

Lewistown, PA

February 16, 2017

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, February 16, 2017 at 9:00 a.m. In attendance were Commissioners Lisa Nancollas, Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig; Solicitor Steve Snook and Confidential Clerk George Welsh.*

*Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.*

*Guests present were elections Office Director Harry Clever; Treasurer Debra Civitts; Planning and Development Director Bill Gomes; Public Safety Director Phil Lucas; Auditor Helen Kirk; Ed Fike; Nancy Laub; Joanne Tate; Mary Shingler; United Way Executive Director Mike McMonigal and Kyle Wakefield and Taylor Boozel from MCTV .*

*The meeting was called to order at 9:00 a.m. by Chairman Nancollas.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of February 02, 2017. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

*Cks. #113090 to 113264 and EFTs #22602 to 22683 in the amount of \$610,501.31*

**2. Payroll Account:**

*Cks. #77518 to 77540 and Direct Deposit Advices #11703 to 11924 in the amount of \$325,948.57*

**3. 911 Account:**

*Cks. # 51308 to 51314 and EFTs #20319 and 20320 in the amount of \$1,796.49*

**4. LEPC Account:**

*Cks. #1360 to 1362 in the amount of \$464.24*

**5. Liquid Fuels ACT 89 Account:**

*EFT #8051 in the amount of \$45.71*

*Motion was made by Commissioner Kodish to approve payment of bills as listed above. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

**V. Treasurer's Report:** 02/01/2017 to 02/14/2017

General Account Starting Balance	\$ 5,600,475.54
Deposits – Receipts #85277-85427	496,480.29
Transfer from 911	200,000.00
Voided Check	106.68
Total Debits	\$ 696,586.97

*Bills Paid – Cks. #113090-113264*

	<i>EFTs #22602-22683</i>	\$ 610,501.31
	<i>Transfer to Payroll – Cks. #77518-77540</i>	
	<i>DD #11703-11924</i>	325,948.57
	<i>Total Credits</i>	\$ 936,449.88
<i>Ending Balance –</i>	<i>Interest @ 0.810%</i>	\$ 5,360,612.63
<i>Liquid Fuels</i>	<i>0.810% @ JVB</i>	465,796.07
<i>Liquid Fuels – Act 89</i>	<i>0.810% @ JVB</i>	227,325.28
<i>LEPC</i>	<i>0.810% @ JVB</i>	22,232.36
<i>911 Telephone Account</i>	<i>0.810% @ JVB</i>	1,410,271.61
<i>Capital Reserve Account</i>	<i>0.810% @ JVB</i>	
	<i>General Account Funds</i>	
	<i>Total Capital Reserve</i>	\$ 232,467.01

*Motion was made by Commissioner Kodish to accept the Treasurer's Report as received, subject to audit. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

#### **VI. Meetings and Events:**

*Commissioner Nancollas:*

*Penn State Administrators and Tom Walker  
Internet Advisory Committee  
Standing Stone concerning Courthouse Security  
Youth Park Board Meeting - We now have a Facebook page with calendar updates  
Warden Book and The Meadows concerning our JVB Behavioral Health Services to improve our inmate counseling services.  
Sam Price, RC&D to advance our economic plan  
Operation Fairness  
Standard Steel, Hawbaker, Armagh Township Supervisors and our representatives to the gas project for natural gas lines for Burnham, Yeagertown and Reedsville.  
Governor's Budget  
Department Head Meeting  
Salary Board Meeting  
Retirement Board Meeting*

*Commissioner Dunkle:*

*Operation Fairness – We are moving along with both components – Pictometry and Census. Pictometry – Menno Township has been completed and 50 to 60% of the way with Union Township. Census – we have made great progress with approximately 13,000 cards have been returned  
Airport Authority - They have received all their new snow removal equipment, funded 90% through the Federal government. Our total cost was 5%. The National Glider Contest will be held at the airport again this year  
Standard Steel, Armagh Township and Glenn O. Hawbaker to discuss the extension of natural gas to both of their facilities, Standard Steel at its present location and the new Hawbaker black topping facility in Armagh Township.  
CJAB (Criminal Justice Advisory Board) – we meet quarterly- Judges, District Attorney, various service providers, drug and alcohol anybody that has any relationship to our Court system. Everybody at that meeting presents what is current and relevant so that we can discuss it in more detail and makes some decisions relative to those issues.  
Economic Development  
Sam Price, RC&D*

*Commissioner Kodish:*

*Salary Board  
Department Head Meeting  
Retirement Board  
Regional Services Board  
CARS Board  
CSBG Board  
Regional Services Property Committee  
Solid Waste Authority  
Internet Advisory Committee*

**VII. Public Comment:**

*Commissioner Kodish: We moved Public Comment up to the earlier part of our Agenda so this gives you an opportunity to comment on any issue you like and also if there is an Agenda item you see and would like to make a comment before we take action on it, it gives you a chance to go to the podium and offer your comment.*

*Ms. Laub: Thank you, Steve for your detailed report on Operation Fairness. It would be nice to see the numbers on the assessment rolls because I think it is a good effort. Standing Stone Security are you consulting with someone about our security? Do you know the cost of that?*

*Chairman Nancollas: I can get that for you later.*

**VIII. New Business:**

- A. *Mike McMonigal, United Way Executive Director: I was here a couple of months ago about our campaign. It is still the front part of what United Way does. Give, Advocate and Volunteer. For many years "Day of Caring" has been our crowning jewel for volunteering. I think it is a wonderful program but it is one time a year.*
- B. *Maintenance Renewal Agreement with Core Power and Environment for the 911 UPS for the period February 25, 2017 through February 24, 2018 in the amount of \$6,829.00*

*Motion was made by Commissioner Dunkle to approve the Maintenance Renewal Agreement with Core Power and Environment. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- C. *Medical Assistance Transportation Program (MATP) Contact Addendum*

*Commissioner Kodish: There was a slight increase in the CARS rate.*

*Motion was made by Commissioner Kodish to approve the Medical Assistance Transportation Program Contract Addendum Agreement. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- D. *User Agreement for 2017 with Burnham United Methodist Church for a Polling Place*

*Motion was made by Commissioner Dunkle to approve the User Agreement for 2017 with Burnham United Methodist Church. Seconded by Commissioner Kodish. The motion was unanimously approved.*

- E. *Maintenance and Support Services Agreement with Election Systems and Software, LLC for the period January 1, 2017 through December 31, 2020 in the amount of \$14,850.00 annually*

*Motion was made by Commissioner Kodish to approve the Maintenance and Support Services Agreement with Election Systems and Software, LLC. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

F. *Supplement to Planning Services Agreement with the Borough of Lewistown to provide additional services for a fee not to exceed \$3,000.00*

*Mr. Gomes: We have a grant for doing the trail where we got the money about three months ago. The estimate was higher than we thought to do the trail. Application for another grant has to be submitted by the owner, Lewistown Borough. As in past practice, if we do a grant application for someone else, we have to charge them.*

*Commissioner Dunkle: And you had discussions with the Borough.*

*Mr. Gomes: Yes and they signed off on the agreement so we are after your approval.*

*Motion was made by Commissioner Kodish to approve the Supplement to Planning Services Agreement with the Borough of Lewistown. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

G. *Request for real estate tax refund:*

- *Parcel No. 18,08-117A located in Menno Township – a camp on the property was assessed incorrectly – County portion \$745.50 (2011-2016)*

*Motion was made by Commissioner Dunkle to approve the Request for Real estate tax refund. Seconded by Commissioner Kodish. The motion was unanimously approved.*

H. *Hiring of Part-time Correction Officer Kolby Aumiller effective February 19, 2017*

*Motion was made by Commissioner Kodish to approve the hiring of Correction Officer Kolby Aumiller. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

## **IX. Adjournment**

*With no other business on the agenda, Commissioner Kodish adjourned the meeting at 9:40 a.m.*

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*Secretary*

ATTEST:

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*Chief Clerk*