

Lewistown, PA

November 16, 2017

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 2, 2017 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Solicitor Stephen Snook; Chief Clerk Cathy Romig and Fiscal Affairs Assistant Angela Shuey.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Treasurer Deb Civitts; Coroner Dan Lynch; Director of Fiscal Affairs Lauren Mowry; Susan Michalik; Cody Yetter and Zach Poff from MCTV.

The meeting was called to order at 9:00 a.m. by Chairman Kodish.

I. Invocation: *The Invocation was given by Commissioner Postal.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of November 2, 2017. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable:*

Cks. #116559 to 116762 and EFTs # 23475-23548 in the amount of \$998,534.28

2. *Payroll Account*

Cks. #77984 to 78005 and Direct Deposit Advices #16059 to 16284 in the amount of \$321,762.98

3. *CDBG Home Account*

Ck. #403 in the amount of \$2,644.90

4. *911 Account*

Cks. #51424 to 51429 and EFTs #20394 to 20397 in the amount of \$13,003.46

5. *LEPC Account*

Cks. #1398 to 1400 in the amount of \$915.08

6. *Liquid Fuels Account:*

Ck. #1647 in the amount of \$5,029.07

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

11/01/2017-11/14/2017

General Account Starting Balance

\$905,437.69

DEBITS

Deposits Receipts #889027-89237

683,489.42

<i>Transfer from Capital Reserve</i>	5,808,000.00
<i>Transfer from 911</i>	1,341.97
<i>Adjustment</i>	0.00
<i>Interest</i>	0.00
<i>Voided Check</i>	1,324.89
TOTAL DEBITS	\$6,494,156.28
CREDITS	
<i>Bills Paid CK #'S 116559-116762, EFT'S # 23475-23548</i>	999,859.17
<i>Transfer to Payroll DD 16059-16284 & CKS 77984-78005</i>	321,762.98
<i>NSF CKS</i>	45.00
TOTAL CREDITS	\$1,321,667.15
<i>Ending Balance (Interest @ 01.390% as of 11/14/2017)</i>	\$6,077,926.82

Liquid Fuels

Invested at JV Bank @ 01.390% as of 11/14/2017 \$391,232.88

Liquid Fuels - Act 89

Invested at JV Bank @ 01.390% as of 11/14/2017 \$246,344.31

911 Telephone Account

Invested at JV Bank @ 01.390% as of 11/14/2017 \$2,333,026.80

LEPC

Invested at JV Bank @ 01.390% as of 11/14/2017 \$8,057.11

Capital Reserve Account

Invested at JV Bank @ 01.320% as of 11/14/2017 17,213.75

CERTIFICATE OF DEPOSIT

Invested at FNB @ 1.75% 3,000,000.00

Report Subject to Audit

Motion was made by Commissioner Dunkle to accept the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Kodish:

- Department Head Meeting*
- Success Together – Economic Development*
- Board of Elections*
- Veterans Parade*
- Election Computation*
- AAA Board*
- CARS Executive Board*
- Solid Waste Authority*
- Review of County Bridges with EADS*

Commissioner Dunkle:

- Department Head Meeting*
- Success Together – Economic Development*
- Board of Elections*
- Election Computation*
- Veterans Parade*

*National Association of County Commissioners via
conference call
Operation Fairness Update
Mike McMonigal – Mifflin County Academy of Science and
Technology
Review of County Bridges with EADS
Tour of Big Valley with a gentleman from Great Britain
who is working on a documentary featuring Amish
businesses and their success*

*Commissioner Postal: Children & Youth Advisory Committee
Youth Park Board
Board of Elections
Election Computation
Veterans Parade
Department Head Meeting
Operation Fairness Update
Secretary Redding – Pennsylvania Ag Dept
Success Together – Economic Development*

VII. Public Comment:

None to report.

VIII. New Business:

A. Request for exoneration of 2017 county portion per capita taxes

- Lewistown Borough Tax Collector Erin Anewalt – 22*

Motion was made by Commissioner Dunkle to approve the request for exoneration of 2017 per capita taxes. Seconded by Commissioner Postal. The motion was unanimously approved.

B. Rescind action taken on November 2, 2017 to exonerate Armagh Township Tax Collector Linda Marks from collecting 2017 per capita tax bill as presented (9) – they were school district exonerations.

Motion was made by Commissioner Postal to rescind action taken on November 2, 2017. Seconded by Commissioner Dunkle. The motion was unanimously approved.

C. Request for real estate tax refund:

- Parcel No. 13,04-135A located in Bratton Township – a mobile home was removed from the property – County portion \$289.74*

Motion was made by Commissioner Dunkle to approve the request for real estate tax refund. Seconded by Commissioner Postal. The motion was unanimously approved.

D. Coroner cremation fees increase to \$60.00 effective January 1, 2018

Coroner Lynch stated that the current cremation fee is \$25.00 and has been at that rate for at least 15 years. In order to make the fee more consistent with other counties in the

state, he suggests raising the fee to \$60.00. This fee is used for training and education of the Coroner's office staff.

Motion was made by Commissioner Postal to approve the increase in cremation fees. Seconded by Commissioner Dunkle. The motion was unanimously approved.

E. Reappointment of Wilda Fisher, McVeytown, PA, for a five-year term on the Mifflin County Housing Authority

Motion was made by Commissioner Dunkle to approve the reappointment of Wilda Fisher to the Mifflin County Housing Authority. Seconded by Commissioner Postal. The motion was unanimously approved.

F. Reappointments to the Agriculture Land Preservation Board for three-year terms

- Donald Hartzler, Belleville, PA
- John Q. Massie, Mattawanna, PA
- Dwight Yoder, Belleville, PA

Motion was made by Commissioner Dunkle to approve the Reappointments to the Agriculture Land Preservation Board. Seconded by Commissioner Postal. The motion was unanimously approved.

G. Reappointments to the Mifflin County Conservation District

- Keith Spicher, Belleville, PA – Farmer Member – four-year term
- Roy Stine, Reedsville, PA – Public Member – four-year term
- Stephen Dunkle, Allensville, PA – Commissioner Member – one-year term

Motion was made by Commissioner Postal to approve the Reappointments to the Mifflin County Conservation District. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Commissioner Dunkle added that his appointment to this Board is because the Bylaws of the Conservation District require a Commissioner representative.

H. Reappointments to the Solid Waste Authority for three-year terms

- Carl Hartley, Lewistown, PA
- Dave Conner, Lewistown, PA

Motion was made by Commissioner Postal to approve the Reappointments to the Solid Waste Authority. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

I. Appointment of Scott Noerr, Lewistown, PA and Reappointment of Keith Altiery, Lewistown, PA for three-year terms on the Mifflin County Library Board

Motion was made by Commissioner Postal to approve the Appointment and Reappointment to the Mifflin County Library Board. Seconded by Commissioner Dunkle. The motion was unanimously approved.

J. Personnel:

- *Resignation from Mackenzie Veet from Caseworker II in the Children and Youth Office effective November 27, 2017*
- *Resignation from Megan Stover from Placement Supervisor in the Children and Youth Office effective December 1, 2017*
- *Resignation from Marissa Long from part-time corrections officer effective November 5, 2017*
- *Hiring of part-time corrections officers Karen Barlett, April Keefer and Robert Grassmyer effective November 26, 2017*

Motion was made by Commissioner Postal to accept the above personnel items. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- K. *Display the 2018 budget on Friday, November 17, 2017 with final adoption scheduled for December 7, 2017*

Chairman Kodish explained that the budget is \$29.8 million reflecting a tax decrease of .23 mills, which amounts to a little over \$200,000.

Motion was made by Commissioner Postal to display the 2018 budget on Friday, November 17, 2017. Chairman Kodish stepped from Chair to second the motion. The motion was approved 2 - 1 with Commissioner Postal and Chairman Kodish in favor and Commissioner Dunkle opposed.

Commissioner Dunkle stated that he opposed this budget because he felt there could have been a deeper tax decrease made.

Commissioner Postal said that he voted in favor of the budget because he felt it would be imprudent to go into next year without a sufficient cushion given the uncertainty with the budget at the State level. He also stated he feels it's a fair budget.

Chairman Kodish added that he echoes the thoughts of Commissioner Postal. He mentioned that the budget is balanced and that some of the reserve has been used so that the tax decrease could take place. This will slightly relieve the burden on the taxpayers and any more of a decrease would have caused deficit spending in 2018.

Commissioner Dunkle further clarified his position by saying that there is a projected carryover balance of approximately \$850,000 and there was a recent investment of \$3 million in a Certificate of Deposit. Of that \$3 million, a substantial amount is dedicated or encumbered to grants that have been received for special programs. He believes that even with that amount, which is roughly \$1,105,000, and the establishment of a rainy day fund in the amount of \$500,000, the cuts could have been a little deeper.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:17 a.m.

Secretary

ATTEST:

Chief Clerk