

Lewistown, PA

May 16, 2019

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, May 16, 2019 at 9:00 a.m. In attendance were Commissioners Kevin Kodish and Robert Postal, Jr; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey. Commissioner Dunkle was absent from the meeting.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Treasurer Deb Civitts; Director of Fiscal Affairs Mike Baker; Director of Planning Bill Gomes; Housing Rehabilitation Specialist Doug Marks; Physical Plant Director Lonnie Griffith; Human Services Director Allison Fisher; Warden Josh Garver; Brent Hartman; Ted Kerper; Joy Byler; Mark Wolfgang; Sam Alexander; John Sunderland; Michael Coldren; Terry Beasom; Shari Spicher; Kyle Orndorf; Patricia Forshey; Rachael Steinbach; Aleta Kammerer; Jimmy Fisher and Max Oburn, MCTV

The meeting was called to order at 9:00 a.m. by Chairman Kodish.

I. Invocation: *The Invocation was given by Chairman Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

Commissioner Kodish noted he would step from chair to second all motions today since Commissioner Dunkle is absent from the meeting.

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of May 2, 2019. Chairman Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable:*

Cks. #123589 to 123772 and EFTs # 25135 to 25209 in the amount of \$493,411.93

2. *Payroll Account*

Cks. #78629 to 78635 and Direct Deposit Advices # 25298 to 25542 in the amount of \$354,104.34

3. *911 Account:*

Cks. # 51739 to 51752 and EFTs #20582 to 20586 in the amount of \$8,048.06

4. *CDBG Account:*

Cks. #1455 to 1457 in the amount of \$5,803.52; voided ck # 1456

5. *CDBG Home Account:*

Ck. #447 to 448 in the amount of \$11,440.50

6. *Act 137 Account:*

Cks. # 3034 to 3035 in the amount of \$4,935.18

7. LEPC Account

Ck. # 1461 to 1462 in the amount of \$199.77

Motion was made by Commissioner Postal to approve payment of bills as listed above. Chairman Kodish seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT
05/02/2019-05/14/2019

General Account Starting Balance **\$458,378.40**

DEBITS

Deposits Receipts #96869 – 97168	1,800,275.24
Transfer from 911	0.00
Transfer from Capital Reserve	0.00
Transfer from LEPC	364.12
Voided Checks	0.00
Interest	0.00
TOTAL DEBITS	\$1,800,639.36

CREDITS

Bills Paid CK #'S 123589-123772, EFT'S # 25135-25209	439,411.93
Transfer to Payroll CKS 78629-78635, DD 25298-25542	354,104.34
NSF Checks	1,857.00
TOTAL CREDITS	\$849,373.27

Ending Balance (Interest @ 01.390% as of 05/14/2019) **\$1,409,644.49**

Liquid Fuels

Invested at JV Bank @ 01.390% as of 5/14/2019 **\$296,353.00**

Liquid Fuels - Act 89

Invested at JV Bank @ 01.390% as of 5/14/2019 **\$265,359.78**

911 Telephone Account

Invested at JV Bank @ 01.390% as of 5/14/2019 **\$2,203,777.60**

LEPC

Invested at JV Bank @ 01.390% as of 5/14/2019 **\$34,740.22**

Local Use Fund

Invested at JV Bank @ 01.390% as of 5/14/2019 **\$193,645.75**

Capital Reserve Account

Invested at JV Bank @ 02.73% as of 5/14/2019 **\$8,052,733.07**

CERTIFICATE OF DEPOSIT

Invested at FNB @ 2.55% **\$3,054,389.22**

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Chairman Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Kodish: Retirement Board Meeting
MCHS Democracy in Action Class
Operation Fairness Meeting
Meetings at Senator Corman and Governor Wolf offices
Department Head Meeting
Success Together Planning Session
Measure the Candidates
Regional Services Corporation Personnel Committee
AAA Board Meeting
Act 13 Project Meeting*

Commissioner Dunkle: Commissioner Dunkle was absent

*Commissioner Postal: SEDA-COG Natural Gas Co-Op Meeting
Operation Fairness Meeting
Meetings at Senator Corman and Governor Wolf offices
Success Together Planning Session
Department Head Meeting
Youth Park Association Board Meeting
Mifflin-Juniata United Way Board Meeting
Retirement Board Meeting
DLI Executive Committee Meeting
MCHS Democracy in Action Class*

VII. Public Comment:

None to report.

VIII. New Business:

A. New Mifflin County Logo contest winner Theodore Kerper

Mr. Hartman, a teacher at Mifflin County High School, mentioned that this logo contest began last September with over 60 students participating. The group was eventually narrowed to two and from there Mr. Kerper's logo was selected as the winner.

Chairman Kodish added that Mifflin County has an official seal that is very complicated. It will remain as the seal, but we were looking for something more simple and attractive for business cards, the website and stationery. It was decided to enlist the help of our high school students to come up with some designs and Mr. Kerper's design came out on top. He thanked Mr. Hartman and all of the students that participated.

Mr. Kerper thanked the Commissioners for the opportunity.

B. Proclamation – May 19-25, 2019 is Emergency Medical Services Week

EMS Week Proclamation

To designate the Week of May 19-25, 2019 as Emergency Medical Services Week

WHEREAS, Emergency Medical Services is a vital public service; and

WHEREAS, the members of Emergency Medical Services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the Emergency Medical Services System consists of emergency medical responders, emergency medical technicians, advanced emergency medical technicians, paramedics, prehospital registered nurses, prehospital physician extenders, prehospital EMS physicians, emergency medical dispatchers, firefighters, police officers, educators, administrators, emergency department personnel, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of Emergency Medical Services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of Emergency Medical Services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, we, the Mifflin County Commissioners in recognition of this event do hereby proclaim the week of May 19-25, 2019 as

EMERGENCY MEDICAL SERVICES WEEK

*With the theme, **EMS Strong: Beyond the Call**, and encourage the citizens of Mifflin County to join us in observing this week and recognizing our local EMS agency/agencies and providers.*

Proclaimed this 16th day of May 2019

Motion was made by Commissioner Postal to approve the Proclamation recognizing May 19-25, 2019 as EMS Week. Chairman Kodish seconded the motion. The motion was unanimously approved.

Mr. Wolfgang with Seven Mountains EMS Council thanked the Commissioners for the Proclamation. He thanked the EMS personnel for their hard work and dedication. He mentioned that a staff of around 180 EMS personnel responded to over 6,000 emergency and more than 10,000 non-emergency/public service calls in 2018. He encouraged the public to thank their local EMS providers for their service. He also acknowledged that emergency services begin with a call to the 911 center, so the tele-communicators working in that capacity should be thanked as well.

Chairman Kodish thanked all EMS personnel for saving lives.

C. Proclamation – May 12-18, 2019 is National Prevention Month

National Prevention Week Proclamation

WHEREAS, half of all lifetime cases of mental and substance use disorders begin by age 14, and three-fourths by age 24, and daily 4,617 youths under the age of 18 use an illicit drug for the

first time, and 2,000 teens a day use a prescription drug for the first time that was not prescribed for them.

WHEREAS, it is recognized that it takes the actions of parents and caring adults in Mifflin County to prevent the risk factors for youth substance use, violence, delinquency, dropping out of school, teen pregnancy, depression, and other mental health issues.

WHEREAS, prevention activities can range from offering research-based programs to groups of children and parents, to volunteering to be a youth mentor, to noticing and speaking up to recognize a child who does the right thing. Everyone can play a role in prevention and small actions can make a big difference!

WHEREAS, the vision statement for Mifflin County Communities That Care is through “community-wide collaboration, Mifflin County will have safe, caring and drug-free neighborhoods for all children.” Therefore, CTC supports the prevention programs and activities in Mifflin County that help youth become healthy adults.

WHEREAS, we applaud the efforts of parents, youth-serving organizations, schools, law enforcement, churches, civic groups, local government, healthcare and substance-abuse professionals, businesses, and the media of Mifflin County who support prevention programs.

WHEREAS, during National Prevention Week every citizen of Mifflin County is asked to reflect on what they can do to prevent substance abuse and promote mental, emotional, and behavioral well-being.

NOW, THEREFORE, we, the Commissioners of Mifflin County, Commonwealth of Pennsylvania, do hereby proclaim the week of May 12 to May 18, 2019 to be: “National Prevention Week – Inspiring Action. Changing Lives.”

Proclaimed this 16th day of May 2019.

Motion was made by Commissioner Postal to approve the Proclamation designating May 12-18, 2019 as National Prevention Week. Chairman Kodish seconded the motion. The motion was unanimously approved.

Ms. Kammerer, with Mifflin County Communities that Care, thanked the Commissioners for the Proclamation and the acknowledgement for the work that people in the community are doing towards prevention. Communities That Care (CTC) is an evidence-based process that targets prevention for youth utilizing local data. This data helps identify areas of concern in Mifflin County. She discussed that currently CTC is focusing on three areas beginning with decreasing parental attitudes that are favorable to alcohol and drug use. Their recent campaign has a slogan stating, “Parents who host, lose the most.” They are working with various establishments to promote this campaign. CTC is also trying to increase awareness about tobacco use among young people. The third area they are focusing on is reducing the stigma surrounding mental health. They recently had a group of kids do a tie-dyed T-shirt campaign. The shirts displayed the saying “Replace Negative Thoughts with Beautiful Colors and Positive Energy,” and were tie-dyed by the kids. The campaign well surpassed the 300 t-shirts that were ordered, making it a great success. The kids then wore the t-shirts last Friday in honor of Children’s Mental Health Awareness. Finally, they promote positive message campaigns that display not only the positive messages, but various statistics and local resources.

Ms. Steinbach, with Center for Community Action, also discussed a Facebook campaign they are promoting with different topics displayed each day this week, such as opioid misuse, marijuana use and tobacco use to name a few.

Chairman Kodish noted that the sheer volume of projects taken on by CTC each year is impressive. He thanked them for the wonderful job they do for our community.

The meeting recessed at 9:23 a.m. to take pictures with the groups represented by the above proclamations.

The meeting resumed at 9:32 a.m.

D. Request for exoneration of 2019 county real estate tax bill and to relieve the Tax Collectors from collecting these bills:

- *Parcel No. 21,03-0117,001 located in Wayne Township – mobile home is being torn down and has no value - \$0.00*

Motion was made by Commissioner Postal to approve the request for exoneration. Chairman Kodish seconded the motion. The motion was unanimously approved.

E. Request for exoneration of 2019 county portion per capita taxes:

- *Armagh Township Tax Collector Linda Marks – 39*

Motion was made by Commissioner Postal to approve the request for exoneration. Chairman Kodish seconded the motion. The motion was unanimously approved.

F. Request for exoneration of all delinquent county real estate taxes and relieve the Mifflin County Tax Claim Bureau from collecting these taxes – taxes were for incorrect mobile home:

- *Parcel No. 21,10-0122A,004 - \$4,378.97*

Motion was made by Commissioner Postal to approve the request for exoneration. Chairman Kodish seconded the motion. The motion was unanimously approved.

G. Purchase of Service Agreements for use, if needed, by Children and Youth:

- *Professional Family Care Services, Inc., Johnstown, PA*
- *Children's Choice, Inc., Chester, PA*
- *Southwestern Human Services, Pittsburgh, PA*

Motion was made by Commissioner Postal to approve the purchase of service agreements. Chairman Kodish seconded the motion. The motion was unanimously approved.

H. Medical Assistance Transportation Program (MATP) Grant Agreement

Ms. Fisher discussed that this is our yearly agreement with the State to provide the MATP program. There will be a separate contract with Call-A-Ride Service to come once the allocation amount is announced. This agreement goes from July 2019 to June 2020. She anticipates there will be some changes ahead for this program.

Motion was made by Commissioner Postal to approve the Medical Assistance Transportation Program (MATP) Grant Agreement. Chairman Kodish seconded the motion. The motion was unanimously approved.

I. Award bid for the CDBG Viaduct Way, Hudson and Wagner Avenue project:

- G&R Charles Excavating - \$84,824.70*
- Glenn O. Hawbaker, Inc. - \$65,480.00*
- Jay Fulkroad & Sons - \$63,814.41*

Mr. Marks stated that on May 1, 2019, three bids were received for this project. The project was properly advertised in the Lewistown Sentinel. Solicitor Snook has approved everything for the bidding. Mr. Marks recommends awarding the bid to the low bidder, Jay Fulkroad & Sons in the amount of \$63,814.41. This was bid on a lump-sum basis and is a quantity-based bid. At the end of the project, the quantities and totals will be adjusted based on the amounts used. Contracting and bonding will take place over the next three weeks and construction will take place in June or July. It should take one to two days to complete the project.

Motion was made by Commissioner Postal to award the bid to Jay Fulkroad & Sons in the amount of \$63,814.41. Chairman Kodish seconded the motion. The motion was unanimously approved.

J. Memorandum of Understanding between Brown Township and Mifflin County to insure Brown Township will take care of the sidewalks after completion of the streetscape project

Mr. Gomes indicated that PennDOT was concerned about who would maintain the sidewalks in Reedsville after the streetscape project was complete. Normally, it falls on the party that receives the funding. In this case, the funding was awarded to Mifflin County on behalf of Brown Township. In order to eliminate any confusion, this memorandum states that Brown Township will maintain the sidewalks after completion of the streetscape project. Brown Township has already approved and signed the memorandum. There may be an amendment to the agreement at some point based on a review by Solicitor Snook.

Solicitor Snook recommended conditionally approving the memorandum until any change is made to the language in the memorandum.

Motion was made by Commissioner Postal to conditionally approve the Memorandum of Understanding between Brown Township and Mifflin County and allow the Chairman to sign when the amendment is signed by Brown Township. Chairman Kodish seconded the motion. The motion was unanimously approved.

K. Parks and Recreation Council recommendations for the Act 13 projects:

- Bratton Township, Longfellow Playground Improvements - \$7,839.00*
 - Armagh Township, Naginey Playground Equipment Update - \$15,000.00*
 - Brown Township, Reedsville Park Basketball Court - \$14,668.84*
- Totaling \$37,507.84*

Mr. Gomes discussed that six applications for Act 13 funds were received. The applications were as follows: Bratton Township - Playground improvements, Armagh Township – Playground improvements, Brown Township - Basketball and Tennis Courts improvements, Lewistown Borough - Trash Receptacle request, Wayne/Newton Historical Society – renovations to Canal house and McVeytown – Veteran’s memorial rehab project. The requests totaled \$66,309.00. Annually, a budget is set for approximately \$40,000.00 based on our allocation. Because the requests were more than the budgeted

amount, the Parks and Recreation Council met and recommended the top three projects from Armagh, Bratton and Brown Townships totaling \$37,507.84. We will follow up later with the other projects.

Commissioner Postal pointed out that the three playground projects are being approved by the Commissioners, but that doesn't mean the other three can't come back again at some point in the future. He feels the other projects have merit, so they would be able to resubmit their requests if they so choose.

Chairman Kodish noted that all municipalities have the opportunity to submit their projects and the Parks and Recreation Council score the projects based on a rating system. The top three scores are presented to the Commissioners for approval. Over the years, there has been a good distribution of projects around the county.

Mr. Gomes added that two of approved requests are from municipalities that have not received Act 13 funding in the past.

Motion was made by Commissioner Postal to approve the Parks and Recreation Council recommendations for the Act 13 projects. Chairman Kodish seconded the motion. The motion was unanimously approved.

L. Personnel:

- *Promotion of Joseph Ciccolini from Corrections Officer to Sergeant effective May 12, 2019*
- *Resignation of Stacey Herman from CDBG fiscal manager in the Planning Office effective May 17, 2019*
- *Hiring of Kelsie Hauser for Children and Youth Caseworker effective May 20, 2019*
- *Hiring of Michea Wolfley for Corrections Officer effective May 20, 2019*
- *Hiring of Barbara Reyes for Children and Youth Caseworker effective May 28, 2019*
- *Retirement of Pamela Sweeney from Corrections Officer effective July 13, 2019*

Motion was made by Commissioner Postal to accept the above personnel items. Chairman Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:43 a.m.

Secretary

ATTEST:

Chief Clerk