

Lewistown, PA

November 2, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 2, 2017 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Solicitor Stephen Snook; Chief Clerk Cathy Romig and Fiscal Affairs Assistant Angela Shuey.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Public Safety Director Phil Lucas; Treasurer Deb Civitts; Jennifer Hepner, Children & Youth; Jenny Barron-Landis, Juniata River Valley Visitor's Bureau; Stephen Stepanski and Cody Yetter and Zach Poff from MCTV.

The meeting was called to order at 9:00 a.m. by Chairman Kodish.

I. Invocation: The Invocation was given by Commissioner Postal.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of October 19, 2017. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #116406 to 116558 and EFTs # 23455-23474 in the amount of \$701,958.24

2. Payroll Account

Cks. #77958 to 77983 and Direct Deposit Advices #15826 to 16058 in the amount of \$404,354.62

3. CDBG Account

Ck. #1363 in the amount of \$2,300.00

4. 911 Account

Cks. #51417 to 51423 and EFTs #20392 to 20393 in the amount of \$6,945.30

5. Liquid Fuels Act 89 Account:

EFT #8060 in the amount of \$79.05

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

10/18/2017-10/31/2017

General Account Starting Balance **\$541,162.14**

DEBITS

Deposits Receipts #88893-889016	369,314.11
Transfer from Capital Reserve	1,000,000.00
Transfer from 911	100,000.00

<i>Adjustment</i>	0.00
<i>Interest</i>	1,274.30
<i>Voided Check</i>	0.00
TOTAL DEBITS	\$1,470,588.41

CREDITS

<i>Bills Paid CK #'S 116406-116558, EFT'S # 23455-23474</i>	701,958.24
<i>Transfer to Payroll DD 15826-16058 & CKS 77958-77983</i>	404,354.62
<i>NSF CKS</i>	0.00
TOTAL CREDITS	\$1,106,312.86

Ending Balance (Interest @ 01.320% as of 10/31/2017) **\$905,437.69**

Liquid Fuels

Invested at JV Bank @ 01.320% as of 10/31/2017 \$396,261.95

Liquid Fuels - Act 89

Invested at JV Bank @ 01.320% as of 10/31/2017 \$246,344.31

911 Telephone Account

Invested at JV Bank @ 01.320% as of 10/31/2017 \$1,991,233.17

LEPC

Invested at JV Bank @ 01.320% as of 10/31/2017 \$8,538.34

Capital Reserve Account

Invested at JV Bank @ 01.320% as of 10/31/2017 5,771,438.27

CERTIFICATE OF DEPOSIT

Invested at FNB @ 1.75% 3,000,000.00

Report Subject to Audit

Motion was made by Commissioner Postal to accept the Treasurer's Report as received, subject to audit. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Kodish:

*PIMCC Board
SEDA-COG Board
Juniata River Valley Tourism Board
Planning Commission
MCTV Board
Meeting with State Deputy Secretary of Transportation Jim Ritzman
JVBDS Joinder Board
JVBDS Executive Board
CSBG Board
Regional Services Board*

Commissioner Dunkle:

*JVBDS Joinder Board
Pennsylvania Association of Community Bankers
Planning Commission
Farmland Preservation
Mifflin County Township Supervisors*

Meeting with State Deputy Secretary of Transportation Jim Ritzman

Commissioner Postal:

- Mill Road public meetings*
- Mifflin County Solid Waste Authority*
- Airport Authority Budget Meeting*
- SEDA-COG Natural Gas Cooperative*
- JVBDS Joinder Board*
- Meeting with State Deputy Secretary of Transportation Jim Ritzman*
- Department Head Meeting*
- Success Together*
- Mifflin County Township Supervisors*

VII. Public Comment:

Mr. Stepanski was present and mentioned that he received a certified letter from CCAP regarding a lawsuit brought against Mifflin County and various named individuals. The lawsuit was filed by a former inmate at the Mifflin County Correctional Facility who experienced health problems while incarcerated. Mr. Stepanski mentioned that he was aware of various problems at the jail and had brought those problems up to the Commissioners on different occasions and nothing was done. The Commissioners are not permitted to comment on active litigation, therefore, no additional comments were made.

VIII. New Business:

A. Juniata River Valley Tourism Update

Jenny Barron-Landis, Executive Director of the Juniata River Valley Visitor's Bureau presented various activities that will take place during this year's Festival of Ice in Downtown Lewistown on Thursday, November 30 and Friday, December 1. Last year's festival displayed 41 individual ice sculptures in addition to 5 larger ice sculptures. This year marks the 21st year of the festival and the theme will be "Winter Wonderland." The festival has expanded onto North Main Street where several food trucks will be located. In the future, the hope is to expand the festival further on Main Street to span between St. John's Lutheran Church and St. Mark's Episcopal Church.

B. Request for exoneration of 2017 county portion per capita taxes

- Armagh Township Tax Collector Linda Marks – 9*
- Granville Township Tax Collector Billi Weaver - 106*

Motion was made by Commissioner Dunkle to approve the request for exoneration of 2017 per capita taxes. Seconded by Commissioner Postal. The motion was unanimously approved.

C. Application for County Aid – 2017 Liquid Fuels Allocation

- Lewistown Borough - \$7,135.72*

Motion was made by Commissioner Postal to approve the Application for County Aid. Seconded by Commissioner Dunkle. The motion was unanimously approved.

D. *Service agreement with CSE-Mills to service the two air conditioning units at the 911 Blue Mountain Tower Site for the year 2018 - \$776.00*

Mr. Lucas explained that this site is 20 years old and has experienced an increase in problems recently. After talking with Lonnie Griffith, Physical Plant Director, it was decided that this unit should be put on a regular service agreement due to its age.

Motion was made by Commissioner Postal to approve the Service Agreement. Seconded by Commissioner Dunkle. The motion was unanimously approved.

E. *2017-2018 Hazardous Materials Response Fund Grant in the amount of \$8,616.41*

Mr. Lucas mentioned that this Grant is through the Pennsylvania Emergency Management Agency and it supports equipment and training for first responders. There is no match required for this grant.

Motion was made by Commissioner Dunkle to approve the Hazardous Materials Response Fund Grant. Seconded by Commissioner Postal. The motion was unanimously approved.

F. *Request for exoneration of 2017 county real estate tax bills and relieve the Tax Collector from collecting these bills:*

- *Parcel Numbers 20,14-221-B and 20-14-221BA located in Union Township – exempt status was granted by Board of Assessment Appeals – County portions - \$472.00 and \$639.20*

Motion was made by Commissioner Postal to approve the request for exoneration of 2017 county portion per capita taxes as listed above. Seconded by Commissioner Dunkle. The motion was unanimously approved.

G. *Intergovernmental Agreement with Centre County to house Mifflin County Prisoners, if needed, for the period January 1, 2018 through December 31, 2018 at \$65.00 per day*

Motion was made by Commissioner Postal to approve the Intergovernmental Agreement with Centre County. Seconded by Commissioner Dunkle. The motion was unanimously approved.

H. *Request from Miffco Tax Service, Inc., Lewistown, PA for exoneration of the county portion of per capita taxes for the years 1983 through 2016 totaling \$1,918.41*

Motion was made by Commissioner Dunkle to approve the request for exoneration from Miffco Tax Service, Inc. Seconded by Commissioner Postal. The motion was unanimously approved.

I. *Purchase of Service Agreement for use if needed by Children and Youth:*

- *Jondu, Inc., Lancaster, PA*

Ms. Hepner explained that Jondu, Inc. is a residential treatment facility located in Lancaster, PA that accepts dependent and delinquent youth. This facility is used primarily by Probation. Commissioner Postal inquired as to why the date of the agreement is through June 30, 2017. Ms. Hepner explained that this agreement is being executed retroactively due to the delay in processing by the State of Pennsylvania.

Motion was made by Commissioner Postal to approve the Purchase of Service Agreement with Jundu, Inc. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

- J. Purchase Agreement/Equipment and Software Maintenance Agreement with Pitney Bowes to upgrade the County postage machine - \$8,114.40 plus \$65.00 per month meter rental*

Commissioner Dunkle mentioned that the current postage machine has broken down on several occasions over the last couple of months. The machine is old and is in need of replacement.

Motion was made by Commissioner Dunkle to approve the Purchase Agreement and Software Maintenance Agreement with Pitney Bowes. Seconded by Commissioner Postal. The motion was unanimously approved.

- K. Contract with Capital Blue Cross for employee Medical/Rx benefit plan for the 2018 year.*

Motion was made by Commissioner Postal to approve the contract with Capital Blue Cross. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- L. Reappointment of Tony Willard for a five-year term on the Mifflin County Industrial Development Authority – expiring September 29, 2022.*

Motion was made by Commissioner Dunkle to re-appoint Mr. Willard to the Mifflin County Industrial Development Authority. Seconded by Commissioner Postal. The motion was unanimously approved.

- M. Reappointment of James Shilling for a one-year term on the SEDA-COG Board of Directors – expiring December 31, 2018*

Motion was made by Commissioner Postal to reappoint Mr. Shilling to the SEDA-COG Board of Directors. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- N. Personnel:*

- Promotion of part-time Corrections Officers Mazy Briggs, Darrell Campbell and Joshua Neff to full-time Corrections Officers effective October 29, 2017*

Motion was made by Commissioner Postal to accept the above personnel items. Seconded by Commissioner Dunkle. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:25 a.m.

Secretary

ATTEST:

Chief Clerk