

Lewistown, PA

November 21, 2019

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, November 21, 2019 at 9:00 a.m. In attendance were Commissioners Kevin Kodish, Stephen Dunkle and Robert Postal, Jr; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey.

Joe Cannon of The Sentinel/County Observer was the only representative present from the news media.

Guests present: Treasurer Deb Civitts; Director of Fiscal Affairs Mike Baker; Auditor Helen Kirk; Director of Voter Registration and Elections Zane Swanger; Children and Youth Director Dana Bubb; Planning Director Bill Gomes; GIS Director Laura Simonetti; Physical Plant Director Lonnie Griffith; Chief Probation Officer Todd Harpster; Taylor Miller and Tommy Bender, MCTV

The meeting was called to order at 9:02 a.m. by Chairman Kodish.

I. Invocation: *The Invocation was given by Commissioner Dunkle.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Dunkle to accept the minutes of the Regular Meeting of November 7, 2019. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. *General Fund, Accounts Payable:*

Cks. #126152 to 126444 and EFTs # 25783 to 25794 in the amount of \$1,065,522.66

2. *Payroll Account:*

Cks. #78756 to 78761 and Direct Deposit Advice # 28747 to 28995 in the amount of \$346,239.13

3. *911 Account:*

Cks. #51849 to 51859 and EFTs #20644 to 20647 in the amount of \$8,747.52; voided cks. # 51854, 51847

4. *CDBG Account:*

Cks. #1485 to 1486 in the amount of \$57,039.59

5. *LEPC Account:*

Cks. # 1480 to 1481 in the amount of \$319.28

6. *Liquid Fuels Account:*

Cks. # 1671 and 1673 in the amount of \$11,091.05; check # 1672 was skipped

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

V. *Treasurer's Report:*

TREASURER'S REPORT
11/6/2019-11/19/2019

General Account Starting Balance	\$853,510.67
DEBITS	
Deposits Receipts #99448 -99642	391,679.98
Transfer from 911	0.00
Transfer from Capital Reserve	500,000.00
Transfer from LEPC	261.54
Voided Checks	936.63
Interest	0.00
TOTAL DEBITS	\$892,878.15
CREDITS	
Bills Paid CK #'S 126152-126444, EFT'S # 25783-25794	1,065,522.66
Transfer to Payroll CKS 78756-78761, DD 28747-28995	346,239.13
NSF Checks	0.00
TOTAL CREDITS	\$1,411,761.79
<u>Ending Balance (Interest @ 01.390% as of 11/19/2019)</u>	<u>\$334,627.03</u>

Liquid Fuels	
Invested at JV Bank @ 01.390% as of 11/19/2019	\$353,121.13
Liquid Fuels - Act 89	
Invested at JV Bank @ 01.390% as of 11/19/2019	\$287,472.08
911 Telephone Account	
Invested at JV Bank @ 01.390% as of 11/19/2019	\$1,511,507.27
LEPC	
Invested at JV Bank @ 01.390% as of 11/19/2019	\$27,992.79
Local Use Fund	
Invested at JV Bank @ 01.390% as of 11/19/2019	\$293,066.48
Capital Reserve Account	
Invested at JV Bank @ 01.90% as of 11/19/2019	\$8,902,107.68

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

VI. *Meetings and Events:*

<i>Chairman Kodish:</i>	<i>Record Improvement Fund Meeting</i>
	<i>Veterans Parade and Program</i>
	<i>Operation Fairness Meeting</i>
	<i>Armagh Township Officials Meeting</i>
	<i>Meeting on Counseling Services</i>

*Department Head Meeting
Brown Township Officials Meeting
Solid Waste Authority Meeting
Internet Advisory Committee Meeting*

*Commissioner Dunkle: Record Improvement Fund Meeting
Veterans Parade and Program
Operation Fairness Meeting
Armagh Township Officials Meeting
Meeting on Counseling Services
Department Head Meeting
Central Counties Youth Detention Board Meeting
Brown Township Officials Meeting
Mifflin County Soil Conservation Meeting
Various department meetings*

*Commissioner Postal: Record Improvement Fund Meeting
Veterans Parade and Program
Operation Fairness Meeting
SEDA-COG Joint Rail Authority Meeting
Armagh Township Officials Meeting
4-H Achievement Awards Banquet
Meeting on Counseling Services
SEDA-COG Natural Gas Executive and Board Meetings
Meeting at Congressman Keller's Office on Veterans
Affairs issues
Brown Township Officials Meeting
CCAP Conference call to set agenda for upcoming CCAP
Conference
Lewistown Parking Study Focus Group
Oliver Township – blight remediation
DLI Executive Committee meeting
Internet Advisory Committee*

VII. Public Comment:

None to report.

VIII. New Business:

A. Request for exoneration of 2019 county portion per capita taxes:

- *Armagh Township Tax Collector Linda Marks – 2*
- *Menno Township Tax Collector Jeannette Bordell – 27*

Motion was made by Commissioner Dunkle to approve the requests for exoneration. Commissioner Postal seconded the motion. The motion was unanimously approved.

Chairman Kodish noted that there will be one motion after Item F. to approve all appointments/reappointments listed in Items B. through F.

B. Appointments/Reappointments to the Mifflin County Conservation District:

- *Cathy Haughwout, Belleville, PA – Farmer member – four-year term*
- *Murray Laite, Lewistown, PA – Public member – four-year term*
- *Mark Sunderland, Milroy, PA – Commissioner member – one-year term*

C. Reappointment of Troy Boring, Belleville, PA to the Mifflin County Airport Authority for a five-year term

D. Reappointment of Robert Henry, Lewistown, PA to the Mifflin County Housing Authority for a five-year term

E. Reappointments to the Agriculture Land Preservation Board for three-year terms:

- *Michael Ammon, Lewistown, PA*
- *Raymond Snyder, Lewistown, PA*
- *Frank Bonson, Milroy, PA*
- *William Haughwout, Belleville, PA*

F. Appointment/Reappointments to the Mifflin County Library Board for three-year terms:

- *Christina Bagrosky, Lewistown, PA*
- *Mary Ann Demi, Reedsville, PA*
- *Mary Ann Stratton, Lewistown, PA*

Motion was made by Commissioner Postal to approve the appointments/reappointments listed in Items. B through F. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

G. Application for County Aid – 2019 Liquid Fuels Allocation:

- *Lewistown Borough - \$7,106.85*

Motion was made by Commissioner Dunkle to approve the application for county aid. Commissioner Postal seconded the motion. The motion was unanimously approved.

H. Purchase of Service Agreement for use, if needed, by Children and Youth:

- *Josephina Souders, Lewistown, PA*

Ms. Bubb discussed that this is a new agreement with a certified, court-appointed Spanish interpreter.

Motion was made by Commissioner Postal to approve the purchase of service agreement. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

I. Agreement with Pennsylvania Department of State for HAVA (Help America Vote Act) Grant Funds for the new voting equipment - \$41,014.50

Mr. Swanger mentioned this is the documentation required by the Department of State to receive Federal Funds set aside for purchasing new voting equipment. This funding should be received in several weeks. It is not known at this time when the 60% reimbursement will be received from the State.

Motion was made by Commissioner Postal to approve the agreement with the Pennsylvania Department of State for HAVA (Help America Vote Act) grant funds for the new voting equipment - \$41,014.50. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

- J. Three year agreement with Pictometry International Corp, Rochester, NY to provide up to 25 concurrent users the ability to login and access the Pictometry-hosted imagery libraries - \$843.75 per year*

Ms. Simonetti stated this agreement continues the online portion of the imagery project that began in 2015. This service allows users the ability to login online to access County imagery without having to pay a licensing fee for GIS software on their desktop. This agreement will begin in May and last for three years. There are currently several municipalities and many County employees utilizing this service.

Motion was made by Commissioner Dunkle to approve the three year agreement with Pictometry International Corp, Rochester, NY to provide up to 25 concurrent users the ability to login and access the Pictometry-hosted imagery libraries - \$843.75 per year. Commissioner Postal seconded the motion. The motion was unanimously approved.

- K. Project Modification for the Adult Treatment Court Grant*

Mr. Harpster explained that changes were made to this grant to correspond with personnel changes. Some funding was also moved into the supplies budget to purchase computers. Seven computers in the Probation Office will not accept Windows 10, so this grant will allow for the purchase of two new ones.

Motion was made by Commissioner Dunkle to approve the project modification for the Adult Treatment Court Grant. Commissioner Postal seconded the motion. The motion was unanimously approved.

- L. Project Modification for the Intermediate Punishment Plan Grant*

Mr. Harpster mentioned that this modification is just like the one discussed in Item K. The changes being made correspond with recent personnel changes and an adjustment to the supplies budget for the purchase of two new computers.

Motion was made by Commissioner Postal to approve the project modification for the Intermediate Punishment Plan Grant. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

- M. Agreement with Mifflin-Juniata Regional Services Corporation (MJRSC) to explore the possibility of rehabilitation of Black's Hospital for potential use of MJRSC Headquarters and to equally share the cost of the architectural plans*

Chairman Kodish discussed that Regional Services Corporation has the Call-A-Ride service and the Area Agency on Aging under it. This organization occupied Black's Hospital from the 1970's until 2012. This agreement spells out that Regional Services Corporation will share in the cost of architectural plans to explore whether or not the building can be rehabilitated to re-occupy. This is just exploratory at this point.

Motion was made by Commissioner Postal to approve the agreement with Mifflin-Juniata Regional Services Corporation (MJRSC) to explore the possibility of rehabilitation of Black's Hospital for potential use of MJRSC Headquarters and to equally share the cost of the architectural plans. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

N. *Agreement with J-Way Architectural, Summerhill, PA for architectural plans for the Black's Hospital Building - \$18,900.00*

This is the companion agreement to Item M.

Motion was made by Commissioner Postal to approve the agreement with J-Way Architectural, Summerhill, PA for architectural plans for the Black's Hospital Building - \$18,900.00. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

O. *Lewistown Train Station Improvement/Feasibility Study*

Mr. Gomes discussed that a recommendation in the Mifflin County Comprehensive Plan was to look at improving passenger rail services to and from Lewistown. Over the last several years, the Planning Department has been working with Western Pennsylvanians for Passenger Rail Service and the Pittsburgh Downtown Partnership to facilitate service from Harrisburg to Pittsburgh. The train station in Lewistown poses challenges because of the lack of ADA compliance both on the platform and in the restroom, in addition to its historical status. This study will evaluate the current and future needs of the station, increase the capacity of the station, work with the current non-profit organization that owns the station to address concerns regarding preserving the historic character as well as improve overall access. Through SEDA-COG and PennDOT, there may be additional monies available for this study. With the assistance of Mayor Bargo and the Deputy Secretary, the non-profit organization is in agreement that this study has merit. Granville Township also has an interest in the study going forward due to increased passenger rail service. The cost of the study is not known at this point.

Motion was made by Commissioner Postal to express interest to progress without any commitment of funds for the Lewistown Train Station Improvement/Feasibility Study. Commissioner Dunkle seconded the motion. The motion was unanimously approved.

Commissioner Dunkle added this is a worthwhile project and he feels the potential economic impact on Mifflin County is quite large. He feels this could serve as a revitalization of that area of town. He also stated we need increased train service going west.

P. *Personnel:*

- *Resignation of part-time 911 Telecommunicator Cynthia Foster effective November 14, 2019*
- *Retirement of Eugene Knepp from Corrections Officer effective December 12, 2019*
- *Retirement of Dianne Auman from Corrections Officer effective December 31, 2019*

Motion was made by Commissioner Dunkle to accept the above personnel items. Commissioner Postal seconded the motion. The motion was unanimously approved.

Commissioner Dunkle announced that Roy Stine, a member of the Mifflin County Conservation District since 1972 was a very dedicated individual. He was a huge asset to Mifflin County and his recent passing represents a huge loss.

IX. Adjournment:

With no other business on the agenda, Chairman Kodish adjourned the meeting at 9:27 a.m.

Secretary

ATTEST:

Chief Clerk