

Lewistown, PA

April 6, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, April 6, 2017 at 9:00 a.m. In attendance were Commissioners Lisa Nancollas, Stephen Dunkle and Kevin P. Kodish; Chief Clerk Cathy Romig; Solicitor Steve Snook and Confidential Clerk George Welsh.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Treasurer Debra Civitts; Planning and Development Director William Gomes; Housing Rehabilitation Specialist Doug Marks; Chief Assessor Merry Bratton; GIS Department Director Laura Simonetti; Prison Warden Michael Book; Auditor Helen Kirk; John Breneman, Senate of Pennsylvania – 31; Harry Cleever, Tax Claim Director; Dana Aurand, Children and Youth Director; Molly Kinney, Director, Mifflin County Library; Nancy Laub; Brett Rodgers; Ed Fike; Jim Treaster; Michelle Weaver; Mike Howell; Jennifer Cupillari; Karen Knode; Aleta Kammerer; Nancy Records, Mifflin County Communities That Care; Mary Shingler; JoAnne Tate; Crystal Paige; Lori Goodlin; Sara Buffington, Susan Miriello, Brady Clemons; Christina Bagorsky; Cynthia Kennedy and Taylor Boozel and Kylie Wakefield from MCTV.

The meeting was called to order at 9:01 a.m. by Chairman Nancollas.

I. Invocation: The Invocation was given by Chairman Nancollas.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of March 16, 2017. Chairman Nancollas stepped down from the chair and seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #113613 to 113832 and EFTs #22777 to 22803 in the amount of \$690,051.92

2. Payroll Account:

Cks. #77588 to 77613 and Direct Deposit Advices #12374 to 12608 in the amount of \$421,374.48

3. 911 Account:

Cks. # 51321 to 51329 and EFTs # 20332 to 20335 in the amount of \$23,974.78

4. LEPC Account:

Cks. #1367 to 1369 in the amount of \$2,388.46

5. Liquid Fuels Account:

Ck. #51323 in the amount of \$6,515.80

6. Liquid Fuels Act 89 Account:

EFT # 8053 in the amount of \$97.52

7. CDBG Account:

Ck. # 1346 in the amount of \$13,330.33

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Chairman Nancollas stepped down from the chair and seconded the motion. The motion was unanimously approved.

V. Treasurer's Report: 03/15/2017 to 04/04/2017

General Account Starting Balance		\$ 4,678,544.49
Deposits – Receipts #85779-86102		2,373,117.05
Adjustment		-303.46
Interest		3,880.32
Voided Check		306.94
Total Debits		\$ 2,377,000.85
Bills Paid – Cks. #113613 -113832		
EFTs #22777 -22803		\$ 690,051.92
Transfer to Payroll – Cks. #77588-77613		
DD #12374-12608		421,374.48
Total Credits		\$ 1,111,426.40
Ending Balance – Interest @ 0.800%		\$ 5,944,118.94
Liquid Fuels	0.800% @ JVB	446,514.13
Liquid Fuels – Act 89	0.800% @ JVB	227,492.28
LEPC	0.800% @ JVB	26,168.54
911 Telephone Account	0.800% @ JVB	1,374,634.11
Capital Reserve Account	0.800% @ JVB	
General Account Funds		
Total Capital Reserve		\$ 1,482,895.68

Motion was made by Commissioner Kodish to accept the Treasurer's Report as received, subject to audit. Chairman Nancollas stepped down from the chair and seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Commissioner Nancollas:

- Prison Board Meeting
- Local Security Meeting
- JVBDS Executive Board Meeting
- Annex Meeting
- Food and Shelter Meeting
- Sound System Meeting
- Transportation Meeting for Economic Development
- Interviewing for LPN's
- Delta Development Group
- CCAP Conference
- Housing Authority Meeting
- Casting of Lots
- LEPC Meeting

Commissioner Dunkle:

Passes today

Commissioner Kodish:

- JVBDS Joinder Board
- Regional Services Corporation Board

*Solid Waste Authority Board
SEDA-COG Board
Election – Casting of Lots
Regional Services Corporation Property Committee
PennDOT/EADS Meeting on Bridges
Regional Service Corporation Retreat
CARS Board
Prison Board*

VII. Public Comment:

Ms. Records: Introduces members of the board of Communities That Care and describes what Communities That Care does. She thanks the Commissioners and County for their support. Get involved.

VIII. New Business:

A. Proclamation – National Library Week, April 9-15, 2017

Mr. Mark Long, Kerry Benninghoff's office, Representative Adam Harris's office and Rich Irvin's office read a citation and congratulate the Mifflin County Library.

Mr. Brenneman: Congratulations to the Mifflin County Library.

Commission Kodish reads the Proclamation:

National Library Week 2017
Anniversary of the Mifflin County Library
Proclamation

WHEREAS, the Mifflin County Library has for 175 years served as a trusted and treasured institution to area residents.

WHEREAS, libraries continue to fulfill their role in leveling the playing field for all who seek information and access to technologies, especially as our society is at a critical juncture regarding the changing information landscape and the skills needed to thrive in our digital world.

WHEREAS, libraries are looking beyond their traditional roles and providing more opportunities for community engagement and delivering new services that connect closely with patrons' needs;
WHEREAS, libraries and librarians open a world of possibilities through the power of reading;

WHEREAS, libraries support democracy and effect social change through their commitment to provide equitable access to information for all library users regardless of race, ethnicity, creed, ability, sexual orientation, gender identity or socio-economic status;

WHEREAS, libraries work to serve all community members, including people of color, immigrants, people with disabilities, and the most vulnerable in our communities, offering services and educational resources that transform communities, open minds and promote inclusion and diversity;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that we, The Mifflin County Commissioners proclaim National Library Week, April 9-15, 2017. We encourage all residents to visit the library this week and explore what's new at your library, and engage with your library. Happy 175th Anniversary Mifflin County Library

Motion was made by Commissioner Kodish to approve Proclamation – National Library Week. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Commissioner Dunkle: 175 years is a long time. He cited History details. This Library is an endurer that has survived the test of time. He cited personal details. . I have joined hands with my colleagues in saluting this significant milestone commemorating the Mifflin County Library. But, I cannot do so without acknowledging an ugly blemish that the Mifflin County Library placed upon itself in recent history. Commissioner Dunkle gives details and beliefs of the blemish.

Chairman Nancollas: When we started out today I read a prayer about forgiveness. I hope when you walk into the Library, if you think they have hurt you, please forgive them and remember that God forgives us and I think that is what we need to do. I believe whole heartedly in this Proclamation and I stand behind it. I am not going to stand behind what Steve had just said. The Library is a trusted and treasured institution. The Library provides a valuable service to our community and deserves to be recognized. Molly, in my eyes, between the two boards has done an excellent job directing and coordinating the Library services. Things have gone on, things have changed and we need to move on and try to do things better. We've gone on for 175 years and I hope we go on for 175 years more. I am wishing the Library :Good Luck". I hope people support you and I am sure they will.

Commissioner Kodish: Looking back at the decision, it was economic driven. Previous to the libraries closing, the Lewistown Sentinel ran articles dealing with problems on funding for the library. When you are looking at a County like ours with 66-67 per capita income and five library branches, economics do not support it. They went on as long as they could. I am overjoyed that Menno Township and McVeytown have started their own libraries. They have strong branches. We have two strong branches in Lewistown and Belleville now and they are doing a good job, they are doing the best they can. The Board is working on new fund-raising ideas. If I look back on things, I think we could have done some things better there, but is not something they can change at this point and I think we need to move on and concentrate on what the Library has done good in the community and we have 175 years to celebrate. I want to celebrate that and see 175 more. I want to thank the Library board and staff for all the time and improvements they are looking to make. Brett Rogers, if you would come up here I want to present a check from my wife and I. I know you are having a program for 175 people. I want to give you a check for \$175.00.

Mr. Rodgers: Thank you very much. Thank you for the Proclamation, it means a lot to the Library. 175 years is a tremendous hurdle. Our resources are available 24 hours a day, 7 days a week, 365 days a year. Our buildings are open 82 hours per week. We check out 1 book every 3.8 minutes. This is what 175 years has led to. We are proud of it and hope to continue for 175 more years.

Mr. Clemens: I am here on behalf of the District Library Center. The Mifflin County Library is a very strong member. I commend the County Commissioners and County government for their long and ongoing support of the County Library. Not every County or Commonwealth supports the library as this County does.

Mr. Rodgers: I want to thank Dr. Molly Kinney for what she does for the Library. I would like to thank our board as well.

Commissioner Dunkle: I just want to make one quick comment. I, too, want to wish the best for the Mifflin County Library. My issue is with process. My issue is that the Library took shortcuts in process that were not fair to the people. Kevin, I think you are mixing apples and oranges a little bit. This wasn't about the closing of the libraries. My issues is with the process that was used to close the libraries

B. Sexual Assault Awareness Month Proclamation – April 2017

Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every person in Mifflin County.

Rape, sexual assault, and sexual harassment harm our community, and statistics show 1 in 5 women and 1 in 71 men will be raped at some point in their lives (Black et al., 2011).

Child sexual abuse prevention must be a priority to confront the reality that 1 in 6 boys and 1 in 4 girls will experience a sexual assault before the age 18 (Dube et al., 2005).

Young people experience heightened rates of sexual violence, and youth ages 12-17 are 2 1/2 times as likely to be victims of rape or sexual assault (Snyder & Sickmund, 2006).

On campus, 1 in 5 women and 1 in 16 men are sexually assaulted during their time in college (Krebs, Lindquist, Warner, Fiser, & Martin, 2007).

We must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions.

When we actively get involved, we can prevent sexual violence. The first step in increasing education, awareness, and community involvement. It's time for all of us to take action to create a safer environment for all.

The Mifflin County Commissioners join The Abuse Network, advocates, and communities across the county in taking action to prevent sexual violence. April is Sexual Assault Awareness Month, and each day of the year is an opportunity to create change for the future

Ms. Paige: Thank the Commissioner for their support. She details the workings of the Abuse Network.

Motion was made by Commissioner Kodish to approve the Proclamation – April, 2017 is Sexual Assault Awareness Month. Seconded by Commissioner Dunkle. The motion was unanimously approved.

C. Proclamation – Planning Excellence Award

PROCLAMATION

1. RECOGNITION OF JAMES TUNALL

WHEREAS, James Tunall worked and was active in Mifflin County for 47 years;

WHEREAS, James Tunall served as the Executive Director of the Juniata River Valley Chamber of Commerce and Visitor's Bureau from 2005-2016;

WHEREAS, James Tunall was active on many boards including the Mifflin County Industrial Development Corporation, Downtown Lewistown, Inc.; the Lewistown Rotary Club; the Community Garden Club; and St. John's Lutheran;

WHEREAS, James Tunall was a big supporter and active participant in the work of the Mifflin County Academy of Science and Technology serving on two of their advisory committees;

WHEREAS, James Tunall worked tirelessly to find solutions to problems in our community such as his work with the Biggest Loser program to help cut down obesity issues in the county;

WHEREAS, James Tunall was an active member of the Mifflin County Hazard Mitigation Steering Committee and Mifflin County Comprehensive Plan Advisory Committee from 2012-2014 that resulted in plans to improve public safety and create a vision for the county;

WHEREAS, James Tunall provided a clear leadership role to help with community projects such as the Fourth of July Fireworks fundraiser, Goose Day festivities and the annual Festival of Ice project;

WHEREAS, James Tunall was the recipient of the 2015 Good Scout Award from the Shawnee District Valley Council of the Boy Scouts of America;

WHEREAS, James Tunall worked actively to promote tourism throughout the Juniata Valley;

WHEREAS, James Tunall was an invaluable asset to Mifflin County and is sorely missed;

NOW, THEREFORE BE IT RESOLVED, that the Mifflin County Board of Commissioners would like to recognize James Tunall for his efforts to improve the quality of life for residents of Mifflin County; and

BE IT FURTHER RESOLVED, that the Mifflin County Commissioners support the presentation of a joint Planning Excellence Award from the Mifflin County Board of Commissioners and Planning Commission to James Tunall for his contributions to planning in Mifflin County.

Proclaimed this sixth day of April 2017

Commissioner Dunkle made a motion to approve the Proclamation – Planning Excellence Award. Seconded by Commissioner Kodish. The motion was unanimously approved.

D. Request for exoneration of 2017 county portion per capita taxes:

- *Linda Marks, Armaugh Township Tax Collector – 21*
- *Melody Kane, Newton Hamiton Borough Tax Collector – 6*
- *Jeri Dukes, Juniata Terrace Borough Tax Collector - 2*

Motion was made by Commissioner Kodish to approve the Request for exoneration of 2017 county portion of per capita taxes. Seconded by Commissioner Dunkle The motion was unanimously approved.

E. Request for exoneration of 2017 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- *Parcel No. 16,43-0080--,000 located in Derry Township – the value was in error and will be rebilled with the August supplement – County portion \$0.00*
- *Parcel No. 16,43-0082--,001 located in Derry Township – the value was in error and will be rebilled with the August Supplement – County portion \$0.00*
- *Parcel No. 16,43-0082 located in Derry Township - the value was in error and will be rebilled with the August supplement = County portion \$440.80*
- *Parcel No. 16,03-0606A-,000 located in Derry Township – the bill was incorrect and will be rebilled with the August supplement – County portion \$0.00*

- Parcel No. 18-03-0126--,000 located in Menno Township – a cabin was removed from the parcel and will be rebilled with the August supplement – County portion \$104.80
- Parcel No. 18-04-146 located in Menno Township – the new structure was not completed and occupied until 2016 – County portion \$338.44
- Parcel No. 18,08-231 located in Menno Township – the bills were issued due to a computer calculation error and not considered to meet the criteria for the Pictometry Project supplemental billing – County portion \$159.38 for years 2015 and 2016
- Parcel No. 17,33-0505--,001 located in /Granville Township – the parcel was moved to Huntingdon County in 2016 – County portion \$244.00
- Parcel No. 20,03-0137--,000 located in Union Township – the parcel received an incorrect clean and green value and will be rebilled with the August supplement – County portion \$171.20
- Parcel No. 12,24-0404--,000 located in Armagh Township – the parcel was approved for veteran's exemption – County portion \$644.00
- Parcel No. 15,12-0100-,001 located in Decatur Township – mobile home was removed – County portion \$380.80
- Parcel No. 21,06-0115A-,000 located in Wayne Township – the parcel did not receive clean and green preferential assessment and will be rebilled with the August supplement – County portion \$780.80

Motion was made by Commissioner Dunkle to approve the request for exoneration of 2017 county real estate tax bills portion per capita taxes. Seconded by Commissioner Kodish. The motion was unanimously approved.

- F. Request for approval to enter into negotiations with Cecil Swartz, Jr, Lewistown, PA for electrical inspector for approved Community Development Block Grant, Home or Act 137 funded projects

Mr. Marks: We do housing rehab projects throughout Mifflin County funded with Homes Act 137 and Communities Block Grant funding. We had an electrical inspector for many years and this year we decided to go out again and hire an electrical inspector. The only responder to the RFQ was Cecil Swartz, Jr. We are recommending him as the electrical inspector.

Motion was made by Commissioner Kodish to accept the request for approval to enter into negotiations with Cecil Swartz, Jr. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- G. 2017 Liquid Fuels Budget and Distribution

Chief Clerk Romig; Laureen and I did the budget and it is the same as last year.

Motion was made by Commissioner Dunkle to accept the 2017 Liquid Fuels Budget and Distribution. Seconded by Commissioner Kodish. The motion was unanimously approved.

- H. Resolution No. 5 of 2017 and Deed authorizing the sale of a portion of the Black's Hospital Property of Robert and Heidi Welham for \$6,500.00

Motion was made by Commissioner Kodish to approve the Resolution No. 5 of 2017. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- I. Joinder Agreement for the purchase of the Guardian RFID System for the Mifflin County Correctional Facility for a cost of \$29,480.00 to be paid by a grant from the County Commissioners Association of Pennsylvania

Deputy Warden Weaver: Working in RFID is a software package and hardware is a hand-held device similar a UPS driver or mail carrier would have. Inmates will e given ID cards. We can swipe the card and say this inmate is getting medications at this time

or he refuses medications at this time. This is to limit frivolous lawsuit. The CCAP organization is paying 100% of the initial costs.

Motion was made by Commissioner Kodish to approve the Joinder Agreement for the purchase of the Guardian RFID System. Seconded by Commissioner Dunkle. The motion was unanimously approved.

J. Cooperation Agreement with Lewistown FQHC MSF LLC and Mifflin County Industrial Development Authority

Solicitor Snook: Lewistown FQHC (Cooperative Health) is going to build a building and have a loan at a favorable rate. County and Commissioners have to agree with the terms of the loan. This is common.

Motion was made by Commissioner Kodish to approve the Cooperation Agreement with Lewistown FQHC MSF LLC and Mifflin County Industrial Development Authority. Seconded by Commissioner Dunkle. The motion was unanimously approved.

K. Indemnity Agreement between Lewistown FQHC MSF LLC and Mifflin County Industrial Development Authority for Mifflin County to act as the host as part of the grant application process

Solicitor Snook; This is the indemnity side where the County will have no obligation to pay anything for the loan.

Motion was made by Commissioner Kodish to approve the Indemnity Agreement between Lewistown FQHC MSF LLC and Mifflin County Industrial Authority. Seconded by Commissioner Dunkle. The motion was unanimously approved.

L. Purchase of Service Agreement for use, if needed, by Children and Youth

- Adelphoi Village*
- Wellsprings Counseling Center*

Ms. Aurand: Described the Service Agreements.

Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreements. Seconded by Commissioner Kodish. The motion was unanimously approved

M. Offer for Parcel # 16,20-0622--,000 located in Derry Township that is currently in repository for unsold properties - \$100.00

Motion was made by Commissioner Kodish to accept Offer for Parcel # 16,20-0622—,000. Seconded by Commissioner Dunkle. The motion was unanimously approved.

N. Amendment to the 2017 Marcellus Legacy Fund projects – Burnham Borough \$7,500.00 provided Burnham Borough contributes \$500.00

Motion was made by Commissioner Dunkle to approve the Amendment to the 2017 Marcellus Legacy Fun projects. Seconded by Commissioner Kodish. The motion was unanimously approved.

O. Hiring of Alana Steffen for enforcement officer in the Domestic Relation Office effective April 5, 2017

Motion was made by Commissioner Kodish to accept the hiring of Alana Steffen.. Seconded by Commissioner Dunkle. The motion was unanimously approved.

P. Resignation of Scott Swanger from part-time LPN at the Mifflin County Correctional Facility effective April 1, 2017

*Motion was made by Commissioner Kodish to accept the resignation of Scott Swanger..
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- Q. Resignation of Virginia Moyer from LPN at the Mifflin County Correctional Facility
effective April 11, 2017*

*Motion was made by Commissioner Kodish to accept the resignation of Virginia Moyer.
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- R. Hiring of Walter Cousins for Part-time Corrections Officer effective April 9, 2017*

*Motion was made by Commissioner Kodish to approve the hiring of Walters Cousins.
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- S. Hiring of Jonathan Marsh for part-time Corrections Officer effective April 9, 2017*

*Motion was made by Commissioner Kodish to approve the hiring of Jonathan Marsh.
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- T. Resignation of Millie Sunderland from Payroll Clerk/Assistant Chief Clerk effective
April 14, 2017*

*Motion was made by Commissioner Dunkle to accept the resignation of Millie
Sunderland. Seconded with regrets by Commissioner Kodish. The motion was
unanimously approved.*

- U. Transfer of Wendy Bubb from the Second Deputy in the Treasurer's Office to Payroll
Clerk/Assistant Chief Clerk effective March 28, 2017*

*Motion was made by Commissioner Kodish to approve the transfer of Wendy Bubb.
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- V. Retirement of Juanita Henry from Office Manager in the Domestic Relations Office
effective April 7, 2017*

*Motion was made by Commissioner Kodish to accept the resigna5tion of Juanita Henry.
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- W. Hiring of April Ritzman for Conference Officer in the Domestic Relations Office
effective April 10, 2017*

*Motion was made by Commissioner Dunkle to approve the hiring of April Ritzman.
Seconded by Commissioner Kodish. The motion was unanimously approved.*

- X. Retirement of Donna Baer from part-time Fiscal Assistant in the Planning Office
effective April 28, 2017*

*Motion was made by Commissioner Kodish to accept the retirement of Donna Baer.
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- Y. Resignation of Yamilee Lopez from Children and Youth Caseworker effective April 24,
2017*

*Motion was made by Commissioner Kodish to accept the resignation of Yamilee Lopez.
Seconded by Commissioner Dunkle. The motion was unanimously approved.*

- Z. County Recognition Day for National Service Proclamation*

**County Recognition Day for National Service
PROCLAMATION**

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our
challenges; and

WHEREAS, the nation's counties are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 50,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with county officials nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, National Association of Counties, Cities of Service, and county officials across the country for the County Recognition Day for National Service on April 4, 2017.

THEREFORE, BE IT RESOLVED that we, the Mifflin County Commissioners, do hereby proclaim April 4, 2017, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our county; to thank those who serve; and to find ways to give back to their communities.

Proclaimed this 6th day of April, 2017

Motion was made by Commissioner Dunkle to approve the Proclamation County Recognition Day for National Service. Seconded by Commissioner Kodish. The motion was unanimously approved.

XI. Adjournment

With no other business on the agenda, Chairman Nancollas adjourned the meeting at 10:17a.m.

Secretary

ATTEST:

Chief Clerk