

Lewistown, PA

March 1, 2018

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 1, 2018 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Solicitor Nicholas Newfield, BMZ Law; Chief Clerk Cathy Romig and Fiscal Affairs Assistant Angela Shuey.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Commissioner's Office Liaison Patty Wilson; Treasurer Deb Civitts; County Auditor Helen Kirk; Children and Youth Administrator Dana Bubb; Planning Director William Gomes; Housing Rehabilitation Specialist Doug Marks; Community Development Administrator/Assistant Director James Lettiere; Director of Tax Services Harry Clever; Coroner Dan Lynch; Mike Hannon, Tri-County Drug and Alcohol Abuse Commission; Alyssa Hanford and Zach Poff, MCTV

The meeting was called to order at 9:02 a.m. by Chairman Kodish.

I. Invocation: *The Invocation was given by Chairman Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of February 15, 2018. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #118044 to 118199 and EFTs # 23831-23850 in the amount of \$618,679.25

2. Payroll Account

Cks. #78159 to 78179 and Direct Deposit Advices #17908 to 18137 in the amount of \$416,270.15

3. CDBG Account

Cks. #1382 - 1384 in the amount of \$83,226.50

4. Act 137 Account:

Cks. # 3002-3003 in the amount of \$123.00

5. 911 Account

Cks. #51479 to 51487 and EFTs #20428 to 20433 in the amount of \$13,500.98

6. LEPC Account:

Cks. #1413 in the amount of \$309.00

7. Liquid Fuels Act 89 Account:

EFT # 8065 in the amount of \$94.16

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
02/14/2018-02/27/2018**

General Account Starting Balance	\$695,004.05
DEBITS	
Deposits Receipts #90119-90302	1,793,738.25
Transfer from 911	0.00
Transfer from Capital Reserve	536,000.00
Interest	0.00
Voided Check	875.00
TOTAL DEBITS	\$2,330,613.25
CREDITS	
Bills Paid CK #'S 118044-118199, EFT'S # 23831-23850	618,819.25
Transfer to Payroll DD 17908-18137 & CKS 78159-78179	416,270.15
NSF CKS	0.00
Transfer to Capital Reserve	0.00
Transfer to Act 137	1,886.00
TOTAL CREDITS	\$1,036,975.40
Ending Balance (Interest @ 01.390% as of 02/27/2018)	\$1,988,641.90

Liquid Fuels

Invested at JV Bank @ 01.390% as of 02/27/2018 \$243,945.02

Liquid Fuels - Act 89

Invested at JV Bank @ 01.390% as of 02/27/2018 \$201,316.95

911 Telephone Account

Invested at JV Bank @ 01.390% as of 02/27/2018 \$2,253,570.72

LEPC

Invested at JV Bank @ 01.390% as of 02/27/2018 \$23,515.68

Capital Reserve Account

Invested at JV Bank @ 01.61% as of 02/27/2018 1,005,835.13

CERTIFICATE OF DEPOSIT

Invested at FNB @ 1.75% 3,000,000.00

Report Subject to Audit

Motion was made by Commissioner Dunkle to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Kodish:

*Governor's Cabinet – Millerstown Meeting
Retirement Board
Regional Services Board
SEDA-COG Board - Lewisburg*

*Commissioner Dunkle: Governor's Cabinet – Millerstown Meeting
Retirement Board
Soil Conservation Meeting
Mifflin County Parks & Recreation*

*Commissioner Postal: Retirement Board
Decatur Township Supervisors
DLI Executive Committee
SEDA-COG Natural Gas Co-op Board*

VII. Public Comment:

None.

VIII. New Business:

A. Request for exoneration of 2018 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 21,17-106,001 located in Bratton Township – the bill was incorrectly printed in Bratton Township and will be rebilled with the August supplemental with Wayne Township – County portion \$385.00*
- Parcel No. 06,01-406 located in Lewistown Borough – the parcel was approved for veteran's exemption – County portion \$525.93*

Motion was made by Commissioner Dunkle to approve the Requests for Exoneration. Commissioner Postal seconded the motion. The motion was unanimously approved.

B. Offer for Parcel No. 15,13-0114C-,144 located in Decatur Township that is currently in repository for unsold properties - \$1,100.01

C. Offer for Parcel No. 16,13-0100--,134 located in Derry Township that is currently in repository for unsold properties - \$501.00

D. Offer for Parcel No. 16,26-0303B-,000 located in Derry Township that is currently in repository for unsold properties - \$200.00

Motion was made by Commissioner Postal to approve Items B through D collectively, the offers for Parcel No's. 15,13-0114C-,144; 16,13-0100--,134; 16,26-0303B-,000. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

E. Request for refund of a portion of the 2017 real estate taxes:

- Parcel No. 12,15-106 located in Armagh Township – square footage error – County portion \$61.54*

Motion was made by Commissioner Dunkle to approve the request for refund of a portion of the 2017 real estate taxes. Commissioner Postal seconded the motion. The motion was unanimously approved.

F. *Community Development Block Grant Public Hearing*

The public hearing began at 9:10 a.m. Mr. Lettiere explained that this public hearing is being held to address actions that the Lewistown Borough Administration asked us to initiate on their behalf because we administer their grant money. The public hearing is required any time activities are added to or deleted from a particular program year. The hearing was advertised for two fiscal years, 2015 and 2017, in which Lewistown Borough wanted to use excess funds in 2015 from the Ridge Road project in the amount of \$19,188.93 and create the Grand Parkway North Road Reconstruction Project. For 2017, the Borough wanted to delete the two projects that were submitted late last year for Grand Parkway North and Spring Street. Yesterday, a concern was presented by the PA Department of Community and Economic Development (DCED) relative to requesting a modification to a grant that is not under contract. There was a meeting held with the Lewistown Borough manager and it was encouraged not to initiate the modifications for the 2017 projects because of DCED's concerns. At this time, the public hearing will not involve any changes to the 2017 application for their projects. We will move forward with the modifications for the 2015 funds, which will use excess money from the Ridge Road project to create the Grand Parkway North project mentioned earlier. The remaining funds will come from the 2017 grant that was submitted. There will be a resolution presented to the Commissioners at the March 15, 2018 public meeting. Lewistown Borough will adopt the resolution at their March 12, 2018 meeting. The public hearing adjourned at 9:13 a.m.

G. *Letter of Understanding between Mifflin County, Dr. John Bauman, DDS and Dr. Simar Kaur, DDS to provide dental treatment and services to the inmate population at the correctional facility for 2018.*

Chairman Kodish explained that this is a renewal of dental services for the County's inmates.

Motion was made by Commissioner Postal to approve the Letter of Understanding. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

H. *Donation Agreement with AmerisourceBergen Foundation*

Mr. Hannon thanked the Commissioners of Mifflin and Juniata Counties for applying for the Donation through AmerisourceBergen Foundation. This will enable Mifflin County to receive 250 drug deactivation kits meant for prescription drugs. The opioid epidemic is so prevalent these days and this is one of the efforts being put forth to combat it. Since medication take-back receptacles are often difficult for rural/elderly residents to access, these kits will allow for the collection of their excess prescription medications. The Juniata Valley Tri-County Drug and Alcohol Abuse Commission plans to work with the Area Agency on Aging to distribute the deactivation kits to individuals in need of them. Mr. Hannon noted that Juniata County will also receive 250 kits for distribution.

Motion was made by Commissioner Dunkle to approve the Donation Agreement. Commissioner Postal seconded the motion. The motion was unanimously approved.

I. *Purchase of Service Agreements for use, if needed, by Children and Youth:*

- *Raystown Developmental Services, Inc., Huntingdon, PA*
- *Adelphoi Village, Inc., Latrobe, PA*
- *Pentz Run Youth Services, Dubois, PA*

Ms. Bubb mentioned that Raystown Developmental Services, Inc. helps with family/parent visitations while children are in care. Adelphoi Village, Inc. does multi-systemic therapy (MST) and they also have a residential treatment facility in Greensburg.

Pentz Run Youth Services offers residential and independent living in Dubois. They also offer emergency shelter care, transition living, independent living, after care and respite care.

Motion was made by Commissioner Postal to approve the purchase of service agreements. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

J. Promissory Note Approval for MCIDC's Revolving Loan Fund Request and distribution of the revolving loan fund proceeds as approved

Mr. Gomes discussed that this approval was in reference to a loan that was approved from the Revolving Loan Fund at a previously held meeting. There are two pieces of paperwork that still need to be completed for this loan distribution. The first is the Promissory Note Approval and the other is the Participation Agreement with the bank who is managing the money. The Participation Agreement was received yesterday and has not been reviewed in its entirety by the Solicitor. It will be brought back for approval at an upcoming meeting. The Promissory Note is being presented for approval today so that the first payment can be disbursed to MCIDC. This loan is for improvements at the MCIDC plaza.

Motion was made by Commissioner Postal to approve the Promissory Note. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

K. Electric Avenue/Mill Road Intersection Improvement Study

Chairman Kodish thanked the Mill Road Improvement Study Committee who devoted a great deal of time to this project. The Committee Members are as follows: Kelly Shutes, Scott Welham, Dave Filson, Mike LeFevre, Cyle Vogt and Nancy Craig

Mr. Gomes discussed that this project has been ongoing since August 2017. Funds were received from the state in February 2017 and matched with County and Township money, as well as in-kind services. According to the study, there weren't as many accidents at this site as was initially thought, but there have been many "near misses." This project was a recommendation in the 2014 comprehensive plan adopted by the County at that time. Some key findings of the study were presented as follows: Traffic on Electric Avenue between Ort Valley Rd and Kish Pike flows with minimal to moderate delays, land uses and traffic volumes are not expected to change significantly, the closure of Mill Road is not practical, the public views traffic from the US 322 WB exit ramp to Electric Avenue as the primary source of risk - enhanced signage and enforcement should be considered and lastly, restricting left turns from Mill Road would displace 60-70 trips per day while restricting left turns to Mill Road would displace 400-500 trips per day. The following five recommendations were presented as a result of the study: Work with PennDOT to provide traffic control improvements to US 322 WB off-ramp, pursue funding and programming to restrict left turns to and from Mill Road, encourage enhanced police enforcement, recommend relocation of the ALL TRAFFIC MUST TURN RIGHT sign within the McDonald's parking lot and share the conceptual realignment alternative for the US 322 WB off-ramp to Electric Avenue with PennDOT.

Motion was made by Commissioner Dunkle to approve the Electric Avenue/Mill Road Improvement Study. Commissioner Postal seconded the motion. The motion was unanimously approved.

L. Amendment No. 3 to Participation Agreement for the SEDA-COG Natural Gas Cooperative making Northumberland County a party to the agreement

Chairman Kodish stated that Mifflin, Centre and Clinton Counties initiated the Natural Gas Cooperative for SEDA-COG in December 2016. Since then, there have been amendments to include Juniata and Perry Counties. At this time, Northumberland is petitioning to be included as well. This is an Amendment to allow Northumberland County to join the Cooperative.

Motion was made by Commissioner Postal to approve Amendment No. 3 to Participation Agreement. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

M. Personnel:

- *Resignation from Nicole Kitzmiller from Children and Youth Caseworker effective March 2, 2018*
- *Hiring of Nicole Campbell as on call Deputy Coroner effective March 1, 2018*
- *Hiring of Kyle Orndorf for part-time telecommunicator effective March 5, 2018*

Motion was made by Commissioner Dunkle to accept the above personnel items. Commissioner Postal seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:25 a.m.

Secretary

ATTEST:

Chief Clerk