

# EMERGENCY RENTAL ASSISTANCE PROGRAM (ERAP)

## MIFFLIN

### Eligibility Checklist

**Applicants must meet ALL of the items below in order to apply**

Apply Online ([www.mifflinco.org](http://www.mifflinco.org)) starting March 8, 2021

Program application period ends September 30, 2021

***Only one application per address/household for 12 month period (March 13, 2020- present)***

***If you do not have internet access and need assistance submitting an application, call 717-447-5121.***

***Applications MUST INCLUDE ALL of the following items to begin process***

- Release of information/HIPPA form signed
- Proof of ID that shows citizenship or legal status
- Household income must be at or below 80% AMI – proof of income needed for *last 30 days* (use income computation chart AND ATTACH tax forms or pay stubs or other proof – form without proof will delay application)

Proof of income (*gross for 2020*) includes: 2020 tax form OR pay stubs, unemployment documents, SSI letters, other income statements for each adult 18 and older and not in school OR income calculation sheet if self-employed

<b><i>Number of People in Household</i></b>	<b><i>Income equal to or less than following:</i></b>
1	36350
2	41550
3	46750
4	51900
5	56100
6	60250
7	64400
8	68550

- Written Attestation of Need of the Household having experienced an economic loss due to COVID pandemic as evidenced by:
  - \* unemployment benefits statementOR
  - \* reduction in household income as evidenced by written attestationAND
  - \* risk of homelessness is evidenced by
    1. past due utility notice and/or past due rent notice or eviction
    2. unsafe living conditions
- If applying for rental assistance, copy of lease and landlord W9 (eviction notice if applicable)
- If applying for utility/energy assistance, copy of past due bill in name of applicant
- In the absence of a signed lease, applicant must supply the following:
  - \* Proof includes: bank statements to prove rental amount paid, check stubs that show a pattern of paying rent, written attestation by landlord
- All payments for utility and home energy costs and arrears must be supported by a bill, invoice or evidence of payment -all arrears must be paid before any prospective will be released
- ERAP funds may NOT duplicate any other federal, state or local funds provided for same costs. Attestation will be required