

**MINUTES**  
**MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING**  
**NOVEMBER 17, 2016**  
**MIFFLIN COUNTY COURTHOUSE, MEETING ROOM B – 3:30 P.M.**

**ATTENDANCE**

Members

Dan Dunmire  
Dave Pennebaker  
Kent Spicher  
Neal Shawver  
Michele Bair  
Kay Semler

Other

Christina Ugrovics, The Sentinel  
Lucas Parkes, The EADS Group  
Bill Wright, PLS

Staff

Bill Gomes, Director  
James Lettiere, CD Administrator/Assistant  
Director  
Chastity Fultz, Office/Grants Manager

**Call to Order**

Dan Dunmire, Chair, called the meeting to order at 3:35 p.m.

**Record of Public Attendance**

Dan reminded everyone to sign the attendance sheet.

**Approval of Meeting Minutes**

Kay Semler made a motion to approve the minutes from October's meeting. The motion was seconded by Michelle Bair. All members voted aye.

**CDBG Update of Current Program and Proposed 2016 Application**

Jim Lettiere provided an update of the current CDBG program as well as the proposed 2016 application. Jim stated that Mifflin County Commissioners passed a resolution this morning, November 17<sup>th</sup>, to approve the 2016 CDBG application. Mifflin County's portion of the application is \$218,346 which will include the following projects: West Wayne Sewer Authority, sanitary sewer reconstruction, \$105,600; Borough of Juniata Terrace, Road reconstruction of Hudson Avenue, \$15,088; Big Brother/Big Sister of the Juniata Valley (a fair share project for salaries and benefits for the youth mentoring program), \$12,220; Single-family housing rehabilitation, \$46,136; and administration, \$39,302. The total 2016 application is \$622,651.

Dan Dunmire asked if the Planning Office provided assistance to Brown Township. Jim Lettiere stated that the office has provided assistance to Brown Township since 2012 and picked up Lewistown Borough and Granville Township in 2015. Dan asked if the office receives all administration money for the municipalities. Jim responded by stating that we receive 18% of the funds towards administration in all areas except Lewistown, which was negotiated at 15%. Michelle Bair asked why the difference with the Borough's percentage. Jim stated that we have cooperation agreements with the municipalities and that the Borough agreement is on a year-to-year basis. Bill Gomes noted that the Borough used to administer their own funds until the state mandated that the County administer the funds. Bill is hopeful that the Borough will eventually see how much time is involved in administering the program.

Prior to 2015, separate applications were submitted for the County, Brown and Derry Townships. Previously, all projects were independent and could start once they were approved. Starting with 2015 money, all projects must be ready to go before any money can be spent. If there is a problem with one project, it holds up all projects.

Jim reviewed the current CDBG budgets and noted that all money before 2013 has been expended. Budget sheets were presented listing each project with the original budget as well as the current balance. He noted the McVeytown sewer project is being funded in 2014 and 2015 and is almost ready to go. The environmental review needs to be completed and then the engineer can be procured. He also noted the dental clinic has no longer applied for funds. Since Primary Health Network took over the clinic, they feel they are self-sufficient. SEDA-COG is nearing completion of the Mann Edge project and CDBG's portion of funding involving property acquisition has been completed.

The HOME budget of \$500,000 has been supplemented with Act 137 money. The project is ready to go and will primarily target areas in Kistler and Lewistown Boroughs as well as the Juniata Terrace. Based on a recent decision by the Department of Labor, the project now has to pay state prevailing wages, which could add 40% to costs. The Department of Labor made the decision to implement state prevailing wages for contracts of \$25,000 or more. This will increase costs of each project as well as limit contractors who can bid on the projects. If a contractor subcontracts the work, prevailing wages do not apply. If the limit of \$25,000 can be raised, it would help the program.

Brown Township has seen difficulty in finding projects. Completed surveys have shown projects to be ineligible. As a result, they have decided to put money into housing rehab for 2016. They are making progress on ADA issues in sidewalks along Main Street. If the primary beneficiary is ADA, the project automatically qualifies and a survey is not needed. They also have a project of demolition in Lumber City. Dan noted the fishing areas in the budget and asked if anyone applied for a chapter 105 permit. Jim responded that they are not that close in the project yet, but that this would add costs to the overall project.

Neal Shawver questioned the location of the bridge project in Granville Township. Jim responded that it is near the post office in Granville. The project has been held up in the engineer procurement process. The County had originally developed an overall engineering contract for DCED and PennDOT projects, but later DCED rejected this approach. DCED felt that the ECMS process through PennDOT was a barrier even though all minority businesses are in ECMS. A request for qualifications had to be redone by individual communities for DCED funds.

Jim closed by stating the 2016 application is 85-90% complete and will be ready on time.

#### **Subdivision and Land Development Review Committee Report**

Five plans were submitted to the committee for review, all under Municipal Ordinance. The plans included Myrtle R. McNitt Consolidated Plan (*Burnham Borough*); James S. & Denise A. Humphries (*Derry Township*); Michael S. & Susan M. Green (*Derry Township*); Shade Mountain Farms, Inc. (*Derry Township*); and Rumford Manufacturing, LLC (*Union Township*).

Jim Lettiere reviewed two plans in further detail, which were the Shade Mountain Farms plan in Derry Township and the Rumford Manufacturing plan in Union Township.

The Shade Mountain Farms, Inc. plan proposes to create Lot 2 for agricultural purposes only. The residual tract, Lot 1, is agricultural with no new development proposed. One of the issues with this plan is that Lot 2 has two zoning designations, which calls into question what type of agricultural use is proposed. Bill Wright, the plan preparer and surveyor, was in attendance at the meeting and provided further insight into the plan. Dave Fisher currently lives on this farm and has been farming it for decades. He is planning on purchasing this lot, Lot 2, and to enter into a long-term lease on farming the rest of the land. Mr. Fisher will purchase an

additional lot as well. Bill Wright will add the line to the plan indicating Ag Preservation str. No heavy ag use is proposed at this time.

The Rumford Manufacturing, LLC plan will involve a lot addition with an agricultural residue. Mr. Kanagy will eventually build on this property. Bill Wright will add existing buildings to the plans and stated that non-building waivers have been signed.

Kay Semler motioned to accept the comments of the five plans under municipal ordinance. Neal Shawver seconded the motion. All members voted aye.

### ***Burnham Borough (Municipal Ordinance)***

Name of Plan: McNitt, Myrtle R. Consolidation Plan  
File Number: 2016-11-001  
Tax Map #: 08-05-0304/0306  
Municipality: Burnham Borough  
Applicant Name: McNitt, Myrtle R.  
Land Owner Name: McNitt, Myrtle R.  
Plan Preparer: Sarge Engineering and Surveying

#### **Plan Summary:**

The purpose of this plan is to consolidate two adjoining lots owned b Myrtle R. McNitt. Lot B, Tax Parcel 08, 05-0306, will become part of Lot A, 313 4th Avenue, Tax Parcel 08, 05-0304. The new combined Parcel will contain 0.304 acres.

#### **Floodplain / Wetlands**

Based on Notes 2. and 3. there are no wetlands on this site, nor are the parcels within the 100 year flood plain.

#### **Topographic information**

Suitability considerations should be made for this plan. It appears, according to County GIS information, that there are steep slopes (grades over 15%) on this site and development in these should be discouraged.

#### **Cartway Widths**

Based upon the Borough of Burnham's Subdivision and Land Development Ordinance (Part 5 § 502.3), the cartway width of 4th Avenue is substandard.

#### **Deed Restrictions and Easements**

According to the surveyor as noted in Note 6, there are no known deed restrictions or easements associated with the property.

#### **DEP Sewage Planning Module**

A copy of the DEP "Request for Planning Waiver and Non-Building Declaration" form needs to be provided.

#### **Features**

The GIS and Pictometry aerial imagery shows a structure on tax parcel 08-05-0306. This should be depicted on the plan in accordance with the Borough of Burnham Subdivision and Land Development Ordinance (Part 4 § 402.L.).

\*The Sarge Surveying and Engineering representative indicated the structure on tax parcel 08,-05-0306 has been removed since the aerial photographs.

### ***Derry Township (Municipal Ordinance)***

Name of Plan: Humphries, James S. & Denise A.  
File Number: 2016-11-002  
Tax Map #: 16,042-0026/0014  
Municipality: Derry Township  
Applicant Name: Humphries, James S. & Denise A.  
Land Owner Name: Humphries, James S. & Denise A.  
Plan Preparer: Sarge Engineering and Surveying

**Plan Summary:**

The purpose of this plan is to create Lot 2, of 0.949 acres, for single-family residential use and to add Lot A, of 0.171 acres, to the land of Corey M. and Caitlin R. Barger, Tax Parcel 16, 42-0014. Lot 1, the wooded 4.193 acre remainder, contains an existing single-family residence.

**Floodplain / Wetlands**

Based on Notes 4. and 5. and the County's GIS files, there are no wetlands mapped on these parcels and the parcels are not situated in the 100-year flood plain.

**Topographic information**

Suitability considerations should be made for this plan. It appears, according to County GIS information, that there are steep slopes (grades over 15%) on this site and development in these should be discouraged.

**Soils**

There are no soils listed on the plan.

\*The Sarge Surveying and Engineering representative submitted revised plans dated November 8, 2016 that lists the soil types.

**Setback Lines**

The setback distances are listed correctly in Notes 1. and 2., however, it appears Lot 2 has a side yard of ten (10) feet not twenty (20) feet and the rear yard does not show a forty (40) foot setback. Please clarify.

\*The Sarge Surveying and Engineering representative submitted revised plans dated November 8, 2016 that accurately portrays the setbacks for lot 2.

**Cartway Widths**

Based upon the Derry Township Subdivision and Land Development Ordinance (Section 504 2.), the cartway widths of Overbrook Drive and Ridgely Avenue are substandard.

**PennDOT HOP / Municipal Driveway Permit**

A municipal driveway permit is required, and a copy should be provided to the Derry Township Planning Commission.

A notation about the requirement stating: Any access via a State Highway to lots shown on this subdivision plan will require the issuance of a PennDOT Highway Occupancy Permit (HOP). PennDOT regulations provide that a Highway Occupancy Permit is required prior to constructing, altering or exceeding the permitted capacity for any access connected onto a State Highway. A Highway Occupancy Permit is also required prior to altering the existing pattern or flow of surface drainage or directing additional surface drainage onto or into the highway right-of-way or highway facilities. Approval of this plan neither implies nor guarantees permit approval by PennDOT.

\*The Sarge Surveying and Engineering representative submitted revised plans dated November 8, 2016 that lists the PennDOT (HOP) language.

**Deed Restrictions and Easements**

According to the surveyor, as noted in Note 6., there are no known deed restrictions or easements associated with the property.

**DEP Sewage Planning Module**

If the project is to utilize public sewer, a DEP Component 3, or Exemption from Sewage Planning (Mailer), should be provided.

**Features**

Please clarify if there is a floodplain associated with the stream that traverses the Confer and Barger properties. Is the stream named?

\*The Sarge Surveying and Engineering representative indicated there is no floodplain associated with the stream and the stream is not named.

All significant natural features, including swales, ditches, trees, water courses, sinkholes, rock out-cropping, etc. should be shown on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance, (Part 4 Section 402.2 I.).

\*The Sarge Surveying and Engineering representative indicated that all features are shown on the plan. Are there any man made features associated such as building and on-lot water sources associated with the Barger property? If so, they should be shown on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance (Part 4 Section 402.2.J.).

\*The Sarge Surveying and Engineering representative indicated that all features are shown on the plan.

**Derry Township (Municipal Ordinance)**

Name of Plan: Green, Michael S. & Susan M.  
File Number: 2016-11-004  
Tax Map #: 16-20-0117/0116  
Municipality: Derry Township  
Applicant Name: Green, Michael S. & Susan M.  
Land Owner Name: Green, Michael S. & Susan M.  
Plan Preparer: Wright Land Surveying

**Plan Summary:**

This plan proposes to consolidate Lots A & B into one lot. No new building or earth disturbance is proposed as part of this Lot Consolidation Plan. These lots will be merged together and may not be conveyed separately thereof.

**Basic Plan Information**

A North arrow should be on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance, (Part 4 Section 402.2 C.).

**Floodplain / Wetlands**

As noted in Note 1., the property is not located in the 100-year flood plain and there are no wetlands on the parcels.

**Topographic information**

Topographical contours at vertical intervals should be displayed on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance, (Part 4 Section 402. 2 G.).

**Soils**

There is no soil information on the plan.

**Setback Lines**

The existing duplex on tax parcel 16, 20-0116 does not meet the front yard setback and is an existing non-conforming structure.

**PennDOT HOP / Municipal Driveway Permit**

A notation about the requirement stating: Any access via a State Highway to lots shown on this subdivision plan will require the issuance of a PennDOT Highway Occupancy Permit (HOP). PennDOT regulations provide that a Highway Occupancy Permit is required prior to constructing, altering or exceeding the permitted capacity for any access connected onto a State Highway. A Highway Occupancy Permit is also required prior to altering the existing pattern or flow of surface drainage or directing additional surface drainage onto or into the highway right-of-way or highway facilities. Approval of this plan neither implies nor guarantees permit approval by PennDOT.

\*A member of the Subdivision and Land Development Review Committee questioned if there was driveway access for the portion of the duplex that was not the recipient of the lot addition. The absence of a driveway may present problems in the event the duplex is sold or transferred.

**Deed Restrictions and Easements**

According to the surveyor and as noted in Note 5., there are no known deed restrictions or easements associated with the property.

**DEP Sewage Planning Module**

Please confirm that since the duplex is already connected to public sewer and water, there will not be any DEP Planning Module required.

**Lot Addition**

A lot consolidation statement is on the map in lieu of lot addition statement.

**Zoning**

It appears tax parcel 16, 20-0115 is an existing non-conforming lot since it does not meet the 15,000 square feet minimum lot area requirement of the Derry Township Zoning Ordinance (Article 2 Section 207.5).

There is no "o" side lot setback provisions in the General Commercial Zone of the Derry Township Zoning Ordinance. By this lot merger, this will be the result and may necessitate a variance through the Zoning Hearing Board.

There is an unnamed alley to the rear on the plan. Is there a name for the alley and if so it should be labeled.

## ***Derry Township (Municipal Ordinance)***

Name of Plan: Shade Mountain Farms, Inc.  
File Number: 2016-11-005  
Tax Map #: 16-10-0111A  
Municipality: Derry Township  
Applicant Name: Shade Mountain Farms, Inc.  
Land Owner Name: Shade Mountain Farms, Inc.  
Plan Preparer: Wright Land Surveying

### **Plan Summary:**

This plan proposes to create Lot 2 for agricultural use only. The residual tract, Lot 1, is agricultural with no new development proposed.

### **Basic Plan Information**

The tax parcel number for the Mifflin County Solid Waste Authority is not correct. The County's GIS Files list it as 16, 10-0106A.

The abutters adjacent to the residual are not listed and should be in accordance with the Derry Township Subdivision and Land Development Ordinance (Part 4 Sections 402.2.0. and 403.2.5.).

### **Subdivision Information**

Property boundary information should be shown for the entire property, including the residual property (Lot 1). If survey data is not available, this information could be supplied via the deed description and could be shown on an inset map in accordance with the Derry Township Subdivision and Land Development Ordinance (Part 4 Sections 402.2.F. and 403.2.H.).

### **Clean & Green / Agriculture**

As noted on Note 4, the parcel is enrolled in the Clean and Green program. The applicant or landowners should be aware rollback taxes can be applied in some subdivision situations, and if they have any questions, they should contact the Mifflin County Assessment Office for more information.

### **Floodplain / Wetlands**

Although Lot 2 is not within the 100-year floodplain or in a designated wetland, portions of the residual are located in the 100-year floodplain and should be noted on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance (Part 4 Section 402.2.I.).

### **Topographic information**

Although Lot 2 is proposed for Agricultural use, suitability considerations should be made for this plan. It appears, according to County GIS information, that there are steep slopes (grades over 15%) on this site and development in these should be discouraged.

### **Soils**

There is no soils information on the plan.

According to the County GIS files, some portion of the residual appears to have prime farmland soils.

According to the County GIS files, some portion of the residual appears to have hydric soils. Hydric soils can indicate the presence of wetlands. The hydric soils information should be shown on the plan.

### **Right-of Way Widths**

Based upon the Derry Township Subdivision and Land Development Ordinance, the right-of-way width of Haller Lane is substandard (Part 5 Section 504.2.).

Based upon the Derry Township Subdivision and Land Development Ordinance, (Part 4 Sections 402.2.K. and 403.2.G.), the right-of-way width of Back Maitland Road should be shown on the plan.

### **Cartway Widths**

Based upon the Derry Township Subdivision and Land Development Ordinance, the cartway width of Haller Lane is substandard (Part 5 Section 504.2.).

The cartway width of Back Maitland Road should be shown on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance, (Part 4 Sections 402.2.K. and 403.2.G.).

### **PennDOT HOP / Municipal Driveway Permit**

A notation about the requirement stating: Any access via a State Highway to lots shown on this subdivision plan will require the issuance of a PennDOT Highway Occupancy Permit (HOP). PennDOT regulations provide that a Highway Occupancy Permit is required prior to constructing, altering or exceeding the permitted capacity for any access connected onto a State Highway. A Highway Occupancy Permit is also required prior to altering the existing pattern or flow of surface drainage or directing additional surface drainage onto or into the highway right-of-way or highway facilities. Approval of this plan neither implies nor guarantees permit approval by PennDOT.

**Deed Restrictions and Easements**

There is a deed of Agricultural Conservation Easement on the residual totaling 116.944 acres. This should be identified on the plan.

Deed restrictions and easements associated with the property, if any, should be provided in accordance with (Part 4 Section 403.7.) of the Derry Township Subdivision and Land Development Ordinance.

**DEP Sewage Planning Module**

A copy of the DEP "Request for Planning Waiver and Non-Building Declaration" form needs to be provided.

**Sewage Service**

Is there public sewer that serves the residual or Lot 2? If so, the sewer line should be labeled on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance (Part 4 Section 402.2.2.J.).

**Water Service**

The water supply location should be noted on the plan as prescribed in the Derry Township Subdivision and Land Development Ordinance (Part 4 Section 402.2.J.). If the water source is off site, there should be evidence of an easement and right-of-way agreement on record and so noted on the plan. This information is particularly important if the water supply serves more than one household. The surveyor will note both are off site and make reference to easement/right-of-way agreements on record.

**Features**

All significant natural features, including swales, ditches, trees, water courses, sinkholes, rock out-cropping, etc. should be shown on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance, (Part 4 Section 402.2.I.).

\*The Wright Survey representative indicated Lot 2 will only be used for agricultural use and there will not be any uses that are prohibited under the the Heavy Industrail District, Section 201 of the Derry Township Zoning Ordinance.

All significant man-made features, including water and sewer lines, petroleum lines, electric poles, telephone lines, fire hydrants, dumps, railroad tracks, fence lines, historic features, culverts, etc. should be shown on the plan in accordance with the Derry Township Subdivision and Land Development Ordinance, (Part 4 Section 402.2.J.).

**Zoning**

Lot 2 has split zoning designations. A portion of the southern most section of Lot 2 has a Heavy Industrial designation, while the remainder is zoned Rural. Although agriculture use is permitted by right in the Heavy Industrial District, it is restricted to the standards listed in Section 201 of the Derry Township Zoning Ordinance and it excludes intensive commercial poultry and/or livestock operations, mushroom operations and manure storage facilities. Please explain what agricultural uses are proposed for Lot 2.

***Union Township (Municipal Ordinance)***

Name of Plan: Rumford Manufacturing, LLC  
File Number: 2016-11-003  
Tax Map #: 20-02-0102/20-12-200C  
Municipality: Union Township  
Applicant Name: Rumford Manufacturing, LLC  
Land Owner Name: Rumford Manufacturing, LLC  
Plan Preparer: Wright Land Surveying

**Plan Summary:**

This plan proposes to create Lot Addition A to be added onto Lot A. The residual tract, Lot 1, is agricultural with no new development proposed.

**Basic Plan Information**

This property was last subdivided in March of 2006. Lot A should list the tax parcel 20, 12-0200C and the owner of record as Marvin and Esther Kanagy on the inset map. Also, the abutters having tax parcel number 20, 12-0114 should be labeled on the inset map.

**Subdivision Information**

Property boundary information should be shown for the entire property, including the residual property. If survey data is not available, this information could be supplied via the deed description and could be shown on an inset map in accordance with the Union Township Subdivision and Land Development Ordinance (Article IV Section 402 a.).

**Clean & Green / Agriculture**

The parcel is enrolled in the Clean and Green program. The applicant or landowners should be aware rollback taxes can be applied in some subdivision situations, and if they have any questions, they should contact the Mifflin County Assessment Office for more information.

**Floodplain / Wetlands**

As noted in Note 3., there are no wetlands on the property and it is not in the 100-year flood plain.

**Soils**

According to the County GIS files, some portion of this property appears to have hydric soils. Hydric soils can indicate the presence of wetlands. The hydric soils information should be shown on the plan.

According to the County GIS files, some portion of this property appears to have prime farmland soils. There is no soil information on the plan.

**Right-of Way Widths**

Based upon the Union Township Subdivision and Land Development Ordinance, the right-of-way width of Umpqua Lane should be labeled and shown on the plan (Article V § 501.2.).

Based upon the Union Township Subdivision and Land Development Ordinance, the right-of-way width of Treaster Road is substandard (Article V § 501.2.).

**Cartway Widths**

Based upon the Union Township Subdivision and Land Development Ordinance, the cartway width of Treaster Road is substandard (Article V § 501.2.).

The cartway width of Umpqua Lane should be shown on the plan in accordance with the Union Township Subdivision and Land Development Ordinance, (Article V § 501.2.).

**PennDOT HOP / Municipal Driveway Permit**

A municipal driveway permit is required, and a copy should be provided to the Union Township Planning Commission.

**Deed Restrictions and Easements**

Deed restrictions and easements associated with the property, if any, should be provided in accordance with Article IV Sections 402. 1.b. and 402. 2.b. of the Union Township Subdivision and Land Development Ordinance.

**DEP Sewage Planning Module**

A copy of the DEP "Request for Planning Waiver and Non-Building Declaration" form needs to be provided.

**Features**

All significant man-made features, including water and sewer lines, petroleum lines, electric poles, telephone lines, fire hydrants, dumps, railroad tracks, fence lines, historic features, culverts, etc. should be shown on the plan in accordance with the Union Township Subdivision and Land Development Ordinance, (Article IV Section 402. 1.e.).

There are numerous buildings on Lot 1 that should be shown. What about on-site water and sewer facilities for Lot 1? Are there any structures or water and sewer facilities on Lot A?

All significant natural features, including swales, ditches, trees, water courses, sinkholes, rock out-cropping, etc.. Should be shown on the plan in accordance with the Union Township Subdivision and Land Development Ordinance, (Article IV Sections 402.1.e. and 402. 2.k.).

**Other Comments:**

1. Lot Addition A should be shown on the inset map.

**Public Comment**

None

**Other Business or Comments**

**Boat Launch:** The boat launch is basically done. The contractor is putting more matting down. The permit has been submitted to the Department of Environmental Protection for additional parking on the other side of the road and is still up in the air. Bill Gomes stated that because it was so late in the year, he did not want to open the boat launch, but the snow fence barrier placed here has been partially knocked down. He is still hoping to hold off the grand opening until spring, but is debating what to do. There is also the potential to place a gate at the two openings to keep people from using the boat launch. There is an agreement with three municipalities to maintain the area, but there is no snow plowing agreement in place.

Kay Semler asked why the boat launch was not opened if people want to use it and does not want to delay the opening for the wrong reasons. Bill would like to wait to open the boat launch until a grand opening is held in the spring. The grant agencies involved want to be at the grand opening and would be coming from



Annapolis, Maryland and Harrisburg. Dan Dunmire added that people are waiting to use the boat launch and they do use the existing boat launch all year round. Bill Gomes also noted that signage is not in place. Further, he doesn't want the boat launch to look worn out before the grand opening in the spring. Bill attended a final walk through at the site on November 15<sup>th</sup>, but there are still a few things to finish. He is asking the grant agencies what their thoughts are on opening the boat launch now. Again, he wants it to look nice for the grand opening. Kay Semler thinks it would be disappointing if the opening of the boat launch was delayed for a picture. The boat launch is not open yet as it is still under construction. We did find evidence of someone already using it.

Guide rail placement along the bank at the curve of the road was discussed, but PennDOT does not feel it is warranted with the speed limit in place. Instead, delineators will be placed to distinguish the road, especially at night and in the fog.

**Trail:** EADS has started the survey work for the Juniata River Trail project.

**Internet:** A meeting was held with the Internet Advisory Committee on November 2<sup>nd</sup>. It was a productive meeting with attendance from 9 of the 10 members. A subcommittee will look at a survey. Maps were also reviewed. Bill Gomes recently submitted an application for a mini grant program that studies internet issues and focuses on downtown areas. It is the Cool and Connected program. Bill selected five smaller villages and boroughs (McVeytown, Milroy, Reedsville, Newton Hamilton and Allensville) to see if service could be built up in these areas and then built out. The application was submitted on November 4<sup>th</sup>.

**Riverside Greenhouse:** Bill Gomes met with the property owner in late October because he did not follow land development guidelines. The survey information was just submitted to the engineer, but he will be out of the office for a few days. The Conservation District set a December deadline. Bill will contact the property owner if he does not hear anything else.

### **Adjournment**

Upon no further discussion, the meeting adjourned at 4:39 p.m. upon a motion by Michelle Bair, which was seconded by Neal Shawver.