

MINUTES
MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING
THURSDAY, FEBRUARY 23, 2012
MIFFLIN COUNTY COURTHOUSE, MEETING ROOM B – 3:30 P.M.

ATTENDANCE

Members

Susan Heimbach, Chair
Neal Shawver
Jim Spendiff
Brent Miller
Kent Spicher

Other

Donna Kinslow, MJ Dental Clinic
Kevin Kodish, Commissioner
Lucas Parkes, The EADS Group
Ryan Dailey, Observer
O. E. Riden, Jr., Commissioner

Staff

Doug Marks, Housing Rehab Specialist
James Lettiere, Community Dev. Administrator
Bill Gomes, Director
Mark Colussy, Associate Planner

Call to Order

Susan Heimbach, Chair, called the meeting to order at 3:30 p.m.

Record of Public Attendance

Susan reminded everyone to sign the attendance sheet.

FFY 2012 CDBG Public Hearing

Susan turned the meeting over to James Lettiere, Community Development Administrator, to conduct the FFY 2012 CDBG public hearing. The public hearing minutes are separate from the regular meeting minutes. When the public hearing concluded at 4:03 p.m., the Planning Commission's regular meeting was reconvened.

Subdivision and Land Development Review Committee Report

Mark Colussy reported that the Subdivision and Land Development Review Committee reviewed eight plans, all under municipal ordinances for which the Planning Commission provides recommendations to the municipalities: Walter Schmidt, Jr. & Donna M. plan in Brown Township, Jack I. Heeter Estate plan in Decatur Township, Clark M. & Daniel A. Aitkins, Sid G. Kaegel, John & Carla J. Pannizzo plans in Derry Township, Charles L. Groff plan in Oliver Township and Harry G. Weikel, Jr. and Isaac D. Yoder, Jr. plans in Union Township.

Mark discussed the Walter Schmidt, Jr. & Donna M. plan in Brown Township. Mark said this property is part of the old Cedar Hill Manor subdivision in which this piece of property was left out. It is legally part of the residual tract owned by Walter & Donna Schmidt, Jr. but the Union Township Water Authority considers themselves the equitable owner. A deed was never prepared to transfer ownership. The purpose of this plan is to clean that up. This lot is too small to meet the Brown Township Zoning Ordinance land use requirements. Since it is a Zoning Ordinance issue, a Zoning Variance would normally be required. The Township is looking at this as a simple plan and advised Mr. Sarge, the surveyor, as such. The review committee felt this plan could reference the old plan of Cedar Hill Manor for residual lot, property boundary and acreage information. That was a recommendation made to Mr. Sarge. Mark said the reason this was not taken care of at the time of the original subdivision is unknown, but this will clear it up provided the Zoning Variance is approved.

Bill asked if there was anything from the Derry Township Planning Commission meeting that should be addressed. Mark said there were three plans for Derry Township submitted this month. They were all

relatively minor. Mark said all the comments were taken care of and the surveyors presented revised plans.

Jim Spendiff made a motion to approve the comments and recommendations of the Subdivision Review Committee for the municipal plans. Kent Spicher seconded the motion. All members voted aye.

The Subdivision and Review Committee Report:

Name of Plan: Schmidt, Walter Jr. & Donna M.
File Number: 2012-02-003
Tax Map #: 14-8-119
Municipality: Brown Township (Municipal Ordinance)
Applicant Name: Schmidt, Walter Jr. & Donna M.
Land Owner Name: Schmidt, Walter Jr. & Donna M.
Plan Preparer: Sarge Engineering and Surveying

Action Taken:
The County provides comments only.

Plan Summary:
The purpose of this plan is to create Lot A, of 3226.4 square feet, to be conveyed to the Lewistown Municipal Authority for an existing water booster station. This lot was surveyed in 1994, but the plan was not recorded and no deed was transferred.

Review Comments (List from Review Committee):

Administrative

The landowner's signature needs to be on the subdivision application form. The form has been signed by Daniel Taptich, not Walter and Donna Schmidt; why? The plan still indicates the owner as Walter and Donna Schmidt, Jr. *Per the surveyor, Dan Taptich is the Equitable Owner, as he is the Chairman of the Union Township Water Authority.

Basic Plan Information

All abutters should be shown on the plan, as well as deed book and page numbers and tax parcel identification numbers. (Brown Township Subdivision and Land Development Ordinance, Section 7.302.A.17) All lots that have been sold should list owner, TM number, Deed Book and Page.

Subdivision Information

Property boundary information should be shown for the entire property, including the residual property. If survey data is not available, this information could be supplied via the deed description and could be shown on an inset map. (Brown Township Subdivision and Land Development Ordinance, Sections 7.302.A.5, A.7 and A.9). This information could potentially be supplied by referencing the Cedar Hill Manor Subdivision plan on the plan.

The acreage of the residual lot should be shown on the plan. (Brown Township Subdivision and Land Development Ordinance, Section 7.302.A.5). This information could potentially be supplied by referencing the Cedar Hill Manor Subdivision plan on the plan.

Topographic information

Topographical contours at vertical intervals should be displayed on the plan (Brown Township Subdivision and Land Development Ordinance, Section 7.302. A23.).

Soils

As noted on the plan (Note 5) and according to the County GIS files, some portion of this property appears to have prime farmland soils. (Soil: HcB)

Setback Lines

The setback lines should be noted on the plan as prescribed in the Brown Township Subdivision and Land Development Ordinance (Section 7.302. A.10).

Cartway Widths

The cartway width of S.R. 0655 should be shown on the plan (Brown Township Subdivision and Land Development Ordinance, Section 7.202.A.11).

PennDOT HOP / Municipal Driveway Permit

A PennDOT Highway Occupancy Permit (HOP) may be required, for access onto a state route if a new driveway

opening is created as prescribed in the Municipalities Planning Code (Section 508 (6)) and in the Mifflin County Subdivision and Land Development Ordinance (Section 4.208 C). A copy of the permit should be provided to the Brown Township Planning Commission.

Deed Restrictions and Easements

Deed restrictions and easements associated with the property, if any, should be provided in accordance with Sections 7.302.A.6 and 7.302.B.7 of the Brown Township Subdivision and Land Development Ordinance.

*Per the surveyor, there are none other than the Waterline Easement, which is shown on the plan.

DEP Sewage Planning Module

A copy of the DEP "Request for Planning Waiver and Non-Building Declaration" form has been provided. Plan approval should be contingent upon receiving an approval from DEP following the filing of this form.

Zoning

Zoning information should be stated on the plan.

Other Comments:

1. The minimum lot area in the R-1 Zone for "other use" with public water is 40,000 square feet. Since proposed Lot A is less than the minimum, it doesn't meet the requirements of the Brown Township Zoning Ordinance (Section 504.C). Has a Zoning Variance already been granted? If not, a variance will need to be granted prior to the approval of this plan.
2. The plan shows Woolen Mill Lane adjacent to the property. If this is not access to the property, access to the property should be indicated on the plan.

Name of Plan: Heeter, Jack I. Estate

File Number: 2012-02-007

Tax Map #: 20-12-021

Municipality: Decatur Township (Municipal Ordinance)

Applicant Name: Heeter, Beverly L.

Land Owner Name: Heeter, Beverly L.

Plan Preparer: Wright Land Surveying

Action Taken:

The County provides comments only.

Plan Summary:

This plan proposes to create two 50 acre lots from a 345 acre tract. No new development or construction is proposed. This tract is currently recorded and taxed only in Snyder County. However, both new parcels are entirely in Mifflin County with the residual tract in both counties. Access for this tract is on Paul Heeter Lane with a new private 40' right-of-way to serve the two new lots.

Review Comments (List from Review Committee):

Subdivision Information

Property boundary information should be shown for the entire property, including the residual property. If survey data is not available, this information could be supplied via the deed description and could be shown on an inset map. (Decatur Township Subdivision and Land Development Ordinance Sections 603.2.A.5, 7, 9, and 12)

*Per the surveyor, the deed is old and has a poor description.

Soils

Soils information should be shown on the plan. (Decatur Township Subdivision Ordinance, Section 602.2.A.8)

Right-of Way Widths

Based upon the Decatur Township Subdivision and Land Development Ordinance, the proposed right-of-way width is substandard (Table 1). Why is the ROW not proposed to be a full 50', as required by the Ordinance?

Additionally, per the surveyor, there is no specified ROW width for Paul Heeter lane.

Cartway Widths

The cartway width of the existing private 12' drive does not meet the road provisions of the Decatur Township Subdivision and Land Development Ordinance (Table 1). Since the parcel has the potential for future development, road improvements should be considered prior to further development. At a minimum additional cartway should be provided by the applicant as a condition if there is future development along this road. This could potentially be added as a plan note since the applicant does not wish there to be much development on the proposed properties.

Private Street / Shared Driveway

The private drive agreement noted on the plan should be included with the new deeds.

Street Names

Since there is a separate private drive coming off of Paul Heeter Lane and it does not appear to already be named, it may need to be named. This would especially be true of the proposed properties utilizing the lane are ever developed. Street names are to be coordinated with the County GIS (Mapping) Department. There is a fee associated with the street naming.

Deed Restrictions and Easements

Deed restrictions and easements associated with the property, if any, should be provided in accordance with Sections 603.2.A.6 and 603.2.B.7 of the Decatur Township Subdivision and Land Development Ordinance.

*Per the surveyor, there are proposed Deed Restrictions. These should be noted on the plan.

DEP Sewage Planning Module

A copy of the DEP "Request for Planning Waiver and Non-Building Declaration" form needs to be provided. Plan approval should be contingent upon receiving an approval from DEP following the filing of this form.

Are Lots 2 & 3 not participating in sewage planning and proposed as only non-building lots? There is a nonbuilding waiver on the plan, but it is not specific to what lots are being proposed as non-building lots. This information should be specific on the plan. This information could potentially be added to the plan narrative.

Water & Sewage Service

Existing water and sewage service information should be provided for Lot 1.

*Per the surveyor, the residual lot is vacant. This should be noted as such on the plan.

Other Comments:

- 1. This plan should also be reviewed and approved in West Beaver Township, Snyder County and recorded in Snyder County.

Name of Plan: Aitkins, Clark M. & Daniel A.

File Number: 2012-02-001

Tax Map #: 16-07-106/16-06-103

Municipality: Derry Township (Municipal Ordinance)

Applicant Name: Aitkins, Clark M. & Daniel A.

Land Owner Name: Aitkins, Clark M. & Daniel A.

Plan Preparer: George R. Campbell, PLS

Action Taken:

The County provides comments only.

Plan Summary:

This plan proposes a lot addition (Lot 2) from lands of Clark M. & Daniel A. Aitkins (T.M. 16-007-106) to lands of Larry L. Goss (T.M. 16-006-103).

Review Comments (List from Review Committee):

Start Notes

The original plan, dated 2/3/12 was given a preliminary review at the review committee meeting on 2/16/12. A revised plan, dated 2/20/12 was then submitted. The following comments are based on the revised plan.

Clean & Green / Agriculture

The parcel is enrolled in the Clean and Green program. The applicant or landowners should be aware rollback taxes can be applied in some subdivision situations, and if they have any questions, they should contact the Mifflin County Assessment Office for more information.

As noted on the plan (Note 4), the Aitkins property is in an Agricultural Security Area.

Floodplain / Wetlands

As shown on the plan and according to County GIS information, the property lies within the 100-year floodplain. The Floodplain should be supplemented with a plan note. Future development in this area is discouraged.

Soils

According to the County GIS files, some portion of this property appears to have prime farmland soils. (EdB, MuB)

Right-of Way Widths

Based upon the Derry Township Subdivision and Land Development Ordinance, the right-of-way width of Ridens Road is substandard (Section 504.2).

Cartway Widths

Based upon the Derry Township Subdivision and Land Development Ordinance, the cartway width of Ridens Road is substandard (Section 504.2).

DEP Sewage Planning Module

A copy of the DEP "Request for Planning Waiver and Non-Building Declaration" form needs to be provided. Plan approval should be contingent upon receiving an approval from DEP following the filing of this form.

Water & Sewage Service

Existing water and sewage service information should be noted on the plan for the grantee property (Goss - T.M. 16-6-103) and state if any changes will occur based upon this proposal.

*This information was added to the revised plan dated 2/20/12.

Other Comments:

1. Since this property has been previously subdivided at least twice, the application and the plan should reference the Map Book and Page Number of the previous plans. Also, considering no deeds have been written yet, a note should be added to the plan stating that this plan supersedes any previous submitted plans.

*This information was added to the revised plan dated 2/20/12.

2. The Lot Addition inset map should be labeled and include the scale of the map.

*This information was added to the revised plan dated 2/20/12.

Name of Plan: Kaegel, Sid G.

File Number: 2012-02-004

Tax Map #: 16-21-141

Municipality: Derry Township (Municipal Ordinance)

Applicant Name: Kaegel, Sid G.

Land Owner Name: Kaegel, Sid G.

Plan Preparer: Sarge Engineering and Surveying

Action Taken:

The County provides comments only.

Plan Summary:

The purpose of this plan is to add Lot A to the adjoining land of Sid G. Kaegel, Mifflin County Tax Parcel 16-21-139.

Review Comments (List from Review Committee):**Start Notes**

The original plan, dated 1/27/12 was given a preliminary review at the review committee meeting on 2/16/12. A revised plan, dated 2/17/12, was then submitted at the Derry Township Planning Commission meeting on 2/23/12. The following comments are based on the revised plan.

Cartway Widths

The cartway width of the Alley (Ben Franklin Terrace) should be shown on the plan (Derry Township Subdivision and Land Development Ordinance, Section 403.2.G).

*Per the surveyor, the width of Ben Franklin Terrace is the same as the ROW width, 16'. This should be clear on the plan.

**This information has been added to the revised plan dated 2/17/12.

Street Names

Based on County 911 records, the alley is actually named Ben Franklin Terrace. This should be labeled on the plan.

*This information has been added to the revised plan dated 2/17/12.

Name of Plan: Pannizzo, John & Carla J.

File Number: 2012-02-005

Tax Map #: 16-09-105HB

Municipality: Derry Township (Municipal Ordinance)

Applicant Name: Pannizzo, John & Carla J.

Land Owner Name: Pannizzo, John & Carla J.

Plan Preparer: Sarge Engineering and Surveying

Action Taken:
The County provides comments only.

Plan Summary:
The purpose of this plan is to add Lot A, of 30.493 acres, to the land of Richard L. and Joanne M. Gingrich, Tax Parcel 16-10-110, from the land of John and Carla J. Pannizzo, Tax Parcel 16-9-105HB. Lot 1 is the 19.901 acre remainder.

Review Comments (List from Review Committee):

Start Notes

The original plan, dated 1/24/12 was given a preliminary review at the review committee meeting on 2/16/12. A revised plan, dated 2/17/12, was then submitted at the Derry Township Planning Commission meeting on 2/23/12. The following comments are based on the revised plan.

Administrative

The landowner's signature needs to be on the subdivision application form.

Clean & Green / Agriculture

The parcel (Gingrich, T.M. 16-10-110) is enrolled in the Clean and Green program.

Deed Restrictions and Easements

Easements associated with the property, if any, should be provided in accordance with Section 403.2.L of the Derry Township Subdivision and Land Development Ordinance.

*Per the surveyor, there are none.

Water & Sewage Service

Existing water & sewage service information should be noted on the plan, as well as if service will change based on this proposal.

*This information has been added to the revised plan dated 2/17/12.

Lot Addition

A lot addition is considered a consolidation and therefore, results in the creation of two new lot configurations. Lot consolidation meets the definition of a subdivision according to the Municipalities Planning Code. Under these circumstances new deeds must be developed as part of the property transfer process and adequate information must be available in order to develop an accurate property description. Property boundary information should be shown for the entire property. Currently, no boundary information is provided for the Gingrich property (T.M. 16-10-110). If survey data is not available, this information could be supplied via the deed description and could be shown on an inset map. (Derry Township Subdivision & Land Development Ordinance Sections 403.2.F, H, & N)

Other Comments:

1. The plan does not show how Lot A and the Gingrich property, (T.M. 16-10-110) has access to the public road system. This should be indicated on the plan.

*This information has been added to the revised plan dated 2/17/12.

Name of Plan: Groff, Charles L.
File Number: 2012-02-008
Tax Map #: 19-02-117 I
Municipality: Oliver Township (Municipal Ordinance)
Applicant Name: Groff, Charles L.
Land Owner Name: Groff, Charles L.
Plan Preparer: Wright Land Surveying

Action Taken:
The County provides comments only.

Plan Summary:
This plan proposes three lot additions to adjoining land owners with no new development proposed. Lot 1, the residual tract, has an existing house, permitted on-lot sewage disposal system and a proposed new well.

Review Comments (List from Review Committee):

Basic Plan Information

The narrative may be more informative if it referenced the properties the three lot additions were being added to.

Clean & Green / Agriculture

The parcel is enrolled in the Clean and Green program. The applicant or landowners should be aware rollback taxes can be applied in some subdivision situations, and if they have any questions, they should contact the Mifflin County Assessment Office for more information.

Floodplain / Wetlands

As shown on the plan and according to County GIS information, a portion of the property lies within the 100-year floodplain. Future development in this area is discouraged.

Soils

According to the County GIS files, some portion of this property appears to have hydric soils. Hydric soils can indicate the presence of wetlands. The hydric soils information should be shown on the plan. (Soil: Ph)

According to the County GIS files, some portion of this property appears to have prime farmland soils. (Soil: BrB)

Right-of Way Widths

Based upon the Oliver Township Subdivision and Land Development Ordinance, the right-of-way width of Morgan Drive is substandard (Table 1).

Cartway Widths

Based upon the Oliver Township Subdivision and Land Development Ordinance, the cartway width of Morgan Drive is substandard (Table 1).

Private Street / Shared Driveway

Is there a shared driveway maintenance agreement in place for Morgan Drive? If not, one is definitely recommended to be established and an agreement for the private right-of-way should be noted on the plan stating: "The owners of lots ____, which have a common driveway, agree and understand this is a shared driveway, and as such are responsible for maintenance, care, improvements, and snow removal at their own diligence and expense. The maintenance and use of said shared driveways shall be included in the deeds as said lots are sold."

Deed Restrictions and Easements

Deed restrictions and easements associated with the property, if any, should be provided in accordance with Sections 6.302.a.6 and 6.302.b.7 of the Oliver Township Subdivision and Land Development Ordinance.

*Per the surveyor, there are none.

The plan shows a 20' Electric Easement across Lot 1 and the Earl Nolt property (T.M. 19-2-117IA). This easement should be accompanied with a deed reference.

DEP Sewage Planning Module

A copy of the DEP "Request for Planning Waiver and Non-Building Declaration" form needs to be provided. Plan approval should be contingent upon receiving an approval from DEP following the filing of this form.

Water & Sewage Service

Existing water & sewage service information should be provided for all properties involved.

Lot Addition

A lot addition is considered a consolidation and therefore, results in the creation of two new lot configurations. Lot consolidation meets the definition of a subdivision according to the Municipalities Planning Code. Under these circumstances new deeds must be developed as part of the property transfer process and adequate information must be available in order to develop an accurate property description. The parent and recipient lots will still meet the Subdivision and Land Development Ordinance requirements. Property boundary information should be shown for the entire property. Currently, no boundary information is provided for all three lot addition grantee properties. If survey data is not available, this information could be supplied via the deed description and could be shown on an inset map. (Oliver Township Subdivision and Land Development Ordinance Sections 6.302.a.5, 7, 9, and 12)

Features

All significant man-made features, including buildings, water and sewer lines, electric poles, telephone lines, fence lines, culverts, etc. should be shown on the plan. (Oliver Township Subdivision and Land Development Ordinance, Section 6.202.a.10)

All significant natural features, including streams, swales, ditches, trees, etc. should be shown on the plan. (Oliver Township Subdivision and Land Development Ordinance, Section 6.202.a.9)

Name of Plan: Weikel, Harry G., Jr.

File Number: 2012-02-002

Tax Map #: 20-12-116/116A
Municipality: Union Township (Municipal Ordinance)
Applicant Name: Weikel, Harry G., Jr.
Land Owner Name: Weikel, Harry G., Jr.
Plan Preparer: Taptich Engineering and Surveying

Action Taken:
The County provides comments only.

Plan Summary:

This project involves the subdivision of one (1) lot from the lands of Harry G. (Jr.) and Kathleen M. Weikel. Lot #1 is presently vacant and is intended to be a non-building lot addition to the adjacent lands of David B. and Laurie Weikel (TM 20-12-116A). There are no changes proposed to the lot access. Likewise there are no improvements proposed.

The Residue presently houses two (2) single family residential dwellings served with onlot sewage disposal systems and domestic water from private onsite sources as well as multiple outbuildings.

Review Comments (List from Review Committee):

Start Notes

The property represented on this plan had a subdivision plan previously submitted August 11, 2010 and reviewed at the Planning Commission meeting on 8/26/10. The previous plan proposed the subdivision of three lots, with one being a lot addition. The current proposal eliminates the two separate subdivided lots. The following comments have been revised based on the revised plan. Some issues were addressed and the following comments remain from the original review and have not been addressed.

Setback Lines

Note 6 references the Subdivision and Land Development Ordinance for setbacks. It should reference the Zoning Ordinance.

Cartway Widths

The cartway width of Treaster Road does not meet the road provisions of the Union Township Subdivision and Land Development Ordinance (501.2). Since the parcel has the potential for future development, road improvements should be considered prior to further development. At a minimum, additional cartway should be provided by the applicant as a condition if there is future development along this road.

Deed Restrictions and Easements

Deed restrictions and easements associated with the property, if any, should be provided in accordance with Section 402.2.b of the Union Township Subdivision and Land Development Ordinance.

Lot Addition

A lot addition statement should be noted on the plan stating the following on the plan:

“Lot # ___ consisting of ___ acres is to be added onto land owned by _____. Lot # ___ is a lot addition and shall become an integral part of the property owned by _____. Lot # ___ is not a building lot and cannot be maintained or developed as a separate individual lot.”

Zoning

Zoning information should be stated on the plan.

Other Comments:

1. The plan has already been reviewed and recommended for approval by the Union Township Planning Commission on January 27, 2012 before it was submitted for review by the Mifflin County Planning Commission. Therefore, the Township planning Commission did not receive the above comments to assist in their review.

Name of Plan: Yoder, Isaac D., Jr.
File Number: 2012-02-006
Tax Map #: 20-11-103B
Municipality: Union Township (Municipal Ordinance)
Applicant Name: Yoder, Isaac D., Jr.
Land Owner Name: Yoder, Isaac D., Jr.
Plan Preparer: Wright Land Surveying

Action Taken:

The County provides comments only.

Plan Summary:

This plan proposes to construct a second single-family residence on the Yoder property to be served by on-lot sewage disposal and private well. No subdivision is proposed. The existing farmhouse is served by on-lot sewage disposal and off-site water supply.

Review Comments (List from Review Committee):

Clean & Green / Agriculture

As noted on the plan (Note 6), the parcel is enrolled in the Clean and Green program.

Soils

According to the County GIS files, some portion of this property appears to have prime farmland soils. (Soil: HaB)

Setback Lines

The setback lines should be shown on the plan as prescribed in the Union Township Subdivision and Land Development Ordinance (Section 402.2.g).

Right-of Way Widths

Based upon the Union Township Subdivision and Land Development Ordinance, the right-of-way width of Dryhouse Road is substandard (Section 501.2).

Based upon the Union Township Subdivision and Land Development Ordinance, the right-of-way width of Shady Maple Lane should be shown on the plan. (Section 402.2.a).

*Per the surveyor, there is no specific right-of-way width recorded.

Cartway Widths

Based upon the Union Township Subdivision and Land Development Ordinance, the cartway widths of Dryhouse Road and Shady Maple Lane are substandard (Section 501.2). Future development along Shady Maple Lane should be discouraged unless it is widened to allow two-way and emergency vehicle traffic.

Deed Restrictions and Easements

Deed restrictions and easements associated with the property, if any, should be provided in accordance with Section 402.2.b of the Union Township Subdivision and Land Development Ordinance.

DEP Sewage Planning Module

A copy of the DEP Component 2 Sewage Facilities Planning Module should be submitted to Union Township. Plan approval should be contingent upon receiving an approval from DEP following the filing of this form.

*Per the surveyor, a Component 2 was needed for this property because there are high levels of nitrates in the area.

Water Service

The plan narrative states that the water source is off-site. Where is this, a mountain spring?

Features

Based on County GIS info, there is a private drive along the Northeast boundary line (Eby Lane). This should be noted on the plan.

*Per the surveyor, he did not survey the exact location of Eby Lane. Additionally, the deed is not very descriptive of the location of the lane. The plan should reference the deed.

Public Comment

There was no public comment.

Planning Commission – Vacant Position

Susan said there is a vacant position on the Planning Commission since Chris Aumiller resigned. There are several applications to go over. A brief description was given of each applicant as to which municipality they reside and job held or retired. The Commissioners will make the final decision but they would like a recommendation from the Planning Commission.

Other Business or Comments

There was no other business or comments.

Adjournment

Brent Miller made a motion to adjourn the meeting. Jim Spendiff seconded the motion. All members voted aye. The meeting adjourned at 4:40 p.m.

db