

Lewistown, PA

July 06, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 06, 2017 at 9:00 a.m. In attendance were Commissioners Stephen Dunkle and Robert Postal, Jr.; Chief Clerk Cathy Romig; and Confidential Clerk George Welsh. Chairman Kodish was absent.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Children and Youth Director Dana Aurand; Planning Director William Gomes; Housing Rehabilitation Special Douglas Marks; Auditor Helen Kirk; Treasurer Debra Civitts and Victoria Moon and Garren Wolfgang from MCTV.

The meeting was called to order at 9:02 a.m. by Commissioner Postal. Since there were only two Commissioners present, Commissioner Postal will step down and make second motions.

I. Invocation: *The Invocation was supplied by Doris Fultz and delivered by Commissioner Postal.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of June 15, 2017. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #114819 to 115152 and EFTs #23061 to 23088 in the amount of \$1,189,218.31

2. Payroll Account:

Cks. #77749 to 77795 and Direct Deposit Advices #13762 to 14217 in the amount of \$795,984.87

3. 911 Account:

Cks. # 51361 to 51365 and EFTs # 20353 to 20358 in the amount of \$21,266.47

4. LEPC Account:

Ck. # 1379 in the amount of \$3,000.00

5. Liquid Fuels Account:

Cks. # 1640-1641 in the amount of \$2,500.00

6. Liquid Fuels Act 89 Account;

EFT # 8056 in the amount of \$68.76

7. CDBG Accounts:

Cks. #1348 – 1349 in the amount of \$21,029.78

Motion was made by Commissioner Dunkle to approve payment of bills as listed above. Commissioner Postal seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

06/13/2017 to 07/04/2017

General Account Starting Balance		\$ 1,166,663.77
Deposits – Receipts #86931-87036		1,033,152.85
Interest		1,304.79
Total Debits		\$ 1,034,457.64
Bills Paid – Cks. #114819-115152		
EFTs #23061-23088		\$ 1,189,218.31
Transfer to Payroll – Cks. #77749-77795		
DD #13762-14217		795,984.87
Transfer to Liquid Fuels		6,946.10
Total Credits		\$ 1,992,149.28
Ending Balance – Interest @ 1.100%		\$ 208,972.13
Liquid Fuels	1.100% @ JVB	\$ 517,008.13
Liquid Fuels – Act 89	1.100% @ JVB	\$ 245,507.95
LEPC	1.100% @ JVB	\$ 26,464.77
911 Telephone Account	1.100% @ JVB	\$ 2,164,983.49
Capital Reserve Account	1.050% @ JVB	
General Account Funds		
Total Capital Reserve		\$ 12,120,681.69

Motion was made by Commissioner Dunkle to accept the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Commissioner Dunkle:

Nothing to Report

Commissioner Postal:

Nothing to Report

VII. Public Comment:

Mr. Gomes: A week ago we sent residents an internet survey, but we added 400 postcards on Monday to businesses. Most of those postcards were sent outside the Lewistown area. We provided them with a link that they can fill out information online.

Commissioner Postal: What is the deadline?

Mr. Gomes: For businesses it is July 7th. Residents are July 8th.

Commissioner Postal: What happens after that?

Mr. Gomes: This is just a follow-up with the postcards being cheaper. 25% responses so far. The committee will meet to look at the responses.

Commissioner Dunkle: That's a pretty good response.

Commissioner Postal: Are you going to show where the responses come from?

Mr. Gomes: Additional responses were gotten when surveys were sent on the internet.

VIII. New Business:

A. Request for exoneration of 2017 county portion per capita taxes:

- Armagh Township Tax Collector Linda Marks – 2*
- Brown Township Tax Collector Cheryl Hartzler – 86*
- Decatur Township Tax Collector Cindy McKnight - 52*

Motion was made by Commissioner Dunkle to approve the Request for exoneration of 2017 county portion per capita taxes. Seconded by Commissioner Postal. The motion was unanimously approved.

B. Award bid for the Barefoot Road Bridge maintenance – Schlegel Excavating \$ 23,377.00

Mr. Gomes: They met all the requirements. There are two actions that need to be taken. One is the awarding of the bid. The second one is when the document comes back from Schlegel Engineering it must be signed by the Chairman of the Commissions.

Motion was made by Commissioner Dunkle to approve the awarding of bid for the Barefoot Road Bridge. Seconded by Commissioner Postal. The motion was unanimously approved.

Motion was made by Commissioner Dunkle to allow the Chairman to sign the Agreement and any documents related to the Project. Seconded by Commissioner Postal. The motion was unanimously approved.

Commissioner Postal: When is this going to start?

Mr. Gomes: Sometime before the end of the month. It should not take more than two weeks.

C. Engineering Agreement between Derry Township, Bucharthorn and Mifflin County for road reconstruction projects in Derry Township using CDBG funds

Mr. Marks: The reason that this is a three part contract is there we are mixing money from 2014 and 2015 funds involved. The 2014 funds are awarded to the Derry Township Supervisors and the 2015 funds come through the County. We are trying to get this project completed by the end of the year. Engineering should happen pretty quickly. We will be bidding it by the later part of the summer.

Commissioner Dunkle: Where are the sites of the improvements?

Mr. Marks: In Yeagertown, the walking bridge at the end, Pinewood and Rosemont by the Faye Wagner Tire Company.

Motion was made by Commissioner Dunkle to approve the Engineering Agreement. Seconded by Commissioner Postal. The motion was unanimously approved.

D. Agreement with Tyler Technologies, Inc., Yarmouth, ME for yearly maintenance support and license for MUNIS software for the period August 2, 2017 through August 1, 2018 - \$19,488.83

Motion was made by Commissioner Dunkle to approve the Agreement with Tyler Technologies, Inc. Seconded by Commissioner Postal. The motion was unanimously approved.

- E. *Consultant Agreement with Delta Development Group, Inc., Mechanicsburg, PA for community and economic development services for a twelve month period at the rate of \$2,500.00 per month*

Motion was made by Commissioner Dunkle to approve the Consultant Agreement with Delta Development Group, Inc. Seconded by Commissioner Postal. The motion was unanimously approved.

- F. *Purchase of Service Agreement for use, if needed, by Children and Youth:*

- *Diversified Treatment Alternatives, Lewisburg, PA*

Ms. Aurand: Described the Service Agreement.

Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreement. Seconded by Commissioner Postal. The motion was unanimously approved.

- G. *Reappoint Jim Shilling, Lewistown, PA, for a three-year term on the SEDA-COG Foundation, Inc. and Revolving Loan Committee*

Motion was made by Commissioner Dunkle to approve the reappointment of Jim Shilling. Seconded by Commissioner Postal. The motion was unanimously approved.

- H. *Resolution No. 26 of 2017 for the Juniata Valley Behavioral and Developmental Services to enter into Sublease Agreements with Children's Behavioral Health, Inc. and Peerstar Advocacy Alliance, LLC.*

Motion was made by Commissioner Dunkle to approve Resolution No. 26 of 2017. Seconded by Commissioner Postal. The motion was unanimously approved.

- I. *Promotion of Kyle Chesney from part-time to full-time Corrections Officer effective June 8, 2017*

Motion was made by Commissioner Dunkle to approve the Promotion of Kyle Chesney. Seconded by Commissioner Postal. The motion was unanimously approved.

- J. *Promotion of Travis Reik from Corrections Officer to Sergeant effective June 11, 2017*

Motion was made by Commissioner Dunkle to approve the Promotion of Travis Reik. Seconded by Commissioner Postal. The motion was unanimously approved.

- K. *Promotion of Gary Eichhorn from Corrections Officer to Sergeant effective June 11, 2017*

Motion was made by Commissioner Dunkle to approve the Promotion of Gary Eichhorn. Seconded by Commissioner Postal. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:25 a.m.

Secretary

ATTEST:

Chief Clerk