

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 6, 2022 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson

Guests present were, Treasurer Diane Griffith, Assistant Chief Clerk Angela Shuey, Veterans Service Officer James Conway, Staff Sergeant Abigail Turner, Sergeant Joseph Turner, Chief Probation Officer Nick Wolfkiel, Human Services Director Allison Fisher, CDBG Administrator Chastity Fultz, CDBG Housing Rehab Specialist Doug Marks, Mifflin County 14-Year-old Junior Babe Ruth Baseball All-Stars Team Manager Bill Corbin, Coach Denny Yetter, players Bo Reeder, Nazae Traxler, Max Yoder, Chase Hartung, Evan Stroehecker, Chase Leister, Gavin Powell, Madden Weaver, Elliot Yetter, Reese Christine, Logan Ruth, Michael McNitt, and family members Lana Knepp, Ed Curry, Hope Roselle, Tom Traxler, Denise Ruth, Amy Christine, Brian Christine, Brad Leister, Jason McNitt, Lucas Parks, and Billie Jo Stringfellow.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of September 26, 2022. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 139074-139137 EFT #'s 30163-30168 in the amount of \$166,487.86

2. Payroll Account

Ck. #'s 79478-79490 and Direct Deposit Advice #'s 46525-46734 in the amount of \$481,976.47

3. 911 Account

Ck. # 52446-52447 and EFT #'s 20958 in the amount of \$50,507.15

4. Liquid Fuels Account

Ck. #'s 1710 in the amount of \$5,941.00

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

9/28/2022-10/4/2022

General Account Starting Balance

\$7,636,478.12

DEBITS

Deposits Receipts #113084-113172

350,455.93

Transfer from

Transfer from CAPITAL RESERVE

0.00

Transfer from 911

0.00

Voided Checks

0.00

Transfer from LEPC	0.00
Adjustment	0.00
Interest	11,947.77
TOTAL DEBITS	\$362,403.70

CREDITS

Bills Paid CK #'S 139074-139137 EFT #'S 30163-30168	166,487.86
Transfer to Payroll CKS 79478-79490, DD 46525-46734	481,976.47
NSF Check	
Transfer to SFPP	0.00
TOTAL CREDITS	\$648,464.33
Ending Balance (Interest @ 2.300% as of 10/4/2022)	\$7,350,417.49

Liquid Fuels

Invested at JV Bank @ 2.300% as of 10/4/2022	\$311,983.07
--	--------------

Liquid Fuels - Act 89

Invested at JV Bank @ 2.300% as of 10/4/2022	\$463,081.43
--	--------------

911 Telephone Account

Invested at JV Bank @ 2.300% as of 10/4/2022	\$988,632.05
--	--------------

LEPC

Invested at JV Bank @ 0.750% as of 10/4/2022	\$20,241.89
--	-------------

Local Use Fund

Invested at JV Bank @ 2.300% as of 10/4/2022	\$478,897.59
--	--------------

Capital Reserve Account

Invested at JV Bank @ 0.400% as of 10/4/2022	\$8,756,813.53
--	----------------

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Sunderland: Budget Meetings w/various Depts. & Offices
Various Mifflin County Internal Staff Meetings*

*Commissioner Postal: JVBDS Citizens Advisory Board
JVBDS Out of the Darkness Walk at Kish Park
JVBDS Executive Committee
Lunch Meeting with Senator Judy Ward
Budget Meetings w/various Depts. & Offices
Various Mifflin County Internal Staff Meetings*

*Commissioner Kodish: Budget Meetings w/various Depts. & Offices
SEDA-COG Executive Committee
CARS Board
PIMCC Finance & Audit Committee*

VII. Public Comment:

None

VIII. New Business:

- A. Proclamation in Honor of the 2022 Mifflin County 14-Year-Old Junior Babe Ruth Baseball All-Stars

PROCLAMATION IN HONOR OF THE 2022 MIFFLIN COUNTY 14-YEAR-OLD JUNIOR BABE RUTH BASEBALL ALL-STARS

WHEREAS, it is the intent of the Mifflin County Commissioners to recognize outstanding achievements of individuals, athletic teams, and organizations in Mifflin County; and

WHEREAS, we, the Commissioners of Mifflin County, join with our community in recognition of the tremendous accomplishments of the Mifflin County 14-Year-Old Junior Babe Ruth All-Stars; and

WHEREAS, the Mifflin County 14-Year-Old Junior Babe Ruth All-Stars were Pennsylvania finalists; and

WHEREAS, the team captured the 2022 Mid-Atlantic Region Babe Ruth title; and

WHEREAS, the team secured Fifth Place honors at the 2022 Babe Ruth World Series; and

WHEREAS, the tremendous season can be credited to not only the commitment of Manager Bill Corbin, the assistant coaches and the parents, but also to the determination and spirit of the entire team; and

WHEREAS, these outstanding young men have demonstrated admirable sportsmanship as well as athletic ability; and

WHEREAS, we are privileged and honored to recognize these young citizens of Mifflin County:

- | | | | |
|-----------------------|-------------------|------------------|-------------------|
| Joel Beamer | Reese Christine | Chase Hartung | Chase Leister |
| Michael McNitt | Nate Parkes | Gavin Powell | Bo Reeder |
| Logan Ruth | Braxton Smith | Jayden Smith | Nazae Traxler |
| Madden Weaver | Elliott Yetter | Max Yoder | |
| Manager – Bill Corbin | Coach Cole Knable | Coach Bob Mowery | Coach Matt Weaver |
| Coach Denny Yetter | | | |

WHEREAS, the contributions of these dedicated individuals have provided our community with much pleasure and pride.

NOW, THEREFORE, we, the Mifflin County Commissioners, on behalf of all citizens of Mifflin County do hereby wish to extend our congratulations and appreciation for their great effort and superior achievement.

Proclaimed this 6th day of October, 2022.

Team Manager, Bill Corbin, thanked the commissioners and people of Mifflin County stating it is because of the support of local residents that the team was able to make it the competition.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- B. CDBG Public Hearing for the FFY 2022 application

CDBG Administrator, Chastity Fultz, held the second of two required public hearings for fiscal year 2022 CDBG application beginning at 9:11am.

Mifflin County has received \$223,175.00 of which \$41,171.00 is given to CDBG staff to administer the program, leaving \$183,004.00 for project cost. This year they received two applications for Mifflin County’s share of the funds. One was from the Juniata Terrace Water Main Replacement Project for \$167,382.00 and the other was the Lockport Stormwater Improvements Project for \$15,622.00.

An application for special allotment of funds has already been submitted for the Juniata Terrace Water Main Replacement Project but they are not expecting an answer on this until the end of October. In anticipation that the project may not be funded they would like to apply for a CDBG competitive application if needed. They are required to allocate 75% of their entitlement funds towards the project. So in this instance they are recommending to commit \$167,382.00 toward the Juniata Terrace Main Water Replacement.

The Lockport Stormwater Improvement Project is a small section of roadway. The overall project is around \$85,000.00. Their intent is to commit \$15,622.00 of this year's funds. If they do not need to put funds into the Juniata Terrace Water Main Replacement Project the Lockport Stormwater Improvement Project would be fully funded this year. If they do have to commit the funds to the Juniata Terrace project they would recommend funding the Lockport project next year.

Ms. Fultz asked that if the projects are agreeable with the commissioners that they pass a cumulative resolution not only for the county funded but for all the other entitlement funded projects as well. The application is due for this year by October 28, 2022. Ms. Fultz stated they are well on their way to meeting that deadline.

Ms. Fultz then opened the hearing to public comment. Commissioner Postal asked what the listed \$4000.00 deliver fees were for. Ms. Fultz stated they are for direct cost of staff such as advertising, interviews, etc. There were no further comments or questions. The hearing concluded at 9:20am.

- C. Resolution No 29 of 2022 authorizing the submission of an application for the FFY 2022 CDBG Program (CDBG Administrator Chastity Fultz)

RESOLUTION NUMBER 2022-29

A resolution of the Mifflin County Commissioners, County of Mifflin, Commonwealth of Pennsylvania, authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development for funding through the Community Development Block Grant (CDBG) Program, as authorized under the Housing and Community Development Act [42 USC 5301 and 24 CFR Part 570], and further certifying compliance with the requirements of said program.

WHEREAS, it is necessary and in the public interest that the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council, Pennsylvania, receive funds from the Commonwealth through the Department of Community and Economic Development in accordance with the Community Development Block Grant program; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council have the legal authority and responsibility under Act 179 to apply for Community Development Block Grant funds; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council have undertaken a considerable citizen participation process including written invitations to municipalities, informational meetings, hearings and legal notices all of which culminated in the prioritization of projects and development of a Community Development Plan ; and

WHEREAS, The Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council are familiar with the requirements of the program as provided for in the Housing and Community Development Act (HCDA) and the Community Development Block Grant regulations; and

WHEREAS, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council wish to apply for said funds.

NOW, THEREFORE, BE IT RESOLVED by the Mifflin County Commissioners that the FFY 2022 CDBG application is hereby approved for the proposed activities listed below:

MIFFLIN COUNTY

1.	Juniata Terrace Water Main Replacement	Replacement and relocation of main waterline to Juniata Terrace Borough that includes delivery costs of \$4,000.00.	\$167,382.00
2.	Lockport Stormwater Improvements	Replacement of stormwater pipes and upgrading stormwater collection facilities along Lockport Road in the Lockport Neighborhood of Oliver Township that includes delivery costs of \$4,000.00.	\$15,622.00
3.	Planning and Administration	Administrative salaries and benefits	\$40,171.00
	Total CDBG Funding		\$223,175.00

ARMAGH TOWNSHIP

1.	Demolition of Residential Blighted Structures	Spot demolition of residential, blighted structures that includes delivery of \$4,000.00.	\$77,673.00
2.	Planning and Administration	Administrative salaries and benefits	\$17,050.00
	Total CDBG Funding		\$94,723.00

BROWN TOWNSHIP

1.	Walnut Street Sidewalk Project Phase 3	Installation of new and replacement of existing sidewalks along Walnut Street that includes construction, engineering and delivery of \$4,000.00.	\$78,531.00
2.	Planning and Administration	Administrative salaries and benefits	\$17,238.00
	Total CDBG Funding		\$95,769.00

DERRY TOWNSHIP

1.	Yeagertown Area Road Reconstruction Phase 1	Road Reconstruction Project of First, Second, Third and Fourth Streets in Yeagertown that includes delivery costs of \$4,000.00.	\$106,824.00
2.	Planning and Administration	Administrative salaries and benefits	\$23,449.00
	Total CDBG Funding		\$130,273.00

GRANVILLE TOWNSHIP

1.	Single-Family Housing Rehabilitation	Housing rehabilitation for an income eligible single-family home owner (project and delivery costs)	\$83,249.00
2.	Planning and Administration	Administrative salaries and benefits	\$18,274.00
	Total CDBG Funding		\$101,523.00

LEWISTOWN BOROUGH

1.	Slip Lining Project	Slip lining of storm water/sanitary sewer piping in the First ward of Lewistown Borough that includes delivery of \$4,000.00.	\$123,666.00
2.	Planning and Administration	Administrative salaries and benefits	\$21,823.00
	Total CDBG Funding		\$145,489.00

BE IT FURTHER RESOLVED that the Mifflin County Planning and Development Department is authorized to have prepared the necessary forms and documents to submit an application to the Department of Community and Economic Development for Community Development Block Grant funds for the purposes aforesaid; and

BE IT FURTHER RESOLVED, if CDBG funds are determined by the Pennsylvania Department of Community and Economic Development to be expended on ineligible program costs or do not meet a national objective, the Mifflin County Commissioners and on behalf of the Armagh, Brown, Derry and Granville Township Supervisors and Lewistown Borough Council agree to repay the proportion deemed ineligible from non-federal resources.

BE IT FURTHER RESOLVED, that the Community Development Plan was developed in coordination with low and moderate individuals, interested organizations, non-profits and other interested parties through the citizen participation process and municipal information gathering is hereby adopted; and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Commissioners of Mifflin County is empowered to place his/her signature, on behalf of the governing body, on necessary application forms and affix thereto the official seal of Mifflin County.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

D. Resolution No 30 of 2022 Supporting Operation Green Light for Veterans

Resolution No. 30 of 2022 Supporting Operation Green Light for Veterans

WHEREAS, the residents of Mifflin County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Mifflin County seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, about 200,000 service members transition to civilian communities annually; and

WHEREAS, studies indicate that service members may experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties and municipalities to recognize Operation Green Light for Veterans; and

WHEREAS, Mifflin County appreciates the sacrifices of our United State Military Personnel and believes specific recognition should be granted; therefore, be it

RESOLVED, with designation as a Green Light for Veterans County, Mifflin County hereby declares from October through Veterans Day, November 11th 2022 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Mifflin County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a window of their place of business or residence.

ADOPTED by the Board of Commissioners of the County of Mifflin, the commonwealth of Pennsylvania, this 6th day of October, 2022.

Veterans Service Officer, James Conway, gave an explanation of the Green Light Program stating the color green is a color of hope, renewal, and wellbeing. Green light is also a term used to mean forward movement, especially in the military. Turning on a green light is meant to spark conversation within the community about veteran's mental health and bring awareness to veteran's issues adjusting to civilian life. Mr. Conway spoke about the dedication and hard work of today's military and the necessity of community support. He presented Staff Sergeant Abigail Turner and Sergeant Joseph Turner of the local National Guard unit and thanked them for their service.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

E. Request for exoneration of 2022 county portion per capita taxes:

- Menno Township Tax Collector Cynthia Clever – 2
- Juniata Terrace Borough Tax Collector Susie Tyson - 1

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

- F. Award Notification for the Intermediate Punishment Program Grant - \$93,650.00

Chief Probation Officer, Nick Wolfkiel, stated this program is a last chance program before prison. It is an electronic monitoring program that helps keep people out of jail with intensive treatment and supervision. It also helps keep families together. The program has been very successful. This is a request for renewal of the program.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

- G. Intermediate Punishment Program Agreement with Clear Concepts Counseling for counseling services for the period July 1, 2022 through June 30, 2023 - \$15,955.00 (Chief Probation Officer Nick Wolfkiel)

Mr. Wolfkiel stated this is also an important program for Probation. Some of things offered are team meetings, intensive outpatient services, individual counseling, and group counseling.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

- H. Award Notification for the Reentry Strategic Planning Grant - \$14,999.00

Human Services Director, Allison Fisher, stated this is applied for every three years. This pays for grant writer's and consultant's time. Mr. Postal asked when this would start. Ms. Fisher stated it would probably start in January.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

- I. Bid for the HVAC replacement at the Lewistown and Derry Senior Centers and HVAC and Electrical upgrades to the Shelter Services

Housing Rehabilitation Specialist, Doug Marks, stated there were no bids for the HVAC portion of the contract. There was one bid for the electrical upgrades portion. They cannot accept one bid the first time so the bid was returned unopened. Both items will be put up for rebid. If only one bid is received the second time the bid can be acceptable. He is asking for the original bid to be rejected as unopened so bidding may be reposted.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

- J. Two-year agreement with VBA for employee vision coverage for the period January 1, 2023 through December 31, 2024

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

- K. Quote from Park Security and Installations for the Prison Camera System - \$40,965.20 (Warden Kormanic)

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

- L. Resolution No. 31 of 2022 setting forth certain guarantees in relation to an application for improvement of the Mifflin County Library through the Keystone Recreation, Park and Conservation Fund Grants for Public Library Facilities

Commissioner Postal explained the application due date for this resolution is October 14th. The scope of the project has not yet been finalized or approved. This being the only public meeting prior to the due date, it is necessary to address it at this time. The motion will be stated to approve the resolution with the understanding the project has not yet been approved. Solicitor Snook clarified; approval of the motion would be contingent upon there being an agreement to the final terms.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

M. Mifflin County Library Accessibility and Enhancement Project Keystone Grant for Public Library Facilities – Funding Commitment Letter

Commissioner Postal explained this is a commitment of funds for the prior agenda item. The department of education requires a 50/50 match of funds. It is assumed the project will cost around \$1,000,000.00. The county would then match with \$500,000.00. However, this funding is contingent upon finalization of an agreement on the project and will be rescinded if no agreement is reached. Therefore, this item is specifically contingent upon the reaching of an agreement before the submission if not, it will not be submitted.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

N. Personnel:

- Promotion of Part-time Corrections Officer Ryan Snyder to Corrections Counselor effective October 10, 2022
- Hiring of Part-time Corrections Officer Abraham David effective October 8, 2022
- Hiring of Part-time Corrections Officers Taylor Knight and Jared Knight effective October 17, 2022
- Transfer of Sara Krumenaker from Children and Youth Office Manager to Domestic Relations Secretary/PACSES Administrator effective October 17, 2022
- Retirement of Domestic Relations Secretary/PACSES Administrator Denise Gussler effective December 31, 2022

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:37 am.

Secretary

ATTEST:

Chief Clerk