

Lewistown, PA

August 17, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 17, 2017 at 9:00 a.m. In attendance were Commissioners Kevin Kodish and Stephen Dunkle; Solicitor Stephen Snook; Chief Clerk Cathy Romig; and Confidential Clerk George Welsh. Commissioner Robert Postal, Jr. was absent.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present were Children and Youth Director Dana Aurand; Planning Director William Gomes; Assistant Director James Lettiere; Public Safety Director Phil Lucas; Veterans' Affairs Director Christine DeArment; Chip Gillieland, Veterans' Administration; Ross Cottrill; Larry Cottrill, Lori Cottrill; Scott Lewis; Crystal Paige; Dalton Paige and Justin Jacobs from MCTV.

Special Guests: Vietnam Veterans present were Marlyn Anna, Richard Bowen, James Buchanan, James Campbell III, Earl Clouser, Barbara Daniel, Franklin Dukes, Terry Eutzy, Harry Everly, Patricia Finkle for Paul Henry, Douglas Helm, Dean Hepler, David Kurtz, Ronald Marrone, Dennis Mowry, Larry Sutusky and Richard Tomlinson.

The meeting was called to order at 9:00 a.m. by Chairman Kodish. Since Commissioner Postal was absent, Chairman Kodish will be stepping from the Chair to make or second motions.

**I. Invocation:** The Invocation given by Commissioner Dunkle.

**II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of August 3, 2017. Chairman Kodish seconded the motion. The motion was unanimously approved.

**IV. Approval of Bills:**

1. General Fund, Accounts Payable:

Cks. #115574 to 115725 and EFTs # 23182 to 23263 in the amount of \$448,400.33

2. Payroll Account:

Cks. #77843 to 77862 and Direct Deposit Advices #14681 to 14902 in the amount of \$330,927.05

3. 911 Account:

Cks. # 51379 to 51386 and EFTs # 20365 to 20367 in the amount of \$21,805.15

4. LEPC Account:

Cks. #1383 to 1385 in the amount of \$711.84

5. CDBG Account:

Ck. #1353 in the amount of \$909.24

Motion was made by Chairman Kodish to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

**V. Treasurer's Report:**

08/02/2017 to 08/15/2017

<i>General Account Starting Balance</i>		\$ 855,107.19
<i>Deposits – Receipts #87792-87999</i>		1,522,292.07
<i>Total Debits</i>		\$ 1,522,307.07
<i>Bills Paid – Cks. #115574-115725</i>		
<i>EFTs #23182-23263</i>		\$ 448,400.33
<i>Transfer to Payroll – Cks. #77843-77862</i>		
<i>DD #14681-14902</i>		330,927.05
<i>NSF Checks</i>		500.00
<i>Total Credits</i>		\$ 779,327.38
<i>Ending Balance – Interest @ 1.220%</i>		\$ 1,598,086.88
<i>Liquid Fuels</i>	<i>1.220% @ JVB</i>	\$ 513,053.42
<i>Liquid Fuels – Act 89</i>	<i>1.220% @ JVB</i>	\$ 245,695.90
<i>LEPC</i>	<i>1.220% @ JVB</i>	\$ 25,408.27
<i>911 Telephone Account</i>	<i>1.220% @ JVB</i>	\$ 2,210,756.95
<i>Capital Reserve Account</i>	<i>1.220% @ JVB</i>	
	<i>General Account Funds</i>	
	<i>Total Capital Reserve</i>	\$ 9,641,643.06

*Motion was made by Commissioner Dunkle to accept the Treasurer’s Report as received, subject to audit. Chairman Kodish seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Due to tight time constraints, Commissioners will report Meetings at a later date.*

**VII. Public Comment:**

*None.*

**VIII. New Business:**

*A. Eagle Scout Proclamation honoring Ross E. Cottrill*

**PROCLAMATION  
IN HONOR OF EAGLE SCOUT ROSS E. COTTRILL**

**WHEREAS:** the mission of the Boy Scouts of America is to prepare young people to make ethical and moral choices over their lifetimes by instilling in them the values of the Scout Oath and Law; and

**WHEREAS:** the designation of Eagle Scout is the highest achievement in the Boy Scouting program, which was founded over 100 hundred years ago; and

**WHEREAS:** only four percent of Boy Scouts are granted the distinguished Eagle Scout rank; and

**WHEREAS:** Ross E. Cottrill, a member of Boy Scout Troop 106, has completed the requirements, and was examined by the Eagle Scout Board of Review which found him worthy of the rank of Eagle Scout on June 29, 2017; and

**WHEREAS:** the Boy Scouts of America encourage Eagle Scout candidates to complete worthy projects to improve their neighborhoods and their communities; and

**WHEREAS:** Ross’ Eagle Scout project included coordinating over 222 volunteer hours to design, construct and install a human foosball court at the Hartman Center Camp, Conference and Retreat Center. Ross is currently Senior Patrol Leader for his troop. He has also served in the positions of Assistant Senior Patrol Leader, Patrol Leader and Assistant Patrol Leader. Ross currently serves as Shawnee Chapter Chief on the executive board of the Order of the Arrow; and

**WHEREAS:** Ross E. Cottrill serves as an example to the youth of our community through his high level of personal achievement, leadership and community service and has made Mifflin County very proud.

**NOW, THEREFORE,** we, the Mifflin County Commissioners, do hereby recognize and congratulate Ross E. Cottrill for his outstanding accomplishment and extend to him our deepest appreciation for all of his dedicated work and wish him the best in all of his future endeavors.

Proclaimed this 17<sup>th</sup> day of August, 2017

*Motion was made by Commissioner Dunkle to approve the Proclamation request for exoneration of 2017 per capita taxes. Seconded by Chairman Kodish. The motion was unanimously approved.*

**B. Vietnam Veterans 50<sup>th</sup> Anniversary Pin Ceremony**

*Chip Gilliam, Pennsylvania Department of Military: For the last two years, we have been doing these ceremonies throughout the Commonwealth. The reason I specifically like to do them is because when I came into the service, Vietnam Vets were my instructors, my First Sergeants, my company commanders. After 28 years of military service in some countries that were not necessarily that friendly, I stand here today as a proven testament of your leadership. I thank you. The purpose of the pin is to recognize, thank and honor Veterans who served during the Vietnam War, November 1<sup>st</sup>, 1955 through May 15<sup>th</sup>, 1975 regardless of location. The presentation of the lapel pin will be presented during public events in their communities thanking them for their service and sacrifice. The symbolism in the pin – the eagle represents courage, honor and dedicated service to our nation, the blue circle, the color blue matches the blue of the American flag and symbolizes vigilance, perseverance and justice, the circle shape and the blue color also match the seal, the laurel wreath is a time honored symbol representing victory, integrity and strength, stripes behind the eagle represent the American flag, the six stars represent the six allies that fought alongside of one another. The message on the back – A grateful nation thanks and honors you. I thank you for your service, welcome home.*

**C. Agreement with Pennsylvania Department of Natural Resources for the use of the site being developed for the new 911 Tower in New Lancaster Valley.**

*Mr. Lucas: This is to allow us to build our tower at no cost for the lease of the property. We will be sharing that site.*

*Motion was made by Commissioner Dunkle to approve the Agreement with the Pennsylvania Department of Natural Resources. Seconded by Chairman Kodish. The motion was unanimously approved.*

**D. 2017 through 2020 State Homeland Security Grant for the South Central Mountains Regional Task Force – Mifflin County is one of eight counties - \$432,220.00**

*Mr. Lucas: Planning and services for first responders in the eight county region.*

*Motion was made by Commissioner Dunkle to approve the 2017 through 2020 State Homeland Security Grant for the South Central Mountains Regional Task Force. Seconded by Chairman Kodish. The motion was unanimously approved.*

**E. Community Development Block Grant Procurement Policy**

*Mr. Lettiere: It is relevant to Mifflin County on behalf of Brown, Derry, Granville, Borough of Lewistown of 2015 CDBG funds for professional services or CDBG projects.*

*Motion was made by Commissioner Dunkle to Approve the Community Development Block Grant. Seconded by Chairman Kodish. The motion was unanimously approved.*

**F. Five year rental renewal agreement with Greater Lewistown Corporation for the Children and Youth and Domestic Relation office space**

*Motion was made by Commissioner Dunkle to approve the five year renewal agreement with Greater Lewistown Corporation. Seconded by Chairman Kodish. The motion was unanimously approved.*

- G. *Three year agreement with West, a Thomson Reuters business, St. Paul, MN for print subscriptions necessary for the Courts. Year one - \$247.00 per month; Years two and three – 5% annual increases*

*Motion was made by Commissioner Dunkle to approve the Three year agreement with West. Seconded by Chairman Kodish. The motion was unanimously approved.*

- H. *Request for exoneration of 2017 county real estate tax bill and relieve the Tax Collector from collecting this bill:*

- *Parcel No. 18, 05-0107A located in Menno Township – the property was purchased in 2016; therefore the bill was issued in error – County portion \$197.36*

*Motion was made by Commissioner Dunkle to approve the request for exoneration of 2017 taxes. Seconded by Chairman Kodish. The motion was unanimously approved.*

- I. *Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *Raystown Developmental Services, Inc., Huntingdon, PA*
- *Perseus House, Inc., Erie, PA*
- *Jondu, Inc., Lancaster, PA, State College, PA*
- *Bethanna, Inc., Southampton, PA*
- *Children's Resource Center, Harrisburg, PA*
- *Shipperville Project Point of Light – 2017-2018, Clearfield, PA*
- *Shipperville Project Point of Light – 2016-2017, Clearfield, PA*

*Ms. Aurand: Described the details of each Agreement which were one year renewals.*

*Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreements. Seconded by Chairman Kodish. The motion was unanimously approved.*

- J. *Appointment to the Electric Avenue/Mill Road Intersection Improvement Study Advisory Committee:*

- *Mike Lefevre from Geisinger-Lewistown Hospital*
- *Nancy Craig from the Mifflin County School District*
- *Kelly Shutes, Township Manager, Derry Township*
- *Scott Welham, Borough Manager, Lewistown Borough*
- *Cyle Vogt from the Mifflin County Planning Commission*
- *Dave Filson from the Derry Township Planning Committee*

*Mr. Gomes: We needed input from community people.*

*Motion was made by Commissioner Dunkle to approve the Appointments to the Electric Avenue/Mill Road Intersection Study Advisory Committee. Seconded by Chairman Kodish. The motion was unanimously approved.*

- K. *Resignation of Derek Forry from part-time corrections officer effective August 18, 2017*

*Motion was made by Commissioner Dunkle to accept the resignation of Derrick Forry. Seconded by Chairman Kodish. The motion was unanimously approved.*

- L. *Rescind hiring of Catherine Wolfkiel for Conference Officer in the Domestic Relations Office effective August 15, 2017*

*Motion was made by Commissioner Dunkle to rescind the hiring of Catherine Wolfkiel. Seconded by Chairman Kodish. The motion was unanimously approved.*

*M. Resignation of Emily Price from the Domestic Relations Office effective August 25, 2017*

*Motion was made by Commissioner Dunkle to accept the resignation of Emily Price. Seconded by Chairman Kodish. The motion was unanimously approved.*

*N. Modify the hiring date for Melissa Stewart in the Human Services Office to August 28, 2017*

*Motion was made by Commissioner Dunkle to approve the Modification hiring date of Melissa Stewart. Seconded by Chairman Kodish. The motion was unanimously approved.*

*O. Hiring of Laura Shope in the Human Services Office effective September 5, 2017*

*Motion was made by Commissioner Dunkle to approve the Hiring of Laura Shope. Seconded by Chairman Kodish. The motion was unanimously approved.*

*P. Hiring of Michele Bodtorf for part-time conference officer in the Domestic Relations Office effective September 5, 2017*

*Motion was made by Commissioner Dunkle to accept the Hiring of Michele Bodtorf. Seconded by Chairman Kodish. The motion was unanimously approved.*

*Q. Retirement of Nancy Gutheridge from the Maintenance Department effective September 15, 2017*

*Motion was made by Commissioner Dunkle to accept the Retirement of Nancy Gutheridge. Seconded by Chairman Kodish. The motion was unanimously approved.*

*R. Retirement of Sam Whiteman from Physical Plant Director effective August 31, 2017*

*Motion was made by Commissioner Dunkle to accept the Retirement of Sam Whiteman. Seconded by Chairman Kodish. The motion was unanimously approved.*

*S. Hiring of Joseph LeFevre II for part-time correctional officer effective August 28, 2017*

*Motion was made by Commissioner Dunkle to approve the Hiring of Joseph LeFevre II. Seconded by Chairman Kodish. The motion was unanimously approved.*

*T. Hiring of Kimberly Snook for part-time cook effective August 28, 2017.*

*Motion was made by Commissioner Dunkle to approve the Hiring of Kimberly Snook. Seconded by Chairman Kodish. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:35 a.m.*

---

Secretary

ATTEST:

---

Chief Clerk