

Lewistown, PA

January 4, 2018

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 4, 2018 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Solicitor James McClure (BMZ Law); Chief Clerk Cathy Romig and Fiscal Affairs Assistant Angela Shuey.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Commissioner's Office Liaison Patty Wilson; Treasurer Deb Civitts; County Auditor Helen Kirk; County Auditor Teresa Hobbs, Jeff Hackenberg, Penn State Extension and Cody Yetter from MCTV.

The meeting was called to order at 9:00 a.m. by Chairman Kodish.

I. Invocation: *The Invocation was given by Commissioner Postal.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of December 21, 2017. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #117329 to 117402 and EFTs # 23649-23665 in the amount of \$214,500.87

2. Payroll Account

Cks. #78072 to 78096 and Direct Deposit Advices #16978 to 17210 in the amount of \$484,395.09

3. CDBG Home Account

Cks. #406 in the amount of \$3,010.80

4. 911 Account

Cks. #51446 to 51447 and EFTs #20412 to 20413 in the amount of \$509.60

5. Liquid Fuels Act 89 Account:

EFT #8063 in the amount of \$96.36

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT
12/20/2017-01/02/2018

General Account Starting Balance

\$4,344,255.41

DEBITS

Deposits Receipts #89637-89750	346,212.18
Transfer from Capital Reserve	0.00
Transfer from 911	0.00
Interest	5,749.32
Voided Check	882.45
TOTAL DEBITS	\$352,843.95

CREDITS

Bills Paid CK #'S 117329-117402 EFT'S # 23649-23665	214,500.87
Transfer to Payroll DD 16978-17210 & CKS 78072-78096	484,395.09
NSF CKS	0.00
Adjustment	0.00
TOTAL CREDITS	\$698,895.96

Ending Balance (Interest @ 01.390% as of 01/02/2018) **\$3,998,203.40**

Liquid Fuels

Invested at JV Bank @ 01.390% as of 01/02/2018 \$243,662.66

Liquid Fuels - Act 89

Invested at JV Bank @ 01.390% as of 01/02/2018 \$204,339.04

911 Telephone Account

Invested at JV Bank @ 01.390% as of 01/02/2018 \$1,593,489.60

LEPC

Invested at JV Bank @ 01.390% as of 01/02/2018 \$23,896.90

Capital Reserve Account

Invested at JV Bank @ 01.540% as of 01/02/2018 80,405.79

CERTIFICATE OF DEPOSIT

Invested at FNB @ 1.75% 3,000,000.00

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Seconded by Commissioner Dunkle. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Kodish: Prison Board
Salary Board
Bridge Program Workshop*

*Commissioner Dunkle: Prison Board
Salary Board
Bridge Program Workshop*

*Commissioner Postal: Prison Board
Salary Board
Bridge Program Workshop
JVBDS Executive Committee*

*Granville Township Meeting
Mifflin County Planning Commission*

VII. Public Comment:

None to report.

VIII. New Business:

A. Board Reorganization

Chairman Kodish noted that last year on April 20, 2017, Commissioner Nancollas resigned resulting in a Board Reorganization for the remainder of 2017.

Motion was made by Commissioner Dunkle to retain Mr. Kodish as the Chairman of the Board. Seconded by Commissioner Postal. The motion was unanimously approved.

Motion was made by Commissioner Postal to keep the positions currently held by the remaining Commissioners, including Commissioner Dunkle as Vice-Chairman and Commissioner Postal as Secretary. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Chairman Kodish thanked his colleagues for the confidence they place in him as Chairman. He mentioned that he is very happy to serve on this Board and feels that they work very well together. He also acknowledged the great staff members that work for the County, especially Chief Clerk Cathy Romig. He said that we have a lot to be proud of, but there is still a lot of work to be done.

B. Request for exoneration of 2017 county portion per capita taxes

- *McVeytown Borough Tax Collector George Welsh – 3*

Motion was made by Commissioner Dunkle to approve the Request for Exoneration of 2017 per capita taxes. Seconded by Commissioner Postal. The motion was unanimously approved.

C. Purchase of Service Agreement with Hillary Benny and Stacey Leach to provide assistance with caseworker duties at the Children and Youth Office at a rate of \$23.00 per hour.

Motion was made by Commissioner Postal to approve the Purchase of Service Agreement. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Ms. Kirk asked if there was a cap placed on how much would be spent on said services.

Chairman Kodish replied that these are employees that have recently left the department who will be helping with cases until new employees can be hired. They will not exceed what they would have been paid while in their former positions. They both have new jobs and will have limited availability.

D. Purchase of Service Agreements for use, if needed, by Children and Youth:

- *The Bair Foundation of Pennsylvania, New Wilmington, PA*
- *Drug and Alcohol Rehabilitation Services, Inc., Columbia, PA*
- *Pathways Adolescent Center, Inc., Oil City, PA*

- *Snyder, Union, Mifflin Child Development, Lewistown, PA*
- *Bethany Christian Services of Central Pennsylvania, Lancaster, PA*

Mr. Smith discussed that The Bair Foundation of PA and Bethany Christian Service of Central Pennsylvania are adoption and family services. Drug and Alcohol Rehabilitation Services provides evaluations for clients in need of rehab services. Pathways Adolescent Center is a residential treatment facility. Snyder, Union, Mifflin Child Development is a childcare, head start and summer camp provider.

Chairman Kodish added that these are renewals of existing agreements.

Motion was made by Commissioner Postal to approve the Purchase of Service Agreements. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- E. Agreement with Call-A-Ride Services to park their vehicles at the Old Black's Hospital Building for a fee of \$150.00 for the period January 1, 2018 through December 31, 2018.*

Motion was made by Commissioner Postal to approve the Agreement with Call-A-Ride Services. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- F. Purchase of Service Agreement with BMZ Law for County Solicitor and Counsel for Children and Youth Services for the period January 1, 2018 through December 31, 2018.*

Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreement. Seconded by Commissioner Postal. The motion was unanimously approved.

- G. Purchase of Service Agreement with Mark Remy, Esquire of Law Offices of Knepp and Snook for Assistant District Attorney for the period January 1, 2018 through December 31, 2018.*

Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreement. Seconded by Commissioner Postal. The motion was unanimously approved.

- H. Reappointments to the Planning Commission for four-year terms, expiring December 31, 2021:*

- *David Pennebaker, Belleville, PA*
- *Thomas Lake, Lewistown, PA*

Motion was made by Commissioner Postal to approve the Reappointments to the Planning Commission. Seconded by Commissioner Dunkle. The motion was unanimously approved.

- I. Reappointments to the Juniata Valley Behavioral and Developmental Citizen Advisory Board for three-year terms, expiring December 31, 2020:*

- *Bill Gomes, Lewistown, PA*
- *Lynn Dutcher, Milroy, PA*
- *Deanna Mills, Lewistown, PA*

Motion was made by Commissioner Postal to approve the Reappointments to the Juniata Valley Behavioral and Development Citizen Advisory Board. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Ms. Kirk mentioned that Lynn Dutcher's firm works for JVBDS and wondered if this would be a conflict of interest.

Chairman Kodish noted that she is just an advisory board member and has no power to pass policies or sign contracts.

J. Personnel:

- *Resignation of Barbara Barker from Deputy Coroner effective December 31, 2017*
- *Transfer of Hillary Benny from Children and Youth Caseworker to Domestic Relations Interstate Coordinator effective January 8, 2018*
- *Resignation of Rachael Steinbach from Second Deputy Register and Recorder effective January 12, 2018*

Motion was made by Commissioner Postal to accept the above personnel items. Seconded by Commissioner Dunkle. The motion was unanimously approved.

Commissioner Dunkle took a moment to thank Barbara Barker for her many years of service to this County.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:15 a.m.

Secretary

ATTEST:

Chief Clerk