of staff at polling places on Election Day, secure preparation, transporting, storage, and management of voting apparatus, and cost of county board of elections duties related to the processing of voter registration and applications.

Solicitor Snook asked if the money would be available before the November election. Ms. Stalnaker said she would assume it would.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

L. Personnel:

- Resignation of Correctional Facility Sergeant Joshua Neff effective August 1, 2022
- Promotion of Robert Sidney from Correctional Officer to Lieutenant effective August 7, 2022
- Promotion of Dwayne Kurtz from Part-time Correctional Officer to Full-time Correctional Officer effective August 7, 2022
- Resignation of Children and Youth Caseworker Barbara Burton effective August 12, 2022

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:39 am.

Secretary

ATTEST:

Chief Clerk