

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 20, 2022 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson

Guests present were, Treasurer Diane Griffith, Veterans Service Officer James Conway, Chief Probation Officer Nick Wolfkiel, Human Services Director Allison Fisher, CDBG Administrator Chastity Fultz, Children and Youth Services Administrator Nicole Patkalitsky, Proclamation Honoree Ada Kuhn and guests, Proclamation Honoree Ross Fogleman, and Marissa Gingrich and Gabe Yoder from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of October 6, 2022. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 139138-139284 EFT #'s 30169-30281 in the amount of \$1,010,562.72

2. Payroll Account

Ck. #'s 79491-79498 and Direct Deposit Advice #'s 46735-46950 in the amount of \$333,890.24

3. 911 Account

Ck. # 52448-52458 and EFT #'s 20959-20961 in the amount of \$116,050.02

4. Liquid Fuels Account

Ck. #'s 1711-1712 in the amount of \$9,275.01

5. CDBG Account

Ck. # 1620 in the amount of \$12,500.00

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
10/5/2022-10/18/2022**

General Account Starting Balance **\$7,350,417.49**

DEBITS

Deposits Receipts #113177-113172	287,524.05
Transfer from	
Transfer from CAPITAL RESERVE	0.00
Transfer from 911	0.00

Voided Checks	0.00
Transfer from LEPC	506.59
Adjustment	0.00
Interest	0.00
TOTAL DEBITS	\$288,030.64

CREDITS

Bills Paid CK #'S 139138-139284 EFT #'S 30169-30281	1,010,562.72
Transfer to Payroll CKS 79491-79498, DD 46735-46950	333,890.24
NSF Check	
Transfer to SFPP	18,036.45
TOTAL CREDITS	\$1,362,489.41
Ending Balance (Interest @ 2.300% as of 10/18/2022)	\$6,275,958.72

Liquid Fuels

Invested at JV Bank @ 2.300% as of 10/18/2022 \$302,708.06

Liquid Fuels - Act 89

Invested at JV Bank @ 2.300% as of 10/18/2022 \$463,081.43

911 Telephone Account

Invested at JV Bank @ 2.300% as of 10/18/2022 \$872,582.03

LEPC

Invested at JV Bank @ 0.750% as of 10/18/2022 \$19,735.30

Local Use Fund

Invested at JV Bank @ 2.300% as of 10/18/2022 \$478,897.59

Capital Reserve Account

Invested at JV Bank @ 0.400% as of 10/18/2022 \$8,819,862.83

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*JVBDS Joinder Board
Emergency Management
MC Staff Meeting
Veterans Affairs*

Commissioner Postal:

*Youth Park Association
SEDA-COG JRA
Opioid Trustee Board
Ribbon Cutting at Hungry Run
MC Library Keystone Grant Application
JVBDS Joinder Board
DLI Executive Committee
Old Town Cemetery/Visitor's Bureau*

*Senator Robert Casey visit to The Academy
Various Internal Meetings: EMS/911,
Maintenance, MCCF, Tax Services,
Veteran's Affairs, Elections, RBA/Website,
Black's Hospital site*

Commissioner Kodish:

*SEDA-COG Executive Committee
Keystone Library Grant Planning Meeting
Regional Services Property Committee
PIMCC Board
JVBDS Joinder Board
Regional Services Board
County Web Site Planning
Town Cemetery Visit
Veterans Day Event Planning
MC Library Board
SEDA-COG Executive Review
Senator Robert Casey Visit to The Academy
911 Planning*

VII. Public Comment:

None

VIII. New Business:

A. Proclamation honoring Veteran Mrs. Ada Kuhn

PROCLAMATION

WHEREAS, Mrs. Ada Kuhn, celebrates her 103rd birthday on October 20, 2022; and

WHEREAS, Ada served in the U.S. Army during World War II in the European Theater of Operation; and

WHEREAS, as a Private First Class, Ada served as a Clerk Typist and was awarded the European-African-Middle Eastern Service Medal and Good Conduct Medal; and

WHEREAS, on behalf of all citizens of Mifflin County, we gratefully acknowledge the service and dedication of Ada Kuhn to our Country.

NOW, THEREFORE, we, the Mifflin County Commissioners hereby proclaim October 20, 2022 as:

“ADA KUHN DAY”

in Mifflin County and ask that all citizens join us in honoring Mrs. Ada Kuhn on this momentous occasion.

Proclaimed this 20th day of October, 2022.

Ms. Kuhn thanked the Commissioners for the recognition. She spoke about her time in military service stating she was working in a defense plant in Bridgeport Connecticut when she and two friends decided to join the Army in New Haven. Ms. Kuhn was primarily stationed in Germany at the same headquarters as Eisenhower. It was also noted that Ms. Kuhn comes from a military family with her husband, father, siblings, and children also having proudly served their duty to the country.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Proclamation honoring Eagle Scout Ross Fogleman

PROCLAMATION

IN HONOR OF EAGLE SCOUT ROSS T. FOGLEMAN

WHEREAS: the mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law; and

WHEREAS: the designation of Eagle Scout is the highest achievement in the Boy Scouting program, which was founded over one hundred years ago; and

WHEREAS: only four percent of Boy Scouts are granted the distinguished Eagle Scout rank; and

WHEREAS: Ross Fogleman, a member of Boy Scout Troop 106 of Milroy, has completed the requirements and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout on February 24, 2022; and

WHEREAS: The Boy Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods and their communities; and

WHEREAS: Ross's Eagle Scout project was completed at the Woodlawn Cemetery. Ross's project entailed landscaping around the stage area and trimming back the whole edge of the cemetery, which was well overgrown. Ross also installed an entrance sign. Ross's project service hours totaled 121.5; and

WHEREAS: Ross has served in the positions of Junior Assistant Scoutmaster, Senior Patrol Leader, Assistant Senior Patrol Leader, and Assistant Patrol Leader. Ross is a brotherhood member of the Order of the Arrow and currently serves as Shawnee Chapter Chief and Ceremonies Chair on the executive board of the Order of the Arrow; and

WHEREAS: Ross Fogleman serves as an example to the youth of our community through his high level of personal achievement, leadership and community service and has made Mifflin County very proud.

NOW, THEREFORE, we, the Mifflin County Commissioners, do hereby recognize and congratulate Ross Fogleman for his outstanding accomplishment, extend to him our deepest appreciation for all of his dedicated work and wish him the best in all of his future endeavors.

Proclaimed this 20th day of October, 2022.

Mr. Fogleman thanked the Commissioners for the proclamation and stated it was very unexpected but appreciated.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- C. Short-Term Rental Agreement with the Lewistown Armory for Election Day on November 8, 2022 at no cost

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. Mifflin County Re-Entry Coordination Sub-Grantee Contract with Curtis Wert for the period October 1, 2022 through September 30, 2023 – not to exceed \$3,125.00

Human Services Director Allison Fisher stated this is a sub-contract out of the Re-entry Strategic Planning Grant approved at the last regular meeting for data analysis.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Memorandum of Agreement with Juniata Valley Tri-County Drug and Alcohol, Lewistown PA, for the Opioid Settlement Funds

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Resolution No 32 of 2022 consolidating Mifflin County Revolving Loan Fund Programs
RESOLUTION 2022-32
Consolidating Mifflin County Revolving Loan Fund Programs

WHEREAS, Mifflin County Commissioners support programs to assist businesses, municipalities, and others in order to create jobs and economic growth; and

WHEREAS, in 1997, Mifflin County established the Mifflin County Revolving Loan Fund with a grant from the Pennsylvania's Department of Community and Economic Development; and

WHEREAS, in 2006, Mifflin County established a separate and second revolving loan fund program with a grant from the U.S. Department of Agriculture; and

WHEREAS, because the two original grants that established the two programs also established different terms and conditions for lending from the separate revolving loan funds: and

WHEREAS, the different terms and conditions currently lead to unnecessary confusion to borrowers and an unnecessary burden for the administration of the separate programs.

NOW THEREFORE, BE IT RESOLVED, in order to ease the administrative burden and increase the use of the revolving loan funds for purposes of job creation and economic growth, the two separate Revolving Loan Fund accounts will be consolidated into one account known as "The Mifflin County Revolving Loan Fund"; and

Furthermore, The Mifflin County Commissioners and advisors will, from time to time, evaluate the terms and conditions and change the guidelines in order to better accomplish the objectives of job creation and economic growth.

DULY ADOPTED this 20th day of October, 2022.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Agreement with the Pennsylvania Department of State for the 2022 HAVA Grant Funds - \$3,304.82

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Intermediate Punishment Program Agreement with Tri County Drug and Alcohol for Team Meeting and Case Management for the period July 1, 2022 through June 30, 2023 - \$9,000.00

Chief Probation Officer Nick Wolfkiel stated this an agreement to provide case management for the program and for recipients to be able to attend team meetings.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Purchase of Service Agreements for use, if needed, by Children and Youth

Children & Youth Administrator Nicole Patkalitsky provided the following for approval:

- Concern Professional Services, Fleetwood, PA
- Christian Family Services Management Group (Bair), York, PA
- Bethanna, Hampton, PA
- Living Well Institute, Inc., Hershey, PA
- Diakon Child, Family and Community Ministries, Topton, PA
- Justin Miller, Esquire, Bellefonte, PA

- Pentz Run Youth Services, Dubois, PA

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Approval to enter into negotiations and request a professional services agreement from Martson Law Offices for the County on behalf of Granville Township for Solicitor Services for CDBG projects

CDBG Administrator Chastity Fultz stated they issued a request for solicitor services. They only received one response from Martson Law Offices. They received approval to accept the one response. This was also approved by Granville Township for entering into an agreement contingent upon negotiating satisfactory rates. This is being driven by the grant they received to extend public sewer along Hawstone Road. They are also hoping to receive a grant to extend public water in the same area. They will have a lot of legal services needs during the process.

Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.

- K. Engagement of Appraisal Services from Christian T. Aumiller for the Green Avenue Building

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Personnel:

- Resignation of Part-time Corrections Officer Cassandra Trego effective October 7, 2022
- Resignation of Part-time 911 Telecommunicator Brian Mowry effective October 7, 2022
- Hiring of Blaine Baker for LPN effective October 10, 2022
- Promotion of Caryn Baumgardner from Part-time Sheriff Deputy Full-time Sheriff Deputy effective October 24 2022
- Resignation of Full-time Corrections Officer Abagale Snook effective October 27, 2022

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:25 am.

Secretary

ATTEST:

Chief Clerk