

Lewistown, PA

November 15, 2018

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 15, 2018 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr.; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Treasurer Deb Civitts; Planning Director Bill Gomes; Arthur Belfiore; Chloe Everly; Emily Colpetzer; and Roger Herto, MCTV

The meeting was called to order at 9:05 a.m. by Chairman Kodish.

I. Invocation: The Invocation was given by Commissioner Dunkle.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of November 1, 2018. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #121309 to 121483 and EFTs # 24590 to 24658 in the amount of \$396,055.71

2. Payroll Account:

Cks. #78509 to 78517, Direct Deposit Advices #22183 to 22414 in the amount of \$334,563.76

3. 911 Account:

Cks. #51628 to 51635 and EFTs #20519 to 20523 in the amount of \$10,131.34

4. Liquid Fuels Account:

Ck. #1663 in the amount of \$10,348.34

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
10/31/2018-11/13/2018**

General Account Starting Balance	\$241,131.64
DEBITS	
Deposits Receipts #94132 – 94333	433,574.92
Transfer from 911	0.00

Transfer from Capital Reserve	600,000.00
Transfer from LEPC	417.39
Voided Check	200.00
Interest	968.56
TOTAL DEBITS	\$1,035,160.87

CREDITS

Bills Paid CK # 121309-121483, EFT'S # 24590-24658	396,055.71
Transfer to Payroll CKS 78509-78517, DD 22183-22414	334,563.76
NSF CKS	0.00

TOTAL CREDITS	\$730,619.47
----------------------	---------------------

Ending Balance (Interest @ 01.390% as of 11/13/2018)	\$545,673.04
--	---------------------

Liquid Fuels

Invested at JV Bank @ 01.390% as of 11/13/2018	\$240,150.89
--	--------------

Liquid Fuels - Act 89

Invested at JV Bank @ 01.390% as of 11/13/2018	\$223,407.19
--	--------------

911 Telephone Account

Invested at JV Bank @ 01.390% as of 11/13/2018	\$2,727,057.99
--	----------------

LEPC

Invested at JV Bank @ 01.390% as of 11/13/2018	\$16,880.60
--	-------------

Local Use Fund

Invested at JV Bank @ 01.390% as of 11/13/2018	78,433.84
--	-----------

Capital Reserve Account

Invested at JV Bank @ 02.38% as of 11/13/2018	\$5,564,476.72
---	----------------

CERTIFICATE OF DEPOSIT

Invested at FNB @ 2.55%	3,054,389.22
-------------------------	--------------

Report Subject to Audit

Motion was made by Commissioner Dunkle to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Kodish:

*Rural Broadband Development Conference Call
Community Partnership RC&D Meeting
Department Head Meeting
Budget Meetings
Board of Elections
AAA Board
Prison Board
Veterans Parade
Court Security Committee
Operation Fairness Meeting
Success Together*

Commissioner Dunkle:

- Community Partnership RC&D Meeting*
- Department Head Meeting*
- Budget Meetings*
- Board of Elections*
- Prison Board*
- Veterans Parade*
- Court Security Committee*
- Operation Fairness Meeting*
- Success Together*
- Mifflin Juniata Extension Meeting*

Commissioner Postal:

- Youth Park Association Meeting*
- JVBDS Executive Committee*
- Prison Board*
- Board of Elections*
- Court Security*
- Operation Fairness Meeting*
- Success Together*
- Budget Meetings*
- Veterans Parade*
- Rural Broadband Conference Call*
- Community Partnerships RC&D*

VII. Public Comment:

None to report.

VIII. New Business:

A. Proclamation honoring the Mifflin County High School Marching Band

PROCLAMATION FOR THE MIFFLIN COUNTY HIGH SCHOOL MARCHING BAND

WHEREAS, the County of Mifflin recognizes extraordinary young adults whose dedication and achievements serve as inspiration for others in the community; and
WHEREAS, we, the Commissioners of Mifflin County, join with our community in recognition of the tremendous accomplishments of the Mifflin County High School Marching Band; and
WHEREAS, the tremendous season can be credited to not only the commitment of Band Director Arthur Belfiore, the gifted staff and the parents, but also to the determination and spirit of the marching band; and
WHEREAS, the Mifflin County High School Marching Band won 1st place at the Tournament of Bands Group 3-A Class Atlantic Coast Championships as well as Specialty Awards for Best Music and Best Marching/Visual; and
WHEREAS, the Mifflin County High School Marching Band has also accomplished the following achievements throughout this season:

- *1st place at the Shamokin Band Competition as well as the Specialty Awards for Best Music, Best Marching, Best Drum line and Best Guard.*
- *1st place at the Bishop McDevitt Show as well as the Specialty Awards for Best Drum line and Best Guard.*
- *1st place at the Mechanicsburg Show as well as the Specialty Awards for Best Drum line and Best Guard.*
- *1st place at the Donegal Show as well as the Specialty Awards for Best Drum line and Best Guard.*

- *1st place at the West Shore Show as well as the Specialty Awards for Best Music, Best Marching, Best Drum line and Best Guard.*

NOW, THEREFORE, ON THIS 15TH DAY OF NOVEMBER, 2018, the Mifflin County Commissioners do hereby commend the Mifflin County High School Marching Band for their accomplishments and extend best wishes for continued success in the future.

Motion was made by Commissioner Dunkle to adopt the proclamation honoring the Mifflin County High School Marching Band. Commissioner Postal seconded the motion. The motion was unanimously approved.

Chairman Kodish thanked the band and added that this championship was earned and richly deserved. He has watched the work of Mr. Belfiore for many years and has watched him drive his students to excellence. Mr. Belfiore, as a former Blue Band member, has brought the quality of the Penn State Blue Band to Mifflin County. Winning multiple number ones and receiving all of the specialty awards shows what an extraordinary accomplishment the band has made.

Mr. Belfiore thanked the Commissioners for honoring the band and reiterated that this was an extraordinary accomplishment. The students have been working toward something like this for many years. He will always remember the moment when it was announced that the band had won first place. This Proclamation recognizes the hard work and dedication of not only the students, but the parents and the staff as well.

Ms. Colpetzer thanked the Commissioners for honoring the band's accomplishments and shared her personal experience regarding the band's first place finish. She also noted that it was nice to see that all of the band's hard work paid off.

Ms. Everly also thanked the Commissioners for recognizing the band's accomplishments and shared her personal experience regarding the announcing of the band's first place finish as well.

Commissioner Dunkle commended both Ms. Colpetzer and Ms. Everly for how well they spoke. Many times students don't say much, but these two young ladies expressed themselves and spoke very well. He thanked the band for being a phenomenal ambassador for Mifflin County.

B. Request for exoneration of 2018 county portion per capita taxes:

- *Armagh Township Tax Collector Linda Marks – 14*
- *Menno Township Tax Collector Jeannette Bordell – 23*
- *Decatur Township Tax Collector Cindy McKnight - 12*

Motion was made by Commissioner Postal to approve the Requests for exoneration of 2018 county portion per capita taxes. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

C. Application for County Aid – 2018 Liquid Fuels Allocation:

- *Bratton Township - \$2,248.55*

Motion was made by Commissioner Postal to approve the Application for County Aid – 2018 Liquid Fuels Allocation. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

D. Purchase of Service Agreement with Michelle Baker to provide cleaning services at the Magisterial District Judge 58-3-03 at a rate of \$200.00 per month

Motion was made by Commissioner Dunkle to approve the Purchase of Service Agreement with Michelle Baker. Commissioner Postal seconded the motion. The motion was unanimously approved.

E. Agreement with Michael Baker International for the Mifflin County Multi-Jurisdictional Hazard Mitigation Plan update - \$37,500.00

Mr. Gomes stated that every five years, Mifflin County is required to update their Hazard Mitigation Plan. The last update was done in 2014, which means the next update is due in 2019. The County Planning Office and the Emergency Management Office along with Juniata County met with consultants recommended by PEMA (Pennsylvania Emergency Management Association). After reviewing proposals, the recommendation is to utilize the services of Michael Baker International out of Harrisburg. They have considerable experience and have developed guidelines with PEMA and FEMA. There will be four primary committee meetings and two follow-up meetings, one in McVeytown and one in Belleville. The total project cash cost will be \$37,500 with \$30,000 coming from a PEMA grant and \$7,500 coming from Mifflin County. \$2,500 in-kind services will also be provided by Mifflin County, resulting in an overall project cost of \$40,000. There is one typo that will need to be corrected in the agreement that indicates the agreement is with Mifflin County, not the Planning Office. There will be a list of people to serve on this advisory committee presented to the Commissioners in the coming weeks. Mr. Gomes stressed that they are looking for full participation from every municipality to adopt this plan. If the municipalities do not adopt the plan, they may face difficulty in obtaining emergency management funding in the future.

Mr. Gomes mentioned that the reason for holding two follow-up meetings in McVeytown and Belleville is to encourage input and participation from all municipalities. Commissioner Postal stressed that it's very important for our municipalities to adopt this plan.

This process should take one year to complete.

Chairman Kodish added that Michael Baker International is in no way related to our Director of Fiscal Affairs, Michael Baker.

Motion was made by Commissioner Dunkle to approve the agreement with Michael Baker International for the Mifflin County Multi-Jurisdictional Hazard Mitigation Plan update. Commissioner Postal seconded the motion. The motion was unanimously approved.

F. Personnel:

- Hiring of Scott Hargenrader for part-time Deputy Sheriff effective November 15, 2018*
- Resignation of James Alexander from part-time Corrections Officer effective November 22, 2018*
- Transfer of Denise Coldren from First Deputy in the Register and Records Office to Case Coordinator II in the District Judge Office effective November 13, 2018*
- Resignation of Chris Shade from Director of Domestic Relations effective November 25, 2018*
- Promotion of Jennifer Cherry to Director of Domestic Relations effective November 26, 2018*
- Retirement of Theresa Bottorf from food service at the Correctional Facility effective November 18, 2018*

Motion was made by Commissioner Postal to accept the above personnel items. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:32 a.m.

Secretary

ATTEST:

Chief Clerk