

Lewistown, PA

June 15, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, June 15, 2017 at 9:00 a.m. In attendance were Commissioners Kevin P. Kodish, Stephen Dunkle and Robert Postal, Jr.; Chief Clerk Cathy Romig; Solicitor Stephen Snook and Confidential Clerk George Welsh.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Chief Probation Officer Todd Harpster; Correction Facility Deputy Warden Michelle Weaver; Children and Youth Director Dana Aurand; Human Services Department Head Allison Fisher; Planning Director William Gomes; Joe Muscatello, Boenning and Scattergood, Inc.; Sean Garin, Dinsmore & Shohl LLP; Ron Romej; Pam Sechrist; Timothy Zimmerman and Justin Jacobs and Garren Wolfgang from MCTV.

The meeting was called to order at 9:06 a.m. by Chairman Kodish.

I. Invocation: The Invocation was given by Chairman Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of June 1, 2017. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #114684 to 114818 and EFTs #22990 to 23060 in the amount of \$572,426.05

2. Payroll Account:

Cks. #77728 to 77748 and Direct Deposit Advices #13539 to 13761 in the amount of \$312,422.40

3. 911 Account:

Cks. # 51356 to 51360 and EFTs # 20351 to 20352 in the amount of \$5,764.77

4. LEPC Account:

Cks. #1375 to 1378 and EFT # 100 in the amount of \$817.24

Motion was made by Commissioner Dunkle to approve payment of bills as listed above. Commissioner Postal seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

05/31/2017 to 06/12/2017

General Account Starting Balance	\$ 1,493,510.52
Deposits – Receipts #86931-87036	555,665.30
Interest	2,336.40
Total Debits	\$ 558,001.70
Bills Paid – Cks. #114684-114818	
EFTs #22990-23060	\$ 572,426.05
Transfer to Payroll – Cks. #77728-77748	

	<i>DD #13539-13761</i>	312,422.40
<i>Total Credits</i>		\$ 884,848.45
<i>Ending Balance –</i>	<i>Interest @ 1.100%</i>	\$ 1,166,663.77
<i>Liquid Fuels</i>	<i>1.100% @ JVB</i>	512,044.56
<i>Liquid Fuels – Act 89</i>	<i>1.100% @ JVB</i>	245,333.07
<i>LEPC</i>	<i>1.100% @ JVB</i>	29,359.86
<i>911 Telephone Account</i>	<i>1.100% @ JVB</i>	2,183,976.58
<i>Capital Reserve Account</i>	<i>1.050% @ JVB</i>	
	<i>General Account Funds</i>	
	<i>Total Capital Reserve</i>	\$ 11,968,828.97

Motion was made by Commissioner Dunkle to accept the Treasurer’s Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Commissioner Dunkle:

*Union Township Meeting
Menno Township Meeting
Prison Board
Carl Perkins Meeting
Education Sub-Committee for Economic Development and Post-Secondary Education
Meeting with Senator Toomey’s Field Representative
Conference Call with Senator Corman
Central Counties Detention Board
Mifflin County Airport Authority*

Chairman Kodish:

*Salary Board
Department Head Meeting
Senior Games Opening
Operation Fairness
CARS Board
JVBDS Executive Committee
Prison Board
Meeting with Senator Toomey’s Field Representative
Conference Call with Senator Corman
Juniata River Valley Tourism Board
Success Together – Education Sub-Committee
PIMCC Board – Harrisburg
Regional Services Corporation Strategic Planning
Regional Services Corporation Personnel Committee*

Commissioner Postal:

*Update of the County Video
Focus Central Pennsylvania Industrial Forum Marketing Group which was started by MCIDC which includes 7 counties, Centre, Mifflin, Montour, Columbia, Snyder, Union and Northumberland
Open House for the Community Partnership celebrating their 25th Anniversary
Success Together Sub-Committee
Youth Park Association Meeting
SEDA-COG Rail Authority Meeting – Rail is very important for Mifflin County*

VII. Public Comment:

Mr. Romej, Derry Township: I have a question about some rumors of upcoming expenses for the County. One is because of the jail and the other one is the Capital Murder trial. The total of those two was \$700,000.00 which had an impact on property taxes. So, can anybody clear up these items?

Chairman Kodish: I can tell you that we are going to award a contract today for PREA for the jail for the extensive cameras to redo the whole system. The amount we approve today we hope to lower by removing some cameras. As far as the Capital Murder trial, we are going to have a Bench Trial, the only expense we are going to be able to lower is for jurors, lodging and meals for an out-of-town jury. The time to pay the attorney is when they select the jurors, so we won't have those expenses. All of the expenses we have to date, they continue to build. The same counsel is involved since it is a Capital Murder Case. Unfortunately because it went as far as it did before the change was made, we still have all those expenses we have paid and are going to incur.

Mr. Romej: Is the \$700,000.00 correct?

Chairman Kodish: We hope it will come in under that. I think we are up to \$200,000.00 now.

Commissioner Dunkle: Are you talking both murder trial and prison for a total? That could potentially be low. I want to make one thing clear, in anticipation of what we had to do at the prison and in anticipation of the Capital Murder Trial, we built those costs into the budget for this year. So, I don't think those two things will be factored into next year's budget so, I do not foresee and increase in next year's budget, based upon those things.

VIII. New Business:

- A. *Proclamation honoring the 2016 PA Clean Ways Volunteer of the Year – Tim Zimmerman*

**PROCLAMATION
2016 Volunteer of the Year
Tim Zimmerman**

Whereas, the County of Mifflin is proud of the volunteers, who not only serve our local area with pride and commitment, but help to make sure Mifflin County is a great place to live, work and raise a family; and

Whereas, volunteers throughout the County of Mifflin donate their time to a wide variety of human service programs and worthwhile causes; and

Whereas, Tim Zimmerman is a volunteer with PA Clean Ways; and

Whereas, Tim Zimmerman has volunteered during many PA Clean Way cleanups and tire recycle events throughout the years; and

Whereas, Tim Zimmerman has helped with the last two river cleanups by offering his truck and trailer to haul tires from the river site for recycling and he has helped with planning future cleanups; and

Therefore, be it resolved that the Mifflin County Board of Commissioners proclaim Tim Zimmerman the 2016 Volunteer of the Year.

Proclaimed this 15th day of June, 2017.

Motion was made by Commissioner Postal to approve the Proclamation honoring the 2016 Clean Ways Volunteer of the Year. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Mr. Zimmerman: I am just proud to be physically able to do this kind of thing.

Chairman Kodish: Thank you. We appreciate all your efforts.

Commissioner Dunkle: Pam has been leading the clean-up for Mifflin County for many, many years and Pam we are very indebted for the work you do. It involves a great deal of determination and coordination with volunteers and are very pleased that you brought it to our attention that Tim was the star pupil this year. So, congratulations.

B. Request for exoneration of 2017 county portion per capita taxes:

- Armagh Township Tax Collector Linda Marks – 4*
- Wayne Township Tax Collector Mary Ellen Reed - 33*

Motion was made by Commissioner Postal to approve the exoneration of the county portion of per capita taxes. Seconded by Commissioner Dunkle. The motion was unanimously approved.

C. Request for refund of the 2017 county real estate taxes for Parcel No. 07,15-306 located in Lewistown Borough – Veterans Exempt Status – County portion 742.45

Motion was made by Commissioner Dunkle to approve the Request for Refund of the 2017 county real estate taxes for Parcel No. 07,15-306. Seconded by Commissioner Postal. The motion was unanimously approved.

D. Applications for County Aid – 2017 Liquid Fuels allocation:

- Armagh Township - \$5,604.61*
- Wayne Township - \$5,052.79*

Motion was made by Commissioner Dunkle approve the Applications for County Aid. Seconded by Commissioner Postal. The motion was unanimously approved.

E. Amendment No. 1 to Participation Agreement for the SEDA-COG Natural Gas Cooperative, Inc., making Perry County a party to the agreement

Motion was made by Commissioner Postal to approve Amendment No. 1 to Participation Agreement. Seconded by Commissioner Dunkle the motion was unanimously approved.

F. Project Modification Request for the Pre-trial Drug and Alcohol grant

Mr. Harpster: This grant runs through the Probation Department. We are asking for the money to be transferred from the task end of it to the Assessment end of it with no change in funding.

Motion was made by Commissioner Postal to approve the Project Modification Request for the Pre-trial Drug and Alcohol grant. Seconded by Commissioner Dunkle. The motion was unanimously approved.

G. Resolutions Numbers 9 through 25 of 2017 to change the check signatures on various county accounts

Chairman Kodish: This is due to New Commissioner Postal and Deputy Treasurer Kochenderfer. The signature cards had to be redone.

Motion was made by Commissioner Dunkle to approve Resolutions Numbers 9 through 25 of 2017. Seconded by Commissioner Postal. The motion was unanimously approved.

H. Ordinance No. 2 of 2017 authorizing of non-electoral debt by the issuance of general obligation bonds

Mr. Muscatello: We have been the County's bonding director since 1999. We have refinanced the bonds four or five times already. We were here in October and talked

about refinancing the bonds. We decided that we would refinance the bonds in March, sometimes things work and somethings don't. We are now in a good financial situation to do this. Last week we had a conference call with Standard & Poors for the credit rating of the County. Once we get that information back, we can refinance the 2012 Bonds. You will be saving about \$140,000.00, a one time savings. We don't extend the debt and we don't increase the amount. Whatever you budgeted will show a savings of \$140,000.00. We are looking at a bond issue of approximately \$7,495,000.00, subject to interest rate changes when the bonds are sold. The County should receive approximately \$150,000.00. I am pretty sure we are going to do better than the 150. 150 is the absolute minimum after costs. We will know once we receive the rating. You have to pay Standard & Poors even if you do not sell the bonds.

Mr. Garin: We are the County's Bond Counsel. We believe we have served in this role since about 1999. We placed the Debt Ordinance in front of you from the State law that controls borrowing for Counties. Commissioners will vote today on everything in the Ordinance including limits so we can proceed with the Rating Process, market the bonds and receive cost savings, roughly about \$142,000.00. So long as that can be accomplished, the bonds can be sold. Closing process will occur about thirty days after the Bond sale.

Chairman Kodish: I think the key operative in this is that this does not extend the terms of the Bonds. Ending dates are going to be the same with a savings of at least \$142,000.00. The move is made to get the savings off our Bond payment. This does not extend the terms.

Commissioner Dunkle: What was our County rating when we refinanced the bonds last year?

Mr. Muscatello: I think it was A-. I am hoping to get you upgraded.

Motion was made by Commissioner Postal to approve Ordinance No.2 of 2017. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Commissioner Dunkle: Our two primary sources of debt are when the new prison was built and when the Courthouse was expanded. We make payments on these every year. And the Annex purchase.

- I. Telemental Health Services agreement with InSight Telepsychiatry, LLC, Marlton, New Jersey, to provide mental health care services for inmates at the Mifflin County Correctional Facility for a one year period effective July 1, 2017

Chairman Kodish: UCBH provides these services currently, but informed us that they could no longer provide these services. We are going through PIMCC part of CCAP, they were able to get an agreement for us to provide those necessary services, if we need them.

Motion was made by Commissioner Dunkle to approve the Telemental Health Services agreement. Seconded by Commissioner Postal. The motion was unanimously approved.

- J. Grant Agreements for the Homeless Assistance Program (HAP) for the period July 1, 2017 through June 30, 2018:

• Mifflin-Juniata Human Services	Case Management	\$5,800.00
• Mifflin-Juniata Human Services	Rental/Utility	\$4,942.00
• Shelter Services, Inc.	Emergency Shelter	\$9,000.00
• The Abuse Network, Inc.	Emergency Shelter	\$5,000.00
• Mifflin-Juniata Human Services	Administration	<u>\$2,749.00</u>
		\$27,491.00

Ms. Fisher: Figures are based on budget of last year.

Motion was made by Commissioner Postal to approve the Grant Agreements for the Homeless Assistance Program. Seconded by Commissioner Dunkle.

The motion was unanimously approved.

K. County Human Services Plan Assurance of Compliance for the Fiscal year 2017-2018

Ms. Fisher: This has to be completed every year to receive funds.

Motion was made by Commissioner Dunkle to approve the County Human Services Plan Assurance of Compliance. Seconded by Commissioner Postal. The motion was unanimously approved.

L. Human Services Department Fund (HSDF) Agency Contracts for the period July 1, 2017 through June 30, 2018:

• <i>Big Brothers Big Sisters</i>	<i>Mentoring Program</i>	<i>\$3,000.00</i>
• <i>Lumina Center</i>	<i>Mentoring Program</i>	<i>\$5,000.00</i>
• <i>Shelter Services, Inc.</i>	<i>Emergency Shelter</i>	<i>\$4,725.00</i>
• <i>The Abuse Network, Inc.</i>	<i>Case Management</i>	<i>\$3,458.00</i>
• <i>Clear Concepts Counseling</i>	<i>Counseling</i>	<i>\$4,725.00</i>
• <i>Mifflin-Juniata Human Services</i>	<i>County Administration</i>	<i>\$5,000.00</i>
• <i>Mifflin-Juniata Human Services</i>	<i>Service Coordination</i>	<i><u>\$24,092.00</u></i>
		<i>\$50,000.00</i>

Ms. Fisher: This is based on last year's funds. We have to receive a minimum of \$50,000.00 by State Law.

Motion was made by Commissioner Postal to approve the Human Services Department Fund Agency Contracts. Seconded by Chairman Dunkle. The motion was unanimously approved.

M. State Food Purchase Program Grant Agreements for the Fiscal Year 2017-2018

Ms. Fisher: This allows us to receive funds from the Department of Ag.

Motion was made by Commissioner Postal to approve the State Food Purchase Grant Agreements. Seconded by Commissioner Dunkle. The motion was unanimously approved.

N. Proposal from R.L. Abatement Inc., Hopewell, PA, to provide and asbestos inspection for the Black's Hospital Building for the amount of \$650.00 plus \$17.00 per bulk sample analyzed

Motion was made by Commissioner Dunkle to approve the Proposal from R.L. Abatement Inc. Seconded by Commissioner Postal. The motion was unanimously approved.

O. Purchase of Service Agreements for use, if needed, by Children and Youth:

- *Tuscarora Intermediate Unit, McVeytown, PA*
- *Tuscarora Intermediate Unit(Communities that Care), McVeytown, PA*

Commissioner Postal: I abstain from this due to possible precede conflict.

Ms. Aurand: Described these Service Agreements.

Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreements. Chairman Kodish stepped from the chair and seconded the motion. The motion was approved 2 – Yes, 1- Abstain.

P. Award the bid for the Mifflin County Correctional Facility Wide CCTV Project – X-Pert Communications, Inc., State College, PA \$458,400.00

Deputy Warden Weaver: We have been trying to get the number of cameras lowered. We took some non-inmate areas and made some modifications to the basement area,

very confident that we can make the figure lower but at this time, I don't know how much lower.

Chairman Kodish: Hopefully, it will be significantly lower. There were cameras where we are not going to need them now. There were quite a number eliminated. We opened bids from five companies and X-Pert from State College was the low bidder by a long shot.

Commissioner Postal: This is one of these mandated things – Correct?

Chairman Kodish: Yes, for PREA.

Commissioner Dunkle: And the contract allows for those modifications?

Deputy Warden Weaver: Yes.

Commissioner Postal: These are to be completed by mid-July?

Deputy Warden Weaver: Yes.

Motion was made by Commissioner Postal to Award the bid to the Mifflin County Correctional Facility Wide CCTV Project. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- Q. Agreement with Lexis Nexis to provide a subscription for online legal research for the Courts Offices for the period September 1, 2017 through August 31, 2020 at a monthly rate of \$742.63*

Solicitor Snook: This is your law library. This is something that is required.

Motion was made by Commissioner Postal to approve the Agreement with Lexis Nexis for online legal research. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- R. Agreement with Lexis Nexis to provide a subscription for online legal research for the Law Library for the period July 31, 2017 through August 31, 2020 at a monthly fee of \$280.00*

Motion was made by Commissioner Dunkle to approve the Agreement with Lexis Nexis for a subscription for online legal research. Seconded by Commissioner Postal. The motion was unanimously approved

- S. Transfer of Brenda Dobson from Enforcement Officer in Domestic Relations to Caseworker in the Children and Youth Department effective June 19, 2017*

Motion was made by Commissioner Postal to approve the Transfer of Brenda Dobson. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- T. Hiring of Courtney Bernardini for Caseworker I in the Children and Youth Department effective June 19, 2017*

Motion was made by Commissioner Dunkle to approve the hiring of Courtney Bernardini. Seconded by Commissioner Postal. The motion was unanimously approved.

- U. Promotion of Katie Chilcote from Caseworker I to Caseworker II in the Children and Youth Department effective June 19, 2017*

Motion was made by Commissioner Postal to approve the promotion of Katie Chilcote. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- V. Promotion of Hannah Wert from Caseworker I to Caseworker II in the Children and Youth Department effective June 19, 2017*

Motion was made by Commissioner Dunkle to approve the promotion of Hannah Wert. Seconded by Commissioner Postal. The motion was unanimously approved.

- W. Hiring of Katy Anspach as an LPN at the Mifflin County Correctional Facility effective June 26, 2017*

Motion was made by Commissioner Postal to approve the hiring of Katy Anspach. Seconded by Commissioner Dunkle. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:40 a.m.

Secretary

ATTEST:

Chief Clerk