

MINUTES
MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING
October 28, 2021
MIFFLIN COUNTY COURTHOUSE – MEETING ROOM A

ATTENDANCE

Members

Thomas Lake, Chair
Dave Pennebaker
Dan Dunmire
Cyle Vogt, Vice Chair
Michele Bair
Dan Firth
Neal Shawver

Staff

Mark Colussy, Director
Tiffany Parkes, Acting Secretary

Call to Order

Thomas Lake called the meeting to order at 3:31 p.m.

Record of Public Attendance

Tiffany Parkes recorded public attendance as acting secretary in the absence of Candace Rager. The meeting was held in-person, Meeting Room A in the Courthouse.

Approval of Meeting Minutes

Thomas Lake requested a motion to approve the minutes from the September meeting. A motion was made by Cyle Vogt. Dan Dunmire seconded the motion. All members voted aye.

Final CAP Implementation

Mark Colussy opened with an update on the CAP (Countywide Action Plan). The CAP was submitted to DEP last month. Mark gave a breakdown of the items that were included in the CAP which was done by project initiatives; (1) County Programmatic Initiative (2) Recording and Tracking (3) Achieve New Pollution Reductions (4) Research and Education Training. The Initiative items need to be completed within 5 year period. Mark said that there are currently funds available for the projects. However, he is concerned that there will not be enough to funds available to do everything for each county in Tier 3. Tier 3 is made up of 27 counties, including the four (4) counties Mifflin, Perry, Juniata, and Dauphin that worked together on a CAP with HRG. DEP has made the Implementation Grant is due the end of this month. The county would like to work closely with the other four counties as they did with the CAP and submit collectively for the Grant. DEP focuses on projects that are shovel ready. The Conservation District has been working on projects over the past couple of years that are potentially considered shovel ready. There have been a total of eight (8) projects selected, two (2) from each county. The top two projects from each county were chosen because they are considered ready to go and will have minimal final engineering cost. This will then allow about 25% of the Grant to go towards engineering cost for the following year. The projects that will be chosen for the following year will require an engineering design cost. The Mifflin County Conservation District has been working with Western Conservation Conservancy on a Growing Green Application. Mark explained that the Grant Application is designed that if the State looks at a Mifflin County's application favorably and there are a few of the counties from Tier 3 & 4 that are asking for money, they may allow more money to the county.

Mark asked Dan Dunmire to provide an update on the Yoder Farm and the Jack's Creek Stream Restoration. Dan Dunmire commented that Jack's Creek Stream Restoration project is located on the Game Commission property. The Fish and Wildlife and the Game Commission are working with this project. Dan explained that it is not uncommon to file for shovel ready and that when the Conservation District would apply and it would take about a year to find out if the funds were awarded for the project. He also noted that it could take up to a year or more to come up with a concept design for the project. In total it could be 2-3 years until the project is completed. Dan asked Mark if the Implementation Grant money would go to the individual counties or if Dauphin County would administer the money? Mark answered that Dauphin County will be administering this round but is not sure about the next round. Dauphin County is administering it this time only because of the short time frame and they have the credentials and have administered a DEP Grant before. Mark is hopeful that the Mifflin County can administer the funds next year. Mark has spoken with Erin Letavic from HRG and Trevor Weaver from The Conservation District about potential projects while developing the CAP. Hypothetically with 1000 projects and DEP has a short period of time to use up a large amount of funds and Implement BMP's to reduce the nutrient levels. It is a possibility that more projects can be done. However, it also comes down to the administrative burden as well. Mark continued to say that more projects can be done and the Conservation has a lot of good projects on the list. The hope is through this particular grant application the county can get some administration assistants through DEP.

Mark commented on the American Rescue Plan Act (ARPA) that is available for Stormwater management projects. The Planning department has been doing a lot of Stormwater management projects thru CDBG funding which is for low income areas. There are a lot of other Stormwater projects in the area that can be done. Mark has been speaking with Trevor from the Conservation District about some potential projects. One project is the wetland, stream restoration and stream bank preservation along Kish Creek at Kish Park. Doing more Urban Stormwater where there is not a lot of land like there is in the agricultural area to help retain the water. Mark said that he will continue to update the committee members with the status of the application.

Subdivision and Land Development Review Committee Report

Four (4) plans were submitted to the committee for review. Three (3) were under Municipal Ordinance, and one (1) under County Ordinance. There was one (1) Minor Subdivision, one (1) Lot Addition, one (1) Lot Line Adjustment and one (1) Land Development Plan. These plans were for Youtzy, Miller, Price (Bratton Township), First National Bank – Burnham ATM (Burnham Borough), Betty Marker Estates (Derry Township), Helen Kreps (Menno Township).

County Plans

Mark began with the Youtzy, Miller, Price plan. The board members would like Mark to make a site visit to verify the new R-O-W width to verify that it is the correct width before approving the plan.

Youtzy, Miller, Price The purpose of this plan is to subdivide a parcel from T.M. # 13 ,03-0120A, 000 to form proposed Lot 5. Construction and improvements are proposed at this time for a cabin are shown. After subdivision parcel T.M. 13, 03-0120A-000 les Licking Creek Road ROW will result in Lot 1 = 146.2992 acres and Lot 5 = 55.0067 acres. A proposed privy. Septic testing and a proposed cabin are shown.

Municipal Plans

First National Bank- Burnham ATM Plan proposed installation of a new drive-up ATM and canopy on new concrete pad with bollards and lights as well as a drive lane. Minor demolition includes striping and limited pavement removal.

Betty Marker Estates This plan proposes to consolidate Lots 80 & 81 into a single lot. Lots 80 and 81 are approved building lots served by public sewer and public water.

Helen Kreps This plan proposes to create Lot Addition A to be added onto Lot A and become an integral part thereof. Lot A has an existing residence served by on-lot sewage disposal and a private well. The residual tract, Lot 1, has an existing residence served by on-lot sewage disposal and a private well. No new development is being proposed by this plan.

Cyle Vogt made a motion to table the Youtzy, Miller, Price plan until next month while Mark gets a few more questions answered. Neal Shawver seconded the vote, all voted aye. Kay Semler motioned to recommend to have the site revaluation for the Burnham ATM plan added to the comment letter, and also approve the review letters for the 2 other Municipal plans; Neal Shawver seconded, all voted aye.

Public Comment

Thomas Lake acknowledged there were no public comments to add.

Project Updates

Mark mentioned some of the current projects in the Planning Office:

- Juniata River Trail Phase II – PSU graduate student submitted a sample of a logo and still working on signage
- CDBG – Chastity Fultz submitted the CDBG Application today.
- CAP – final draft

Other Business

Adjournment

Thomas Lake offered a motion for adjournment after no other business was to be had. Motion made by Dan Dunmire and 2nd by Dave Pennebaker. The meeting was adjourned at 5:02 p.m.