

Lewistown, PA

September 7, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, September 7, 2017 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Solicitor Stephen Snook; and Chief Clerk Cathy Romig.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Planning Director William Gomes; Treasurer Deb Civitts; Auditor Helen Kirk; Children and Youth Administrator Dana Bubb; Zack Poff and Cody Yetter from MCTV.

The meeting was called to order at 9:00 a.m. by Chairman Kodish.

**I. Invocation:** The Invocation given by Chairman Kodish.

**II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.

**III. Approval of Minutes:**

Motion was made by Commissioner Postal to accept the minutes of the Special Meeting of August 31, 2017. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

**IV. Approval of Bills:**

1. General Fund, Accounts Payable:

Cks. #115878 to 115882 and EFTs # 23281-23348 in the amount of \$110,443.30

Motion was made by Commissioner Dunkle to approve payment of bills as listed above. Commissioner Postal seconded the motion. The motion was unanimously approved.

**V. Treasurer's Report:**

**TREASURER'S REPORT  
08/30/2017-09/05/2017**

**General Account Starting Balance** **\$985,817.19**

**DEBITS**

Deposits Receipts #88166-88237	226,831.73
Transfer from Capital Reserve	0.00
Transfer from 911	0.00
Adjustment	0.00
Interest	2,214.92
Voided Check	1,097.25

**TOTAL DEBITS** **\$230,143.90**

**CREDITS**

Bills Paid CK #'S 115878-115882, EFT'S # 23281-23348	110,443.30
Transfer to Payroll	0.00
NSF CKS	0.00

**TOTAL CREDITS** **\$110,443.30**

Ending Balance (Interest @ 01.27000% as of 09/05/2017) **\$1,105,517.79**

**Liquid Fuels**

Invested at JV Bank @ 01.27000% as of 09/05/2017 **\$510,219.27**

**Liquid Fuels - Act 89**

Invested at JV Bank @ 01.27000% as of 09/05/2017 \$245,937.39

**911 Telephone Account**

Invested at JV Bank @ 01.27000% as of 09/05/2017 \$2,146,476.27

**LEPC**

Invested at JV Bank @ 01.27000% as of 09/05/2017 \$11,361.44

**Capital Reserve Account**

Invested at JV Bank @ 01.27000% as of 09/05/2017 9,678,043.73

Report Subject to Audit

*Motion was made by Commissioner Postal to accept the Treasurer's Report as received, subject to audit. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Kodish: Budget Meetings  
JV BDS Board*

*Commissioner Dunkle: Budget Meetings  
JV BDS Board*

*Commissioner Postal: Budget Meetings  
JV BDS Board*

**VII. Public Comment:**

*Helen Kirk, Granville Township: Ms. Kirk questioned if the \$5.00 fee that the commissioners are implementing is on motor vehicles only or does it include the campers in the parks? Commissioner Postal said it includes every registration that you would receive from PennDot. Ms. Kirk stated that the campers in parks are basically a glorified mobile home. Ms. Kirk went on say that mobile homes are real estate taxed and believes these campers should be also.*

*Chairman Kodish made a couple of announcements: The Tax Claim Office moved upstairs with the Assessment Office and the combination of these offices is now called Tax Services. The Voter Registration and Elections Office remains on the first floor. The Veterans Affairs Office with move in with Elections Office within the next several weeks. We have a staff member that will help with both offices. Chairman Kodish wants to respond to a comment he saw in the Sentinel today regarding the murder trial. Someone made a comment that we are paying for a murder trial that never came. Chairman Kodish stated that the expenses for the trial do not begin the day the trial begins. We are well over \$200,000.00 for that trial and the meter is still running. It will now be a bench trial instead of a jury trial.*

**VIII. New Business:**

*A. Request for exoneration of 2017 county real estate tax bills and relieve the tax collectors from collecting these bills:*

- Parcel No. 17,12-0109--,000 located in Granville Township—parcel designated as Keystone Opportunity Zone parcel - \$175,371.20*
- Parcel No. 17,12-0109--,001 located in Granville Township—parcel designated as Keystone Opportunity Zone parcel - \$131,232.80*
- Parcel No. 20,11-0105A-,000 located in Union Township—billing error- \$107.20*

*Motion was made by Commissioner Dunkle to approve the request for exoneration of 2017 county real estate tax bills and relieve the tax collectors from collecting these bills as listed above. Seconded by Commissioner Postal. The motion was unanimously approved.*

*B. Request for exoneration of 2017 county portion per capita taxes:*

- Juniata Terrace Borough Tax Collector Jeri Dukes – 1*
- Bratton Township Tax Collector Connie Peachey – 14*

*Motion was made by Commissioner Postal to approve the request for exoneration of 2017 county portion per capita taxes as listed above. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

*C. Rescind action taken on July 6, 2017 to exonerate Brown Township Tax Collector Cheryl Hartzler from collecting 2017 per capita tax bill as presented (86) – one bill was paid – corrected total 85:*

*Motion was made by Commissioner Postal to rescind the action above. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

*D. Resolution No. 28 of 2017 Authorizing an application for the Pennsylvania Transportation Alternatives Set-Side of the Surface Transportation Block Grant Program:*

*Planning Director William Gomes stated that a few weeks ago he ask the Commissioners for approval to authorize the start of an application process with Brown Township at that time there was not an official resolution authorizing the Chairman to sign any paperwork involving the grant. This resolution does that. The application is due September 22 2017. This is for the Streetscape project on Main Street in Reedsville.*

*Motion was made by Commissioner Dunkle to approve Resolution No. 28 of 2017 authorizing an application for the Pennsylvania Transportation Alternatives Set-Side of the Surface Transportation Block Grant. Seconded by Commissioner Postal. The motion was unanimously approved.*

*E. Purchase of Service Agreement for use, if needed, by Children and Youth:*

- Law Offices of Stuart Cilo, Lewistown, PA*
- NHS Pennsylvania, Harrisburg, PA*
- MacGregor Behavioral Health Services, Gettysburg, PA*
- Centre County Children's Advocacy Center, Bellefonte, PA*
- Raystown Developmental Services, Lewistown, PA*

*Children and Youth Administrator, Dana Bubb gave a brief description of each agreement.*

*Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreements as listed above. Seconded by Commissioner Postal. The motion was unanimously approved.*

*F. Amendment 1 to the scope of work for Electric Avenue/Mill Road Intersection Improvement Study - \$5,000.00:*

*Planning Director William Gomes: The current contract covers five intersections. He had a meeting with the Electric Avenue/Mill Road Intersection Advisory Committee. It was determined the need to add three more intersections. Derry Township in is collaboration.*

*Motion was made by Commissioner Postal to approve Amendment 1 to the scope of work for Electric Avenue/Mill Road Intersection Improvement Study for a cost of \$5,000.00. Seconded by Commissioner Dunkle. The motion was unanimously approved.*

*G. Personnel:*

- *Resignation from part-time corrections officer Karen Moore effective August 30, 2017*

*Motion was made by Commissioner Dunkle to accept the above personnel item. Seconded by Commissioner Postal. The motion was unanimously approved.*

***IX. Adjournment:***

*With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:15 a.m.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*