

Lewistown, PA

March 02, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 02, 2017 at 9:00 a.m. In attendance were Commissioners Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig; Solicitor Steve Snook and Confidential Clerk George Welsh. Commissioner Nancollas was absent.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Treasurer Debra Civitts; Public Safety Director Phil Lucas; Information Technology Director Nate Smitchko; Auditor Helen Kirk; Auditor Teresa Hobbs; Chief Probation Officer Todd Harpster; Human Services Department Head Allison Fisher; Children and Youth Services Assistant Director Nicole Patkalitsky; Ed Fike; Nancy Laub; Shari Mundy; Pam Sechrist; Dain Davis, EADS Group and Kyle Wakefield and Taylor Boozel from MCHS Media .

The meeting was called to order at 9:00 a.m. by Chairman Dunkle.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

Commissioner Dunkle: Commissioner Nancollas is not with us today, so I thought this would be a great opportunity to demonstrate that here in Mifflin County the 3 County Commissioners are not bound by the same partisan workforce that goes on in Washington D.C. and in Harrisburg. The three of us work together as a team regardless of our political affiliation and to that end I thought it would be a great to let our democratic member of the Commissioners, chair this meeting. Take it away Kevin.

Commissioner Kodish: I will be stepping from the Chair to second motions with Commissioner Dunkle making the motions.

III. Approval of Minutes:

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of February 16, 2017. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable:*

Cks. #113265 to 113419 and EFTs #22684 to 22708 in the amount of \$598,051.36

2. *Payroll Account:*

Cks. #77541 to 77565 and Direct Deposit Advices #11925 to 12147 in the amount of \$383,310.94

3. *911 Account:*

Cks. # 5315 to 5316 and EFTs #20321 and 20327 in the amount of \$6,543.14

4. *LEPC Account:*

Cks. #1363 to 1365 in the amount of \$208.80

5. *Liquid Fuels Account:*

Cks. #1634 to 1635 in the amount of \$13,379.49

6. *Liquid Fuels ACT 89 Account:*

EFT #8052 in the amount of \$33.38

Motion was made by Commissioner Dunkle to approve payment of bills as listed above. Seconded by Commissioner Kodish. The motion was unanimously approved.

V. Treasurer's Report: 02/15/2017 to 02/28/2017

General Account Starting Balance		\$ 5,360,612.63
Deposits – Receipts #85431-85547		416,547.66
Interest		3,538.13
Voided Check		3,181.97
Total Debits		\$ 423,267.76
Bills Paid – Cks. #113265 -113419		
EFTs #22684 -22708		\$ 598,051.36
Transfer to Payroll – Cks. #77541-77565		
DD #11925-12147		383,310.94
Total Credits		\$ 981,362.30
Ending Balance – Interest @ 0.810%		\$ 4,802,518.09
Liquid Fuels	0.810% @ JVB	452,712.24
Liquid Fuels – Act 89	0.810% @ JVB	227,431.42
LEPC	0.810% @ JVB	22,112.86
911 Telephone Account	0.810% @ JVB	1,407,216.79
Capital Reserve Account	0.810% @ JVB	
General Account Funds		
Total Capital Reserve		\$ 232,611.33

Motion was made by Commissioner Dunkle to accept the Treasurer's Report as received, subject to audit. Seconded by Commissioner Kodish. The motion was unanimously approved.

VI. Meetings and Events:

Commissioner Dunkle:

Mifflin County Conservation District – We met with our EMS Director and two representatives from Armagh Township – Their concern is that there should be something more in place about Route 322 and the Reservoir in the mountain. They expressed concern about spillage if a tank truck rolled into the reservoir. They also expressed concern if there was a damn break.

Meeting with Mifflin County Parks and Recreation Council – They approved 3 applications for funding from Act 13, which is the Marcellus Shale Bill, 1 is the Reedsville Playground for a pavilion and ADA playground equipment - \$10,000.00. 1 is electrical upgrades at Kish Park for the camping area - \$10,300.00. 1 is for Lewistown Rec Park - \$3,900.00 for replacement of roofs on pavilions and better access to the swimming pool. They also gave tentative approval for partial funding for bleachers in Burnham and in Juniata Terrace for a Streetscape Project.

Prison Board.

Mifflin-Juniata Regional Services Meeting.

Department Head Meeting

Tax Claim Meeting

Information Technology.

Commissioner Kodish:

Chamber of Commerce Board

*MCHS Government Class Presentation
Regional Services Corporation Board
Prison Board
Meeting regarding new Phone System*

VII. Public Comment:

None.

VIII. New Business:

A. Proclamation – 2017 Multiple Sclerosis Awareness Week

**A PROCLAMATION
2017 MS AWARENESS WEEK**

WHEREAS, multiple sclerosis (MS) is a neurological disease of the central nervous system, affecting 2.3 million people worldwide; and

WHEREAS, the National Multiple Sclerosis Society – Pennsylvania Keystone Chapter reports that in our state more than 23,000 people are living with MS, and that the disease generally strikes people in the prime of life, between ages 20 through 50, and the cause and course of the often debilitating symptoms of MS remain unknown and no cure currently exists; and

WHEREAS, the National Multiple Sclerosis Society has been committed for more than 70 years to a world free of MS, heightening public knowledge about and insight into the disease; and

WHEREAS, Since 1946 the National Multiple Sclerosis Society has been a driving force of MS research, relentlessly pursuing prevention, treatments and a cure, and has invested more than \$900 million in groundbreaking research; and

WHEREAS, Funds raised through the National Multiple Sclerosis Society fuel \$42.1 million funding 380 research projects at the best medical centers, universities and other institutions throughout the U.S. and abroad, leading to many breakthroughs in the treatment of MS; and

WHEREAS, stopping MS in its tracks, restoring what has been lost, and ending MS forever is the mission of the National Multiple Sclerosis Society and one that all Americans and Pennsylvanians, should support; and

WHEREAS, the County of Mifflin recognizes the importance of finding the cause and cure of MS and expresses its appreciation for the dedication that the National Multiple Sclerosis Society – Pennsylvania Keystone Chapter has shown toward creating a world free of MS;

NOW, THEREFORE we, the Mifflin County Commissioners by virtue of the authority vested in me by the Constitution and the laws of the great state of Pennsylvania, do hereby proclaim **March 5-11, 2017, as MS Awareness Week**, and do commend this observance to all of our citizens. I encourage all Pennsylvanians to learn more about multiple sclerosis and what they can do to support individuals with MS and their families.

Proclaimed this 2nd day of March, 2017

Motion was made by Commissioner Dunkle to proclaim 2017 Multiple Sclerosis Awareness week. Seconded by Commissioner Kodish. The motion was unanimously approved.

B. Proclamation – April 2017 is designated as Pennsylvania 811 Safe Digging Month

Proclamation

Mifflin County, designating the month of April 2017 as “Pennsylvania 811 Safe Digging Month.”

WHEREAS, As engineers, designers, excavators and homeowners work to keep pace with this Commonwealth’s unprecedented economic development, it is important to minimize damage to underground utility lines, danger to workers, environmental pollution and loss of utility service to Pennsylvania citizens; and

WHEREAS, The Pennsylvania One Call System, a utility service information center celebrating its 45th year of continuous service to the Commonwealth, is key to preventing injuries and damage when excavating; and

WHEREAS, This unique service provides easy, one-call notification about construction and excavation projects which may endanger workers and jeopardize utility lines while promoting workplace and public safety, reducing underground utility damage, minimizing utility service interruptions and protecting the environment; and

WHEREAS, This vital service, which began with only six utility companies in western Pennsylvania and the City of Pittsburgh, now serves more than 100,000 excavators and 3,600 critical infrastructure owners throughout this Commonwealth; and

WHEREAS, Each year, the Pennsylvania One Call System receives more than 750,000 notification requests and transmits more than six million notifications, providing protection to utility companies, their employees and customers;

NOW, THEREFORE, BE IT RESOLVED, That the County of Mifflin designate the month of April 2017 as “Pennsylvania 811 Safe Digging Month” to encourage all excavators and homeowners of Mifflin County to Dial 8-1-1 or 1-800-242-1776 at least three business days before digging in order to “Know What’s Below,” avoid injury, protect the environment, and prevent millions of dollars in damages and to remind excavators that three business days’ notice is the law, for safe digging is no accident, and that more information may be obtained by visiting www.pa811.org.

Proclaimed this 2nd Day of March, 2017.

Motion was made by Commissioner Dunkle to approve the Proclamation – April 2017 is designated as Pennsylvania 811 Safe Digging Month. Seconded by Commissioner Kodish. The motion was unanimously approved.

C. *Pam Sechrist – 2017 Great American Cleanup of Pennsylvania*

Ms. Sechrist; PA Cleanways of Mifflin County is an affiliate of Keep Pennsylvania Beautiful. Funds are received from Waste Management and DEP. I am encouraging all the townships, boroughs to get people involved. We can only do so much with our staff and it all depends on weather conditions and funds for what we do. We encourage the Commissioners to support clean-up in Mifflin County. There are free supplies available from PennDOT. We will arrange pick-up of the trash. We are a non-profit and are all volunteers. We do fund raisers throughout the year. We used to get Clean and Green funds, but one clean-up will take care of that. We work with the Probation Department. We have had grants to do River cleanup but that may be ending this year. We were limited with \$600.00 for that last year. Mifflin County Solid Waste let us have free disposal for some projects or we would not have been able to do anything else. Contact your township if you have specific areas you would like to clean up.

Commissioner Kodish: I will instruct the MS Department to install the brochure on our County Website.

Commissioner Dunkle: I would like to take a moment or two to recognize Pam for her work. She is a phenomenal volunteer. Do you know how many years you have been doing this Pam.

Ms. Sechrist: I started in 1999.

Commissioner Dunkle: So, you have been engaged in this activity for eighteen years. It is not an easy job when you decide to clean up a dump that is located on a steep side of a mountain. I know your work in the river cleaning out a lot of tires and other debris has been very significant. I applaud you for what you do. As one of your 3 Commissioners, I will be happy to volunteer this year. Thank you for everything you do.

D. *Request for real estate tax refund:*

- *Parcel No. 15,01-103B,001 located in Decatur Township – a mobile home was demolished in April 2016 – County portion \$60.05*

Motion was made by Commissioner Dunkle to approve the Request for real estate tax refund Parcel No. 15,01-103B,001. Seconded by Commissioner Kodish. The motion was unanimously approved.

E. Award letter for the Justice-Involved Individual Solutions Grant - \$122,251.00

Ms. Fisher: Detailed this grant which runs for one year with a possible renewal.

Motion was made by Commissioner Dunkle to approve the Award letter for the Justice-Involved Individual Solutions Grant. Seconded by Commissioner Kodish. The motion was unanimously approved.

F. Award letter for RASA (Right and Services Act) and VOJO (Victims of Juvenile Offenders) Grants - \$99,572.00

Ms. Fisher: Detailed this grant and it is an ongoing grant.

Motion was made by Commissioner Dunkle to approve the Award letter for RASA and VOJO Grants. Seconded by Commissioner Kodish. The motion was unanimously approved.

G. Application for the Crisis Intervention Training Grant for the period March 1, 2017 through June 30, 2017 - \$24,577.00

Mr. Harpster: This is a grant used to train first responders and police officers. This is to identify if there are any mental health issues at the scene and to determine the scope of how we want to handle it. With this grant we will be able to train at least 17 law enforcement or first responders. This is a short grant with the money to be used by the end of June.

Commissioner Dunkle: Can you expound on the services for waste clean up?

Mr. Harpster: It is a worthwhile project that we enjoy doing. It was through Judge Williams, via Cleanways. When offenders are sentenced in Mifflin County, if they are not working, we assign them community hours because we want them to give back to the community. So we assign anywhere from 1,500 to 2,000 hours, where they work in the community for non-profits in the community, i.e., Salvation Army or any organization like that. There is community help by contacting the Probation office. We can get the offenders some skills and maybe able to provide some long-term employment.

Motion was made by Commissioner Dunkle to approve the Application for the Crisis Intervention Grant. Seconded by Commissioner Kodish. The motion was unanimously approved.

H. 2017 Community Service Block Grant contracts for the period January 1, 2017 through December 31, 2017:

• United Way	\$15,000.00
• Mifflin-Juniata Special Needs	\$15,000.00
• SUMCD	\$12,369.00
• Human Services	\$ 2,631.00
• Human Services	\$53,111.00
• Human Services	<u>\$10,901.00</u>
	\$109,012.00

Ms. Fisher: Yearly Community Service Block Grants.

Motion was made by Commissioner Dunkle to approve the 2017 Community Service Block Grant contracts. Seconded by Commissioner Dunkle. The motion was unanimously approved.

I. Six Month Renewal agreement with CenturyLink for the E-911 telephone systems for a cost of \$8,932.41

Mr. Lucas: This provides maintenance and updates for the 911 telephone system.

Motion was made by Commissioner Dunkle to approve the Six-Month Renewal agreement with CenturyLink. Seconded by Commissioner Kodish. The motion was unanimously approved.

- J. *Professional Services Agreement with MCM Consulting Group, Inc., Saint Marys, PA for the 911 tower expansion for a cost of \$36,000.00*

Mr. Lucas: Engineering and licensing studies for the new towers in the area.

Motion was made by Commissioner Dunkle to approve the Professional Services Agreement with MCM Consulting Group, Inc. Seconded by Commissioner Kodish. The motion was unanimously approved.

- K. *Professional Services Agreement with MCM Consulting Group, Inc., Saint Marys, PA for project management for the radio system for a cost of \$37,500.00*

Mr. Lucas: This is the second part of that study where they are doing the radios including engineering.

Motion was made by Commissioner Dunkle to approve the Professional Service Agreement with MCM Consulting Group, Inc. Seconded by Commissioner Kodish. The motion was unanimously approved.

- L. *Purchase of Service Agreement for use, if needed, by Children and Youth – Tuscarora Intermediate Unit, Lewistown PA*

Ms. Patkalitsky: Described the Service Agreement.

Motion was made by Commissioner Dunkle to approve Purchase of Service Agreement for use, if needed, TIU, Lewistown, PA. Seconded by Commissioner Kodish. The motion was unanimously approved

- M. *Appointment of Murray Laite to fill an unexpired term on the Mi9fflin County Conservation District as a public director – term expires December 31, 2019*

Motion was made by Commissioner Dunkle to approve the Appointment of Murray Laite. Seconded by Commissioner Kodish. The motion was unanimously approved.

- N. *Hiring of Cerissa Herman for County Caseworker in the Children and Youth Department effective March 6, 2017*

Motion was made by Commissioner Dunkle to approve the hiring of Cerissa Herman. Seconded by Commissioner Kodish. The motion was unanimously approved.

- O. *Resignation of Jamie Gert from LPN at the Correctional Facility effective March 26, 2017*

Motion was made by Commissioner Dunkle to accept the resignation of Jamie Gert. Seconded by Commissioner Kodish. The motion was unanimously approved.

- P. *Resignation of Eleanor Holesapple from the Maintenance Department effective March 31, 2017*

Motion was made by Commissioner Dunkle to accept the resignation of Eleanor Holesapple. Seconded with regrets by Commissioner Kodish. The motion was unanimously approved.

IX. Adjournment

With no other business on the agenda, Commissioner Kodish adjourned the meeting at 9:36 a.m.

Secretary

ATTEST:

Chief Clerk