

Lewistown, PA

July 20, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 20, 2017 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Chief Clerk Cathy Romig; and Confidential Clerk George Welsh.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Children and Youth Director Dana Aurand; Planning Director William Gomes; Planning Assistant Director James Lettiere; Information Director Nate Smitchko; Grant Writer Lisa Stalnaker; Carisa Stalnaker; Human Services Department Head Allison Fisher; Darla Rickert; Auditor Helen Kirk; Treasurer Debra Civitts and Justin Jacobs and Garren Wolfgang from MCTV.

The meeting was called to order at 9:00 a.m. by Chairman Kodish.

I. Invocation: The Invocation given by Commissioner Postal.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of July 6, 2017. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #115153 to 115378 and EFTs #23089 to 23162 in the amount of \$1,726,611.67

2. Payroll Account:

Cks. #77796 to 77816 and Direct Deposit Advices #14218 to 14448 in the amount of \$335,042.48

3. 911 Account:

Cks. # 51366 to 51374 and EFT # 20359 in the amount of \$23,697.57

4. LEPC Account:

Cks. # 1380 to 1382 in the amount of \$374.37

5. Liquid Fuels Account:

Ck. # 1642 in the amount of \$4,510.81

Motion was made by Commissioner Dunkle to approve payment of bills as listed above. Commissioner Postal seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

07/05/2017 to 07/18/2017

General Account Starting Balance	\$ 208,972.13
Deposits – Receipts #87231-87434	921,920.80
Transfer from Capital Reserve	1,500,000.00
Total Debits	\$ 2,421,920.80

Bills Paid – Cks. #115153-115378

EFTs #23089-23162		\$ 1,726,611.67
Transfer to Payroll – Cks. #77796-77816		
DD #14218-14448		335,042.48
NSF Checks		5,370.78
Total Credits		\$ 2,067,024.93
Ending Balance –	Interest @ 1.220%	\$ 563,868.00
Liquid Fuels	1.220% @ JVB	\$ 512,497.32
Liquid Fuels – Act 89	1.220% @ JVB	\$ 245,507.95
LEPC	1.220% @ JVB	\$ 26,090.40
911 Telephone Account	1.220% @ JVB	\$ 2,143,845.72
Capital Reserve Account	1.300% @ JVB	
	General Account Funds	
	Total Capital Reserve	\$ 11,051,514.30

Motion was made by Commissioner Postal to accept the Treasurer's Report as received, subject to audit. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Kodish:

*Regional Services Corporation Negotiations Committee
Regional Services Corporation Strategic Planning Committee
JVBDS Executive Committee
Mifflin County Internet Advisory Committee*

Commissioner Dunkle:

*Mifflin County Airport Authority
Salary Board Meeting
Department Head Meeting
IT Department Meeting to discuss New Phone System
Central Pennsylvania Youth Detention Facility
Chamber and Visitor's Bureau: Hired a consultant to come in and help with Tourism
Retirement Board
County Sheriff
Meeting to discuss Black's Hospital*

Commissioner Postal:

*Youth Park Board Meeting
Retirement Board Meeting
SEDA-COG Joint Rail Authority
SEDA-COG Natural Gas Executive Committee
Primary Health Care Unveiling at the new facility
LEPC Committee
Solid Waste Authority*

VII. Public Comment:

Ms. Stalnaker and Carisa Stalnaker: Support Our Troops and K-9 Soldiers discussed this program. Box is provided in front of the Treasurer's office for donations for families and dogs. Carisa brought her dog, Piper, a german shephard.

Mr. Gomes: Discussed Survey results to improve broadband internet service in Mifflin County addressing both the existing and future telecommunication needs of the County.

Chairman Kodish: Since the internet committee has been formed, Atlantic Broadband has stepped forward and is starting to put a broadband service in Decatur Township. Also with the announcement that Nittany Media and Zampelli are merging that will fill in a lot of the gaps we have right now.

Mr. Gomes: Verizon is also trying to provide better service with better speed.

Chairman Kodish: More opportunities have arrived since the survey has been completed.

VIII. New Business:

A. Allison Fisher and Darla Rickert – Military Share Information

Ms. Fisher: We are always looking for ways to build on our assets and fill in our gaps. Military Share Program is one of the ways and we are going to partner with them.

Ms. Rickert: Discussed Military Share which is designed to provide fresh, nutritious foods for families with at least one member who has served or is currently serving in the armed forces. The event is being held on August 18th, 2017. Flyers were handed out.

B. Request for exoneration of 2017 county portion per capita taxes:

- Armagh Township Tax Collector Linda Marks – 6*
- Union Township Tax Collector Jay Yoder - 7*

Motion was made by Commissioner Postal approve the request for exoneration of 2017 county portion per capita taxes. Seconded by Commissioner Dunkle. The motion was unanimously approved.

C. Request for approval to enter into negotiations with C.S. Davidson for Brown Township's CDBG Engineer for the remainder of 2017 through March 2020

Mr. Lettiere: We sent a request for qualifications. C.S. Davidson was the highest rating of the seven. The Township has already approved this, but the County needs to approve since the funds are administered by the County then given to the Township.

Motion was made by Commissioner Dunkle to approve the Request for approval to enter into negotiations with C.S. Brown. Seconded by Commissioner Postal. The motion was unanimously approved.

D. Sub-recipient agreement between Brown Township, County of Mifflin and Municipal Authority of Lewistown for a water line extension project in Brown Township on Woodland and East Back Mountain Roads

Mr. Lettiere: Standard agreement with the Township, County and the Municipal Authority of Lewistown. Two lines would serve five residential homes. The Water Authority is having a problem with one of the land owners. They are opposed to the infringement on their land. They can take it through eminent domain.

Motion was made by Commissioner Postal to approve the Sub-recipient agreement between Brown Township, County of Mifflin and Municipal Authority of Lewistown. Seconded by Commissioner Dunkle. The motion was unanimously approved.

E. Amendment to the LSI telephone agreement that will include all county fax lines in the agreement

Mr. Smitchko: This would be to add the County's 21 fax lines to the County's new phone system. They are being delivered through old copper lines now. With this they will be delivered through fiber optics cable.

Motion was made by Commissioner Postal to approve the Amendment to the LSI telephone agreement. Seconded by Commissioner Dunkle. The motion was unanimously approved.

F. Agreement with Comcast for phone, fax and internet services at District Judge 58-3-03.

Mr. Smitchko: Over the past six months, the Court office has looked at different quotes.

Motion was made by Commissioner Dunkle to approve the Agreement with Comcast. Seconded by Commissioner Postal. The motion was unanimously approved.

G. Purchase of Service Agreement for use, if needed, by Children and Youth:

- John Neblett, Camp Hill, PA*
- Halbrunner, Hatch & Guise LLP, Camp Hill, PA*

Ms. Aurand: Descriptions of Agreements were given.

Motion was made by Commissioner Postal to approve the Purchase of Service Agreement. Seconded by Commissioner Dunkle. The motion was unanimously approved.

H. Application for County Aid – 2017 Allocation:

- Derry Township - \$8,892.05.*

Motion was made by Commissioner Postal to approve the Application for County Aid. Seconded by Commissioner Dunkle. The motion was unanimously approved.

I. Resignation of Ally Shaw from Homeless Assistance Case manager effective August 18, 2017

Motion was made by Commissioner Dunkle to accept the Resignation of Ally Shaw. Seconded by Commissioner Postal. The motion was unanimously approved.

J. Promotion of Stacey Leach from Caseworker II to Caseworker III in the Children and Youth Department effective July 24, 2017

Motion was made by Commissioner Dunkle to approve the Promotion of Stacey Leach. Seconded by Commissioner Postal. The motion was unanimously approved.

K. Promotion of MacKenzie Veet from Caseworker I to Caseworker II in the Children and Youth Department effective July 24, 2017

Motion was made by Commissioner Dunkle to approve the Promotion of MacKenzie Veet. Seconded by Commissioner Postal. The motion was unanimously approved.

L. Transfer of April Ritzman from Conference Officer to Enforcement Officer in the Domestic Relations Office effective July 20, 2017

Motion was made by Commissioner Postal to approve the Transfer of April Ritzman. Seconded by Commissioner Dunkle. The motion was unanimously approved.

M. Resignation of Katie Chilcote from Caseworker in the Children and Youth Department effective July 28, 2017

Motion was made by Commissioner Dunkle to accept the resignation of Katie Chilcote. Seconded by Commissioner Postal. The motion was unanimously approved.

N. Retirement of George Welsh from Confidential Clerk in the Commissioner's Office effective August 11, 2017.

Motion was made by Commissioner Postal to accept the Retirement of George Welsh. Seconded by Commissioner Dunkle. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:28 a.m.

Secretary

ATTEST:

Chief Clerk