

Lewistown, PA

October 31, 2019

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 31, 2019 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey.*

*Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.*

*Guests present: Treasurer Deb Civitts; Housing Rehabilitation Specialist Doug Marks; Grant Writer Lisa Stalnaker; Director of Children and Youth Dana Bubb; Auditor Helen Kirk; Melva Worley; Beulah O'Donnell; Judy Patterson; John Kauffman; Maddie Ream and Jonathan Yurchak, MCTV*

*The meeting was called to order at 9:00 a.m. by Chairman Kodish.*

**I. Invocation:** *The Invocation was given by Commissioner Postal.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of October 17, 2019. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

*Cks. #125884 to 126060 and EFTs # 25693 to 25708 in the amount of \$942,953.13*

**2. Payroll Account:**

*Cks. #78736 to 78745 and Direct Deposit Advice # 28255 to 28501 in the amount of \$421,569.39*

**3. 911 Account:**

*Cks. #51835 to 51840 and EFTs #20636 to 20640 in the amount of \$2,941.31*

**4. CDBG Account:**

*Cks. # 1483 to 1484 in the amount of \$4,436.90*

**5. LEPC Account:**

*Cks. # 1477 to 1478 in the amount of \$264.45*

**6. Liquid Fuels Act 89 Account:**

*EFT # 8086 in the amount of \$66.90*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

**V. Treasurer's Report:**

**TREASURER'S REPORT**  
**10/16/2019-10/29/2019**

**General Account** Starting Balance **\$88,478.34**

**DEBITS**

Deposits Receipts #99226 -99366	983,669.90
Transfer from 911	0.00
Transfer from Capital Reserve	1,000,000.00
Transfer from LEPC	0.00
Voided Checks	3,315.00
Interest	0.00
<b>TOTAL DEBITS</b>	<b>\$1,986,984.90</b>

**CREDITS**

Bills Paid CK #'S 125884-126060, EFT'S # 25693-25708	942,953.13
Transfer to Payroll CKS 78736-78745, DD 28255-28501	421,569.39
NSF Checks	0.00
Transfer to 911	2,815.04
<b>TOTAL CREDITS</b>	<b>\$1,367,337.56</b>

Ending Balance (Interest @ 01.390% as of 10/29/2019) **\$708,125.68**

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**Liquid Fuels**

Invested at JV Bank @ 01.390% as of 10/29/2019 \$363,790.60

**Liquid Fuels - Act 89**

Invested at JV Bank @ 01.390% as of 10/29/2019 \$287,139.42

**911 Telephone Account**

Invested at JV Bank @ 01.390% as of 10/29/2019 \$1,229,937.90

**LEPC**

Invested at JV Bank @ 01.390% as of 10/29/2019 \$33,803.17

**Local Use Fund**

Invested at JV Bank @ 01.390% as of 10/29/2019 \$292,727.40

**Capital Reserve Account**

Invested at JV Bank @ 02.08% as of 10/29/2019 \$9,365,093.20

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

<i>Chairman Kodish:</i>	<i>2020 Budget Meetings Salary Board Meeting JVBDS Joinder Board Meeting Regional Services Corporation Board Meeting County Single Audit Review Meeting with Wayne Township on Bridge Program</i>
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*SEDA-COG Local Development Board Meeting  
SEDA-COG Board Meeting  
Juniata River Valley Visitors Bureau Board Meeting  
Elected Officials Fall Meeting  
Annex Project Meeting  
Veterans Parade Planning Meeting  
Active Shooter (ALICE) Training*

*Commissioner Dunkle: JVBDS Joinder Board Meeting  
Annex Project Meeting  
Veterans Parade Planning Meeting  
Active Shooter (ALICE) Training  
Community Partnership Meeting – Black’s Hospital  
2020 Budget Meetings  
Salary Board Meeting  
Meeting with Wayne Township on Bridge Program*

*Commissioner Postal: Salary Board Meeting  
JVBDS Joinder Board Meeting  
Juniata River Valley Chamber of Commerce Meeting  
Meeting with Wayne Township on Bridge Program  
Mifflin County Housing Authority Board Meeting  
Meeting with First Energy on Economic Development  
Annex Project Meeting  
Veterans Parade Planning Meeting  
Active Shooter (ALICE) Training  
2020 Budget Meetings  
Success Together  
Mifflin-Juniata Human Services Board Meeting*

**VII. Public Comment:**

*John Kauffman discussed that there is a problem at the Milroy Senior Center. He and his colleagues are not happy with the Manager at the Center and he cited several different reasons why. They have spoken to the Supervisor over the Center Managers, several different members of the Regional Services Corporation and Chairman Kodish and according to Mr. Kauffman, have not had their concerns taken care of. Chairman Kodish indicated that he has contacted Representative Benninghoff’s office to have a representative from the Department of Aging in Harrisburg come and discuss their concerns with them.*

**VIII. New Business:**

**A. Request for exoneration of 2019 county portion per capita taxes:**

- *Oliver Township Tax Collector Sherry Miller – 8*

*Motion was made by Commissioner Dunkle to approve the requests for exoneration of 2019 county portion per capita taxes. Commissioner Postal seconded the motion. The motion was unanimously approved.*

- B. *Change Order No. 2 for the Juniata Terrace Street Reconstruction Project decreasing the cost by \$2,352.99*

*Mr. Marks discussed this is a CDBG project that was recently completed in the Juniata Terrace Borough. Normally, when a project is bid, it is based on quantities. In this case, the quantities used were less than expected and therefore, costs came in lower than anticipated. This is the second change order, with the first one being in reference to a time extension on the contract. Mr. Marks mentioned that there will be a budget revision forthcoming for this project.*

*Motion was made by Commissioner Postal to approve Change Order No. 2 for the Juniata Terrace Street Reconstruction Project decreasing the cost by \$2,352.99. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

- C. *Agreement with Pennsylvania Fish and Boat Commission for the Pennsylvania Automated Licensing Service (PALS) making the County an issuing agent for fishing licenses and permits*

*Treasurer Civitts mentioned this is the same service that's always been offered, it's just through a different vendor.*

*Motion was made by Commissioner Dunkle to approve the Agreement with Pennsylvania Fish and Boat Commission for the Pennsylvania Automated Licensing Service (PALS) making the County an issuing agent for fishing licenses and permits. Commissioner Postal seconded the motion. The motion was unanimously approved.*

- D. *Pennsylvania Commission on Crime and Delinquency award notification for the Mifflin County Adult Treatment Court Grant for the period October 1, 2019 through*

*Ms. Stalnaker discussed that the adult treatment court has been operating in Mifflin County for several years now. The goal of this program is to increase community safety through increased supervision and intense substance abuse treatment. The Probation Department provides more intensive supervision than is typically given. In addition, they work with a case manager and a drug/alcohol counselor. This program usually serves about 20-21 people per year.*

*Motion was made by Commissioner Dunkle to approve the Pennsylvania Commission on Crime and Delinquency award notification for the Mifflin County Adult Treatment Court for the period October 1, 2019. Commissioner Postal seconded the motion. The motion was unanimously approved.*

- E. *Open bids for Whelen Model Edge 9M 55" Light Bar*

*Chairman Kodish noted there were no bids received. This was removed from a car that the County no longer has.*

- F. *Purchase of Service Agreement for use, if needed, by Children and Youth:*

- *Adelphoi Village – Latrobe, PA*
- *The Children's Home of Pittsburgh – Pittsburgh, PA*
- *Catholic Charities of Diocese of Greensburg – Greensburg, PA*
- *Children's Resource Center – Harrisburg, PA*
- *Family Psychological Associates – Kittanning, PA*
- *Project Compass – Milesburg, PA*
- *Families United Network – Muncy, PA*
- *Centre County Youth Service Bureau – State College, PA*
- *Drug and Alcohol Rehabilitation – Columbia, PA*

- *The Bair Foundation of Pennsylvania – New Wilmington, PA*
- *Pathways Adolescent Center – Oil City, PA*

*Ms. Bubb gave an overview of each of the providers and the services they offer. She also noted they are all renewal agreements. Providers are chosen based on each child's specific needs and the proximity of the provider to where the child resides.*

*Motion was made by Commissioner Postal to approve the purchase of service agreements. Commissioner Dunkle seconded the motion. The motion was unanimously approved.*

**G. Personnel:**

- *Retirement of Planning Director William Gomes effective December 31, 2019*
- *Promotion of Kyle Bodtorf from GIS Analyst to 911 Center GIS and Data Manager effective December 1, 2019*
- *Hiring of part-time Sheriff Deputy Jordan Yohn effective November 4, 2019*
- *Appointment of Emma Murphy and Mallee Hornberger for interns in the Children and Youth Office effective January 13, 2020*

*Motion was made by Commissioner Dunkle to accept the above personnel items. He commented that, as it relates to the December 1, 2019 date for Kyle moving from GIS to 911, that this is a target date and is contingent upon having a replacement that is trained adequately. Commissioner Postal seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:31 a.m.*

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*Secretary*

**ATTEST:**

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*Chief Clerk*